



**VENTURA COUNCIL
OF GOVERNMENTS**

**Thursday, November 13, 2025, 3:00 p.m.
Camarillo City Hall
Council Chambers
601 Carmen Dr, Camarillo, CA 93012
AGENDA**

Persons who require accommodation for any audio, visual, language or other disability to review an agenda, or to participate in a meeting of the Ventura Council of Governments per the Americans with Disabilities Act (ADA)) (28 CFR 35, 102-35. 104 Title II. and California Government Code Section 54954.2, may obtain assistance by requesting such accommodation by calling VCOG staff at 805-217-9448 or emailing david@venturacog.org. Any such request for accommodation must be made at least 48 hours prior to the scheduled meeting for which assistance is requested. Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection.

**AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION
AGENDA ITEMS ARE ALSO AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT
www.venturacog.org.**

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. ADDITIONS/DELETIONS TO THE AGENDA – Members who wish to include an emergency action item on this meeting's agenda or wish to discuss a particular agenda item listed on this meeting's Consent Calendar should inform the Chair at this time.

4 PUBLIC COMMENT

At this time, public comments received in advance by VCOG Staff will be read aloud into the meeting record. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

5. REPORTS AND ANNOUNCEMENTS FROM COUNCIL MEMBERS

6. EXECUTIVE DIRECTOR'S REPORT – The written report will be distributed in advance of the meeting, and an oral report provided at the meeting.

MEMBERS

City of Camarillo
David Tennesen, Chair-elect
Kevin Kildee, Alternate

City of Fillmore
Carrie Broggie, Member
Albert Mendez, Alternate

City of Moorpark
Chris Enegren, Chair
Tom Means, Alternate

City of Ojai
Leslie Rule, Member
Kim Mang, Alternate

City of Oxnard
Bert Perello, Member
Aaron Starr, Alternate

City of Port Hueneme
Laura Hernandez, Member
Jess Lopez, Alternate

City of San Buenaventura
Bill McReynolds, Member
Jeannette S Palacios, Alternate

City of Santa Paula
Leslie Cornejo, Member
Jenny Crosswhite, Alternate

City of Simi Valley
Elaine Litster, Im. Past Chair
Mike Judge, Alternate

City of Thousand Oaks
Bob Engler, Member
David Newman, Alternate

County of Ventura
Janice Parvin, Member
Jeff Gorell, Alternate

7. **AGENCY REPORTS** – Reports or Oral Presentations by Agency Representatives Attending
- A. Broadband Team Update & Report on Ventura County Broadband Project
 - B. Southern California Association of Governments
 - C. Ventura County Transportation Commission
 - D. League of California Cities
 - E. County of Ventura - Legislative Analyst
 - F. Metropolitan Water District of Southern California

8. **CONSENT CALENDAR**

- A. **Summary of September 11, 2025 Meeting** p. 3 - Approve Meeting Summary for the September 11, 2025 VCOG Meeting. **Action:** Approve Meeting Summary.
- B. **Financial Report** p. 8 - Approve Ventura Council of Governments Financial Report for the Budget Period from July 1, 2025 through June 30, 2026. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions** p.9 - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from September 6, 2025 through November 7, 2025 **Action:** Approve Register of Warrants and Debit Card Transactions.
- D. **VCOG 2026 Meeting Schedule** p. 11 - Approve VCOG meeting schedule for the 2026 calendar year.

9. **PRESENTATION ITEMS**

- A. **Briefing on State Prohousing Programs.** Jasmine Moore and Michael Brockman-Velazquez from the California Housing and Community Development (HCD) department will provide briefings on the Prohousing Designation Program (PDP) and the Prohousing Incentive Program (PIP) programs and be available for questions.
- B. **Presentation on Southern California Edison's Public Safety Power Shutoff (PSPS) Program.** Ian Anderson from Southern California Edison will provide a briefing on the status of the PSPS program.

COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

Any Council Member present may propose items for placement on a future agenda. Members should limit their proposed topics to issues that conform to VCOG's adopted Program of Priorities. Members may discuss whether the item should be placed on a future agenda and the description of the agenda item.

10. **ADJOURNMENT: Next Meeting - January 8, 2026 – City of Camarillo City Hall, Council Chambers, 601 Carmen Drive, Camarillo.**



ITEM 8A.

MEETING SUMMARY

323 Science Drive, Moorpark, CA 93021

Thursday, September 11, 2025

1. **CALL TO ORDER & FLAG SALUTE** – The meeting was called to Order at 3:05 PM by Chair Enegren. The Flag Salute was led by Patrick Maynard.

