



**VENTURA COUNCIL
OF GOVERNMENTS**

**Thursday, January 8, 2026, 3:00 p.m.
Camarillo City Hall
Council Chambers
601 Carmen Dr, Camarillo, CA 93012**

AGENDA

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda, or to participate in a meeting of the Ventura Council of Governments, per the Americans with Disabilities Act (ADA) (28 CFR 35, 102-35. 104 Title II), and California Government Code Section 54954.2, may obtain assistance by requesting such accommodation by calling VCOG staff at 805-217-9448 or emailing david@venturacog.org. Any such request for accommodation must be made at least 48 hours before the scheduled meeting for which assistance is requested. Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection.

**AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION
AGENDA ITEMS ARE ALSO AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT
www.venturacog.org.**

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. ADDITIONS/DELETIONS TO THE AGENDA – Members who wish to include an emergency action item on this meeting's agenda or wish to discuss a particular agenda item listed on this meeting's Consent Calendar should inform the Chair at this time.

4 PUBLIC COMMENT

At this time, public comments received in advance by VCOG Staff will be read aloud into the meeting record. Individual Board Members may briefly respond to Public Comments or ask clarifying questions.

5. REPORTS AND ANNOUNCEMENTS FROM COUNCIL MEMBERS

6. EXECUTIVE DIRECTOR'S REPORT – The written report will be distributed in advance of the meeting.

MEMBERS

City of Camarillo
David Tennessen, Chair-elect
Kevin Kildee, Alternate

City of Fillmore
Carrie Broggie, Member
Albert Mendez, Alternate

City of Moorpark
Chris Enegren, Chair
Tom Means, Alternate

City of Ojai
Leslie Rule, Member
Kim Mang, Alternate

City of Oxnard
Bert Perello, Member
Aaron Starr, Alternate

City of Port Hueneme
Laura Hernandez, Member
Jess Lopez, Alternate

City of San Buenaventura
Bill McReynolds, Member
Jeannette S Palacios, Alternate

City of Santa Paula
Leslie Cornejo, Member
Jenny Crosswhite, Alternate

City of Simi Valley
Elaine Litster, Im. Past Chair
Mike Judge, Alternate

City of Thousand Oaks
Bob Engler, Member
David Newman, Alternate

County of Ventura
Janice Parvin, Member
Jeff Gorell, Alternate

7. **AGENCY REPORTS** – Reports or Oral Presentations by Agency Representatives Attending
 - A. Broadband Team Update & Report on Ventura County Broadband Project
 - B. Southern California Association of Governments
 - C. Ventura County Transportation Commission
 - D. League of California Cities
 - E. County of Ventura - Legislative Analyst
 - F. Metropolitan Water District of Southern California
8. **CONSENT CALENDAR**
 - A. **Summary of November 13, 2025 Meeting** p. 3 - Approve Meeting Summary for the November 13, 2025 VCOG Meeting. **Action:** Approve Meeting Summary.
 - B. **Financial Report** p. 9 - Approve Ventura Council of Governments Financial Report for the Budget Period from July 1, 2025, through June 30, 2026. **Action:** Approve Financial Report
 - C. **Register of Warrants & Debit Card Transactions** p.10 - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from November 8, 2025 through December 31, 2025 **Action:** Approve Register of Warrants and Debit Card Transactions.
 - D. **VCOG 2025-2026 Revised Budget** p. 12 - Approve revised budget for the 2025-2026 fiscal year.
9. **PRESENTATION ITEMS**
 - A. **Briefing on the Ventura County Community College District.** VCCCD Chancellor Rick MacLennan, Ed.D., will brief the Council on activities at their community colleges.
10. **ADJOURNMENT: Next Meeting - March 12, 2026 – City of Camarillo City Hall, Council Chambers, 601 Carmen Drive, Camarillo.**



ITEM 8A.

