



**VENTURA COUNCIL
OF GOVERNMENTS**

**Thursday, November 14, 2024, 4:00 p.m.
J. Handel Conference Room- 2533 (Second Floor)
John Spoor Broome Library, CSUCI Campus
One University Drive, Camarillo, CA 93012**

AGENDA

Persons who require accommodation for any audio, visual, language or othe disability to review an agenda, or to participate in a meeting of the Ventura Council of Governments per the Americans with Disabilities Act (ADA)) (28 CFR 35, 102-35. 104 Title II. and California Government Code Section 54954.2, may obtain assistance by requesting such accommodation by calling VCOG staff at 805-217-9448 or emailing ridgeriley@msn.com . Any such request for accommodation must be made at lease 48 hours prior to the scheduled meeting for which assistance is requested. Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection.

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE ALSO AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT WWW.VENTURACOG.ORG.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. ADDITIONS/DELETIONS TO THE AGENDA

4. PUBLIC COMMENT

At this time, public comments received in advance by VCOG Staff will be read aloud into the meeting record. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

5. EXECUTIVE DIRECTOR'S REPORT – The Report will be distributed at the meeting

6. AGENCY REPORTS – Oral Reports if Agency Representatives Attend

- A. Southern California Association of Governments
- B. Ventura County Transportation Commission
- C. League of California Cities
- D. County of Ventura -Legislative Analyst
- E. Broadband Team Update & Report on Ventura County Broadband Project

MEMBERS

City of Camarillo
David Tennesen, Camarillo
Susan Santangelo, Alternate

City of Fillmore
Carrie Broggie
Albert Mendez, Alternate

City of Moorpark
Chris Enegren, Chair-Elect
Tom Means, Alternate

City of Ojai
Leslie Rule, Member
Betsy Stix, Alternate

City of Oxnard
Bert Perello, Member
Oscar Madrigal, Alternate

City of Port Hueneme
Steven Gama, Member
Laura Hernandez, Alternate

City of San Buenaventura
Mike Johnson, Chair
Bill McReynolds, Alternate

City of Santa Paula
Leslie Cornejo, Member
Jenny Crosswhite, Alternate

City of Simi Valley
Elaine Litster, IPC
Mike Judge, Alternate

City of Thousand Oaks
Bob Engler, Member
David Newman, Alternate

County of Ventura
Janice Parvin, Member
Jeff Gorell, Alternate

7. **Proposed Amendment to VCOG Strategic Plan – p. 3** - Rreview, discuss and approve the proposed Amendment to the VCOG Stretagic Plan to incorporate VCOG coordinating role for regional broadband deployment and adoption.

8. **CONSENT CALENDAR**

- A. **Summary of September 12, 2024 Meeting p. 15** - Approve Meeting Summary for the July 11, 2024 VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. **Financial Report p. 19** - Approve Ventura Council of Governments Financial Report for the Budget Period from September 6, 2024 to November 6, 2024. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions p. 23** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from September 6, 2024 to November 6, 2024. **Action:** Approve Register of Warrants and Debit Card Transactions.

9. **PRESENTATION ITEMS**

- A. **Presentation by – Ricole Kelly, Deputy District Attorney, Ventura County p. 27–**
Update on Gun Violence Restraining Orders (GVROs) and the Status of County Family Justice Centers- Current and Future

BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Any Council Member present may propose items for placement on a future agenda. Members should limit their proposed topics to issues that conform to VCOG’s adopted Program of Priorities. Members may discuss whether the item should be placed on a future agenda and the description of the agenda item.


10. **ADJOURNMENT: Next Meeting- January 9, 2025 – Location to be Determined**



ITEM 7.

MEMORANDUM

TO: VCOG Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Approve the Amended VCOG Strategic Plan for 2025 and Appoint a VCOG Regional Broadband Initiative (VRBI Standing Committee) to shape and maintain strategic direction

DATE: November 14, 2024

Recommendation:

Approve the Amended VCOG Strategic Plan for 2025 to Incorporate VCOG's role in support of a County of Ventura-wide Broadband Initiative and confirm Chair Johnson's appointments to the VRBI Standing Committee.

Background:

In July 2020, the VCOG Administrative Committee began a review of the VCOG Strategic Plan. The plan was originally developed and adopted in 2002. On November 12, 2020 the final plan was presented to the VCOG Council, and approved. On July 13, 2023 VCOG, in partnership with the Ventura County Economic Development Collaborative and the Pacific Coast Broadband Consortium, VCOG applied for and received a grant \$490,860 from the California Public Utilities Commission's Local Agency Technical Assistance Fund (LATA) to 1) establish a broadband joint power of authority (JPA) between VCOG members, 2) design a regional strategy, and 3) create pilot projects to support Last Mile Connections.

Discussion:

To achieve and maintain a high level of communication and engagement with each of the VCOG Member Agencies, on July 13, 2024, an Ad Hoc Committee of the VCOG Council was appointed to assist the Broadband Team. With concurrence of the Council, Chair Johnson appointed VCOG Member Leslie Rule from the City of Ojai and Member Elaine Litster of the City of Simi Valley to serve with Chair Johnson. The Ad Hoc Committee has been working with selected members of the Broadband Working Group Staff to plan the possible formation of a VCOG Broadband JPA.

