



**VENTURA COUNCIL  
OF GOVERNMENTS**

**Thursday, September 11, 2025, 3:00 p.m.  
Moorpark City Hall  
Council Chambers  
323 Science Drive, Moorpark, CA 93021  
AGENDA**

Persons who require accommodation for any audio, visual, language or other disability to review an agenda, or to participate in a meeting of the Ventura Council of Governments per the Americans with Disabilities Act (ADA)) (28 CFR 35, 102-35. 104 Title II. and California Government Code Section 54954.2, may obtain assistance by requesting such accommodation by calling VCOG staff at 805-217-9448 or emailing [david@venturacog.org](mailto:david@venturacog.org). Any such request for accommodation must be made at least 48 hours prior to the scheduled meeting for which assistance is requested. Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection.

**AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE ALSO AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT [www.venturacog.org](http://www.venturacog.org).**

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ROLL CALL**

**3. ADDITIONS/DELETIONS TO THE AGENDA – Members who wish to include an emergency action item on this meeting's agenda or wish to discuss a particular agenda item listed on this meeting's Consent Calendar should inform the Chair at this time.**

**4 PUBLIC COMMENT**

At this time, public comments received in advance by VCOG Staff will be read aloud into the meeting record. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

**5. EXECUTIVE DIRECTOR'S REPORT – The written report will be distributed in advance of the meeting, and an oral report provided at the meeting.**

**MEMBERS**

City of Camarillo  
David Tennesen, Chair-elect  
Kevin Kildee, Alternate

City of Fillmore  
Carrie Broggie, Member  
Albert Mendez, Alternate

City of Moorpark  
Chris Enegren, Chair  
Tom Means, Alternate

City of Ojai  
Leslie Rule, Member  
Kim Mang, Alternate

City of Oxnard  
Bert Perello, Member  
Aaron Starr, Alternate

City of Port Hueneme  
Laura Hernandez, Member  
Jess Lopez, Alternate

City of San Buenaventura  
Bill McReynolds, Member  
Jeannette S Palacios, Alternate

City of Santa Paula  
Leslie Cornejo, Member  
Jenny Crosswhite, Alternate

City of Simi Valley  
Elaine Litster, Immed. Past Chair  
Mike Judge, Alternate

City of Thousand Oaks  
Bob Engler, Member  
David Newman, Alternate

County of Ventura  
Janice Parvin, Member  
Jeff Gorell, Alternate

6. **AGENCY REPORTS** – Reports or Oral Presentations by Agency Representatives Attending
- A. Broadband Team Update & Report on Ventura County Broadband Project
  - B. Southern California Association of Governments
  - C. Ventura County Transportation Commission
  - D. League of California Cities
  - E. County of Ventura - Legislative Analyst
  - F. Metropolitan Water District of Southern California

7. **CONSENT CALENDAR**

- A. **Summary of July 10, 2025 Meeting p. 3** - Meeting Summary for the July 10, 2025 VCOG Meeting. **Action:** Approve Meeting Summary.
- B. **Financial Report p. 5** - Ventura Council of Governments Financial Report for the Budget Period from July 4, 2025 through September 5, 2025. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions p. 8** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from July 4, 2025 through September 5, 2025 **Action:** Approve Register of Warrants and Debit Card Transactions.

8. **PRESENTATION ITEMS**

- A. **City Council Roles During Emergencies.** Ventura County Emergency Services Director Patrick Maynard will present and be available for questions.
- B. **Delta Conveyance Project.** Nichol Richardson from the Metropolitan Water District of Southern California and Charlotte Lopez Holifield from the Calleguas Municipal Water District will present and be available for questions.

9. **BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Any Council Member present may propose items for placement on a future agenda. Members should limit their proposed topics to issues that conform to VCOG's adopted Program of Priorities. Members may discuss whether the item should be placed on a future agenda and the description of the agenda item.