MEETING SUMMARY

601 Carment Dr, Camarillo, CA 93012

Thursday, November 13, 2025

- 1. CALL TO ORDER & FLAG SALUTE** – The meeting was called to Order at 3:06 PM by Chair Enegren. The Flag Salute was led by Chair Enegren.

2. ROLL CALL:

- Chris Enegren, Chair, City of Moorpark
- David Tennessem, Chair-elect, City of Camarillo
- Elaine Litster, Immediate Past Chair, City of Simi Valley
- Leslie Cornejo, City of Santa Paula
- Bob Engler, City of Thousand Oaks
- Bert Perello, City of Oxnard

Absent:

- Carrie Broggie, City of Fillmore
- Laura Hernandez, City of Port Hueneme
- Bill McReynolds, City of San Buenaventura
- Janice Parvin, County of Ventura
- Leslie Rule, City of Ojai

Staff Present:

- David Pollock, VCOG Executive Director

Partner Agency Representatives and Agency Support Staff Present:

- Brian Chong, Assistant to the City Manager, City of Moorpark
- Michele Guzman, Government Affairs for the County Executive Office, County of Ventura
- Mina Layba, Legislative Affairs Manager, City of Thousand Oaks
- Nichol Richardson, Senior Public Affairs Representative, Metropolitan Water District of Southern California
- Rachel Wagner, Senior Government Affairs Manager, Southern California Association of Governments (SCAG)

- 3. Additions/Deletions to the Agenda** - There were no additions or deletions to the meeting agenda, and no Consent Calendar Items were pulled for discussion.
- 4. Public Comment:** There were no public comments.
- 5. Reports and Announcements from Council Members** - Council Members Bob Engler and Elaine Litster provided brief reports.
- 6. Executive Director's Report** - David Pollock welcomed the Board back to the Camarillo Council Chambers and reported on the following:

Ventura Regional Broadband Initiative (VRBI): Staff-level Working Group reactivated to implement VRBI recommendations, focusing on standardized permitting, municipal broadband profiles, and ISP coordination—milestones set for a Working Group session on December 3 and a Standing Committee meeting on January 7. Cities report steady progress on broadband builds in Moorpark, Simi Valley, Ventura, the 118 Valley/Santa Rosa areas, and an AT&T “Fiber Over Air” pilot in Port Hueneme.

LATA Grant Reimbursement: EDC-VC completed \$365,501.95 in VRBI-related work that must be reimbursed through VCOG via seven partial payments, each followed by CPUC reimbursement. Because this was not anticipated in the 2025–2026 Budget and the first installment has been made, a budget amendment will be presented in January.

REAP 2.0 Activities: Program now fully engaged. Current work includes County research on inclusionary and commercial affordable housing, infill concepts for Simi Valley and Santa Paula, Prohousing assistance for Ventura, and a proposed Fillmore project along Highway 126. An RFP for ADU Homeowner Tools support received no bids from bench consultants; staff is working with SCAG to identify alternatives.

Legislation: The Governor signed several bills affecting local governments, including AB 1, AB 992, SB 79, and SB 346. County Legislative Analyst Michelle Guzman will report in more detail.

2026 Calendar: The 2026 Council and Executive Committee calendars are on the agenda for approval. The next Council meeting is January 8, 2026, at 3:00 p.m. at Camarillo City Hall; Hugh Riley will attend on behalf of the Executive Director.

6. AGENCY REPORTS

- A. Broadband Team Update & Report on Ventura County Broadband Project - There was no report.
- B. Southern California Association of Governments - Rachel Wagner provided a report on SCAG activities.
- C. Ventura County Transportation Commission - There was no report
- D. League of California Cities - There was no report
- E. County of Ventura - Legislative Analyst - Michele Guzman provided an update on key legislation.
- F. Metropolitan Water District of Southern California - Nicole Richardson provided information about their new general manager, precipitation forecasts, Cole River negotiations, the State Water Project, and the Delta Conveyance Project.

