



**VENTURA COUNCIL
OF GOVERNMENTS**

**Thursday, May 11, 2023, 4:00 p.m.
601 Carmen Dr., Camarillo, CA
City Council Chambers
AGENDA**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the Council meeting, please contact VCOG staff at 805-217-9448. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting

**AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION
AGENDA ITEMS ARE AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT
WWW.VENTURACOG.ORG.**

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT

At this time, public comments received in advance by VCOG Staff will be read aloud into the meeting record. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

4. EXECUTIVE DIRECTOR'S REPORT – The Report will be distributed at the meeting

5. AGENCY REPORTS – Oral Reports If Representatives Attend

- A. Southern California Association of Governments
- B. Ventura County Transportation Commission
- C. League of California Cities
- D. Other

MEMBERS

City of Camarillo
Kevin Kildee, IP Chair
M. Martinez-Bravo, Alternate

City of Fillmore
Carrie Broggie
Albert Mendez, Alternate

City of Moorpark
Chris Enegren, Member
Dan Groff, Alternate

City of Ojai
Leslie Rule, Member
Betsy Stix, Alternate

City of Oxnard
Bert Perello, Member
Oscar Madrigal, Alternate

City of Port Hueneme
Steven Gama, Member
Misty Perez, Alternate

City of San Buenaventura
Mike Johnson, Chair-Elect
Bill McReynolds, Alternate

City of Santa Paula
Jenny Crosswhite,
Carlos Juarez, Alternate

City of Simi Valley
Elaine Litster, Chair
Mike Judge, Alternate

City of Thousand Oaks
Kevin McNamee, Member
Bob Engler, Alternate

County of Ventura
Janice Parvin, Member
Jeff Gorell, Alternate

6. **CONSENT CALENDAR**

- A. **Summary of March 9, 2023 Meeting p. 3** – Approve Meeting Summary for the March 9, 2023 VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. **Financial Report p. 7-** Approve Ventura Council of Governments Financial Report for the Budget Period from March 3, 2023 to May 5, 2023. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions p. 11** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from March 3, 2023 to May 5, 2023. **Action:** Approve Register of Warrants and Debit Card Transactions.
- D. **VCOG REAP 2.0 Grant Application p. 14** - Review VCOG REAP 2.0 Grant Application and Direct Staff to Continue Application Process with the Southern California Association of Governments (SCAG). **Action:** Approve Staff Recommendation
- E. **Amendment No. 2- VCOG Operating Budget 2022-2023 p. 37** Adopt VCOG Resolution No. 2023-02 amending the 2022-2023 VCOG Operating Budget to provide funding for reimbursable expenses needed to prepare VCOG REAP 2.0 Grant Application. **Action:** Adopt VCOG Resolution No. 2023-02.

7. **Adoption of VCOG Annual Operating Budget for 2023-2024- p. 43** Review and discuss the proposed VCOG Operating Budget for F.Y. 2023-2024 and Adopt VCOG Resolution No. 2023-03 Approving the Operating Budget and Member Assessments for 2023-2024. **Action:** Adopt VCOG Resolution No. 2023-03.

8. **PRESENTATION ITEMS**

- A. **Presentation by Jennifer Harkey, Continuum of Care, Ventura County Executive Office p. 48** - An Report on the 2023 Homeless Count and executive summary including the sheltered and unsheltered data from our point in time count in January 2023 and city details on subpopulations as well as additional information on State and Federal Resources for local governments..
- B. **Update report from the Broadband Team on the status of VCOG's application to the CPUC for LATA Funding. P. 62** - Receive Report from Broadband Team on status of VCOG Application for LATA Funding from the California Public Utilities Commission.

9. **BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Any Council Member present may propose items for placement on a future agenda. Members should limit their proposed topics to issues that conform to VCOG's adopted Program of Priorities. Members may discuss whether the item should be placed on a future agenda and the description of the agenda item.

10. **ADJOURNMENT: Next Meeting- July 13, 2023 at Camarillo City Hall**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



ITEM 6A.

MEETING SUMMARY

601 Carmen Dr.
Camarillo, CA 93012
March 9, 2023

1. CALL TO ORDER & FLAG SALUTE – The meeting was called to Order at 4:01 PM by Chair Kildee. The Flag Salute was led by County Supervisor Janice Parvin.

1. ROLL CALL:

Present:

Kevin Kildee, Chair, City of Camarillo
Jenny Crosswhite, Immediate Past Chair, City of Santa Paula
Janice Parvin, County of Ventura
Chris Enegren, City of Moorpark- Arrived at 4:40 PM
Mike Johnson, City of San Buenaventura
Carrie Broggie, City of Fillmore
Elaine Litster, City of Simi Valley
Bert Perello, City of Oxnard (Arrived Late)
Bob Enegren, Alternate for Thousand Oaks

Absent: Leslie Rule, City of Ojai, Steven Gama, City of Port Hueneme, Kevin McNamee, City of Thousand Oaks

Staff Present:

Hugh Riley, Executive Director, VCOG

Partner Agency Representatives and Agency Support Staff:

Rachel Wagner, Sr. Government Affairs Officer, SCAG,
Bill Simmons, Coordinator, Pacific Broadband Consortium
Mina Layba, Legislative Affairs Manager, City of Thousand Oaks;
Brian Chong, Assistant to the City Manager, City of Moorpark

Guests:

Ali Reza Ghasemi, CEO, Ventura County Air Pollution Control District

3. PUBLIC COMMENT – NONE

4. ELECTION OF CHAIR AND CHAIR-ELECT FOR 2023 - (Tabled from January 12, 2023)

Chair Kildee asked for nominations for the office of VCOG Chair for 2023. Member Parvin nominated Member Elaine Litster, City of Simi Valley. This Nomination was Seconded by Member Crosswhite. There being no further nominations, a Motion to Close Nominations and elect Litster by acclamation was made by Member Perello and Seconded by Member Crosswhite.

Roll Call vote: Ayes 8; Nays 0. The Motion was carried and Litster was elected 2023 VCOG Chair. Chair Litster then presided for the remainder of the meeting.

Chair Litster asked for nominations for the office of VCOG Chair-Elect. Member Perello nominated Member Johnson from the City of Ventura. The Nomination was seconded by Johnson. There being no further nominations, a Motion to Close Nominations and elect Litster by acclamation was made by Member Perello and Seconded by Member Johnson to close nominations and elect Johnson by acclamation. **Roll Call vote: Ayes 8; Nays 0.**

After requesting volunteers to serve as At-Large Members of the VCOG Admin Committee, Chair Litster appointed Members Perello and Member Broggie to serve as At-Large Members on the Admin Committee.

A **MOTION** was made by Member Perello to Confirm the Chair's nominations. The motion was **SECONDED** by Member Johnson. The motion was considered with a roll call vote: **Roll Call vote: Ayes 8; Nays 0.** The motion passed..

SUMMARY:

- VCOG 2023 Chair- Elaine Litster- City of Simi Valley
 - VCOG 2023 Chair-Elect- Mike Johnson- City of Ventura
 - VCOG 2023 Admin Committee:
 1. Chair- Elaine Litster- Simi Valley
 2. Mike Johnson- Chair-Elect- Ventura
 3. Kevin Kildee - Immediate Past Chair- Camarillo
 4. Bert Perello- At-Large- Oxnard
 5. Carrie Broggie- At Large- Fillmore
5. **Executive Directors Report-** Executive Director Riley presented his Report which had been distributed to member along with the Agenda Materials.
- **2022 Legislative Update** – Riley referenced the Legislative information included in his March 9 Executive Directors Report. He reported that more new bills had been introduced by the February 17, 2023 deadline than in the history of the State of California. A listing of new bills pertaining to Housing, Community, and Economic Development (HCED) was distributed to the members.
 - **Regional Early Action Program (REAP) Update** – Riley made referenced the REAP Update provided in his written report and reported on the status of the REAP 2.0 Project Application development. VCOG Staff has been meeting with SCAG and HCD Staff periodically to develop VCOG's REAP 2.0 Application. The proposed program primarily involves providing technical assistance to VCOG's Member Cities.
 - **Cal Cities Legislative Briefing Webinar- March 15, 2023 – 1:30 PM-**
 - **2022-SCAG Annual Conference and General Assembly-**
 - **SCAG Update for March 2023** – The SCAG Update for March 2023 from Rachel Wagner including highlights from the March SAGC Regional Council Meeting were referenced and included with Riley's written report.
 - **VCOG Administrative Committee-**Riley announced that the Administrative Committee would meet on March 23, 2023, via ZOOM Conference Call. The Committee will be planning for the VCOG Council Meeting on May 11, 2023, and reviewing the proposed VCOG Operating Budget for 2023-2024.

6. **AGENCY REPORTS – SCAG** – Rachel Wagner provided a brief report on the March Regional Council Meeting and invited all to attend the upcoming SCAG Annual Conference and General Assembly on May 4-6, 2023 in Desert Hot Springs.

7. **CONSENT CALENDAR**

- A. **Summary of January 12, 2023 Meeting** – Approve Meeting Summary for the January 10, 2023, VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. **Financial Report p. 9** - Approve Ventura Council of Governments Financial Report for the Budget Period from January 6, 2023 to March 3, 2023. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from January 7, 2023.to March3, 2023 **ACTION:** Approve Register of Warrants and Debit Card Transactions.
- D. **Review DRAFT - 2023 VCOG Legislative Program** - Review of Legislative Program for 2023 and discuss proposed changes to policy. **Action:** Approve 2023 VCOG Legislative Program as amended.
- E. **Review DRAFT – 2023 VCOG Program of Priorities** - Review Program of Priorities for 2023 and discuss proposed changes. **Action:** Approve 2023 VCOG Program of Priorities as amended.
- F. **Adoption of 2023 Conflict of Interest Code** - Adopt VCOG Resolution 2023-01, Approving the 2023 VCOG Conflict of Interest Code.

A **MOTION** was made by Member Kildee to approve staff recommendations for the Consent Calendar Items A thru F. The motion was **SECONDED** by Member Crosswhite. The motion was considered with a roll call vote: Ayes- 8; Nays- 0 with Mr. Engler abstaining for Item 7A. The motion passed.

8. **PRESENTATION ITEMS (Taken Out of Order to Preserve Time)**

B. **Update report from the Broadband Team on the status of VCOG's application to the CPUC for LATA Funding.** – Bill Simmons, Coordinator, Pacific Broadband Consortium report on the status of the VCOG Application for LATA Funding from the California Public Utilities Commission. While the physical boundaries of the VCOG project are the same as the county's application, and includes cities that have received LATA Grants for their own projects, there is no duplication of work. The tasks set forth do not overlap with what the other applicants proposed. Overlapping jurisdictions are allowable if the work is different. The VCOG application proposes to perform work in the region that only compliments what is being done elsewhere. In response to this question, Staff responded with the attached Email to Brewster Fong, the Staff Analyst at CPUC. Also, letters of support and participation have been submitted from all the cities and county of Ventura County, which includes the jurisdictions of Port Hueneme, Santa Paula, City of Ventura and County of Ventura.

It is now too late for the VCOG Application to be included in the March LATA Resolution which are being Issued monthly, so CPUC Staff expects the VCOG Application will be addressed in April or May. With the information VCOG Staff provided, CPUC Staff does not expect there will be any issues, just a pro forma approval. They have promised to keep us informed.

A. Presentation by Ali Reza Ghasemi, PE, Chief Executive Officer for the Ventura County Air Pollution Control District (APCD) – Mr. Reza Ghasemi provided an Overview of Ventura County Air Quality, the APCD's mission, and the programs they have that regulate and help improve the air quality in the county. He explained the regulatory framework and the Agency's Mission:

1. Protect public health and agriculture from the adverse effects of air pollution
2. Develop a long-range comprehensive program
3. Achieve and maintain state and federal air quality standards

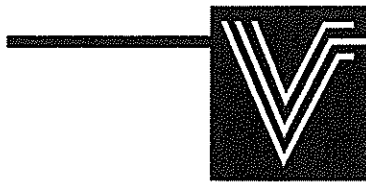
He responded to a number of questions from the Council about enforcement activity and existing regulations, emphasizing that the APCD does not have jurisdiction over mobile sources (Cars, truck, rail and maritime). The Agency does regulate stationary facilities such as gas stations, dry cleaners, auto body shops, metal and woodworking operations, oil and gas production, aerospace, chemical plants power plants, sewage treatment facilities, landfills and other manufacturing operations.

Riley advised that the power point presentation would be distributed to the Council following the meeting,

9. BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS- NONE

10. ADJOURNMENT: The meeting was adjourned by Chair Litster at 6:01 PM.

Next Meeting- May 11, 2023




**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 6B.

MEMORANDUM

TO: VCOG Members and Alternates

FROM: Hugh R. Riley, Executive Director 

SUBJECT: Financial Report

DATE: May 11, 2023

Recommendation:

Receive and file Financial Report for Period March 3, 2023 to May 5, 2023.

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period to May 5, 2023.