At it's third and final meeting, the Ad Hoc Committee decided to recommend an amendment to the 2021 VCOG Strategic Plan as an alternative to forming a new Broadband JPA. The Amendment to the Strategic Plan will incorporate the definition and development of a VCOG coordination role for regional broadband deployment, adoption, and the flow of appropriate information.

The Strategic Plan Amendment - The new language proposed by the Ad Hoc Committee to amend the strategic plan (Attachment 1) is highlighted in yellow on pages 5 and 6. To address all potential Issues, the following language is added to the Strategic Plan on Page 5.

■ **Broadband for All**

- Regional infrastructure planning and implementation
- Equitable access and utilization of funding and resources
- Digital inclusion and digital equity for all residents
- Redundant and resilient connectivity
- Smart city applications

Also added in the "Possible Implementation Strategies" Section on Page 6, under "Regular meetings":

- **Broadband Working Group and Standing Committee**

An Organizational Plan for VCOG's Regional Broadband Initiative (VRBI) is attachment 2. The proposed amendment to the Strategic Plan aligns with VCOG's General Baseline Work Plan (Attachment 3) as follows:

1. **Coordinating Broadband Deployment:** Facilitating cooperation among multiple jurisdictions to plan and deploy broadband infrastructure. - General Baseline Work Program Item B.
2. **Pooling Resources:** Enabling local governments to pool resources, funding, and expertise to address broadband challenges, especially in underserved or rural areas where deployment costs may be higher. - General Baseline Work Program Item C&D.
3. **Regulatory and Policy Coordination:** Providing a platform for coordinating regulatory efforts and policies related to broadband deployment and access. - General Baseline work product Item A&B.
4. **Public-Private Partnerships:** Fostering partnerships between public entities and private companies to encourage investment in and development of broadband infrastructure. General Baseline work product item D.

Broadband Standing Committee – VCOG's activity and participation as outlined in the VRBI includes the appointment of a standing committee to shape and maintain the strategic direction of the Broadband Initiative and ensure the continued flow of relevant information. This standing committee will serve throughout the Broadband Project. Committee members may change in the future as necessitated by their individual circumstances as elected officials. The standing committee will be assisted and advised by an extension of the current Broadband Working Group consisting of selected staff from each member agency as well as by the Ventura County City/County Manager's Group (VCCM).

VCOG's Bylaws state that any elected official from any entity city (council) or the county Board of Supervisors is eligible for appointment to a standing committee. A standing committee member need not be the appointed VCOG Member Representative.

Therefore, to ensure a regional representation, Chair Johnson is recommending the appointment of the following five positions to be named in January 2025 to serve on the initial VCOG Broadband Standing Committee:

1. City of Ojai Representative
2. City of Oxnard Representative
3. City of Thousand Oaks Representative
4. City of Santa Paula Representative
5. Ventura County Supervisor- District 4 OR
City of Moorpark Representative

ATTACHMENTS:

1. Amended VCOG Strategic Plan- 2025
2. VCOG Regional Broadband Initiative (VRBI)
3. VCOG Baseline Work Program



VENTURA COUNCIL OF GOVERNMENTS

VCOG STRATEGIC PLAN

2025

Introduction

The **Ventura Council of Governments (VCOG)** is a voluntary joint powers authority representing the 10 cities of Ventura County as well as the County whose goal is to facilitate cooperative sub-regional and regional planning, coordination and technical assistance on issues of mutual concern.

Various Agencies including colleges and universities, regional agencies, joint powers authorities, utility companies, and state and federal agencies may be invited to participate on issues that involve their respective interests, missions and/or facilities. Anyone may attend meetings to observe

VCOG is based on the premise that Ventura County can have more representation without more government and issues of common concern often extend beyond the purview of local jurisdictions and agencies, requiring insight and input from a wide range of affected interests.

VCOG works efficiently by utilizing existing resources to the greatest extent possible, collaboratively finding new ways to perform needed activities for less, while eliminating duplication of effort.

The following information is intended to provide a framework for establishing future goals and priorities for the Ventura Council of Governments.

Included:

- **VCOG Mission Statement**
- **VCOG Strategy**
The *VCOG Strategy* was initially developed in 2004 as the sub-region's 'plan'. It was the result of interviews conducted with elected and appointed officials of the member cities and the county as well as some of the private sector organizations in the county. These interviews were meant to solicit input on priority issues.
- **General Baseline Work Program**
- **Potential Issues To Address**
List of issues in policy areas in which VCOG could participate.
- **Possible Implementation Strategies**
Programs and projects that VCOG could establish to carry out its Mission.