7. CONSENT CALENDAR

- A. Summary of September 11, 2025 Meeting - Approve Meeting Summary for the September 11, 2025 VCOG Meeting. **Action:** Approve Meeting Summary.
- B. Financial Report - Approve Ventura Council of Governments Financial Report for the Budget Period from July 4, 2025, through September 5, 2025. **Action:** Approve Financial Report
- C. Register of Warrants & Debit Card Transactions - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from July 4, 2025, through September 5, 2025. **Action:** Approve Register of Warrants and Debit Card Transactions.

- D. **VCOG Audited Financial Statements - 2023-2024.** **Action:** Receive and file Ventura Council of Governments, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for the Period of July 1, 2023, through June 30, 2024.

A **Motion** was made by Chair-elect Tennessen, with a **Second** by Elaine Litster, to approve items A through D of the Consent Calendar. Roll Call Vote Recorded as follows: Ayes: 6; Nays: 0. The Motion Carried.

8. **BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:** Member Engler expressed an interest in knowing more about new direction from the federal government regarding CDBG homeless assistance grants.

9. **PRESENTATION ITEMS**

- A. **Pro-Housing Designation Program.** Jasmine Moore and Michael Brockman-Velazquez from the California Housing and Community Development (HCD) department provided a briefing on the Prohousing Designation Program (PDP) and the Prohousing Incentive Program (PIP) programs and answered questions from the Council.
- B. **Public Safety Power Shutoff (PSPS) Program Update.** Ian Anderson, Public Affairs & Communications Strategist for Southern California Edison, addressed the board and presented an update on progress to harden the electric grid and provide better notice to residents when PSPS events happen.

10. **ADJOURNMENT:** The meeting was adjourned by Chair Enegren at 4:59 PM.

Next Meeting - January 9, 2026, at Camarillo City Hall.



ITEM 8B.

MEMORANDUM

TO: VCOG Members and Alternates

FROM: David Pollock, Executive Director 

SUBJECT: Financial Report

DATE: January 8, 2026

Recommendation:

Receive and file Financial Report for the period September 6 through November 7, 2025.

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period from September 6, 2025 through November 7, 2025

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with safety as the foremost objective. Prudence, ethics, and delegation of authority are the policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date- 7/1/25 to 12/31/25	Rate	Balance
Bank of America	Savings	N/A	\$12.64	0.04%*	\$62,616.47

* Variable

ATTACHMENTS: Balance Sheet – As of December 31, 2025
Budget vs. Actual Report- July 1, 2025 through December 31, 2025

Balance Sheet
Ventura Council of Governments
As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
BofA - 9045	15,793.93
BofA MM - 2635	62,614.34
Total for Bank Accounts	\$78,408.27
Accounts Receivable	\$1,000.00
Other Current Assets	\$0.00
Total for Current Assets	\$79,408.27
Other Assets	\$0.00
Total for Assets	\$79,408.27
Liabilities and Equity	
Liabilities	\$0.00
Equity	
Opening Balance Equity	111,291.04
Year End Close Out Account	10,793.75
Net Income	-42,676.52
Total for Equity	\$79,408.27
Total for Liabilities and Equity	\$79,408.27