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date-12/31/22	Rate	Balance
Bank of A	Maximizer 2635	N/A	\$ 18.75	0.04%*	\$62,691.05

* Variable

VCOG has received payment from SCAG for VCOG-REAP-Reimbursement Invoice No. 21 for \$3,434.50 for November, Invoice No. 22 for December for \$2,439.25; Invoice No. 23 for \$51,153.36 for January 2023; Invoice No. 24 for \$7,145.05 for February 2023; and No. 25 for March 2023 have been paid. Invoice No. 26 for April is being prepared.

The auditor, Moss, Levy & Hartzheim, LLP, CPA's completed their field work with staff on April 26.

ATTACHMENTS: Balance Sheet – As of May 5, 2023
Budget vs. Actual Report - March 3, 2023 to May 5, 2023

Ventura Council of Governments

Balance Sheet

As of May 5, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5797	0.00
BofA - 9045	78,501.17
BofA MM - 2635	62,693.11
Total Bank Accounts	\$141,194.28
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$141,194.28
Other Assets	
Fraud	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$141,194.28
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Unearned Income	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Opening Balance Equity	111,291.04
Year End Close Out Account	-7,217.46
Net Income	37,120.70
Total Equity	\$141,194.28
TOTAL LIABILITIES AND EQUITY	\$141,194.28

Ventura Council of Governments

Budget vs. Actuals: FY 2022-2023 Budget (7/1/22 to 6/30/23) - FY23 P&L

July 2022 - June 2023

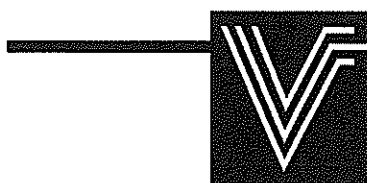
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Annual Dinner Sponsorship	8,500.00	8,500.00	0.00	100.00 %
Dues Assessments	64,992.00	64,992.00	0.00	100.00 %
Investments				
Interest-Savings, Short-term CD	20.88		20.88	
Total Investments	20.88		20.88	
Other Types of Income				
Bank Interest		10.00	-10.00	
Total Other Types of Income		10.00	-10.00	
REAP 1.0 Income	106,324.88	165,654.00	-59,329.12	64.18 %
Total Income	\$179,837.76	\$239,156.00	\$ -59,318.24	75.20 %
GROSS PROFIT	\$179,837.76	\$239,156.00	\$ -59,318.24	75.20 %
Expenses				
Contract Services				
Accounting Fees	276.25	1,500.00	-1,223.75	18.42 %
Audit		5,500.00	-5,500.00	
Executive Administration	34,031.25	45,000.00	-10,968.75	75.63 %
Legal Fees		300.00	-300.00	
Total Contract Services	34,307.50	52,300.00	-17,992.50	65.60 %
Executive Administration	-62.50		-62.50	
Operations				
Printing and Copying	433.58	1,150.00	-716.42	37.70 %
Supplies	423.54	250.00	173.54	169.42 %
Website	945.93	1,000.00	-54.07	94.59 %
Total Operations	1,803.05	2,400.00	-596.95	75.13 %
Other Types of Expenses				
Insurance - Liability, D and O	3,042.74	2,500.00	542.74	121.71 %
Total Other Types of Expenses	3,042.74	2,500.00	542.74	121.71 %
REAP 1.0 Project Costs				
Project - 1 - TASK A	882.75		882.75	
Project 1 - TASK B	14,140.50	18,454.00	-4,313.50	76.63 %
Project 4 - NEW TASK A	1,595.25	11,915.00	-10,319.75	13.39 %
Project 4 - TASK A	3,117.50	72,100.00	-68,982.50	4.32 %
Project 5 - TASK A	871.80	29,379.00	-28,507.20	2.97 %
Project 5 - TASK B	59,533.61	27,932.00	31,601.61	213.14 %
Project 5 - TASK C	13,602.97	5,874.00	7,728.97	231.58 %
Total REAP 1.0 Project Costs	93,744.38	165,654.00	-71,909.62	56.59 %
REAP 2.0 Preliminary Costs				
REAP 2.0 Preliminary Costs	1,246.50	6,600.00	-5,353.50	18.89 %
Total REAP 2.0 Preliminary Costs	1,246.50	6,600.00	-5,353.50	18.89 %
Travel and Meetings				

Ventura Council of Governments

Budget vs. Actuals: FY 2022-2023 Budget (7/1/22 to 6/30/23) - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Annual Dinner	8,516.47	9,000.00	-483.53	94.63 %
Conference and Meetings	0.00	500.00	-500.00	0.00 %
Meals	118.92		118.92	
Travel		202.00	-202.00	
Total Travel and Meetings	8,635.39	9,702.00	-1,066.61	89.01 %
Total Expenses	\$142,717.06	\$239,156.00	\$ -96,438.94	59.68 %
NET OPERATING INCOME	\$37,120.70	\$0.00	\$37,120.70	0.00%
NET INCOME	\$37,120.70	\$0.00	\$37,120.70	0.00%




**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 6C.

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Register of Warrants and Debt Card Transactions

DATE: May 11, 2023

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from March 3, 2023 to May 5, 2023.

Discussion:

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period March 3, 2023 to May 5, 2023. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the actual expenditure of funds for services and other costs to the organization.

ATTACHMENTS: Warrant and Debit Card Registers

Register of Warrants
Ventura Council of Governments
May 11, 2023
March 3, 2023 to May 5, 2023

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
592	04/01/23	Dr. Chris Williamson	03/31/23	Consulting Services-REAP-Feb	\$ 1,824.00
593	VOID – Printing Error				
594	04/03/23	Hugh Riley Pro. Management, LLC	03/01/23	Admin Services- March 2023	\$ 4,812.50
595	04/03/23	Hugh Riley Pro. Management, LLC	04/01/23	Project Management-REAP	\$ 375.00
596	04/06/23	V C Digital	03/31/23	Printing and Copying-Jan. 2023	\$ 56.66
597	04/21/23	Ventura County Transportation Comm.	04/17/23	REAP Project- 5-Invoice No. 8	\$ 1,584.14
598	05/01/23	Dr. Chris Williamson	05/01/23	Consulting Svcs.-REAP 1.0-Apr.	\$ 1,339.50
599	05/02/23	Dr. Chris Williamson	04/28/23	Consulting Svcs.,-REAP 2.0-Apr.	\$ 1,246.50
600	05/02/23	Hugh Riley Pro. Management, LLC	05/01/23	Admin Services- April 2023	\$ 2,125.00
601	05/02/23	Hugh Riley Pro. Management, LLC	05/01/23	Project Management-REAP-Apr.	\$ 687.50

Register of Debit Card Transactions Ventura Council of Governments

May 11, 2023

Transactions from March 3, 2023 to May 5, 2023


<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
2950	05/5023	JW Marriott Hotels	05/05/23	2- Night Stay plus applicable taxes/fees	\$ 478.82



ITEM 6D.

MEMORANDUM

TO: VCOG Council and Alternates

FROM: Hugh R. Riley, Executive Director 

BY: Chris Williamson, VCOG Housing Specialist

SUBJECT: APPLICATION FOR FUNDS AVAILABLE FROM REGIONAL
EARLY ACTION PROGRAM – (REAP) 2.0

DATE: May 11, 2023

Recommendation: Review and Direct Staff to Continue Application Process with
the Southern California Association of Governments (SCAG)

BACKGROUND AND PURPOSE

The Regional Early Action Planning (REAP) grant program was established in 2019 through AB 140 for transformative and innovative projects for broader planning and implementation investments, including infrastructure investments supporting housing development. State REAP funds are allocated to SCAG which, in turn, allocates a portion of the REAP funds to its subregions. SCAG administers the REAP Subregional Partnership Program (SRP) subject to State Department of Housing and Community Development (HCD) oversight.

REAP 1.0 Recap

VCOG's REAP 1.0 began in 2021 with four projects intended to assist cities and counties in preparing and certifying their respective 2021-2029 Housing Elements. REAP 1.0 was slated to end on June 30, 2023, was extended by one year, and now ends on June 30, 2024. Recall there were five projects:

- Projects 2 and 3 were completed last year.
- Project 1, Management, and Project 5, CEQA Adaptive Mitigation Program for Vehicle Miles Traveled (AMP VMT), will both continue for the additional year utilizing \$105,000 of unspent REAP 1.0 funds. The VCTC will consider adopting the AMP VMT program at its April 12, 2023 meeting.
- Project 4, VCOG's participation with Orange County and Gateway Cities COGs to develop and support an Accessory Dwelling Units (ADU) public interface website, is included in the REAP 2.0 proposal described below.

REAP 2.0 Application

The REAP 2.0 grant program purpose is to assist in implementing 2021-2029 Housing Element programs, either as certified or based on the most-recent draft.

SCAG allocated \$419,127 to VCOG. REAP 2.0 has three required objectives: 1) Accelerating Infill Development, 2) Affirmatively Furthering Fair Housing (AFFH), and 3) Reducing Vehicle Miles Traveled (VMT). The REAP 2.0 application call was posted on April 13th and VCOG's application is due on May 31, 2023. Reviews, awards, and finalizing MOUs will take at least until September. Therefore, the working REAP 2.0 grant period is October 1, 2023 to December 31, 2025 – a period of 27 months. The REAP 2.0 Guidelines eligible uses and activities, discussions with SCAG staff, and input from planning staff in the 10 cities and the County are the basis for the four proposed VCOG REAP 2.0 projects

Building on the initial REAP 2.0 proposed projects presented to VCOG last September and to the Administrative Committee, staff have prepared the REAP 2.0 application with four REAP 2.0 projects as outlined below:

PROJECT 1: ADMINISTRATION

Routine financial administration not to exceed 5% of the grant including monthly invoicing; quarterly, annual, and close out reports; participation in various SCAG-initiated REAP events; and reimbursement for preparing the SCAG REAP 2.0 application of \$5,000.

Amount: \$20,956 (5% of grant)

PROJECT 2: AFFH IMPLEMENTATION TECHNICAL ASSISTANCE

VCOG staff and/or retained consultants as needed would provide technical assistance to any or all of Ventura County's 11 jurisdictions to implement REAP 2.0-qualifying tasks in their respective 2021-2029 Housing Element AFFH programs. The tasks and suggestions below are based on a first-read of the 11 AFFH programs.

Task 1 is to complete and in-depth review the 11 AFFH programs, identify tasks that meet REAP 2.0 grant infill and VMT criteria. This "AFFH Task Typology" is expected to fall into three clusters:

1. Qualifying AFFH tasks efficiently implemented at the county level such as fair housing public outreach, SB329 and SB222 education via non-traditional media, fair housing training, and developing AFFH stakeholders;
2. Studies to be completed by VCOG-retained consultants such as a regional disinvestment study to identify areas for AFFH investment; and
3. Development of actionable documents such as countywide minimum objective development and design standards and/or a countywide nexus study for an affordable-housing-fee-for-low-income-job-creation non-residential development.

With input from participating city and county staff, a VCOG AFFH technical assistance (TA) program would be adopted. VCOG would then retain consultants as needed to implement the AFFH TA program, Task 2, over about 24 months and as funding permits.

Task 3 is to provide technical assistance to any of the 11 jurisdictions in seeking an HCD Prohousing designation. This task would include an initial Prohousing briefing and initial jurisdiction scoring based on current zoning and housing programs. If the score needs improved, VCOG would work with jurisdiction staff and consultants to identify transformative AFFH and housing actions to increase the jurisdiction's Prohousing score. Should a jurisdiction decide to proceed with a Prohousing application, VCOG

would provide assistance to respond to HCD comments and resubmission, as VCOG funding permits.

Amount: \$300,000 (71% of grant)

PROJECT 3: Housing Trust Fund Technical Assistance and Contributions

Project 3 is either technical support to a qualified housing trust fund that requests assistance in land acquisition that meets all three REAP 2.0 criteria, and/or a contribution to one or more qualified housing trusts of all unspent grant funds by the end of the grant period.

Amount: \$50,000 (12% of grant)

PROJECT 4: Continuation of OCCOG-GCCOG-VCOG ADU Program

Project 4 is a continuation of the REAP 1.0 project for the development and maintenance of a "fostering" ADU's public website in partnership with the Orange County and Gateway Cities COG's with OCCOG taking the lead in consultant management.

Amount: \$48,171 (11% of grant)

PROPOSED REAP 2.0 FISCAL YEAR BUDGET SUMMARY

The proposed REAP 2.0 budget (rounded) is shown below:

REAP Project	Name	FY 23/24	FY 24/25	FY 25/26	TOTAL
1	MANAGEMENT	10	5	6	\$ 21
2	AFFH TECHNICAL ASSISTANCE	25	200	75	\$300
3	HOUSING TRUST FUND TECHNICAL ASSISTANCE AND CONTRIBUTIONS	30		20	\$ 50
4	CONTINUATION OF OCCOG-GCCOG-VCOG ADU PROGRAM	8	40		\$ 48
TOTAL		73	245	101	\$419

Staff will submit this Draft Document to SCAG for review discussion with the intent to finalize the application prior to the submittal deadline.