Mission Statement

Work to continue to make Ventura County a unique national model of orderly development based on Guidelines for Orderly Development with sustainable economic prosperity, equitable economic opportunity and high environmental quality by:

- Promoting cooperation between the municipalities of Ventura County in the discussion of area-wide issues of mutual interest as well as advancing city-county cooperation.
- Promoting cooperation and communication with colleges and universities, special districts, regional agencies, joint powers authorities, utility companies and State and Federal agencies, and Naval Base Ventura County on an as-needed basis.
- Unifying Ventura County cities and the county to advocate with one cohesive voice on important regional issues and legislative matters.
- Investigate issues of common concern through joint studies and cost-effective, multi-jurisdictional programs that lead to model ordinances, programs, and other products for use by all members.
- Supporting members' proposals that further the objectives of the Ventura Council of Governments.
- Providing a forum for communication and representation on behalf of the Ventura County cities and the county with other governing bodies and organizations in the county, as well as facilitate the exchange of ideas and information.
- Increasing visibility and awareness of Ventura County as an outstanding place to live, work, and play.
- Balance the expressed and enacted policies and directions of the County's residents with Federal, state, judicial, or other regional mandates and directions.

VCOG Strategy

This is the second installment of an evolving strategy which will enable participating cities in Ventura County and the County to identify and act on issues of mutual interest or concern. As such, it is consistent with the rights and limitations prescribed in the VCOG Joint Powers Authority agreement. It is only as strong as the commitment invested by members of the council of governments and its implementation will depend on the priorities established by the members.

Objectives of the Strategy are:

- To identify areas of common concern and interest among the 11 participating jurisdictions;
- To provide a means by which to document ideas and solutions discussed by VCOG;
- To provide a policy foundation for future VCOG planning efforts; and
- To serve as a potential blueprint for future implementation actions within the Sub-region of SCAG.

The focus of this Strategy is to find ways to capitalize on the strengths of the county and its cities at all levels of government and within the private sector. It is intended to enable individual cities and the county to better achieve their visions in collaboration with neighboring communities with whom they share common issues and goals.

General Baseline Work Program

- A. Serve as a forum for consideration, study and recommendation on area-wide and regional problems.
- B. Assemble information helpful in the consideration of problems unique to the County and its cities and explore practical avenues for intergovernmental cooperation, coordination, and action in the interest of its members.
- C. Seek economies of scale whenever practical in the administration of governmental services.
- D. Facilitate intergovernmental coordination with public and private sectors on issues common to Ventura County governmental agencies.
- E. Coordinate Public Information and Outreach on issues of local government importance, as needed and/or requested.

Potential Issues to Address

- Growth Projections
 - Who are we planning for - demographic characteristics of the future population in the county
 - Impact and relevance of Naval Base Ventura County
- Growth Management
 - Perception of diminishing quality of life
 - Urban form capable of accommodating anticipated growth
 - Land Use/Transportation linkages

- Housing
 - Jobs/Housing imbalance
 - Lack of production of diverse housing choices – ownership/rental, workforce, entry level, and affordable
 - Homelessness
 - Making use of existing or new federal, state and local resources for housing development
 - Concern of excessive administrative and economic burdens to meet requirements to build housing
 - State preemption of local zoning control and processes
 - Protecting environment and existing neighborhoods
 - Regional Housing Needs Allocation (RHNA)

- Solid Waste- VCOG is the Local Task Force (in accordance with Sec. 40950 of Public Resources Code) responsible for coordinating development of the city and county source reduction and recycling elements of the countywide integrated waste management plan and for assisting in the preparation of the countywide facility siting element of the plan.
 - Siting of food waste recycling facilities
 - Materials recovery and reuse
 - Challenges related to high fire hazard severity zones Integrated Waste Management

- Mobility
 - Emergency/alternate access roads
 - Inter-county traffic concerns
 - Jobs/housing imbalance
 - Lack of funding for infrastructure improvements
 - Finding more effective alternative modes of travel
 - Effects of the virtual workplace on our transportation system

- Goods Movement
 - Community impact on increasing truck movements
 - Impact of the growth projected for Port Hueneme and in the region

- Air Quality
 - Regional air quality, protecting public health Regional, state and federal air quality plans and requirements
 - Practical transportation control measures

- Use of new technologies Impacts of New Technology and Climate Change
 - Production, storage, and recycling of energy
 - Wireless technology
 - State and federal mandates

- Open Space/Green Belts/Preservation of Agricultural Land
 - Conserving the open space and green belts in the face of growing land use demands and worldwide competition

- Wildlife safety and preservation Wildlife corridor and wildfire protection areas
- Water Resources and Water Quality
 - Maintaining sufficient water supply and quality to meet the growing demand
 - Water conservation and reuse
- Energy Issues
 - Adequacy of energy supply at reasonable cost in view of growing demand
 - Community aggregation alliances
 - Energy efficiency and conservation
 - Energy efficient building
- Public Safety & Hometown Security
 - Sustain low crime rates and safe communities
 - Juvenile Justice and anti-gang related programs
 - Emergency preparedness
- Economic Development
 - Sustain economic vitality within the county as a whole and its individual city communities
 - Job Training, re-training and educational needs
 - Maintaining Ventura County and its cities' competitive market posture.
 - Role of High Tech, Bio Tech, Agriculture, Trade & Tourism and other important industry clusters in the county
 - Customer service
- Broadband for All
 - Regional infrastructure planning and implementation
 - Equitable access and utilization of funding and resources
 - Digital inclusion and digital equity for all residents
 - Redundant and resilient connectivity
 - Smart city applications