Ventura Council of Governments

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Investments				
Interest-Savings, Short-term CD	10.51		10.51	
Total Investments	10.51		10.51	
Other Types of Income				
LATA Grant Income	56,446.70		56,446.70	
Total Other Types of Income	56,446.70		56,446.70	
Restricted Income				
SCAG - REAP 2.0 Contract Income	48,290.73	282,642.00	-234,351.27	17.09 %
Total Restricted Income	48,290.73	282,642.00	-234,351.27	17.09 %
Unrestricted Income				
Annual Dinner Sponsorship	8,000.00	9,000.00	-1,000.00	88.89 %
Dues Assessments	77,991.00	77,991.00	0.00	100.00 %
Total Unrestricted Income	85,991.00	86,991.00	-1,000.00	98.85 %
Total Income	\$190,738.94	\$369,633.00	\$ -178,894.06	51.60 %
GROSS PROFIT	\$190,738.94	\$369,633.00	\$ -178,894.06	51.60 %
Expenses				
Executive Administration	12,562.50		12,562.50	
Other Types of Expenses				
LATA Grant Expenses	116,806.53		116,806.53	
Total Other Types of Expenses	116,806.53		116,806.53	
REAP 2.0 Project Costs	2,241.25		2,241.25	
Project 1				
REAP 2.0 Project Costs	10,368.50		10,368.50	
Total Project 1	10,368.50		10,368.50	
Project 1 - Technical Assistance				
TASK 1 - Program Administration	5,281.38	3,525.00	1,756.38	149.83 %
TASK 2 - Project Management	21,647.89	15,828.00	5,819.89	136.77 %
TASK 3 - ID-Technical Assistance	6,099.75	8,279.00	-2,179.25	73.68 %
TASK 4 - Develop AFFH-TA	3,001.25	70,000.00	-66,998.75	4.29 %
TASK 5 - Pro-housing Designation	30,415.59	70,000.00	-39,584.41	43.45 %
TASK 6 - On Call Planning Assistance	1,588.00	115,000.00	-113,412.00	1.38 %
Total Project 1 - Technical Assistance	68,033.86	282,632.00	-214,598.14	24.07 %
Total REAP 2.0 Project Costs	80,643.61	282,632.00	-201,988.39	28.53 %
Unrestricted Expenses				
Accounting Fees	187.50	2,200.00	-2,012.50	8.52 %
Annual Dinner	7,555.45	9,000.00	-1,444.55	83.95 %
Audit		5,000.00	-5,000.00	
Conference and Meetings		2,000.00	-2,000.00	
Executive Administration	10,600.00	60,000.00	-49,400.00	17.67 %
Insurance - Liability, D and O	3,757.76	4,400.00	-642.24	85.40 %

Accrual Basis Friday, January 2, 2026 05:04 PM GMT-08:00

1/2

Ventura Council of Governments

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Legal Fees		300.00	-300.00	
Printing and Copying	60.11	700.00	-639.89	8.59 %
Supplies		500.00	-500.00	
Travel		1,500.00	-1,500.00	
Website	1,242.00	1,400.00	-158.00	88.71 %
Total Unrestricted Expenses	23,402.82	87,000.00	-63,597.18	26.90 %
Total Expenses	\$233,415.46	\$369,632.00	\$ -136,216.54	63.15 %
NET OPERATING INCOME	\$ -42,676.52	\$1.00	\$ -42,677.52	-4,267,652.00 %
NET INCOME	\$ -42,676.52	\$1.00	\$ -42,677.52	-4,267,652.00 %



VENTURA COUNCIL
OF GOVERNMENTS

ITEM 8C.

MEMORANDUM

TO: Council Members and Alternates

FROM: David Pollock, Executive Director 

SUBJECT: Register of Warrants and Debit Card Transactions

DATE: January 8, 2026

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from November 8, 2025, through December 31, 2025.

Discussion:

This report presents expenditures, including bank debit card transactions incurred by the Ventura Council of Governments for the period from May 20, 2025 through June 30, 2025. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the actual expenditure of funds for services and other costs to the organization.

