



**VENTURA COUNCIL
OF GOVERNMENTS**

**AGENDA
VENTURA COUNCIL OF GOVERNMENTS
ADMINISTRATIVE COMMITTEE
(ZOOM Conference Call)**

Thursday, November 20, 2025, 2:30 p.m.

[Join Zoom Meeting](#)

Agenda reports and other disclosable public records related to open session agenda items are available on the VCOG website under agenda and minutes at www.venturacog.org and at the principal VCOG business office located at 1777 E. Los Angeles Ave. Ste. 105, Simi Valley, California by appointment [(805) 501-6182] during regular business hours, Monday through Friday, 9:00 a.m. to 4:00 p.m. The Public is invited and may attend this remote meeting using the Access Number provided above

1. Call to Order – Roll Call

COMMITTEE MEMBER REMOTE LOCATIONS:

Chris Enegren - 444 Zachary St # 120, Moorpark, CA 93021 (Business)
David Tennesen – 601 Carmen Dr., Camarillo, CA, 93010 (City Hall)
Elaine Litster – 2929 Tapo Canyon Road, Simi Valley, CA 93063 (City Hall)
Carrie Broggie- 421 Edgewood Drive, Fillmore, 93015 (Residence)
Laura Hernandez, 716 S. Madison Avenue, Pasadena, CA 91106 (Residence)

2. Public Statements

3. Adoption of October 23, 2025 Committee Meeting Summary - Page 2

4 Executive Directors Report

- a) REAP 2.0 Update (Chris)
- b) Broadband Standing Committee- Next meeting scheduled for January 7, 2026
- c) 2026 Meeting Schedule - Page 6

5. Agenda Items for January 8, 2026, VCOG Council meeting

- Presentation by Dr. Rick MacLennan, Chancellor of the Ventura County Community College District

6. Future Agenda Items VCOG Council meeting

- Fire Hazard Severity Zone Maps & AB 261
- Visit from Naval Base Ventura Commander
- Regional Defense Partnership- Coastal Resilience Presentation
- Report from Ventura County Fire Chief and Fire Marshal on new Fire Hazard Severity Maps- Released March 10, 2025

Adjournment- Next Admin Committee Meeting- January 15, 2026



ITEM 3

**VCOG ADMINISTRATIVE COMMITTEE
October 23, 2025
ZOOM CONFERENCE CALL
Meeting Summary**

1. Call to Order

The meeting was called to order by Chair Chris Enegren at 2:30 PM. Members present on the Zoom call included Chair-elect David Tennyson, and Committee Members Elaine Litster, Laura Hernandez and Carrie Broggie.

Also present: VCOG Executive Director David Pollock, REAP-2 Consultant Dr. Chris Williamson, Moorpark Assistant to the City Manager Brian Chong, and Thousand Oaks Legislative Affairs Manager Mina Layba.

2. Public Statements

There were no public statements submitted or presented during the meeting.

3. Approval of Meeting Summary for September 18, 2025

A motion was made by Chris Enegren and seconded by Laura Hernandez to approve the September 18 Committee Meeting Summary. The motion was carried without opposition.

4. Executive Director's Report

REAP 2.0 Update (January 2025 – June 2026)

- City of Ventura pro-housing: documents being compiled for HCD filing.
- Simi Valley (Task 5): drafted multifamily concepts around Metrolink station.
- Santa Paula: kickoff meeting scheduled for Monday.
- County of Ventura: exploring inclusionary zoning and affordable housing linkage fees; ADU program expansion approved with new handbooks and pre-approved plans.
- Fillmore: scope and funding use under discussion with city manager and staff.
- Funding: plan to allocate leftover funds by mid-late spring to Ventura County Housing Trust Fund to ensure full grant utilization.

- Cost issues: \$1,588 for stalled Port Hueneme work absorbed internally after SCAG declined reimbursement. ~\$130 unreimbursed travel from May covered personally by Chris Williamson.