Possible Implementation Strategies

- Advocacy
 - Legislative Forums with legislators – some social time and questions and answers
 - Coordinate legislative outreach, and interface on activities affecting member agencies
 - Work collaboratively with League of California Cities and California State Association of Counties Fund studies that will test the efficacy of certain community benefit programs.
- RHNA

- Coordinate consensus response to regional housing need allocations
- General Plan Updates Housing Elements
- Water
- Solid waste
- Open space
- Land use/Transportation

- Information Sharing and Clearinghouse
 - Web site

- Regular Meetings
 - City Managers and County CAO
 - Planning and Community Development City Staffs
 - Economic Development Agencies
 - Broadband Working Group
 - Standing Committee

VCOG Regional Broadband Initiative (VRBI)

In alignment with the Ventura Council of Governments' (VCOG) strategic plan, the VRBI aims to ensure that Ventura County's broadband strategies reflect the long-term goals identified in the State of California's "Broadband for All" Action Plan, that all Californians have:

1. High-performance broadband available at home, schools, libraries, and businesses.
2. Access to affordable broadband and necessary devices.
3. Access to training and support to enable digital inclusion.

Key Participants

Role	Responsibility	Activities
Executive Director	Interconnect and align regional broadband vision with communication and strategic activities among VCOG stakeholders.	Continuous engagement with city managers and member councils on strategic direction and regional initiatives. Convene Regional Broadband Working Group and standing committee to ensure VRBI vision is aligned with activities.
Board Members	Maintain engagement, support advocacy efforts, facilitate education and commitment within communities.	Promote strategic direction and initiatives to member councils and leaders for cooperation.
Standing Committee	Shape strategic directions and communicate imperative across the region.	Regular meetings to direct strategy and communication.
Working Group – city staff as appointed by member agencies	Collaborate on shared interests and local engagement of Broadband for All initiatives.	Regular meetings to collaborate on policy development, funding opportunities, deploying technology solutions, and increasing broadband adoption

*Collaboration with Internet Service Providers (ISPs), subject matter experts, and regional consortiums will be essential to respond to opportunities and drive the initiative forward.

Key Activities

Focus Area	Description	Actions
Coordinate Digital Inclusion	Facilitate collaboration among jurisdictions to plan and implement broadband	Maintain regional mapping to track the status of broadband deployment and adoption

	infrastructure and adoption efficiently and effectively.	throughout the County. Identify gaps to determine priority areas.
Pool Resources	Enable local governments to share resources, funding, and expertise to address broadband challenges, particularly in underserved or rural areas where deployment costs are higher.	Track projects from proposal to completion, with prioritization and status updates. Coordinate resources and funding to maximize cooperation across municipal boundaries.
Regulatory and Policy Coordination	Establish a platform to streamline regulatory efforts and policy alignment related to broadband deployment and access.	Encourage uniform standards for broadband deployment policies and permitting. Policy checklists and handbooks will provide guidance to municipalities. Support legislative efforts that promote Broadband for All goals.
Facilitate Public-Private Partnerships	Encourage partnerships between public entities and private companies to drive investment in and development of broadband infrastructure.	Engage Internet service providers and technology companies to present innovative proposals, promote public-sector leadership to provide governance and champion the future of technology-based infrastructure.

Outcomes

VRBI is driven by the self-funded, collaborative efforts of stakeholders and a primary result of civic entrepreneurship. Successes will be realized on a case-by-case basis, driven by the combined interests and investments of local governments, private sector partners, and community organizations.

General Baseline Work Program

- A. Serve as a forum for consideration, study and recommendation on area-wide and regional problems
- B. Assemble information helpful in the consideration of problems peculiar to the County and its cities
- C. Explore practical avenues for intergovernmental cooperation, coordination, and action in the interest of its members
- D. Seek economies of scale whenever practical in the administration of governmental services
- E. Facilitate intergovernmental coordination with public and private sectors on issues common to Ventura County governmental agencies
- F. Coordinate Public Information and Outreach on issues of local government importance, as needed and/or requested



MEETING SUMMARY

601 Carmen Dr.
Camarillo, CA 93012
September 12, 2024

1. **CALL TO ORDER & FLAG SALUTE** – The meeting was called to Order at 4:10 PM by Chair Johnson. The Flag Salute was led by Chair Johnson.
2. **ROLL CALL:**

Present:

Mike Johnson, Chair, City of San Buenaventura
Chris Enegren, Chair-Elect, City of Moorpark
Janice Parvin, County of Ventura,
Carrie Broggie, City of Fillmore
Mike Judge, Alternate, City of Simi Valley
Bert Perello, City of Oxnard
David Newman, Alternate- Thousand Oaks
Leslie Rule, City of Ojai
Steven Gama, City of Port Hueneme
David Tennessen, City of Camarillo

Absent: Elaine Litster, IP Chair, City of Simi Valley; Leslie Cronejo, City of Santa Paula
Bob Engler, City of Thousand Oaks

Staff Present:

Hugh Riley, Executive Director, VCOG

Partner Agency Representatives and Agency Support Staff:

Brian Chong, Assistant to the City Manager, City of Moorpark
Mina Layba, Legislative Affairs Manager, City of Thousand Oaks.
Michelle Guzman, Legislative Analyst, County of Ventura
Molika Oum, Pacific Coast Broadband Consortium Coordinator

Guests:

Dr. Richard Yao, President, Cal State University, Channel Islands
Michelle Ascencion, Ventura County Clerk-Recorder & Registrar of Voters

3. **Public Comment:** There were no comments from the public submitted.