10. **ADJOURNMENT: Next Meeting - November 13, 2025 – City of Camarillo City Hall, Council Chambers, 601 Carmen Drive, Camarillo.**



## ITEM 7A.

### MEETING SUMMARY

4101 Las Posas Rd, Camarillo, CA 93010

Thursday, July 10, 2025

1. **CALL TO ORDER & FLAG SALUTE** – The meeting was called to Order at 3:00 PM by Chair Enegren. The Flag Salute was led by Chair Enegren.

#### 2. ROLL CALL:

Chris Enegren, Chair, City of Moorpark  
 Elaine Litster, Immediate Past Chair, City of Simi Valley  
 David Tennesen, City of Camarillo  
 Bert Perello, City of Oxnard  
 Carrie Broggie, City of Fillmore  
 Leslie Rule, City of Ojai (arrived at 3:43 pm)  
 Leslie Cornejo, City of Santa Paula  
 Bob Engler, City of Thousand Oaks  
 Jess Lopez, Alternate, City of Port Hueneme

#### Absent:

Bill McReynolds, City of San Buenaventura; Janice Parvin, County of Ventura, District 4

#### Staff Present:

David Pollock, VCOG Executive Director

#### Partner Agency Representatives and Agency Support Staff:

Mina Layba, Legislative Affairs and Government Relations for the City of Thousand Oaks;  
 Ashley Humes, Government Affairs for the County Executive Office, County of Ventura; Nichol Richardson, Senior Public Affairs Representative, Metropolitan Water District of Southern California.

3. **Additions/Deletions to the Agenda** - There were no additions or deletions to the meeting agenda and no Consent Calendar Items were pulled for discussion.
4. **Public Comment:** There were no comments from the public submitted in advance.
5. **Executive Director's Report** - David Pollock provided details from his Executive Director's Report that had been distributed to the members, including an update on state legislation impacting local governments, key bills on insurance reform (AB 1), vehicular homelessness (AB 90), police training (AB 992), and housing density (SB 79). Several bills remain active or have been delayed to the next session. VCOG is monitoring developments and advocating for funding and local flexibility. Updates were also shared on REAP 2.0 projects, including support for Prohousing applications and redevelopment plans in Simi Valley and Santa Paula. Port Hueneme and the County are exploring technical planning assistance options. The new VRBI Standing Committee held its first meeting to coordinate broadband funding efforts.

**6. AGENCY REPORTS**

- A. Broadband Team Update & Report on Ventura County Broadband Project - There was no report
- B. Southern California Association of Governments - There was no report
- C. Ventura County Transportation Commission - There was no report
- D. League of California Cities - There was no report
- E. County of Ventura - Legislative Analyst - Ashley Humes provided a brief update.

**7. CONSENT CALENDAR**

- A. **Summary of May 15, 2025 Meeting** - Approve Meeting Summary for the May 15, 2025 VCOG Meeting. **Action:** Approve Meeting Summary.
- B. **Financial Report** - Approve Ventura Council of Governments Financial Report for the Budget Period from May 10, 2025 through July 3, 2025. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from May 10, 2025 through July 3, 2025. **Action:** Approve Register of Warrants and Debit Card Transactions.
- D. **VCOG Audited Financial Statements - 2023-2024**. **Action:** Receive and file Ventura Council of Governments, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for the Period of July 1, 2023 through June 30, 2024.

A **Motion** was made by Chair-elect Tennesen with a **Second** by Chair Enegren to approve items A thru D of the Consent Calendar. Roll Call Vote Recorded as follows: Ayes: 9; Nos: 0. The Motion Carried.

- 8. BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:**  
Member Engler expressed an interest in how to better bid for grants across the county.

**9. PRESENTATION ITEMS**

- A. **Briefing on Immigration Law.** Attorney Vanessa Frank briefed the council on the current state of immigration law and enforcement actions, and answered questions from the council.

- 10. ADJOURNMENT:** The meeting was adjourned by Chair Enegren at 4:42 PM.