Broadband Initiative and Financial Management

- Broadband Steering Committee: first meeting held; next quarterly set for Jan 7.
- Staff working group to review report and recommend next steps to Standing Committee.
- Provider updates: Aspires (Simi Valley, Moorpark) to brief committee on deployment.
- EDCVC initial study via PUC grant: ~\$460,000 total; payments in ~\$60,000 increments due to cash flow and PUC reimbursement constraints.

Meeting Cadence and Effectiveness Discussion

- Full council: every other month; admin committee monthly per bylaws.
- Desire for more actionable, outcome-driven meetings.
- Small-group planning session agreed among David Pollock, Chris Enegren, and David Tennessen to propose meeting improvements by the next admin committee.

Leveraging City Managers Monthly Meeting

- Use monthly city managers and county CEO meetings as staff resources to surface regional issues.
- David Pollock attends and will begin reporting back actionable items.
- Aim: align VCOG agenda with regional needs across transportation, legislation, etc.
- Note: city manager meetings are often administrative, but examples like food recovery show regional coordination potential.

Regional Communication and Coordination

- Proposal: dedicate time for brief city-by-city updates to elevate regional awareness and early-flag trends, e.g., immigration.
- COVID-era gaps (e.g., pier closures) cited as rationale for improved joint preparedness.
- Informal pre/post-meeting exchanges are valuable; consider formalizing structured sharing.

5. Agenda Items for September 11 VCOG Council meeting

Water and Resilience

- Invite United Water Conservation District scientist on seawater intrusion and countywide water challenges.
- Pair with desalination project updates from Moorpark and Simi Valley for comprehensive coverage.

Broadband Governance and Finance Update

- Steering Committee status, provider deployments, funding flows and reimbursement cadence.

REAP 2 Housing Progress Report

- City updates: Ventura HCD filing status, Simi Valley Metrolink-area concepts, Santa Paula kickoff outcomes, County IZ/linkage fee exploration and ADU expansion, Fillmore scope finalization, funding allocation plan to Housing Trust Fund.

Meeting Effectiveness and Governance

- Recommendations from the Pollock–Williamson–Tennessen working session on making meetings more actionable.

Item Removal

- Fire hazard severity zones item removed following unsuccessful legislative efforts this year

6. Future Agenda Items

Pending topics were discussed for inclusion at future VCOG meetings:

Organizational Goal Setting

- Focused session on VCOG meeting purpose and 2024 goal setting to sharpen priorities and outcomes.

Standing Regional Updates

- Brief city-by-city reports as a recurring item to surface emerging issues and opportunities.

City Managers' Insights

- Regular report-out from city managers and county CEO monthly meeting to inform VCOG priorities.

8. Adjournment

With no further business, the meeting was adjourned at approximately 3:25 PM.

Next General VCOG Meeting:

Date: Thursday, November 13, 2025

Time: 3:00 – 5:00 PM

Location: Camarillo City Hall Council Chambers

Next Administrative Committee Meeting:

Date: Thursday, November 20, 2025

A handwritten signature in dark ink, appearing to read 'D. Pollock', written in a cursive style.

November 20, 2025

David Pollock, Executive Director

ITEM 4C

Schedule of VCOG Meetings for 2026

Council Meetings - Camarillo City Hall Council Chambers, 601 Carmen Dr., Camarillo, on the second **Thursdays** shown below from 3:00 p.m. to 5:00 p.m.

January 8, 2026

March 12, 2026

May 14, 2026

July 9, 2026

September 10, 2026

October 8, 2026 (Annual Dinner - Camarillo)

November 12, 2026

Administrative Committee - Via Zoom conference call on the third **Thursdays** below from 2:30 p.m. to 4:00 p.m.

January 14, 2026

February 19, 2026

March 19, 2026

April 16, 2026

May 21, 2026

June 18, 2026

July 16, 2026

September 17, 2026

October 15, 2026

November 19, 2026