4. **Executive Director's Report-**

Legislative Update – Riley reported on AB 98. The bill require would, beginning January 1, 2026 the adoption of a revised Circulation Element by all cities and would prescribe various statewide warehouse design and build standards for any proposed new or expanded logistics use developments, as specified, including, among other things, standards for building design and location, parking, truck loading bays, landscaping buffers, entry gates, and signage. Riley presented a letter to the governor requesting his veto of the bill.

Riley also presented a letter requesting a veto of SB 1037. This bill would allow the Attorney General to take legal action against a city and seek fines up to \$50K a month for failure to

adopt a compliant housing element or if the city does not follow state laws that require ministerial approval of certain housing projects. SB 1037 does not provide an opportunity for cities to correct an honest mistake or address a genuine difference in interpreting the law. Even those jurisdictions acting in good faith could be subject to significant fines and be required to pay the Attorney General for all costs investigating and prosecuting the action, including expert witness fees and attorney's fees.

Riley also presented a letter asking for the governor's signature on AB 1960, an important part of the Retail Theft Package of bills that had passed the legislature. AB 1960 (Rivas) would, until its sunset on January 1, 2030, apply additional terms of incarceration ranging from 1 to 4 additional years for those who excessively take or damage property during the commission of felony offenses. The range of damage or lost property ranging from \$50,000 to \$3,000,000 would directly correspond with increasing tiers of additional sentencing terms. There were no objections to sending these letters and Chair Johnson was authorized to sign them.

Riley referenced several other bills including their current status. This information was included in Riley's report

REAP Programs

Riley reported that VCOG has completed all approved REAP 1.0 Projects. All associated bills have been paid and closeout reports have been submitted to SCAG. The approved state budget retains \$560 million for REAP 2.0. We are waiting to hear from SCAG on the next steps to restart REAP 2.0 when the "stop work order" is lifted.

Broadband for All- LATA Grant –Update

Riley made reference to his written report on Broadband and called on Molika Oum, Pacific Coast Broadband Consortium Coordinator. Molika provided a summary of the current Broadband Activity including the status of Ventura County's application for the Last Mile Federal Funding Account (FFA) Grant Program. The application from Ventura County has not been included in award recommendations for the upcoming 9/12 and 9/26 CPUC Voting meetings. but we continue to remain optimistic that the County will receive an award announcement (in favor, or not) for this budget year. The next CPUC FFA Awards recommendation announcement should be released no later than September 17th for the October 17th Voting.

She reported that the VCOG JPA Ad Hoc Committee (Johnson, Litster, and Ruhl) had met for its second meeting on August 22nd and discussed the possible amendment to the current VCOG JPA versus amending the VCOG Strategic Plan and Work Program to the Broadband initiatives we are now undertaking. She advised that the First drafts of Municipal Profiles were distributed to member agency working group representatives the Week of September 8th for initial review. Following feedback and edits, the VCOG LATA team will revise drafts to include analysis and recommendations to be reviewed for final approval by member agencies. The goal timeline for completion of the Regional Broadband Strategic Plan is completion by December 2024.

Riley referenced his written report including the SCAG Update for September 2024 from Rachel and the Admin Committee's planned meeting on September 19, 2024 when the Committee will plan for the November 14, 2024 VCOG Meeting Agenda and continue work on the Executive Director Search, the Annual VCOG Dinner on October 10, 2024. Future VCOG¹⁶ Staffing and Budget requirements will also be discussed.

5. Proposed VCOG Fiscal Year 2024/2025 Budget Amendment – Riley presented VCOG Resolution No. 2024-02 Approving an amendment to the VCOG Operating Budget for FY 2024-2025. He explained that the 2024 state budget had restored funding for the Regional Early Action Program (REAP 2.0). VCOG's original REAP 2.0 Grant amount was **\$419,127**. \$7,371 was expended by VCOG before a "Stop Work" was ordered effective May 29, 2024 for staff costs to prepare the grant application and negotiate a preliminary Memorandum of Understanding with SCAG for the administration of the grant. The balance of the original grant (**\$411,756**) will be added to the amended budget. Considering Executive Director Riley's retirement as of June 30, 2025 Staff is recommending a supplemental appropriation of **\$10,000** to cover expenses related to the search for Riley's replacement.

VCOG Resolution No. 2024-02 presents a proposed amendment to the 2024-2025 VCOG Operating Budget to include the amounts described above and as provided in Exhibit A. to the Resolution.