2. ROLL CALL:

- Chris Enegren, Chair, City of Moorpark
- Elaine Litster, Immediate Past Chair, City of Simi Valley
- David Tennesen, Chair-elect, City of Camarillo
- Janice Parvin, County of Ventura
- Aaron Star, Alternate, City of Oxnard
- Carrie Broggie, City of Fillmore (arrived at 3:37 pm)
- Laura Hernandez, City of Port Hueneme

Absent:

- Bill McReynolds, City of San Buenaventura
- Leslie Rule, City of Ojai
- Leslie Cornejo, City of Santa Paula
- Bob Engler, City of Thousand Oaks

Staff Present:

- David Pollock, VCOG Executive Director

Partner Agency Representatives and Agency Support Staff Present:

- Michele Guzman, Government Affairs for the County Executive Office, County of Ventura
- Nichol Richardson, Senior Public Affairs Representative, Metropolitan Water District of Southern California
- Patrick Maynard, Emergency Services Director, Ventura County Sheriff's Office
- Brian Chong, Assistant to the City Manager, City of Moorpark

3. **Additions/Deletions to the Agenda** - There were no additions or deletions to the meeting agenda and no Consent Calendar Items were pulled for discussion.
4. **Public Comment:** Ian Anderson, Public Affairs & Communications Strategist for Southern California Edison addressed the board and introduced himself as a resource.
5. **Executive Director's Report** - David Pollock provided details from his Executive Director's Report that had been distributed to the members in advance. In summary, he reported that the next board meeting will be back at Camarillo City Hall beginning and continuing through at least 2026. He added that the REAP-2 grant program is now eight months underway with nine months remaining, funding six projects across five jurisdictions with a total of \$325,000. Budget adjustments are under review with SCAG to support project management, prohousing work, infill redevelopment plans, and technical planning assistance, with a modified FY26 budget expected for board action in October. The VRBI Standing Committee

will meet on October 1 to set priorities from the Regional Broadband Report. Legislative tracking continues on key housing, insurance, public safety, and homelessness bills, with several measures supported or opposed by statewide associations now moving through the final stages of the legislative process.

6. AGENCY REPORTS

- A.** Broadband Team Update & Report on Ventura County Broadband Project - There was no report
- B.** Southern California Association of Governments - There was no report
- C.** Ventura County Transportation Commission - There was no report
- D.** League of California Cities - There was no report
- E.** County of Ventura - Legislative Analyst - Michele Guzman provided a brief update on key legislation.

7. CONSENT CALENDAR

- A.** **Summary of July 10, 2025 Meeting** - Approve Meeting Summary for the July 10, 2025 VCOG Meeting. **Action:** Approve Meeting Summary.
- B.** **Financial Report** - Approve Ventura Council of Governments Financial Report for the Budget Period from July 4, 2025 through September 5, 2025. **Action:** Approve Financial Report
- C.** **Register of Warrants & Debit Card Transactions** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from July 4, 2025 through September 5, 2025. **Action:** Approve Register of Warrants and Debit Card Transactions.
- D.** **VCOG Audited Financial Statements - 2023-2024.** **Action:** Receive and file Ventura Council of Governments, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for the Period of July 1, 2023 through June 30, 2024.

A **Motion** was made by Chair-elect Tennessen with a **Second** by Chair Enegren to approve items A thru D of the Consent Calendar. Roll Call Vote Recorded as follows: Ayes: 9; Nos: 0. The Motion Carried.

8. BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:
Member Engler expressed an interest in how to better bid for grants across the county.

9. PRESENTATION ITEMS

- A.** **Presentation on Elected Official Roles in Disaster Preparedness & Response.** Patrick Maynard briefed the board on this topic and answered board questions.
- B.** **Delta Conveyance Project.** Charlotte Holifield from Calleguas Municipal Water District and Nichol Richardson from the Metropolitan Water District of Southern California briefed the board on the sources of imported water and the proposed Delta Conveyance Project to protect and improve the reliability of water imported from the California Water Project. They answered questions from the board.

10. ADJOURNMENT: The meeting was adjourned by Chair Enegren at 4:45 PM.

Next Meeting - November 13, 2025 at Camarillo City Hall.



ITEM 8B.

MEMORANDUM

TO: VCOG Members and Alternates

FROM: David Pollock, Executive Director

SUBJECT: Financial Report

DATE: November 13, 2025

Recommendation:

Receive and file Financial Report for the period September 6 through November 7, 2025.