**Next Meeting- September 11, 2025 at Moorpark City Hall.**



**ITEM 7B.**

**MEMORANDUM**

**TO:** VCOG Members and Alternates

**FROM:** David Pollock, Executive Director

**SUBJECT:** Financial Report

**DATE:** September 11, 2025

**Recommendation:**

Receive and file Financial Report for the period July 1, 2025 through August 31, 2025

**Discussion:**

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period from July 1, 2025 through August 31, 2025

**Investments:**

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date- 7/1/25 to 8/31/25	Rate	Balance
Bank of America	Savings	N/A	\$4.26	0.04%*	\$62,749.59

\* Variable

**ATTACHMENTS:** Balance Sheet – As of August 31, 2025  
Budget vs. Actual Report - July 1, 2025 through August 31, 2025

**Balance Sheet**  
**Ventura Council of Governments**  
As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
BofA - 9045	71,593.06
BofA MM - 2635	62,751.72
<b>Total for Bank Accounts</b>	<b>\$134,344.78</b>
Accounts Receivable	
Accounts Receivable (A/R)	67,228.00
<b>Total for Accounts Receivable</b>	<b>\$67,228.00</b>
Other Current Assets	0
<b>Total for Current Assets</b>	<b>\$201,572.78</b>
Fixed Assets	
Other Assets	0
<b>Total for Assets</b>	<b>\$201,572.78</b>
<b>Liabilities and Equity</b>	
Liabilities	0
Equity	
Opening Balance Equity	111,291.04
Year End Close Out Account	10,793.75
Net Income	79,487.99
<b>Total for Equity</b>	<b>\$201,572.78</b>
<b>Total for Liabilities and Equity</b>	<b>\$201,572.78</b>

**Ventura Council of Governments**  
**Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L**  
July 2025 - June 2026


	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Investments				
Interest-Savings, Short-term CD	4.26		4.26	
<b>Total Investments</b>	<b>4.26</b>		<b>4.26</b>	
Restricted Income				
SCAG - REAP 2.0 Contract Income	17,409.00	282,642.00	-265,233.00	6.16 %
<b>Total Restricted Income</b>	<b>17,409.00</b>	<b>282,642.00</b>	<b>-265,233.00</b>	<b>6.16 %</b>
Unrestricted Income				
Annual Dinner Sponsorship	7,000.00	9,000.00	-2,000.00	77.78 %
Dues Assessments	77,991.00	77,991.00	0.00	100.00 %
<b>Total Unrestricted Income</b>	<b>84,991.00</b>	<b>86,991.00</b>	<b>-2,000.00</b>	<b>97.70 %</b>
<b>Total Income</b>	<b>\$102,404.26</b>	<b>\$369,633.00</b>	<b>\$ -267,228.74</b>	<b>27.70 %</b>
GROSS PROFIT	<b>\$102,404.26</b>	<b>\$369,633.00</b>	<b>\$ -267,228.74</b>	<b>27.70 %</b>
Expenses				
REAP 2.0 Project Costs				
Project 1 - Technical Assistance				
TASK 1 - Program Administration	1,191.38	3,525.00	-2,333.62	33.80 %
TASK 2 - Project Management	6,348.38	15,828.00	-9,479.62	40.11 %
TASK 3 - ID-Technical Assistance	182.25	8,279.00	-8,096.75	2.20 %
TASK 4 - Develop AFFH-TA	3,001.25	70,000.00	-66,998.75	4.29 %
TASK 5 - Pro-housing Designation	2,640.00	70,000.00	-67,360.00	3.77 %
TASK 6 - On Call Planning Assistance		115,000.00	-115,000.00	
<b>Total Project 1 - Technical Assistance</b>	<b>13,363.26</b>	<b>282,632.00</b>	<b>-269,268.74</b>	<b>4.73 %</b>
<b>Total REAP 2.0 Project Costs</b>	<b>13,363.26</b>	<b>282,632.00</b>	<b>-269,268.74</b>	<b>4.73 %</b>
Unrestricted Expenses				
Accounting Fees		2,200.00	-2,200.00	
Annual Dinner	1,000.00	9,000.00	-8,000.00	11.11 %
Audit		5,000.00	-5,000.00	
Conference and Meetings		2,000.00	-2,000.00	
Executive Administration	5,275.00	60,000.00	-54,725.00	8.79 %
Insurance - Liability, D and O		4,400.00	-4,400.00	
Legal Fees		300.00	-300.00	
Printing and Copying	36.01	700.00	-663.99	5.14 %
Supplies		500.00	-500.00	
Travel		1,500.00	-1,500.00	
Website	1,242.00	1,400.00	-158.00	88.71 %
<b>Total Unrestricted Expenses</b>	<b>7,553.01</b>	<b>87,000.00</b>	<b>-79,446.99</b>	<b>8.68 %</b>
<b>Total Expenses</b>	<b>\$20,916.27</b>	<b>\$369,632.00</b>	<b>\$ -348,715.73</b>	<b>5.66 %</b>
NET OPERATING INCOME	<b>\$81,487.99</b>	<b>\$1.00</b>	<b>\$81,486.99</b>	<b>8,148,799.00 %</b>
NET INCOME	<b>\$81,487.99</b>	<b>\$1.00</b>	<b>\$81,486.99</b>	<b>8,148,799.00 %</b>