A **Motion** was made by Tennesen with a **Second** by Enegren to adopt VCOG Resolution No. 2024-02 Approving the Budget Amendment as described in Exhibit A to the Resolution. Roll Call Vote was Recorded as follows: Ayes: 10; Nos: 0. The Motion Carried

6. AGENCY REPORTS

Michelle Guzman, Legislative Analyst, County of Ventura was present and opted to provide a report-time permitting. There were no other Agency representatives other than Ms. Oum the Pacific Coast Broadband Consortium Coordinator who provided her report earlier in the meeting.

7. CONSENT CALENDAR

- A. Summary of July 11, 2024 Meeting** - Approve Meeting Summary for the July 11, 2024 VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. Financial Report** - Approve Ventura Council of Governments Financial Report for the Budget Period from July 5, 2024 to September 6, 2024. **Action:** Approve Financial Report
- C. Register of Warrants & Debit Card Transactions** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from July 5, 2024 to September 6, 2024 **Action:** Approve Register of Warrants and Debit Card Transactions.
- D. Propoosal from Tripepi-Smith – to provide Assistance with VCOG Executive Director Search** (www.tripepi-smith.com). Review August 9, 2024 Proposal fro Trepipes-Smith Talent Solutions for VCOG Executive Director Search Support. **Action:** Approve proposal and authorize Chair and Executive Director to sign retainer agreement with Tripepi-Smith.
- E. A Resolution Authorizing the Execution of an Agreement (MOU) with SCAG for REAP 2.0 Planning Grant for \$411,756** Adopt VCOG Resolution No. 2024-03 Authoruzing VCOG Chair to Execute an Agreement MOU with SCAG for \$411,756 REAP 2.0 Grant and authorize Chair to sign on behalf of VCOG. **Action:** Adopt VCOG Resolution No. 2024-03.

7. CONSENT CALENDAR

- A. Summary of May 9, 2024 Meeting** - Approve Meeting Summary for the May 9, 2024 VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. Financial Report** - Approve Ventura Council of Governments Financial Report for the₁₇ Budget Period from May 3, 2024 to July 5, 2024. **Action:** Approve Financial Report

- C. **Register of Warrants & Debit Card Transactions** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from May 3, 2024 to July 5, 2024
Action: Approve Register of Warrants and Debit Card Transactions. Action: Approve Register of Warrants and Debit Card Transactions.
- D. **VCOG Audit and Financial Statements for 2022-2023:** -Review 2022-2023 VCOG Audit and Financial Statements
Action: Accept and Approve Financial Statements for 2022-2023.
- E. **Appointment of Ad Hoc Broadband JPA Committee** – Appoint Member Leslie Rule from the City of Ojai and Member Elaine Litster of the City of Simi Valley to serve on the Ad Hoc Broadband JPA Committee. **Action:** Appoint Ad Hoc Committee.

A **Motion** was made by Enegren with a **Second** by Parvin to approve all items of the Consent Calendar. Roll Call Vote Recorded as follows: Ayes: 10; Nos: 0. The Motion Carried

8. **PRESENTATION ITEMS**

- A. **Presentation by CSUCI President Richard Yao- “State of the University** – Dr. Yao provided a comprehensive report on the history and current status of the University. California State University Channel Islands (CSUCI), a four-year, public university in Camarillo, California. Established in 2002, it is the youngest of 23 campuses in the CSU family. CSUCI is nestled against the foothills of the Santa Monica Mountains—and close to the Pacific Ocean and the Pacific Coast Highway. CSUCI's currently ranks 13th among 1,198 higher education institutions. for the 2023 Social Mobility Index (SMI) The SMI measures the extent to which a college or university educates more economically disadvantaged students (with family incomes below the national median) at lower tuition and graduates them into good paying jobs. The University is also highly ranked nationally among a number of other rankings for public institutions.

As the only public four-year university in Ventura County, CSU Channel Islands serves as a unique institution in the region. Its economic and fiscal impacts benefit the economies of the local communities in Ventura and Santa Barbara counties, the region, and throughout the entire State. These impacts generate significant benefits in the form of increased employment, labor income and economic output. Moreover, CSUCI's operations generate millions in tax revenue — money that goes toward important public services in the county.

- B. **Presentation by Michelle Ascencion, MMC, CERA, REO, Ventura County Clerk-Recorder & Registrar of Voters 2024 Election Process Issues.** Ms. Ascencion distributed a handout with Quick Facts about the November 5, 2024 Presidential General Election and reviewed its content for the Council. Her Fact Sheet is Attached to these minutes for the VCOG Record. She explained the challenges she and her election team faced including changing technology, vote-by-mail procedures, cost increases, securing polling places, recruiting poll worker volunteers and the need for increased security leading up to, during and following election day. She answered numerous questions from the Council about these issues and particularly about the cost for prospective candidates.

- 9. **BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS-** There were no Council Member comments.

- 10. **ADJOURNMENT:** The meeting was adjourned by Chair-Johnson at 6:05 PM.


Next Meeting- November 14, 2024 at the John Spoor Broome Library, CSUCI Campus



VENTURA COUNCIL
OF GOVERNMENTS

ITEM 8B.