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period from September 6, 2025 through November 7, 2025

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date- 7/1/24 to 6/30/25	Rate	Balance
Bank of America	Savings	N/A	\$25.05	0.04%*	\$62,612.28

* Variable

ATTACHMENTS: Balance Sheet – As of November 7, 2025
Budget vs. Actual Report - July 1, 2025 through November 7, 2025

Balance Sheet
Ventura Council of Governments
As of November 7, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
BofA - 9045	36,691.30
BofA MM - 2635	62,612.28
Total for Bank Accounts	\$99,303.58
Accounts Receivable	
Accounts Receivable (A/R)	1,000.00
Total for Accounts Receivable	\$1,000.00
Other Current Assets	\$0.00
Total for Current Assets	\$100,303.58
Other Assets	\$0.00
Total for Assets	\$100,303.58
Liabilities and Equity	
Liabilities	\$0.00
Equity	
Opening Balance Equity	111,291.04
Year End Close Out Account	10,793.75
Net Income	-21,781.21
Total for Equity	\$100,303.58
Total for Liabilities and Equity	\$100,303.58

Ventura Council of Governments
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Investments				
Interest-Savings, Short-term CD	8.45		8.45	
Total Investments	8.45		8.45	
Restricted Income				
SCAG - REAP 2.0 Contract Income	24,587.88	282,642.00	-258,054.12	8.70 %
Total Restricted Income	24,587.88	282,642.00	-258,054.12	8.70 %
Unrestricted Income				
Annual Dinner Sponsorship	8,000.00	9,000.00	-1,000.00	88.89 %
Dues Assessments	77,991.00	77,991.00	0.00	100.00 %
Total Unrestricted Income	85,991.00	86,991.00	-1,000.00	98.85 %
Total Income	\$110,587.33	\$369,633.00	\$ -259,045.67	29.92 %
GROSS PROFIT	\$110,587.33	\$369,633.00	\$ -259,045.67	29.92 %
Expenses				
Executive Administration	7,800.00		7,800.00	
Other Types of Expenses				
LATA Grant Expenses	56,446.70		56,446.70	
Total Other Types of Expenses	56,446.70		56,446.70	
REAP 2.0 Project Costs	1,608.75		1,608.75	
Project 1				
REAP 2.0 Project Costs	3,032.50		3,032.50	
Total Project 1	3,032.50		3,032.50	
Project 1 - Technical Assistance				
TASK 1 - Program Administration	3,591.38	3,525.00	66.38	101.88 %
TASK 2 - Project Management	13,395.39	15,828.00	-2,432.61	84.63 %
TASK 3 - ID-Technical Assistance	182.25	8,279.00	-8,096.75	2.20 %
TASK 4 - Develop AFFH-TA	3,001.25	70,000.00	-66,998.75	4.29 %
TASK 5 - Pro-housing Designation	18,328.59	70,000.00	-51,671.41	26.18 %
TASK 6 - On Call Planning Assistance	1,588.00	115,000.00	-113,412.00	1.38 %
Total Project 1 - Technical Assistance	40,086.86	282,632.00	-242,545.14	14.18 %
Total REAP 2.0 Project Costs	44,728.11	282,632.00	-237,903.89	15.83 %
Unrestricted Expenses				
Accounting Fees	187.50	2,200.00	-2,012.50	8.52 %
Annual Dinner	7,555.45	9,000.00	-1,444.55	83.95 %
Audit		5,000.00	-5,000.00	
Conference and Meetings		2,000.00	-2,000.00	
Executive Administration	10,600.00	60,000.00	-49,400.00	17.67 %
Insurance - Liability, D and O	3,757.76	4,400.00	-642.24	85.40 %
Legal Fees		300.00	-300.00	
Printing and Copying	51.02	700.00	-648.98	7.29 %
Supplies		500.00	-500.00	
Travel		1,500.00	-1,500.00	

Accrual Basis Monday, November 10, 2025 02:16 PM GMT-08:00

1/2

Ventura Council of Governments
 Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Website	1,242.00	1,400.00	-158.00	88.71 %
Total Unrestricted Expenses	23,393.73	87,000.00	-63,606.27	26.89 %
Total Expenses	\$132,368.54	\$369,632.00	\$ -237,263.46	35.81 %
NET OPERATING INCOME	\$ -21,781.21	\$1.00	\$ -21,782.21	-2,178,121.00 %
NET INCOME	\$ -21,781.21	\$1.00	\$ -21,782.21	-2,178,121.00 %



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 8C.