**VENTURA COUNCIL  
OF GOVERNMENTS**

**ITEM 7C.**

**MEMORANDUM**

**TO:** Council Members and Alternates  
**FROM:** David Pollock, Executive Director   
**SUBJECT:** Register of Warrants and Debit Card Transactions  
**DATE:** September 11, 2025

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**Recommendation:**

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from July 4, 2025 through September 5, 2025.

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**Discussion:**

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period from July 4, 2025 through September 5, 2025. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the actual expenditure of funds for services and other costs to the organization.

**ATTACHMENTS:** Warrant and Debit Card Registers

**Register of Warrants**  
**Ventura Council of Governments**  
**September 11, 2025**  
Transactions from July 4, 2025 through September 5, 2025

<u>Check/Transaction#</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount</u>
B15GISBUUJ2LUAY	7/11/25	C. Williamson	7/01/25	Payment to REAP-2 consultant	\$3,493.13
B15ZTQGIU2LUB0	7/11/25	Propulsive Executive Services	6/01/25	Executive Director management fee	\$2,325.00
B15ADZFVEO2LUAZ	7/11/25	Propulsive Executive Services	6/01/25	Executive Director REAP-2 services	\$225.00
B15AYUJGRV2M0MJ	7/14/25	Hugh Riley Professional Services	7/01/25	Transition consulting services	\$625.00
B15HUPTCBZ2MTNX	7/21/25	PlaceWorks	7/05/25	REAP-2 consulting services	\$2,640.00
B15QFCALOB2MTNW	7/21/25	Sanbel	7/05/25	REAP-2 consulting services	\$2,185.00
B15BIQHKIL2MTNY	7/21/25	Sanbel	7/05/25	REAP-2 consulting services	\$816.25
B15PFMIOGM2OQ16	8/04/25	Propulsive Executive Services	7/01/25	Executive Director management fee	\$2,325.00
B15RRIRXZU2OQ17	8/04/25	Propulsive Executive Services	7/01/25	Executive Director REAP-2 services	\$450.00
B15JFURFKC2OQ15	8/04/25	VC Digital	8/01/25	Printing	\$36.01
B15TGESDJG2QWB4	8/21/25	C. Williamson	8/01/25	Payment to REAP-2 consultant	\$3,553.88

**Register of Debit Card Transactions  
Ventura Council of Governments**

**September 11, 2025**

Transactions from July 4, 2025 through September 5, 2025

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
2950	8/11/25	Intuit	8/11/25	Annual Quickbooks fee	\$1,242.00