VCOG's 2023-2024 Operating Budget will be amended once the REAP 2.0 grant has been awarded and the associated MOU with SCAG approved.

Attachment:

Draft VCOG REAP 2.0 Application

Subregional Partnership (SRP) 2.0 PROGRAM APPLICATION

For completing housing element programs required for state certification and for strategies accelerating infill development that facilitates housing supply, choice, and affordability, affirmatively furthers fair housing, and reducing vehicle miles traveled.

Issued: April 12th, 2023

Submit completed applications along with all required attachments to: housing@scag.ca.gov

Responses due by 5:00 p.m. on May 31st, 2023

Applications can be submitted at any time during the application period. SCAG will consider all applications submitted during the application period as being received at the closing time and day.

More information at: www.scag.ca.gov/reap2021

Submit questions or request additional information by email with "SRP 2.0" in the subject line to: housing@scag.ca.gov

Southern California Association of Governments
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017

to: housing@scag.ca.gov

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Introduction

This application is for funding through the Subregional Partnership Program (SRP) 2.0. Contingent on approval from the state and subject to change, the SRP 2.0 Program makes \$23 million available to subregional partners that meet all program requirements listed below. Eligible applicants are those entities listed in the SRP 2.0 Guidelines. The amount of funding available to each subregion is based on the proportion of total units allocated to its member jurisdictions in the 6th cycle RHNA, with a minimum funding amount available of \$100,000. The funding can be used to complete programs in the 6th Cycle housing elements and new housing strategies in infill areas. The funding can also be used for eligible activities in the PATH program. The SRP Program Guidelines (<https://scag.ca.gov/sites/main/files/file-attachments/srp-2-guidelines-090122.pdf?1662500370>) provide more information on the program requirements.

The application is non-competitive; however, all projects and activities proposed will be evaluated on meeting all program requirements; these include:

- All REAP 2.0 program guideline requirements,
- The definition for Transformative Planning and Implementation Activities,
- All three State REAP 2.0 program objectives,
- Alignment with the SCAG Connect SoCal regional priorities, and
- All projects and activities must be in areas meeting the definition for infill.

Subregional partners are expected to procure consultants and manage the projects. However, SCAG can assist if needed. Funding will be on a reimbursement basis, requiring completed contractual deliverables.

To apply for funding, an eligible subregional partner must have submitted an Intent to Apply for Funding by the due date, which was October 14th, 2022, and must apply using this application while the call is open.

Office Hours

SCAG staff is available to respond to questions and discuss proposed projects. An applicant does not need to have a project fully developed to participate in one-on-one consultations. Efforts will be made to accommodate meeting requests. There is no limit to the number of meetings possible. Interested applicants can visit SCAG's REAP 2021 webpage at: www.scag.ca.gov/reap2021 to schedule an appointment.

Please email questions to housing@scag.ca.gov with the subject line "SRP 2.0 Application." Inquiries made by any other means will not be answered. Effort will be made to respond within two (2) business days. During each call for applications, staff will post all questions received along with responses. This will be done in batches on the REAP 2021 webpage.

Feedback on an application or a proposed project shared by SCAG staff should not be considered an indication the proposed application or project will be awarded funding.

Evaluation Process

SCAG staff will review all applications received during the open call. Applications shall be evaluated for eligibility using the following criteria:

- Meets all SRP 2.0 Program requirements (see the SRP 2.0 Guidelines)
- All activities are within areas meeting the State definition for infill (Guidelines, Section 1b, Page 3):
- Projects proposed are eligible uses and activities (Guidelines, Section 2c.)
- There is a clear deliverable for each project that can be acted on by the legislative body or designee.
- Each project includes metrics for measuring the baseline conditions and effectiveness of the project (Guidelines, Section 3d.).
- All projects align with REAP 2.0 Threshold Requirements (Section 7.1 below and Guidelines, Section 3d.):
 - Aligns with the REAP 2.0 Program Objectives
 - Meets the Definition of a Transformative Planning and Implementation Activity
 - Provides a Significant Beneficial Impact
 - Includes Targeted Equitable Outreach
 - Aligns and advances the Connect SoCal Plan.

An applicant shall be notified within 30-days if its application is incomplete or does not meet the eligibility requirements. In which case, the applicant shall have the opportunity to revise and resubmit the application within 15-days. The revised application will be evaluated within 15-days of resubmittal. If the application remains incomplete or continues to not meet the eligibility requirements the applicant shall have one last opportunity to revise and resubmit the application within 15-days. Any funds not suballocated in the SRP 2.0 Program shall be available for projects in the subregional area through the PATH program.

Evaluation Timeline

The following timeline has been developed for SRP 2.0 funding awards, subject to change.

Call Issued	April 12 th , 2023
Responses Due	May 31 st , 2023
Evaluation Review	June – July 2023
Notice of Awards	60 days of response due date

Application

To receive funding through the SRP 2.0 Program, the applicant must be eligible and file a completed application with all required attachments before the close of the call for applications.

Submittal Checklist

Please check each box in the lists below as each is completed.

The application includes the following sections, which must be filled out completely. Mark “X” to indicate completed sections.

- ☒ Section 1. Application Terms and Signature
- ☒ Section 2. Minimum Requirements
- ☒ Section 3. Contact Information
- ☒ Section 4. Projects and Activities
- ☒ Section 5. Project Budget, Timeline, Scope, Deliverables, and Measurable Outcomes
- ☒ Section 6. Individual Project Descriptions (fill this out for each project)
- ☒ Section 7. REAP 2.0 Funding Criteria (fill this out once for all projects)
- ☒ Section 8. Housing Element Implementation Status

The following attachments must accompany the completed application (templates will be provided):

- ☒ Budget – Timeline – Scope – Deliverable (Use Provided Template)
- ☐ Measurable Outcomes (Use Provided Template)
- ☒ Project Area Maps for each proposed project (Three maps for each project area: 1) Map showing that the project area meets the definition of infill; 2) Map depicting the Disadvantaged Communities and Communities of Concern support by the project(s); 3) Map of the Priority Growth Area(s) in the project area.) Guidance on creating and saving the maps is provided in the Section 6 template of this application.
- ☒ Letter of Support (from a third-party organization that the project meets local housing needs)

Submittal Instructions

The application must be submitted in pdf format with those supporting materials with excel based templates in excel format. All documents should be submitted as separate files.

The application package must be submitted as an attachment to an email sent to: housing@scag.ca.gov with “SRP 2.0 Application” in the subject line. An emailed drop box link is also acceptable.

Responses are due by 5:00 p.m. on Monday, May 31st, 2023.

Applications can be submitted at any time while the call is open.

Technical Assistance Available

While this call is open, an applicant may amend a response that has been submitted up to the response due date and time (close of the call). Once the call is closed, not further amendments are allowed, unless approved in advance in writing by SCAG.

Applicants are encouraged to take advantage of SCAG's technical assistance during the open call, which includes information posted on the REAP 2021 webpage, assistance with questions during weekly office hours, and the option to schedule a one-on-one meeting to discuss the application, proposed project(s), and submittal requirements.

For information about technical assistance available, visit www.scag.ca.gov/reap2021.

Administrative Provisions

SCAG's Rights and Responsibilities

SCAG reserves the right to change the requirements and policies described in this Program Application at SCAG's sole discretion. SCAG is responsible only for what is expressly stated in the Program Application, any authorized written addenda, and any posted Questions and Answers. Such addenda shall be made available to each person or organization via SCAG's REAP 2021 webpage (www.scag.ca.gov/reap2021). It is the responsibility of applicants to ensure, prior to submission, that their application reflects the most recent addenda information, program requirements, and policies. By submission of an application, each applicant acknowledges receipt of all addenda, if any, that are emailed or posted on the SCAG REAP 2021 website. SCAG is not responsible for and shall not be bound by any representations otherwise made by any individual acting or purporting to act on its behalf if those representations conflict with Program Application requirements.

SCAG'S Discretion

SCAG reserves the right, in its sole discretion, to reject any and all proposals. SCAG further reserves the right to disqualify any application that is incomplete, out of order, lacks required attachments, or contains other content errors, inconsistencies, misrepresented information, or other deficiencies. Forms provided in the Program Application must be used and information provided otherwise may be disregarded at SCAG's discretion. SCAG reserves the right to waive disparities in a proposal if the sum and substance of the application is present. Furthermore, SCAG reserves the right to terminate this program at any time without prior notice.

Cost of Application Preparation

The cost of application preparation shall be borne by the applicant. In no event shall SCAG be liable for any expenses incurred in the preparation and submission of the application.

Application is Property of SCAG

Once submitted, each application becomes the property SCAG and becomes a public record. SCAG is not liable for the public disclosure of any information contained in an application.

Encumbrance and Expenditure Periods

All funding awards must be encumbered, meaning the MOU between SCAG and the awarded applicant (sub-recipient) is executed, by January 30, 2024, unless extended in advance in writing by SCAG. Regardless of any extension funding awards must be encumbered before June 30, 2024. To meet the state program deadline and receive reimbursement, all invoices must be submitted to SCAG no later than December 31st, 2025, unless extended in advance in writing by SCAG. SCAG cannot guarantee invoices received after this date will be reimbursed.

Section 1. Application Terms and Signature

The name and title of a person duly authorized to sign for the organization (city manager, general manager, executive director, planning director or equivalent) must be provided and both boxes checked to certify the application. If this application is selected for funding, the information contained in this application will become the foundation of a funding agreement with SCAG. Applicants should be aware that SCAG may place stipulations on the project as a condition of the approval. These will be noted at the time of the funding recommendation. SCAG can also withdraw funding if the agency does not comply with the terms of the funding agreement.

Funding available under this Program Application is dependent upon SCAG's receipt of Regional Early Action Planning Grant (REAP 2.0) funds from the State of California. In the event funds offered through this Program Application are not available, SCAG, at its sole discretion, may terminate its obligations resulting from this Program Application.

SCAG reserves the right, in its sole discretion, to reject any and all applications in whole or in part.

Acceptance by SCAG of an application under this Program Application constitutes agreement by the applicant as to all terms, conditions, requirements, and rules of the application but does not constitute a contract or commitment of any kind.

☒ I confirm that I have reviewed the Submittal Checklist and that all application sections and required attachments have been filled out completely and will be submitted together following the Submittal Instructions. Mark "X" in open field.

☒ To the best of my knowledge, all information contained in this application is true and correct. If awarded funding from SCAG, I agree that I will adhere to the program guidelines, as well as provide a local resolution evidencing authorization to execute a funding agreement and receive funds. Mark "X" in open field.

Insert signature file
Signature

May 15, 2023
Date

Hugh Riley
Print Name

Executive Director
Title

Ventura Council of Governments
Organization Name

Section 2: Minimum Requirements

The following requirements establish eligibility to apply.

Section 2.1: Applicant Eligibility

The applicant must meet the following criteria:

Is your agency designated as a subregional partner under this program. See eligible subregional entities in the table below. Mark "X" in applicable field.

☒ Yes

☐ No

Coachella Valley Association of Governments	Orange County COG
Gateway Cities Council of Governments (COG)	San Bernardino COG
Imperial County Transportation Commission	San Fernando Valley COG
Las Virgenes-Malibu COG	San Gabriel Valley COG
City of Los Angeles	South Bay Cities COG
County of Los Angeles (unincorporated)	Ventura COG
County of Riverside (unincorporated)	Westside Cities COG
North Los Angeles County	Western Riverside COG

If you answered no, is your agency an eligible partner designated by an eligible subregional entity? Eligible partners are the member cities for each subregion listed in the SRP 2.0 Guidelines. Mark "X" in applicable field.

☐ Yes

☐ No

If your organization does not meet the applicant eligibility requirements, do not proceed. Your organization is not eligible. For more information contact Jacob Noonan at noonan@scag.ca.gov.

Section 2.2: Project Meets Infill Definition

Eligible projects must be entirely located in infill areas per the definition below. In Section 6, you will be asked to create and save maps showing how each project area meets the infill definition. Guidance on creating the map is provided in Section 6. Submit the maps with your application.

Mark "X" in the fields that apply to your list of projects.

All projects must be entirely within areas meeting Part A and Part B, and either Part C-1 or Part C-2. The State defines "infill", for the purposes of the REAP 2.0 Program, as follows:

Definition for Infill (Refer to the Infill Definition Guidance on the REAP 2.0 webpage (www.scag.gov/REAP2021) for descriptions for terms in the definition)

- ☒ Part A: The area consists of unused or underutilized lands
- ☒ Part B: Within existing development patterns
- ☒ Part C: That is or will be accessible to destinations and daily services by transit, walking, or bicycling and located in either:
 - o Part C-1: An urban center, urban corridor, or area with transit-supportive densities, OR
 - o Part C-2: An established community that meets all the following criteria:
 - 2.1: The area consists of previously consisted of qualified urban uses
 - 2.2: The area is predominantly surrounded (approximately 75 percent of the perimeter) by parcels that are developed or previously developed with qualified urban uses. In counting this, perimeters bordering navigable bodies of water and improved parks shall not be included,
 - 2.3: No parcel within or adjoining the area is classified as agricultural or natural and working lands.