MEMORANDUM

TO: VCOG Members and Alternates
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Financial Report
DATE: November 14, 2024

Recommendation:

Receive and file Financial Report for Period September 6, 2024 to November 6, 2024

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period from September 6, 2024 to November 6, 2024.

Investments:

The objectives of VCOG’s adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy’s applied standards of care. Below is a summary of VCOG’s investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date- 7/1/24 to 11-6-24	Rate	Balance
Bank of A	Maximizer 2635	N/A	\$8.43	0.03%*	\$62,730.84

* Variable

ATTACHMENTS: Balance Sheet – As of November 6, 2024
Budget vs. Actual Report - Sept. 6, 2024 to Nov. 6, 2024

Ventura Council of Governments

Balance Sheet

As of November 6, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5797	0.00
BofA - 9045	104,422.26
BofA MM - 2635	62,728.71
Total Bank Accounts	\$167,150.97
Accounts Receivable	
Accounts Receivable (A/R)	1,000.00
Total Accounts Receivable	\$1,000.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$168,150.97
Other Assets	
Fraud	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$168,150.97
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Unearned Income	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Opening Balance Equity	111,291.04
Year End Close Out Account	26,158.51
Net Income	30,701.42
Total Equity	\$168,150.97
TOTAL LIABILITIES AND EQUITY	\$168,150.97

Ventura Council of Governments

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Annual Dinner Sponsorship	12,000.00	9,000.00	3,000.00	133.33 %
Dues Assessments	64,992.00	64,992.00	0.00	100.00 %
Investments				
Interest-Savings, Short-term CD	6.30	10.00	-3.70	63.00 %
Total Investments	6.30	10.00	-3.70	63.00 %
Other Types of Income				
LATA Admin Costs		16,278.00	-16,278.00	
LATA Grant Income		356,323.00	-356,323.00	
Total Other Types of Income		372,601.00	-372,601.00	
SCAG - REAP 2.0 Contract Income		411,756.00	-411,756.00	
Total Income	\$76,998.30	\$858,359.00	\$ -781,360.70	8.97 %
GROSS PROFIT	\$76,998.30	\$858,359.00	\$ -781,360.70	8.97 %
Expenses				
Contract Services				
Accounting Fees	431.25	2,500.00	-2,068.75	17.25 %
Audit		5,000.00	-5,000.00	
Executive Administration	17,343.75	45,000.00	-27,656.25	38.54 %
Executive Search	5,263.54	10,000.00	-4,736.46	52.64 %
Legal Fees		300.00	-300.00	
Total Contract Services	23,038.54	62,800.00	-39,761.46	36.69 %
Operations				
Printing and Copying	260.55	700.00	-439.45	37.22 %
Supplies		500.00	-500.00	
Website	970.00	1,400.00	-430.00	69.29 %
Total Operations	1,230.55	2,600.00	-1,369.45	47.33 %
Other Types of Expenses				
Insurance - Liability, D and O	3,563.82	4,400.00	-836.18	81.00 %
LATA Grant Expenses				
Digital Resources (Program)				
Ookla Speed Test Platform		4,180.00	-4,180.00	
Total Digital Resources (Program)		4,180.00	-4,180.00	
EDC Personnel Costs				
Contracts Admin (2%)		4,201.00	-4,201.00	
Executive (9%)		26,387.00	-26,387.00	
Finance (9%)		17,420.00	-17,420.00	
Total EDC Personnel Costs		48,008.00	-48,008.00	
EDC Subcontractors				
Broadband Team Cons. Lead		50,513.00	-50,513.00	
GIS Consultant		23,878.00	-23,878.00	
JPA Formation		142,000.00	-142,000.00	
Senior Broadband Consultant		53,200.00	-53,200.00	

Ventura Council of Governments

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Strategy Project Lead		34,544.00	-34,544.00	
Total EDC Subcontractors		304,135.00	-304,135.00	
VCOG LATA Admin Costs	2,312.50	16,278.00	-13,965.50	14.21 %
Total LATA Grant Expenses	2,312.50	372,601.00	-370,288.50	0.62 %
Total Other Types of Expenses	5,876.32	377,001.00	-371,124.68	1.56 %
REAP 2.0 Costs				
Project 1 - Technical Assistance				
TASK 1 - Program Administration	413.00	10,000.00	-9,587.00	4.13 %
TASK 2 - Project Management	5,280.50	31,756.00	-26,475.50	16.63 %
TASK 3 - Procure Consultant		5,000.00	-5,000.00	
TASK 4 - Develop AFFH-TA		220,000.00	-220,000.00	
TASK 5 - Pro-housing Designation		100,000.00	-100,000.00	
Total Project 1 - Technical Assistance	5,693.50	366,756.00	-361,062.50	1.55 %
Project 2 (OCOg)		45,000.00	-45,000.00	
Total REAP 2.0 Costs	5,693.50	411,756.00	-406,062.50	1.38 %
Travel and Meetings				
Annual Dinner	9,087.53	9,000.00	87.53	100.97 %
Conference and Meetings	1,370.44	2,000.00	-629.56	68.52 %
Travel		3,202.00	-3,202.00	
Total Travel and Meetings	10,457.97	14,202.00	-3,744.03	73.64 %
Total Expenses	\$46,296.88	\$868,359.00	\$ -822,062.12	5.33 %
NET OPERATING INCOME	\$30,701.42	\$ -10,000.00	\$40,701.42	-307.01 %
Other Income				
Transfer From Reserve Account		10,000.00	-10,000.00	
Total Other Income	\$0.00	\$10,000.00	\$ -10,000.00	0.00%
NET OTHER INCOME	\$0.00	\$10,000.00	\$ -10,000.00	0.00 %
NET INCOME	\$30,701.42	\$0.00	\$30,701.42	0.00%



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 8C.