MEMORANDUM

TO: Council Members and Alternates
FROM: David Pollock, Executive Director 
SUBJECT: Register of Warrants and Debit Card Transactions
DATE: November 13, 2025

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from September 6, 2025 through November 7, 2025.

Discussion:

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period from May 20, 2025 through June 30, 2025. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the actual expenditure of funds for services and other costs to the organization.

ATTACHMENTS: Warrant and Debit Card Registers

**Register of Warrants
Ventura Council of Governments
November 13, 2025**

Transactions from September 6 through November 7, 2025

<u>Check/Transaction#</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount</u>
B15IJTHASC2TEDS	09/09/25	Sanbel	09/01/25	REAP 2 Services.	\$296.59
B15AAMGXGF2TL6Y	09/10/25	Sanbel	09/01/25	REAP 2 Services	\$3,175.00
B15LFBRXAG2TQUA	09/01/25	Dr. Christopher Williamson	09/01/25	REAP 2 Project Management	\$4,282.88
B15WXOIJH2TWNG	09/12/25	Propulsive Executive Services, Inc.	09/01/25	Executive Director Services	\$2,850.00
B15SGFCEJR2TWNF	09/12/25	Propulsive Executive Services, Inc.	09/01/25	REAP 2 Admin Services	\$975.00
Check 768	09/16/25	Sanbel	09/01/25	REAP 2 Services	\$9,770.00
B15NSUWUJI2U8XL	09/16/25	Placeworks	09/01/25	REAP 2 Services	\$2,447.00
B15FQWGPDM2UWY5	09/22/25	Alliant Insurance	09/20/25	Liability Insurance Premium	\$3,757.76
B15DJPJRZK2WDCW	10/01/25	Rincon Consulting	10/01/25	REAP 2 Services	\$1,588.00
B15GGRVCDX2WJVK	10/02/25	Caroline Carter	10/01/25	Bookkeeping Services	\$187.50
B15YSLGNZP2XYWD	10/15/25	Dr. Christopher Williamson	10/01/25	REAP 2 Project Management	\$2,764.13
B15LLMAUTN2XYWC	10/15/25	Propulsive Executive Services, Inc.	10/01/25	REAP 2 Admin Services	\$712.50
B15FOORCRA2YHSF	10/17/25	Placeworks	10/01/25	REAP 2 Services	\$1,608.75
B15WIEGJZN2YHSD	10/17/25	Sanbel	10/01/25	REAP 2 Services	\$845.50
B15VVPKQCU2YHSE	10/17/25	Kira Reed	10/16/25	Annual Dinner Center Pieces	\$203.00
Check 769	10/22/25	Propulsive Executive Services, Inc.	10/01/25	Executive Director Services	\$5,325.00
B15BXTXWAG30MY	11/03/25	Dr. Christopher Williamson	11/01/25	REAP 2 Project Management	\$2,187.00
Check 770	11/06/25	EDC-VC	11/01/25	LATA Grant Services	\$56,446.70
B15EHSUZLF31F8A	11/07/25	Propulsive Executive Services, Inc.	11/01/25	Executive Director Services	\$4,950.00
B15LRCIOYF31F89	11/07/25	Propulsive Executive Services, Inc.	11/01/25	REAP 2 Admin Services	\$712.50
B15PZJMCGA31F8B	11/07/25	VC Digital	11/01/25	Printing	\$15.01

**Register of Debit Card Transactions
Ventura Council of Governments
November 13, 2025**

Transactions from September 6, 2025 through November 7, 2025

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
2950	10/09/25	Command Performance Catering	10/09/25	Annual Dinner Catering (partial)	\$3,508.17
2950	10/09/25	Brick and Brass	10/09/25	Annual Dinner Drinks	\$1,274.91
2950	10/16/25	Command Performance Catering	10/16/25	Annual Dinner Catering (final)	\$1,425.74

ITEM 8D.

Schedule of VCOG Meetings for 2026

Council Meetings - Camarillo City Hall Council Chambers, 601 Carmen Dr., Camarillo, on the second **Thursdays** shown below from 3:00 p.m. to 5:00 p.m.

January 8, 2026

March 12, 2026

May 14, 2026

July 9, 2026

September 10, 2026

October 8, 2026 (Annual Dinner - Camarillo)

November 12, 2026

Administrative Committee - Via Zoom conference call on the third **Thursdays** below from 2:30 p.m. to 4:00 p.m.

January 14, 2026

February 19, 2026

March 19, 2026

April 16, 2026

May 21, 2026

June 18, 2026

July 16, 2026

September 17, 2026

October 15, 2026

November 19, 2026