Is the totality of your projects located in an infill area, as defined above? Mark "X" in the applicable field.

☐ Yes

☒ No

Every project must meet the definition. If a project is not entirely located in an area meeting the infill definition, please revise the project area to meet the definition.

Once you have completed this section, please create and save a map for each project area showing that it meets the infill definition. Guidance on creating the map is provided in the Section 6 template of this application. Submit the map with your application.

Section 2.3: Connect SoCal Priority Growth Areas

Priority Growth Areas (PGAs) follow the principles of center focused placemaking and are locations where many Connect SoCal strategies can be fully realized. Mark "X" in the fields that apply to your project area.

- ☒ Job Centers
- ☒ Transit Priority Areas
- ☒ High Quality Transit Areas
- ☒ Neighborhood Mobility Areas
- ☒ Livable Corridors

Note: for the purposes of REAP 2.0 funding Spheres of Influence do not qualify.

Information on the PGAs is available in the Sustainable Community Strategy (SCS) of SCAG's Connect SoCal plan, Chapter 3, beginning on Page 49. http://scag.ca.gov/sites/main/files/file-attachments/0903fconnectsocial-plan_0.pdf?1606001176.

In Section 6, you will be asked to create and save a map of the PGAs in and near the project area. Guidance is provided in Section 6. Submit the map with your application.

Section 3. Contact Information

Subregional Partner or Eligible Partner Name: Ventura Council of Governments

Jurisdiction (if applicable): NA

Address: _Post Office Box 157, Moorpark, CA 93020

Application Contact: _Hugh Riley Title: _Executive Director

Email: ridgeriley@msn.com Phone: _805-217-9448

Section 4. Projects and Activities

List projects and funding requested. The total funding amount cannot exceed the amount of funding available (see the Guidelines: Attachment – Funding Allocations and Subregional Partnership List for the total dollar amount eligible for your subregion). Email housing@scag.ca.gov if more than six projects are envisioned.

	Project/Activity Name	SRP 2.0 Funding
1	Administration (5%)	\$20,956
2	AFFH Technical Assistance	\$300,000
3	Housing Trust Fund Technical Assistance and Contributions	\$50,000
4	Continuation of OCCOG-GCCOG-VCOG ADU Program	\$48,171
5		\$
6		\$

Total funding amount requested in this application	\$419,127
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Section 5. Project Budget, Timeline, Scope, Deliverables, and Measurable Outcomes

Download and fill out the following workbooks for each project listed in Section 4 as completely as possible. The templates are available on the SRP2.0 webpage at: www.scag.ca.gov/post/subregional-partnership-program-20. Submit the workbooks with the application:

- Budget, Timeline, Scope, Deliverables template workbook
- Measurable Outcomes template spreadsheet

Section 6. Individual Project Descriptions

(Fill out Section 6 for each project listed in Section 4 separately)

Download and fill out a separate project description for each project or activity listed in Section 4 and submit as an attachment with the application. The project description includes information and links to

guidance on mapping the project areas. The template is available on the SRP2.0 webpage at: www.scag.ca.gov/post/subregional-partnership-program-20.

Section 7. REAP 2.0 Funding Criteria

(Fill Section 7 out once considering all projects listed in Section 4)

The following establishes eligibility based on the State REAP 2.0 threshold requirements and advancing the Connect SoCal Plan. The funding application must demonstrate the following:

- All activities are within areas meeting the State definition for infill (Guidelines, Section 1b, Page 3):
- Projects proposed are eligible uses and activities (Guidelines, Section 2c.)
- There is a clear deliverable for each project that can be acted on by the legislative body or designee.
- Each project includes metrics for measuring the baseline conditions and effectiveness of the project (Guidelines, Section 3d.).
- All projects align with REAP 2.0 Threshold Requirements (Section 7.1 below and Guidelines, Section 3d.):
 - Aligns with the REAP 2.0 Program Objectives
 - Meets the Definition of a Transformative Planning and Implementation Activity
 - Provides a Significant Beneficial Impact
 - Includes Targeted Equitable Outreach
 - Aligns and advances the Connect SoCal Plan.

Applications will be scored on meeting the Threshold Requirements using the rubrics provided after each criterion below. A score of less than 1 for any criterion will disqualify the application.

Section 7.1 Threshold Requirements

(REAP 2.0 State Guidelines, Section 203: <https://www.hcd.ca.gov/docs/grants-and-funding/MPO-REAP-2-0-Final-Guidelines.pdf>)

7.1.1 Provide an explanation for how all the projects proposed achieve the following:

1. Aligns with all state REAP 2.0 Program goals and objectives (Guidelines, Section 3d.(1)) including:
 - Accelerates infill development that facilitates housing supply, choice, and affordability
 - Affirmatively Furthers Fair Housing (AFFH)
 - Reduces Vehicle Miles Traveled
2. Meets the definition of a Transformative Planning and Implementation Activity¹ (Guidelines, Section 3d.(2))

¹ Transformative Planning and Implementation Activities means: Housing, planning, infrastructure investments supporting Infill development that facilitates Housing supply, choice and affordability, and other actions that enable meeting Housing goals that also result in Per Capita vehicle miles traveled reductions, including accelerating Infill development, supporting residents through realizing Multimodal Communities, shifting travel behavior through reducing driving, and increasing transit ridership. Transformative Planning and Implementation Activities are meant

3. Provides a significant beneficial impact (Guidelines, Section 3d.(3)), meaning demonstrates the potential to meet the REAP 2.0, SCAG's Connect SoCal, and PATH program objectives by establishing and supporting the infrastructure for accelerating housing supply, choice, and affordability, affirmatively furthering fair housing, and reducing VMT by transforming current corridor-wide or area-wide housing policies, site planning, financial models, predevelopment and development processes, and homeownership patterns in a significant and quantifiable manner. Significant beneficial impacts must lead to substantial changes in land use patterns and travel behaviors. In your response, discuss the measurable outcomes included in the attachment.²

If more space is needed, please attach your supplementary response to the application. [500-word limit]

Over fifty years ago Ventura County's 10 incorporated cities, the County, and the Ventura LAFCo initiated and have consistently followed the Guidelines for Orderly Development (GOD) that require urban development be within or annexed to existing cities and the affirmative retention of agricultural and natural resources. The first of Greenbelt agreements was in 1967. Voters passed Save Open space and Agricultural Resources (SOAR) initiatives starting in 1995 that extend these policies until 2050. Ventura County, along with Napa and Sonoma counties, understands and supports infill development. VCOG is proposing four REAP 2.0 projects:

Project 1 (\$20,596) is the allowed five percent administration.

Project 2 (\$300,000) is technical assistance to any or all of the 11 jurisdictions to implement qualifying tasks in their respective 2021-2029 Housing Element AFFH programs. The initial task is to review the 11 AFFH programs (largely based on HCD's review of draft housing elements), identify tasks that are appropriate for regional technical assistance and that meet infill and VMT criteria. This "AFFH Task Typology" is expected to fall into three clusters: 1) initiating qualifying AFFH tasks efficiently implemented at the county level such as fair housing public outreach, SB329 and SB222 education via non-traditional media, fair housing training, and developing AFFH stakeholders; 2) identify studies to be completed by VCOG-retained consultants such as a regional disinvestment study to identify areas of AFFH investment; and 3) development of actionable documents such as a countywide minimum objective development and design standards or a countywide nexus study for an affordable-housing-fee-for-low-income-job-creation non-residential development. An additional Project 2 task is to provide

to address these goals together and to lead to changes in land use patterns and behaviors. Transformative Planning and Implementation Activities shall be in furtherance of all of the following:

- a. State Planning Priorities, as described in Section 65041.1 of the Government Code.
- b. Affirmatively Furthering Fair Housing pursuant to Section 8899.50 of the Government Code.
- c. Facilitating Housing Element compliance for the sixth cycle Regional Housing Needs Assessment pursuant to Section 65302 of the Government Code prepared in accordance with Article 10.6 (commencing with Section 65580) of Chapter 3 of Division 1 of Title 7 of the Government Code.
- d. A region's Sustainable Community Strategy, as described in paragraph (2) of subdivision (b) of Section 65080 of the Government Code, or Alternative Planning Strategy, as described in paragraph (2) of subdivision (b) of Section 65080 of the Government Code, as applicable.

² In demonstrating significant beneficial impacts, all of the following can be considered: rates of change, the magnitude of impact relative to variables or targets, the proportion of need achieved, and the impact relative to past trends, policies, and practices. Variables or targets may include but are not limited to benefitting households by income group; Regional Housing Needs Assessment; Housing units (new construction, preservation/conservation, and rehabilitation); density; infrastructure; infrastructure capacity and accessibility; public space; community amenities; investments; Vehicle Miles Traveled reduction goals or targets; regional or local equity policies and programs included in an adopted RTP/SCS; and GHG reduction goals or targets.

technical assistance to any of the 11 jurisdictions in seeking their Prohousing designation. This task would include an initial Prohousing briefing and draft scoring followed by suggestions for transformative actions to increase the Prohousing score. Should the jurisdiction proceed with a Prohousing application, VCOG would provide assistance as funding permits to respond to HCD comments, if applicable.

Project 3 (\$50,000) is either technical support to a qualified housing trust fund that requests assistance in land acquisition that meets all three REAP 2.0 criteria, and/or a fund contribution to one or more qualified housing trusts per the HCD-approved REAP 2.0 Guidelines of allowed activities.

Project 4 (\$48,171) is a continuation of the REAP 1.0 project for the development and maintenance of a “fostering” ADU’s public website in partnership with the Orange County and Gateway Cities COG’s with OCCOG taking the lead: VCOG defers to OCCOG’s REAP 2.0 application justification.

VCOG’s REAP 2.0 projects are based either on implementation of AFFH programs (Project 2), consistent with SCAG’s REAP 2.0 Guidelines (Project 3), and a continuation of a REAP 1.0 project that is a State Priority (Project 4). All VCOG REAP 2.0 tasks, retained consultants’ tasks, and products will comply with HCD and REAP 2.0 guidelines, meet the three REAP 2.0 criteria, be consistent with State Priorities and SCAG plans and policies, and lead to significant measurable impacts.

Points	Description
5	Exceptional - directly addresses the REAP 2.0 Program Objectives and SCAG Program Framework Core Objectives, including Connect SoCal. Transformative and Significant Beneficial impacts are high.
4	Strong - directly addresses the REAP 2.0 Program Objectives and SCAG Program Framework Core Objectives, including Connect SoCal. Transformative and Significant Beneficial impacts are moderate.
3	Suitable – directly addresses the REAP 2.0 Program Objectives and SCAG Program Framework Core Objectives, including Connect SoCal. Transformative and Significant Beneficial impacts are uncertain.
2	Limited – indirectly addresses the REAP 2.0 Program Objectives and SCAG Program Framework Core Objectives, including Connect SoCal. Transformative and Significant Beneficial impacts are low.
1	Weak – indirectly addresses the REAP 2.0 Program Objectives and SCAG Program Framework Core Objectives, including Connect SoCal. Transformative and Significant Beneficial impacts are uncertain.
0	Disqualified – does not meet the REAP 2.0 Program Objectives and SCAG Program Framework Core Objectives, including Connect SoCal, and transformative and Significant Beneficial impacts are negligible.

7.1.2 Please describe how you will include targeted equitable outreach (Guidelines, Section 3d.(4)). Your response should include a variety of methods to reach individuals and organizations representing pertinent interest such as housing, infill development, equity. Methods may consider community-based surveys and participatory research, advisory or shared decision-making bodies, interviews, focus groups, community and stakeholder meetings, public and quasi-public meetings, community benefit agreements, and committees with representatives of pertinent special interests and neighborhoods.

Please create and save one map showing the priority populations in and near the project areas. Guidance on creating the map is provided in the Section 6 template of this application. Please use and refer to this map to develop and support your response. Submit the map with your application.

If more space is needed, please attach your supplementary response to the application. [500-word limit]

Project 2, AFFH technical assistance

Points	Description
5	Exceptional – includes an explicit description of how stakeholders will be involved, and specifically from affected/benefitting Disadvantaged Communities and Historically Underserved Communities.
4	Strong - includes a description of how applicant will involve stakeholders, and specifically from affected/benefitting Disadvantaged Communities and Historically Underserved Communities.
3	Suitable – loosely describes how stakeholders will be involved, including from affected/benefitting Disadvantaged Communities and Historically Underserved Communities.
2	Limited – how stakeholders will be involved is generally described with general details on how affected/benefitting Disadvantaged Communities and Historically Underserved Communities.
1	Weak – engagement is minimal but includes outreach to affected/benefitting Disadvantaged Communities and Historically Underserved Communities.
0	Disqualified – does not include equitable targeted outreach.