MEMORANDUM

TO: Council Members and Alternates
FROM: Hugh Riley, Executive Director *H. Riley*
SUBJECT: Register of Warrants and Debt Card Transactions
DATE: November 14, 2024

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from September 6, 2024 to November 6, 2024

Discussion:

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period September 6, 2024 to November 6, 2024. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the actual expenditure of funds for services and other costs to the organization.

ATTACHMENTS: Warrant and Debit Card Registers

**Register of Warrants
Ventura Council of Governments
November 14, 2024**

Transactions from to Sept. 6, 2024 to November 6, 2024

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
720	09/19/24	DJ's California Catering	09/19/24	Annual Dinner Deposit	\$ 500.00
721	10/01/24	Dr. Chris Williamson	10/01/24	VCOG REAP 2.0 Task 2.1	\$ 3,127.00
722	10/02/24	Caroline Carter	10/01/24	Bookkeeping Services- Sept.	\$ 93.75
723	10/02/24	Tripepi-Smith	09/30/24	Executive Dir. Search	\$ 623.75
724	10/03/24	Hugh Riley, Pro. Management, LLC	07/31/24	VCOG- Contract Exec. Director	\$ 5,750.00
725	10/03/24	Hugh Riley, Pro. Management, LLC	07/31/24	VCOG LATA Grant Admin.	\$ 468.75
726	10/05/24	V.C. Digital	10/03/24	Printing & Copying	\$ 200.88
727	10/10/24	DJ's California Catering	10/12/24	Annual Dinner -Final Pmt.	\$ 7,025.53
728	10/10/24	Natalie Gelman	09/23/24	Annual Dinner- Entertainment	\$ 500.00
729	10/10/24	Diane Ippel	09/23/24	Annual Dinner- Entertainment	\$ 200.00
730	10/10/24	DJ's California Catering	10/10/24	Annual Dinner - Bar	\$ 862.00
731	10/24/24	Hugh Riley, Pro. Management, LLC	10/21/24	Travel Reimbursement- LOOC	\$ 1,370.44
732	11/01/24	Dr. Chris Williamson	10/01/24	VCOG REAP 2.0 Task 2.1	\$ 2,065.00
733	11/02/24	Caroline Carter	10/02/24	Bookkeeping Services- Oct..	\$ 112.50
734	11/05/24	Tripepe-Smith	10/31/24	Executive Dir. Search	\$ 4,639.79
735	11/05/24	Hugh Riley, Pro. Management, LLC	11/01/24	VCOG- Contract Exec. Director	\$ 4,625.00
736	11/05/24	Hugh Riley, Pro. Management, LLC	11/01/24	VCOG LATA Grant Admin.	\$ 468.75

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
737	11.05/24	Alliant Insurance Services	09/15/24	SLIP Insurance Premium	\$ 3,563.82

**Register of Debit Card Transactions
Ventura Council of Governments**

November 14, 2024

Transactions from September 6, 2024 to November 8, 2024

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
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NONE




**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 9A.

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Ricole Kelly, Deputy District Attorney, Ventura County Will Present an Update on Gun Violence Restraining Orders (GVROs) and the Status of the Ventura County Family Justice Centers- Current and Future

DATE: November 14, 2024

Recommendation:

Receive and discuss report.

Background:

With over nine years of prosecutorial experience, Rikole Kelly has been a steadfast advocate for vulnerable victims. During her tenure at the San Diego County District Attorney's Office, she handled cases spanning misdemeanors to murders, specializing in arson and explosives.

In 2021, Rikole transitioned to the Ventura County District Attorney's Office, where she is dedicated to the investigation and prosecution of human trafficking and sexual exploitation offenses. Collaborating closely with the Ventura County Human Trafficking Task Force and the FBI Child Exploitation and Human Trafficking Task Force, she channels her expertise into raising awareness and ensuring accountability for perpetrators involved in these crimes.

Joining DA Kelly will be Aimée Brecht-Doscher, MD. Aimee is board certified in Ob/Gyn and Clinical Informatics. She has practiced medicine in Ventura County for over twenty years, with a focus on pediatric and adolescent gynecology. In addition to seeing patients, Dr. Brecht-Doscher is the Medical Director of the Sexual Assault Nurse Examiner program in Ventura County, operated through the Family Justice Center. She also serves as Assistant Chief Medical Informatics Officer for the Ventura County Health Care Agency, overseeing development, implementation, and training for Electronic Health Records for all County ambulatory care.