ATTACHMENTS: Warrant and Debit Card Registers

Register of Warrants
Ventura Council of Governments
January 8, 2026

Transactions from November 8 through December 31, 2025

<u>Check/Transaction#</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount</u>
B15PIMHOXU32EX3	11/17/25	Sanbel	11/01/25	REAP 2.0 Services	3,890.50
B15KITIRGA32EX2	11/17/25	Sanbel	11/01/25	REAP 2.0 Services	2,109.00
B15OAQKKQC32EX4	11/17/25	Placeworks	11/01/25	REAP 2.0 Services	632.50
Check 771	11/28/25	Economic Planning Systems Inc.	11/15/25	REAP 2.0 Services	10,107.50
B15NVCCBPK33YZK	11/28/25	Dr. Chris Williamson	11/01/25	REAP 2.0 Services	1,336.50
B15QICKKVP34UR3	12/04/25	VC Digital	12/04/25	Printing	9.09
B15MGZWZPQ359HK	12/08/25	Propulsive Executive Services, Inc.	12/01/25	Executive Director Services	4,275.00
B15WEFEDBS359HJ	12/08/25	Propulsive Executive Services, Inc.	12/01/25	Executive Director Services (REAP 2.0)	487.50
Check 772	12/23/25	Sanbel	12/01/25	REAP 2.0 Services	5,178.00
Check 773	12/23/25	Sanbel	12/01/25	REAP 2.0 Services	6,909.00

Register of Debit Card Transactions
Ventura Council of Governments
January 8, 2026

Transactions from November 8, 2025 through December 31, 2025

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
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No debit transactions this period



VENTURA COUNCIL
OF GOVERNMENTS

ITEM 8D.
MEMORANDUM

TO: **Council Members and Alternates**

FROM: **David Pollock, Executive Director** *(Signature)*

SUBJECT: **Revised 2025-2026 Budget**

DATE: **January 8, 2026**

Recommendation:

Approve the revised 2025-2026 budget for the fiscal year from July 12, 2025, through June 30, 2026.

Discussion:

Earlier this year, VCOG completed the CPUC-funded LATA Grant, which produced the Ventura Regional Broadband Initiative (VRBI) report. VCOG served as the agency of record and contracted with EDC-VC to perform the work. EDC-VC completed \$365,501.95 in eligible services that had not yet been reimbursed at the time the grant work concluded.

At a meeting with the CPUC on October 14, staff confirmed that reimbursement cannot be paid directly to EDC-VC and must instead flow through VCOG. Because VCOG does not have sufficient reserves to cover the full amount in a single payment, the CPUC agreed to allow reimbursement through seven partial payments.

Under this process, VCOG issues a partial payment to EDC-VC, submits a reimbursement request to the CPUC, and upon receipt of reimbursement, EDC-VC invoices VCOG for the next installment. This cycle will continue until the full contract amount has been reimbursed.

The adopted FY 2025-26 budget did not anticipate this cash-flow timing. As a result, the first two installment payments have created a temporary budget deficit. A proposed budget amendment is included in the packet to address this issue.