Section 7.2 Aligns and Advances the Connect SoCal Plan (Guidelines, Section 3d.(5))

Please describe below how the project or activity aligns and advances Connect SoCal (https://scag.ca.gov/sites/main/files/file-attachments/0903fconnectsocal-plan_0.pdf?1606001176).

If more space is needed, please attach your supplementary response to the application. [500-word limit]

Click or tap here to enter text.

Points	Description
5	Exceptional – Implements the SCS, uses innovative approaches, can be applied in similarly built contexts.
4	Strong – Implements the SCS, uses innovative approaches, might be possible to apply in similarly built contexts.
3	Suitable – Implements the SCS, approaches are somewhat innovative, might be possible to apply in similarly built contexts.
2	Limited – Implements the SCS, approaches are somewhat innovative, most likely not possible to apply in similarly built contexts.
1	Weak – Implements the SCS, approaches are not innovative, most likely not possible to apply in similarly built contexts.
0	Disqualified – does not implement the SCS or incorporate innovative approaches, most likely not possible to apply in similarly built contexts.

Section 8. Housing Element Implementation Status

In the chart that follows, please list each jurisdiction in your subregion and the status for each housing element work plan. For status, select the letter in the drop-down list in the right column that best describes status for each jurisdiction in your subregion. Please email housing@scag.ca.gov if your subregion includes more than 16 members.

- A. The jurisdiction either has a consultant or dedicated staff implementing its housing element with projects underway; no funding proposed.
- B. The jurisdiction either has a consultant or dedicated staff implementing its housing element and a housing element project(s) is proposed.
- C. The jurisdiction has neither a consultant nor dedicated staff implementing its housing element. Technical assistance and/or a housing element project(s) is proposed.
- D. Our subregion does not know the status for the jurisdiction's housing element implementation

Jurisdiction Name	Housing Element Status
<i>Camarillo</i>	<i>B</i>
<i>Fillmore</i>	<i>B</i>
<i>Moorpark</i>	<i>B</i>
<i>Ojai</i>	<i>B</i>
<i>Oxnard</i>	<i>B</i>
<i>Part Hueneme</i>	<i>B</i>
<i>Santa Paula</i>	<i>B</i>
<i>Simi Valley</i>	<i>B</i>
<i>Thousand Oaks</i>	<i>B</i>
<i>Ventura</i>	<i>B</i>
<i>Ventura County</i>	<i>B</i>
	<i>B</i>

...

End of the Application



Southern California Association of Governments (SCAG)
Regional Early Action Planning (REAP) 2.0 Program
Subregional Partnership (SRP) 2.0 Program

PROJECT BUDGET AND TIMELINE

Project 1: ADMINISTRATION (5%)
Applicant: VCOG

		Fund Sources		Fiscal Years																	
				2023-24								2024-25								2025-26	
				J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O		
Task #	Task Title	REAP	Other	Total Cost	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2			
1	Administration			\$20,956																	
1.1	Administration	\$15,000	\$0	\$15,000																	
1.2	Application Preparation	\$5,956	\$0	\$5,956																	
	Totals	\$20,956	\$0	\$20,956																	

Project Duration*: _Q1 FY 23/24 (Apr 2023) thru Q4 FY 24/25 (Jun 2025) = 24 months _____
*Please note all projects must be completed by December 31, 2025. Projects are anticipated to be awarded summer 2023.

Project 2: AFFH Implementation Technical Assistance
Applicant: VCOG

Fiscal Years																								
		2023-24												2024-25						2025-26				
Task #	Task Title	REAP	Other	Total Cost	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	Q1	Q2
1	AFFH Technical Assistance			\$20,000																				
1.1	Create Typology Matrix	\$5,000		\$5,000																				
1.2	Develop AFFH TA Draft Program	\$5,000		\$5,000																				
1.3	Circulate Draft TA Project to VCOG Jurisdictions and AFFH Community Representatives	\$5,000		\$5,000																				
1.4	Respond to Comments and Adopt Final AFFH TA Project	\$5,000		\$5,000																				
2	Implement AFFH TA Project			\$225,000																				
2.1	Qualifying AFFH actions suitable to countywide implementation	\$75,000		\$75,000																				
2.2	Countywide analyses that support implementing jurisdictions' AFFH programs	\$75,000		\$75,000																				
2.3	Development of action documents that support implementing jurisdictions' AFFH programs	\$75,000		\$75,000																				
3	Prohousing Designations			\$55,000																				
3.1	Webinar/workshop on Prohousing Scoring	\$3,000		\$3,000																				
3.2	Compile Prohousing Score	\$10,000		\$10,000																				
3.3	Contact 11 Jurisdiction Regarding Prohousing Intent to Apply	\$5,000		\$5,000																				
3.4	Assistance to Improve Prohousing Score	\$22,000		\$22,000																				
3.5	Prohousing application submission and follow up	\$15,000		\$15,000																				
	Totals	\$300,000	\$0	\$300,000																				

Project 3: Housing Trust Fund Technical Assistance and Contributions
Applicant: VCOG

					Fiscal Years																																			
					2023-24												2024-25												2025-26											
					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D						
Task #	Task Title	REAP	Other	Total Cost	Q1		Q2		Q3		Q4	Q1		Q2		Q3		Q4	Q1		Q2		Q3		Q4	Q1		Q2												
1	RFP for Housing Trust Fund Technical Assistance			\$50,000																																				
1.1	RFP, receive and score, award, contract, and manage consultants to assist REAP-qualifying trust fund activities	\$50,000		\$50,000																																				
2	Contribution to Trust Fund(s)			\$0																																				
2.1	Contribution(s) to Qualified Housing Trust Fund(s)	\$0		\$0																																				
Totals		\$50,000	\$0	\$50,000																																				

Project Duration*: __ Q2 FY 23/24 (Oct 2023) thru Q4 FY 24/25 (June 2025) = 21 months
 *Please note all projects must be completed by December 31, 2025. Projects are anticipated to be awarded summer 2023.

Project 4: Continuation of OCCOG-GCCOG-VCOG ADU Program
Applicant: [Insert Applicant Name]

					Fiscal Years																																
					2023-24												2024-25												2025-26								
Fund Sources					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D			
Task #	Task Title	REAP	Other	Total Cost	Q1				Q2		Q3		Q4	Q1		Q2		Q3		Q4	Q1		Q2		Q3		Q4	Q1		Q2		Q3		Q4	Q1		Q2
1	Contribution to Joint ADU Program			\$40,000																																	
1.1	Contribution to Joint ADU Program	\$40,000		\$40,000																																	
2	Management			\$8,171																																	
2.1	Management	\$8,171		\$8,171																																	
Totals		\$48,171	\$0	\$48,171																																	


Project Duration*: Q2 FY 23/24 (Oct 2023) thru Q4 FY 23/24 (June 2024) = 9 months
 *Please note all projects must be completed by December 31, 2025. Projects are anticipated to be awarded summer 2023.



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 6E.

MEMORANDUM

TO: Council Members and Alternates
FROM: Hugh Riley, Executive Director 
SUBJECT: Budget Amendment No. 2 – 2022-2023
DATE: May 11, 2023

Recommendation:

Review the proposed Amendment No. 2 to the VCOG Operating Budget for F.Y. 2022-2023 and Adopt VCOG Resolution No. 2023-02.

Discussion:

The VCOG Joint Powers Authority Agreement Section 23 requires that a budget be adopted, and dues be approved, at the last regular meeting of the Governing Body prior to June 30 of each year or at the first meeting, regular or special, of the Governing Body after June 30. This report transmits proposed VCOG Budget Amendment No. 2 for Fiscal Year 2022/2023.

On May 12, 2022, the VCOG Council Adopted VCOG Resolution No. 2022-03 approving a proposed VCOG Operating Budget for 2022-2023. The preparation of the VCOG-REAP 2.0 Grant Application requires certain preliminary expenses to be reimbursed from the eventual receipt of the REAP 2.0 Grant. These expenses must be included in the regular VCOG Operating Budget for 2022-2023.

FY 2022-2023 REAP 2.0 Grant Application Expense-Amendment No. 2

A new REAP 2.0 Preliminary Expense Project Expense Line Item for \$6,600 has been added to the budget to pay for preliminary expenses to prepare the REAP 2.0 Application to SCAG. These expenses will eventually be reimbursed from the REAP 2.0 Grant.
(+ 6,600)

Conference and Meeting Line Item has been reduced from \$4,900 to \$500 since staff did not attend the Annual CalCities Conference in Long Beach in September 2022.
(- \$4,400)

Travel and Lodging Expense has been reduced from \$2,402 to \$202. This will pay for the approved mileage expense for VCOG staffs attendance at the SCAG Annual Conference and General Assembly on May 4-6, 2003.
(- \$ 2, 200)

All remaining Income and Expense Line Items remain the same as the initially approved budget

Amended Fiscal Year 2022/2023 Budget

The amended Fiscal Year 2022/2023 budget (Attachment, Exhibit A) remains unchanged and totals \$239,156 to continue operations and programming of VCOG including the preparation of the REAP 2.0 Grant Application to be submitted at the end of May 2023. Member agency Dues Assessments (Attachment, Exhibit B) have been maintained at the same level.

**ATTACHMENT: VCOG Resolution 2023-02 and Exhibits-Proposed Budget
Amendment No. 2 for 2022-2023**

ATTACHMENT

**VENTURA COUNCIL OF GOVERNMENTS RESOLUTION
NO. 2023-02
A RESOLUTION OF THE GOVERNING BODY OF
THE VENTURA COUNCIL OF GOVERNMENTS
AMENDING THE 2022-2023 BUDGET**

BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

SECTION 1: The Governing Body finds that a budget for Fiscal Year 2022-2023 must be adopted to fund VCOG Operations for the coming year.

SECTION 2: The Governing Body Adopted VCOG Operating Budget for Fiscal Year 2022-2023 on May 12, 2022.

SECTION 3: The preparation of the VCOG-REAP 2.0 Grant Application requires certain preliminary expenses to be reimbursed from the eventual receipt of the REAP 2.0 Grant. These expenses must be included in the regular VCOG Operating Budget for 2022-2023.

SECTION 4: The Governing Body agrees that certain budgeted expense line items may be reduced in order to provide the necessary funds for the REAP 2.0 Grant Application preparation.

SECTION 6: The Governing Body agrees that the 2022-2023 VCOG Shall be amended as shown in the attached Exhibit A and that there are no changes required by this amendment to Member Dues Assessments for Fiscal Year 2022-2023 contained in Exhibit B.

PASSED AND ADOPTED this 11th day of May, 2023.

Elaine Litster, Chair

Attest:

Hugh Riley, Executive Director

Exhibit A

VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2022/2023 PROPOSED BUDGET (AMENDMENT NO. 2)

<u>Budget Item</u>	<u>Fiscal Year 2022/2023 Approved Budget</u>	<u>Fiscal Year 2022/2023 Amended Budget</u>	<u>Fiscal Year 2022/2023 Amendment No. 2</u>
Income			
Annual Dinner Sponsorships	8,500	8,500	8,500
Annual Dinner Tickets	300	300	-0-
Dues Assessments	<u>64,992</u>	<u>64,992</u>	<u>64,992</u>
Sub Total Income	<u>73,792</u>	<u>73,492</u>	<u>73,492</u>
Other Types of Income			
Bank Interest	10	10	10
Research Grant Appropriation	0	0	0
SCAG- REAP 1.0 Contract	<u>163,271</u>	<u>165,654</u>	<u>165,654</u>
Total-Other Types of Income	<u>163,281</u>	<u>165,664</u>	<u>165,664</u>
Total Income	237,073	239,156	239,156
Expenses			
Contract Services			
Accounting Services	1,500	1,500	1,500
Audit	5,550	5,500	5,500
Executive Administration	45,000	45,000	45,000
Legal Fees	300	300	300
Research Grant-CLU	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL Contract Services	<u>52,300</u>	<u>52,300</u>	<u>52,300</u>
Operations			
Printing and Copying	1,150	1,150	1,150
Supplies	250	250	250
Website & Programs	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Operations	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
Other Types of Expenses			
Insurance-Liability, D and O	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total-Other Types of Expenses	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
TOTAL Operations Expenses	57,200	57,200	57,200
REAP 1.0 Project Costs (based on MOU Revision No. 2 SCAG-approved April 25, 2022))			
Project 1			
TASK A (completed)	2,731	-0-	-0-
TASK B	25,500	18,454	18,454
TASK C (unspent reallocated)	<u>21,279</u>	<u>-0-</u>	<u>-0-</u>
SUB TOTAL- Project 1	<u>47,510</u>	<u>18,454</u>	<u>18,454-</u>
Project 2 (completed, unspent reallocated)			
TASK A	3,100	0	-0-
TASK B	<u>3,100</u>	<u>0</u>	<u>-0-</u>
SUB TOTAL- Project 2	<u>6,200</u>	<u>0</u>	<u>-0-</u>
Project 3 (completed, unspent reallocated)			
TASK A	2,500	0	-0-
TASK B	<u>25,900</u>	<u>0</u>	<u>-0-</u>
SUB TOTAL- Project 3	<u>28,400</u>	<u>0</u>	<u>-0-</u>

RESOLUTION 2023-02 – Exhibit A
PAGE 2

<u>Budget Item</u>	<u>Fiscal Year 2022/2023 Approved Budget</u>	<u>Fiscal Year 2022/2023 Amended Budget</u>	<u>Fiscal Year 2022/2023 Amendment No.2</u>
Project 4 (allocated from Projects 1, 2 and 3)			
JOINT ADU	72,100	72,100	72,100
TASK A- NEW	<u>9,532</u>	<u>11,915</u>	<u>11,915</u>
SUB TOTAL- Project 4	81,632	84,015	84,015
Project 5 (no changes)			
TASK A	29,379	29,379	29,379
TASK B	27,932	27,932	27,932
TASK C&D	5,874	5,874	5,874
TASK D – Administration	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
SUB TOTAL- Project 5	<u>63,185</u>	<u>63,185</u>	<u>63,185</u>
Total REAP 1.0 Costs	163,271	<u>165,654</u>	<u>165,654</u>
REAP 2.0 Preliminary Costs	-0-	-0-	6,600
Total Operations & Contract Svcs.	220,471	222,854	229,454
Travel and Meetings			
Annual Dinner	8,500	9,000	9,000
Conference and Meetings	3,900	4,900	500
Travel & Lodging	<u>1,702</u>	<u>2,402</u>	<u>202</u>
Total- Travel and Meetings	<u>14,102</u>	<u>16,302</u>	<u>9,702</u>
Total Expenditures	234,573	239,156	239,156
Total Income	<u>(237,073)</u>	<u>239,156</u>	<u>(239,156)</u>
Budget Surplus/Deficit	2,500	-0-	-0-

EXHIBIT B

VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2022/2023 DUES ASSESSMENT BY MEMBER

VCOG Member Agency	Population	Pop %**	3/4 Population Distribution**	1/4 Equal Distribution**	Total Assessment**
Camarillo	67,154	7.92%	\$3,861	\$1,477	\$5,338
Fillmore	15,441	1.82%	887	1,477	2,364
Moorpark	35,727	4.21%	2,052	1,477	3,529
Ojai	7,612	0.90%	439	1,477	1,916
Oxnard	206,148	24.31%	11,851	1,477	13,328
Port Hueneme	22,768	2.68%	1,307	1,477	2,784
San Buenaventura	109,338	12.89%	6,284	1,477	7,761
Santa Paula	30,556	3.60%	1,755	1,477	3,232
Simi Valley	126,483	14.91%	7,269	1,477	8,746
Thousand Oaks	129,349	15.25%	7,434	1,477	8,911
Ventura County - Unincorporated	97,497	11.50%	5,606	1,477	7,083
Total	848,073	100.00%	\$48,745	\$16,247	\$64,992

* Based on the California Department of Finance population estimates (January 1, 2015).


** May not total exactly due to rounding.



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 7.

MEMORANDUM

TO: VCOG Council Members and Alternates
FROM: Hugh Riley, Executive Director 
SUBJECT: Adoption of VCOG Fiscal Year 2023/2024 Budget
DATE: May 11, 2023

Recommendation:

The Council should review and discuss the proposed VCOG Operating Budget for FY 2023-2024 and Adopt VCOG Resolution No. 2023-03 Approving the Budget and Member Assessments for FY 2023-2024.

Discussion:

The VCOG Joint Powers Authority Agreement Section 23 requires that a budget be adopted, and dues be approved, at the last regular meeting of the Governing Body prior to June 30 of each year or at the first meeting, regular or special, of the Governing Body after June 30. This report presents the committee with a preliminary review of the proposed VCOG Budget for FY 2023-2024.

Fiscal Year 2022/2023 Expenditures

Fiscal Year 2022-2023 expenditures are estimated to be \$194,239 as of March 15, 2023. The FY 2022-2023 Budget as amended totaled \$239,156 including \$165,654 in REAP Grant Funds leaving a probable unexpended fund balance of \$44,917. Estimated expenses for Executive Administration (Executive Director) \$44,900 are within the budgeted amount of \$45,000. Budget Line Items for Supplies and Insurance were exceeded as follows:

ITEM	BUDGET	ACTUAL	Over Budget
Supplies	\$250	\$425	\$175
Insurance	\$2,500	\$3,042	\$542

These items exceeded the budget due to an unanticipated increase in insurance premium and the unexpected need to replace member name display stands for council meetings.

FY 2023-2024 Estimated Revenue

Annual non-grant revenue is budgeted at \$73,492. SB 361 extended REAP 1.0 grants through June 30, 2024 resulting in Project 5's unspent \$100,000 and Project 1 management of \$5,000 continuing through FY 2023-2024. The total two-year REAP 2.0 grant is \$419,127 of which \$240,000 is anticipated to be added to the proposed FY 2023-2024 budget depending on when the SCAG MOU is fully executed in late summer or early Fall. The Broadband grant is also pending. Thus, the proposed expenditure plan for Fiscal Year 2023/2024 at present is \$178,992 pending award of the two grants.

Staff will solicit Annual Dinner Sponsorships totaling \$9,000 from SCAG and Southern California Edison and others to support the event costs. Projected bank interest of \$10 on investments will bring the total budgeted revenue to \$179,002

FY 2023-2024 Proposed Expenditures

The Executive Administration line item has been maintained at \$45,000 which conforms to the services contract to be submitted on May 12, 2022. Accounting Fees and Audit are presented as separate line items at \$2,500 and \$5,000 respectively. This reflects the current fee estimate from the auditor for the FY 2022-2023 Audit. Estimated costs for bookkeeping/accounting services have increased due to anticipated grant accounting activity.

Separate line items for Insurance and Legal Services are included in the budget based on the existing Alliant insurance policy premium with an increase for inflation and \$300 for possible legal services as in previous years. \$9,000 has been budgeted for the Annual Dinner, \$2,500 for Conference and Meetings, and \$3,500 for authorized staff travel. Costs for staff attendance at both the CalCities Annual Conference in Sacramento in September 2023, and the SCAG Annual Conference and General Assembly in May 2024 have been included as both conferences are planned as live events.

\$105,000 in REAP 1.0 Project 1 and 5 expenses have been included to complete the current projects. These numbers may change as we approach the end of the budget year.

Administrative Operating Costs

Expenses for office supplies, printing and copying, and Internet are based on current year's expenditures including the annual fee for the Quickbooks Program. The proposed budget for FY 2023-2023 continues to separate these expenses and maintains a similar, overall total amount with adjustments based on actual expenses in the previous year.

FY 2023-2024 Proposed Budget

The proposed Fiscal Year 2023-2024 budget (Attachment A) totals \$??? to continue operations and programming of VCOG. Member agency Dues Assessments (Attachment B) have been maintained at the same level as 2023-2023 as they have for the past seven years.

ATTACHMENT

**VENTURA COUNCIL OF GOVERNMENTS RESOLUTION
NO. 2023-02**

**A RESOLUTION OF THE GOVERNING BODY OF
THE VENTURA COUNCIL OF GOVERNMENTS
ADOPTING THE FY 2023-2024 BUDGET**

BE IT RESOLVED by the Governing Body of the Ventura Council of Governments (VCOG) as follows:

SECTION 1: The Governing Body finds that a budget for Fiscal Year (FY) 2023-2024 must be adopted to fund VCOG Operations for the coming year.

SECTION 2: The Governing Body agrees to adopt the proposed budget for Fiscal Year 2023-2024 as detailed in Exhibit A.

SECTION 3: The Governing Body agrees that, while certain budgeted expense line items may be exceeded due to unexpected cost increases or other circumstances, the approved Total Expenditure amount shall not be exceeded. Further, line item cost overruns shall not exceed 10% of the original line item without approval by the VCOG Administrative Committee. The legal level of budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

SECTION 4: All fund balances as of June 30, 2023 shall be carried forward to the FY 2023-2024 Operating Budget.

SECTION 4: The Governing Body agrees to adopt Member Dues Assessments for FY 2023-2024 as detailed in Exhibit B.

PASSED AND ADOPTED this 11th day of May, 2023.

Elaine Litster, Chair

Attest:

Hugh Riley, Executive Director

Exhibit A

VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2022/2023 PROPOSED BUDGET

<u>Budget Item</u>	<u>Fiscal Year 2022/2023 Amended Budget</u>	<u>Fiscal Year 2022/2023 EOY Estimate</u>	<u>Fiscal Year 2023/2024 Proposed</u>
Income			
Annual Dinner Sponsorships	8,500	8,500	9,000
Annual Dinner Tickets	0	0	0
Dues Assessments	<u>64,992</u>	<u>64,992</u>	<u>64,992</u>
Sub Total Income	<u>73,492</u>	<u>73,492</u>	<u>73,992</u>
Other Types of Income			
Bank Interest	10	10	10
SCAG- REAP 1.0 Contract	165,654	162,424	105,000 (extension)
Total-Other Types of Income	<u>165,664</u>	<u>162,434</u>	<u>105,010</u>
Total Income	239,156	235,926	179,002
Expenses			
Contract Services			
Accounting Services	1,500	1,820	2,500
Audit	5,500	4,500	5,000
Executive Administration	45,000	45,000	45,000
Legal Fees	<u>300</u>	<u>300</u>	<u>300</u>
TOTAL Contract Services	52,300	51,620	52,800
Operations			
Printing and Copying	1,150	570	800
Supplies	250	425	500
Website & Programs	<u>1,000</u>	<u>860</u>	<u>1,200</u>
Total Operations	2,400	2,010	2,500
Other Types of Expenses			
Insurance-Liability, D and O	<u>2,500</u>	<u>3,042</u>	<u>3,702</u>
Total-Other Types of Expenses	<u>2,500</u>	<u>3,042</u>	<u>3,702</u>
TOTAL Operations Expenses	57,200	57,581	59,002
REAP 1.0 Project Costs		to 6/30/23	
Project 1 – TASK B	18,453	18,453	5,000
Project 4-New Task A	11,915	84,105	-0-
TASK A	72,100	-0-	-0-
Project 5			
TASK A	29,379	-0-	-0-
TASK B	27,932	15,000	-0-
TASK C	<u>5,874</u>	<u>1,000</u>	<u>100,000</u>
Total REAP 1.0 Costs	165,654	118,558	105,000
REAP 2.0 Project Costs		(to 6/30/23)	
Project 1 (Application Only)	6,600	6,600	-0-
Total REAP 2.0 Costs (Prelim.)	6,600	6,600	-0-
Travel and Meetings			
Annual Dinner	9,000	8,516	9,000
Conference and Meetings	500	456	2,500
Travel & Lodging	<u>202</u>	<u>192</u>	<u>3,500</u>
Total- Travel and Meetings	<u>9,702</u>	<u>9,164</u>	<u>15,000</u>
Total Expenditures	239,156	195,303	179,002

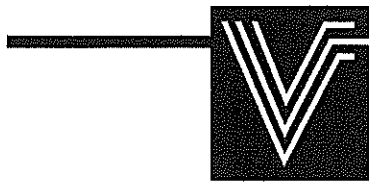
EXHIBIT B

VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2023/2024 DUES ASSESSMENT BY MEMBER

VCOG Member Agency	Population	Pop %**	3/4 Population Distribution**	1/4 Equal Distribution**	Total Assessment**
Camarillo	67,154	7.92%	\$3,861	\$1,477	\$5,338
Fillmore	15,441	1.82%	887	1,477	2,364
Moorpark	35,727	4.21%	2,052	1,477	3,529
Ojai	7,612	0.90%	439	1,477	1,916
Oxnard	206,148	24.31%	11,851	1,477	13,328
Port Hueneme	22,768	2.68%	1,307	1,477	2,784
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Simi Valley	126,483	14.91%	7,269	1,477	8,746
Thousand Oaks	129,349	15.25%	7,434	1,477	8,911
Ventura County - Unincorporated	97,497	11.50%	5,606	1,477	7,083
Total	848,073	100.00%	\$48,745	\$16,247	\$64,992

* Based on the California Department of Finance population estimates (January 1, 2015).


** May not total exactly due to rounding.



8A.

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: 2023 STATE OF HOMELESSNESS IN VENTURA COUNTY

DATE: May 11, 2023

Recommendation:

Receive and Discuss 2023 State of Homelessness in Ventura County Report including Summary of 2023 Homeless Count and related programs and local projects.

Discussion:

Jennifer Hartley, County of Ventura, County Executive Office, Ventura County Continuum of Care will present a report on the 2023 State of Homelessness in Ventura County including a discussion of the results of the 2023 Homeless Count and current project status.

The 2023 Ventura County Homeless Point in Time Count was conducted on January 24, 2023 in the ten cities and unincorporated areas. People experiencing homelessness were surveyed and observed by the federal definition which includes those living unsheltered or in places not meant for human habitation, as well as those staying in emergency shelters and transitional housing programs on the night of January 23. Approximately 400 volunteers assisted with the unsheltered surveys from dawn until mid-day across the County.