ATTACHMENTS: Revised 2025-2026 Budget

VENTURA COUNCIL OF GOVERNMENTS
FISCAL YEAR 2025/2026
PROPOSED REVISED BUDGET

<u>Budget Item</u>	<u>Approved Budget</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
				Proposed Budget
Income				
Annual Dinner Sponsorships	9,000	9,000	9,000	9,000
Dues Assessments	<u>64,992</u>	<u>64,992</u>	<u>77,990</u>	
Sub Total Income	73,992	73,992	86,990	
Other Types of Income				
Bank Interest	10	10	10	10
LATA Admin Costs	16,278	16,278	0	
LATA Grant (Less admin Costs)	356,323	356,323	365,502	
SCAG- REAP 1.0 Contract	0	0	0	
SCAG- REAP 2.0 Contract	0	411,756	282,632	
Total-Other Types of Income	372,611	784,367	735,134	
Sub Total Income	446,603	858,359	735,134	
Supplemental Appropriation	0	10,000	0	
Total Income	446,603	868,359	735,134	
Expenses				
Contract Services				
Accounting Services	2,500	2,500	2,200	
Audit	5,000	5,000	5,000	
Executive Administration	45,000	45,000	60,000	
Legal Fees	300	300	300	
Executive Search	<u>0</u>	<u>10,000</u>	<u>0</u>	
TOTAL Contract Services	52,800	62,800	67,500	
Operations				
Printing and Copying	700	700	700	
Supplies	500	500	500	
Website & Programs	<u>1,400</u>	<u>1,400</u>	1,400	
Total Operations	2,600	2,600	2,600	
Travel and Meetings				
Annual Dinner	9,000	9,000	9,000	
Conference and Meetings	2,000	2,000	2,000	
Travel & Lodging	<u>3,202</u>	<u>3,202</u>	1,500	
Total- Travel and Meetings	14,202	14,202	12,500	
Other Types of Expenses				
Insurance-Liability, D and O	4,400	<u>4,400</u>	4,400	
Total-Other Types of Expenses	<u>4,400</u>	<u>4,400</u>	4,400	
TOTAL Operations Travel & Conference	59,800	69,800	87,000	
Discretionary Grant Expenses				
Digital Resources (Program)				
- Ookla Speed Test & DEA	4,180.00	4,180	0	
EDC Personnel Costs				
- Contracts Admin (2%)	4,200.57	4,201	0	
- Executive (9%)	26,387.18	26,387	0	
- Finance (9%)	<u>17,420.38</u>	<u>17,420</u>	<u>0</u>	
Total EDC Personnel	48,008.13	48,008	0	

VCOG Revised Budget for 2025-2026

<u>Budget Item</u>	<u>Approved Budget</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
EDC Subcontractors				
- BD Team Cont. Lead	50,512.50	50,513		0
- JPA Formation	142,000.00	142,000		0
- GIS Consultant	23,877.50	23,878		0
- Senior Broadband Conslt.	53,200.00	53,200		0
- Strategy Project Lead	34,544.54	34,544		0
- 1.2 Broadband JPA Stakeholder Anal.				56,447
- 1.3 Proposed Broadband JPA Agmt.				39,729
- 1.4 JPA Model Adoption				19,103
- 2.3 Community Broadband Needs Assess.				26,881
- 2.4 Local Agency Deployment Rqmts.				20,631
- 2.5 Funding Resource for Local Deploy				20,631
- 2.6 Final Regional Broadband Strategy				54,081
- 3.2 Provider engagement				28,957
- 3.3 Community-based organization				28,957
- 3.4 Alignment of deployment				35,207
- 3.4 Last Mile Connections Report				34,877
Total EDC Subcontractors	<u>304,134.54</u>	<u>304,135</u>		365,502
Total LATA Project EDC Expense	<u>356,322.67</u>	<u>356,323</u>		365,502
LATA Admin Costs (VCOG)	<u>16,278.75</u>	<u>16,278</u>		0
Total LATA Grant Expenses	372,601.42	372,601		365,502
 REAP 1.0 Project Costs				
Project 1 – TASK B	0	0		0
Project 4-New Task A	0	0		0
TASK A (to OCCOG)	0	0		0
Project 5				
TASK A	0	0		0
TASK B	0	0		0
TASK C	<u>0</u>	<u>0</u>		0
Total REAP 1.0 Costs	0	0		0
 REAP 2.0 Project Costs				
Project 1-Technical Assistance				
TASK 1 -Program Administration	0	10,000		3,525
TASK 2–Project Management	0	31,755		15,828
TASK 3 - ID-Technical Assistance	0	5,000		8,279
TASK 4 - Develop AFFH- TA	0	220,000		70,000
TASK 5 - Pro-housing Designation	0	100,000		70,000
TASK 6 – On Call Planning Assistance	0	0		115,000
Total - PROJECT 1	0	366,756		282,632
Project 2 (OCOG)	0	<u>45,000</u>		0
Total REAP 2.0 Costs	0	411,756		282,632
 TOTAL Operations Travel & Conference	59,800	69,800		<u>87,000</u>
 Total Expenditures	446,603	868,359		735,134