Key findings from the 2023 Homeless Count and Survey were:

- There were 2,441 adults and children who were counted as homeless during the point-in-time Count
- This number represents an increase of 203 persons or 9.1% when compared to the 2,238 persons who were counted as homeless in 2022.
- The total number of persons counted as sheltered decreased from 882 in 2022 to 808 in 2023, which represents a decrease of 74 persons or 8.4%.
- The total number of persons counted as unsheltered increased from 1,356 in 2022 to 1,633 in 2023, which represents an increase of 277 persons or 20.4%.

There were 2,441 adults and children who were counted as homeless during the point-in-time count. This number represents an increase of 203 persons or 9.1% when compared to the 2,238 persons who were counted as homeless in 2022. The continued increase in the count can be attributed to several factors, although rising rent costs in the region and limited availability of affordable housing are leading causes. The number of calls for homeless prevention and rental assistance continues to increase across the system.

The Point in Time count is required by the U.S. Department of Housing and Urban Development (HUD) for communities to be eligible for federal grants addressing homelessness. The Ventura County Continuum of Care receives federal and state grant funding each year to provide emergency shelter, rapid rehousing, homeless prevention, street outreach, and permanent supportive housing programs. The data from the annual count helps determine gaps and trends to help community leaders allocate funding for the highest needs.

The Executive Summary of the 2023 Ventura County Homeless Count is Attached. The full report with details from the Homeless Management Information System (HMIS) and other data sources were released in mid-April 2023 on the CofC Website (www.venturacoc.org)

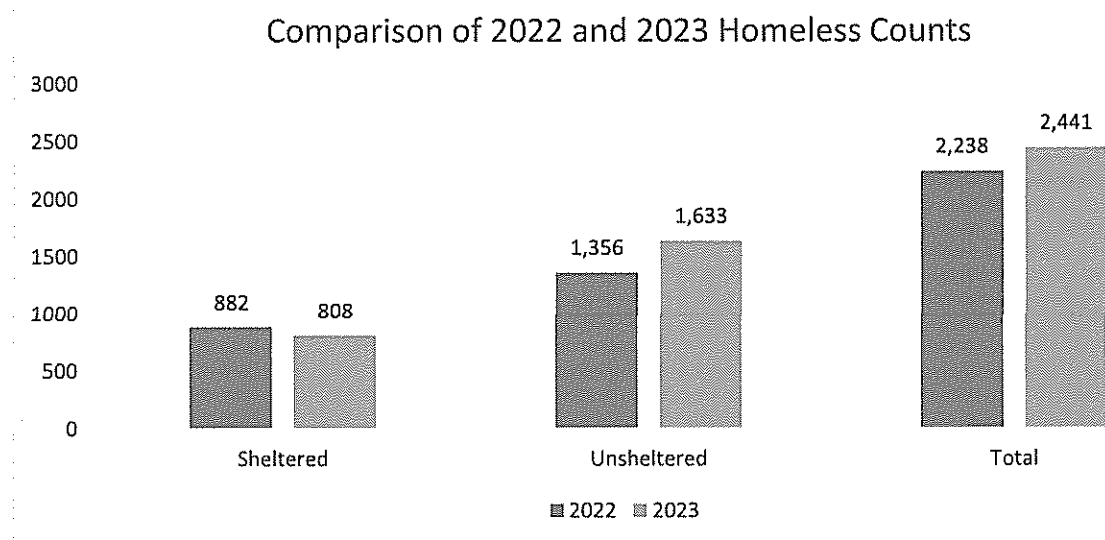
Attachment: Executive Summary of the 2023 Ventura County Homeless Count



2023 Ventura County Homeless Count Executive Summary

There were 2,441 adults and children who were counted as homeless during the point-in-time count as noted in the chart below. This number represents an increase of 203 persons or 9.1% when compared to the 2,238 persons who were counted as homeless in 2022.

Chart 1



The total number of persons counted as sheltered and unsheltered increased:

- The total number of persons counted as sheltered decreased from 882 in 2022 to 808 in 2023, which represents a decrease of 74 persons or 8.4%.
- The total number of persons counted as unsheltered increased from 1,356 in 2022 to 1,633 in 2023, which represents an increase of 277 persons or 20.4%.

Regarding sheltered homelessness, the U.S. Department of Housing and Urban Development (HUD) states that

- CoCs must count all individuals or families who meet the criteria in paragraph (1)(ii) of the homeless definition in 24 CFR 578.3. This includes individuals and families ***“living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals)”*** on the night designated for the count. This includes individuals residing in Safe Haven projects.

Regarding unsheltered homelessness, HUD states that

- CoCs must count all individuals or families who meet the criteria in paragraph (1)(i) of the homeless definition in 24 CFR 578.3. This includes individuals and families ***“with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground”*** on the night designated for the count. Rapid Re-Housing (RRH) assisted households who are still unsheltered on the night of the count (e.g., staying in an encampment and being assisted by an RRH project to obtain housing) must be included as part of the unsheltered count.

Ventura County first conducted a homeless count and subpopulation survey in 2007 as listed in Table 1. The following table compares the homeless counts since 2007. However, the homeless count and survey has been conducted every year beginning in 2009 except in 2021 (see note below).

Table 1: Ventura County Homeless Counts from 2007 – 2023.

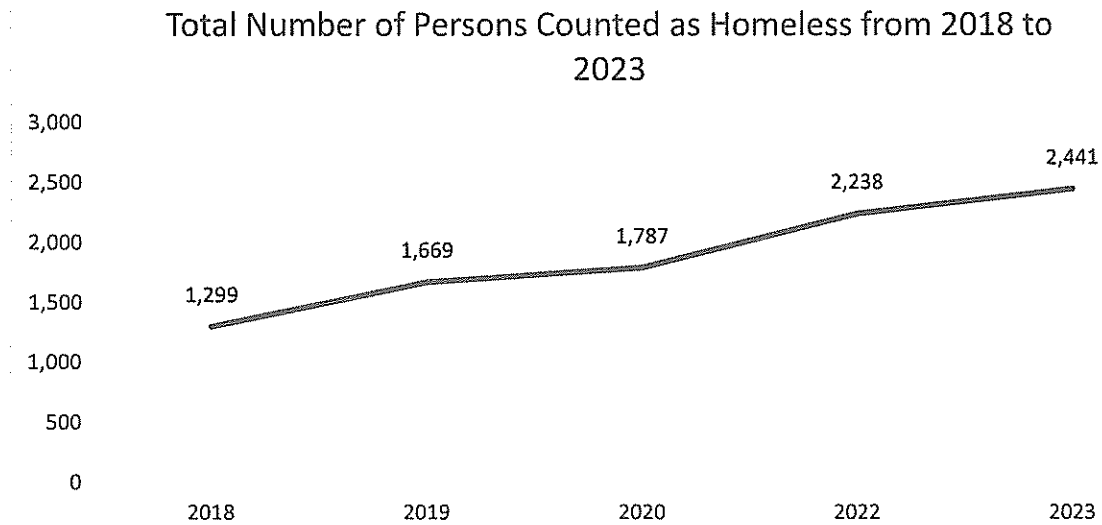
Year	Total # of Homeless Persons	% of Increase or Decrease from Previous Year
2007	1,961	-
2009	2,193	+12
2010	1,815	-17
2011	1,872	+3
2012	1,936	+3
2013	1,774	-8
2014	1,449	-18
2015	1,417	-2
2016	1,271	-10
2017	1,152	-9
2018	1,299	+12.8
2019	1,669	+28.5
2020	1,787	+7.1
2021	*	*
2022	2,238	+25.2
2023	2,441	+9.1

*The Ventura County CoC received an exception from HUD not to conduct an unsheltered count because of pandemic related reasons.

The next chart shows that the number of persons counted as homeless has increased significantly between 2018 and 2023.

- The number of persons counted as homeless in 2018 was 1,299 and 2,441 persons in 2023, which represents an increase of 1,142 persons or 87.9%.

Chart 2



The next table provides the number of homeless persons counted since 2007 by cities and unincorporated area. A count was not conducted in 2008 and an exception was granted by HUD not to conduct an unsheltered count in 2021 due to the COVID-19 pandemic.

Table 2. Comparison of the total number of unsheltered and sheltered persons counted since 2007 by cities and unincorporated area

Year	Camarillo	Fillmore	Moorpark	Ojai	Oxnard
2007	10	5	13	82	671
2009	13	4	7	60	679
2010	15	5	1	52	520
2011	29	10	7	40	638
2012	30	16	5	41	522
2013	27	13	9	43	645
2014	38	6	15	62	379*
2015	35	7	7	40	603
2016	24	6	4	29	584
2017	27	0	7	19	461
2018	49	2	3	31	335
2019	33	10	2	47	548
2020	30	10	0	49	567
2021	**	**	**	**	**

2022	49	8	0	38	793
2023	102	5	3	44	838

*This number was artificially low due to an unresolved reporting discrepancy and the winter warming shelter being located in Ventura.

**An unsheltered count was not conducted because of pandemic related reasons.

Table 2. (con't)

Year	Port Hueneme	Santa Paula	Simi Valley	Thousand Oaks	Ventura	Countywide
2007	9	97	163	81	588	242
2009	1	91	303	147	623	265
2010	9	54	229	106	601	223
2011	6	50	226	87	570	209
2012	12	60	284	90	701	175
2013	17	34	211	121	519	135
2014	13	31	194	130	495	86
2015	22	20	202	83	334	64
2016	7	56	99	104	300	58
2017	18	35	105	102	301	77
2018	19	44	143	80	516	77
2019	30	106	121	103	555	114
2020	19	95	162	152	531	128
2021	**	**	**	**	**	**
2022	30	115	141	210	713	109
2023	14	121	150	128	644	392

**An unsheltered count was not conducted because of pandemic related reasons

Table 3 provides a breakdown of the 2023 homeless count by sheltered and unsheltered persons for each city and unincorporated areas. Among cities, Oxnard had the largest number of unsheltered persons (625) and the largest number of sheltered persons (213). The City of Ventura had the second largest number of unsheltered (452) and sheltered persons (192). Project Roomkey non-congregate shelters are counted in the Countywide data, as persons are served from various cities.

Table 3. Total Number of Sheltered and Unsheltered Adults and Children by Jurisdiction in 2023

Jurisdiction	Sheltered		Unsheltered	Total
	Shelter	Transitional Hg		
Camarillo	0	0	78	78
Fillmore	0	0	5	5
Moorpark	0	0	3	3
Ojai	6	0	38	44

Oxnard	194	19	625	838
Port Hueneme	0	0	14	14
Santa Paula	46	0	75	121
Simi Valley	4	0	146	150
Thousand Oaks	0	0	128	128
Ventura	81*	111	452	644
Countywide**	310	37	69	416
Total:	641	167	1,633	2,441

*Includes Safe Haven beds.

**Domestic Violence (DV) Shelter locations are not disclosed and thus are reported here.

Table 4 compares the total number of unsheltered persons, sheltered persons and the total number of persons counted in 2023 to the same totals for 2022. The city with the largest total number increase (59.2%) was Camarillo and the city with the largest total number decrease (53.3%) was Port Hueneme.

Table 4. 2022 - 2023 Comparison of Unsheltered and Sheltered Persons by Jurisdiction

Incorporated and Unincorporated Areas	Total Number of Unsheltered Persons				Total Number of Sheltered Persons*				Total Number			
	2022	2023	Difference		2022	2023	Difference		2022	2023	Difference	
	#	#	#	%	#	#	#	%	#	#	#	%
Camarillo	46	78	+32	+70	3	0	-3	**	49	78	+29	+59.2
Fillmore	8	5	-3	-38	0	0	0	0	8	5	-3	-37.5
Moorpark	0	3	+3	**	0	0	0	0	0	3	+3	**
Ojai	32	38	+6	+19	6	6	0	0	38	44	+6	+15.8
Oxnard	463	625	+162	+35	330	213	-117	-35	793	838	+45	+5.7
Port Hueneme	27	14	-13	-48	3	0	0	0	30	14	-16	-53.3
Santa Paula	76	75	-1	-1	39	46	+7	+18	115	121	+6	+5.2
Simi Valley	123	146	+23	+19	18	4	-14	-78	141	150	+9	+6.4
Thousand Oaks	105	128	+23	+22	105	0	+105	**	210	128	-82	-39.0
Ventura	382	452	+70	+18	331	192	-139	-42	713	644	-69	-9.7
County-wide***	94	69	-25	-27	47	347	+300	**	141	416	+275	+195
Total:	1,356	1,633	+277	+20.4	882	808	-74	-8.4	2,238	2,441	+203	+9.1

*Sheltered persons include emergency shelters, transitional housing, and safe havens (Note: only Ventura has a safe haven).

**percentages are only provided for differences that were 200% or less.

***Includes Survivors of Domestic Violence (DV) programs.

I. Unsheltered Persons

Of the 2,441 persons counted in 2023, 1,633 or 66.9% were unsheltered, which is defined by the U.S. Department of Housing and Urban Development (HUD) as

“An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.”

Of the 1,633 unsheltered persons, 1,620 were adults and 13 were accompanied children under age 18.

Of the 11 jurisdictions, three include families with children under age 18. The cities of

- Camarillo includes two families with six children consisting of one family with five children and one family with one child;
- Oxnard includes three families with four children consisting of one family with two children and two families with one child; and
- Ventura includes two families with three children consisting of one family with two children and one family with one child.

Of the seven families, two families were two-parent households. One family had two parents and five children and one family had two parents and one child. The other families were one parent households.

Surveyed vs Observation

The goal was to survey, meaning to interview, as many adults who were counted about themselves and any children who were living unsheltered with them. Survey questions focused on requirements from HUD and local information desired by the Ventura County Continuum of Care (CoC). The number and percentage of adults surveyed is noted in Table 5.

HUD requires CoCs to report the number of various subpopulations that include chronically homeless individuals and families, persons with serious mental illness, substance use disorders, AIDS or an HIV-related illness, and veterans. The CoC desired local information included a focus on chronic health condition, first time homelessness, foster youth, income, and involvement with the justice system.

Counters surveyed 683 adults that answered questions about themselves and the 13 children living unsheltered with them. Thus, survey information was collected for 696 persons. The survey included questions about gender, age, race, ethnicity, and length of time homeless for adults and children. Other questions about disability, health, mental health, substance use, income, and veteran status pertained only to adults.

Persons were observed and not surveyed if volunteer counters felt unsafe or an unsheltered person was sleeping. Volunteers were asked to count the person by recording an estimate of the individual's gender, age, race, and ethnicity. Of the 937 persons observed, 937 were adults and none were children.

Table 5. Total Number and Percent of Unsheltered Adults Surveyed and Observed

Year	Surveyed		Observed		Total	
	#	%	#	%	#	%
2019	907	72.1	351	27.9	1,258	100
2020	874	69.1	391	30.9	1,265	100
2022	741	54.6	615	45.5	1,356	100
2023	683	42.2	937	57.8	1,620	100

The next table provides a breakdown of the total number and percent of adults surveyed and observed by jurisdiction.

Table 6. Total Number and Percent of Unsheltered Adults Surveyed and Observed by Jurisdiction

Year	Surveyed		Observed		Total	
	#	%	#	%	#	%
Camarillo	35	48.6	37	51.4	72	100
Fillmore	4	80	1	20	5	100
Moorpark	2	66.7	1	33.3	3	0.0
Ojai	27	71.1	11	28.9	38	100
Oxnard	225	36.2	396	63.8	621	100
Port Hueneme	14	100	0	0.0	14	100
Santa Paula	67	89.3	8	10.7	75	100
Simi Valley	81	55.5	65	44.5	146	100
Thousand Oaks	36	28.1	92	71.9	128	100
Ventura	162	36.1	287	63.9	449	100
Unincorporated	30	43.5	39	56.5	69	100
Total	683	42.2	937	57.8	1,620	100

The following four tables focus on gender, ethnicity, race, and age for the 1,633 unsheltered adults and children who were surveyed and observed.

Gender

The following table provides a breakdown by gender for the 1,620 adults and 13 children under age 18 in families. HUD requires the summary to consist of male, female, transgender, and gender non-conforming (i.e. not exclusively male or female).

Table 7. Gender for Adults and Children

	Adults		Children in Families	
	#	%	#	%
Male	1,220	75.3	6	46.2
Female	396	24.5	7	53.8
Transgender	2	0.1	0	0
Gender Non-Conforming	0	0.0	0	0
Questioning	0	0.0	0	0
Unknown	2	0.1	0	0
Total:	1,620	100	13	100

Ethnicity

Table 8 provides a breakdown by ethnicity for the 1,620 adults and 13 children under age 18 in families. HUD requires the summary to consist of Hispanic/Latin(a)(o)(x) and Non-Hispanic/Latin(a)(o)(x).

Table 8. Ethnicity for Adults and Children

	Adults		Children in Families	
	#	%	#	%
Hispanic/Latin(a)(o)(x)	776	47.9	6	46.2
Non-Hispanic/Latin(a)(o)(x)	813	50.2	6	46.2
Unknown	31	1.9	1	7.6
Total:	1,620	100	13	100

Race

Table 9 provides a breakdown by race of the 1,620 adults and thirteen (13) children under age 18 in families. It is important to note that instructions from HUD were to include Hispanics or Latinos in the race categories listed below because the designation “Hispanic or Latino” does not denote race.

Table 9. Ethnicity for Adults and Children

	Adults		Children in Families	
	#	%	#	%
American Indian, Alaska Native, or Indigenous	37	2.3	0	0.0
Asian or Asian American	6	0.4	0	0.0
Black, African American, or African	97	6.0	0	0.0
Native Hawaiian or Pacific Islander	11	0.7	0	0.0
White	1,110	68.5	12	92.3
Multiple Races	83	5.1	0	0.0
Unknown	276	17.0	1	7.7
Total:	1,620	100	13	100

Age

Table 10 provides a breakdown by age of the 1,620 adults and 13 children under age 18 in families.

Table 10. Unsheltered Adults and Children by Age

Adults:	#	%
Under Age 18	13	100
Subtotal:	13	100
Ages 18 – 24	52	3.2
Age 25 – 34	272	16.8
Age 35 – 44	397	24.5
Age 45 – 54	356	22.0
Age 55 – 64	289	17.8
Age 65+	149	9.2
Unknown	105	6.5
Subtotal:	1620	100
Total:	1,633	100

Other Subpopulations

Table 11 only includes self-reported responses from the 1,620 adults. The most notable finding concerns chronically homeless adults. More than one-fourth (27.4%) of adults were chronically

homeless in 2020. The following table shows that nearly half (46.6%) of adults in 2022 and closer to half (48.6) in 2023.

Table 11. Unsheltered Adults by Subpopulations

Subpopulations:	2022		2023		Difference	
	#	%	#	%	#	%
Chronically Homeless Adults	629	46.6	787	48.6	+158	+25.1
Families including Chronically Homeless Families	4*	*	7**	**	-	-
Persons w/Chronic Health Conditions	355	26.3	428	26.4	+73	+20.6
Persons w/a Developmental Disability	121	9.0	131	8.1	+10	+8.3
Persons w/HIV/AIDS	15	1.1	10	0.6	-5	-33.3
Persons w/Mental Health Problems	340	25.2	353	21.8	+13	+3.8
Persons w/a Physical Disability	278	20.6	334	20.6	+56	+20.1
Substance Users	447	33.1	599	37.0	+152	+34.0
Veterans***	71	5.3	134	8.3	+63	+88.7
Experiencing Homelessness Because Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking	130	9.6	99	6.1	-31	-23.8

*4 families consisted of 11 persons of which 5 were adults and 6 were children, none of whom were chronically homeless.

*In 2022, the total number of adults in the four families were five and represented 0.3% of the total adult population of 1,350.

**7 families consisted of 22 persons of which 9 were adults and 13 were children, none of whom were chronically homeless.

**In 2023, the total number of adults in the four families were nine and represented 0.5% of the total adult population of 1,620.

*** 61.9% or 44 veterans were chronically homeless individuals in 2022 and 47.4% or 63 in 2023.

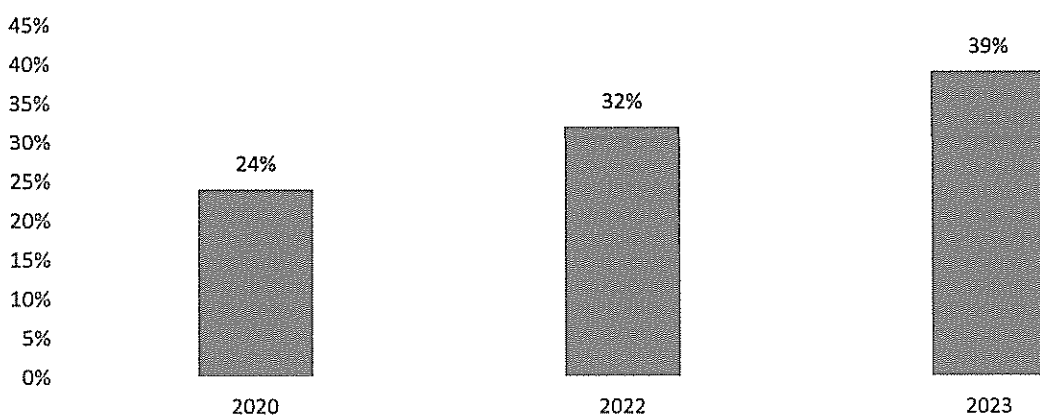
Other Survey Questions

Did you become homeless for the first time in the last 12 months?

The next chart shows that the percentage of unsheltered adults who became homeless for the first time during the past 12 months is increasing. Nearly one-fourth (24%) of unsheltered adults in 2020, nearly one-third (32%) in 2022, and more than one-third (39%) in 2023.

Chart 3

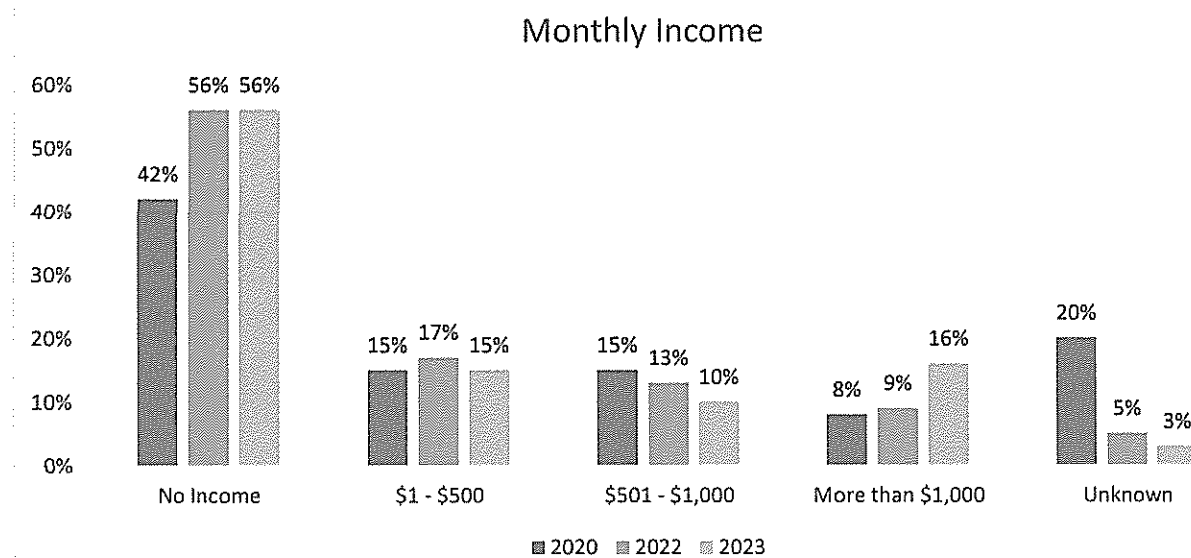
Became Homeless for the First Time During the Past 12 Months



How much is your monthly income?

More than half of adults stated that they had no income in 2022 and 2023.

Chart 5



Next Steps: Implementing Recommendations to End Homelessness

On April 13, 2022, the Ventura County Continuum of Care (CoC) Board approved the following recommendations to end homelessness in Ventura County. These recommendations are in alignment with the Ventura County Plan to Prevent and End Homelessness which was adopted in January 2019. The full plan can be found on the CoC website [here](#):

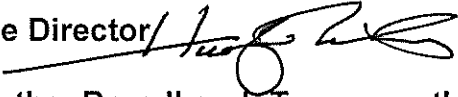
The following recommendations were approved by the CoC Board for 2022:

1. Achieve functional zero with homeless veterans in 2022 in collaboration with Veteran Affairs and local veteran service providers;
2. Further the efforts to end homelessness among unsheltered youth including unaccompanied transitional-age-youth (18-24);
3. Encourage each jurisdiction to review their updated unsheltered homeless count and review local strategies to reduce unsheltered homelessness;
4. Reorganize the Housing and Services Committee to focus on homelessness prevention efforts, housing solutions and ways to address gaps in services;
5. Formalize a Ventura County Continuum of Care Workgroup to include people with lived experience to solicit feedback and provide recommendations.

ITEM 8B

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Update report from the Broadband Team on the status of VCOG's application to the PUC for LATA Funding.

DATE: May 11, 2023

Recommendation:

Receive and file Report

Discussion:

In discussions with CPUC Staff, we were advised that the VCOG application is moving along, but because the Cities of Ventura, Santa Paula, and Port Hueneme and the County of Ventura have been awarded LATA grants, CPUC staff does not have ministerial authority to approve. As a result, the VCOG application will now go through the Commission's resolution process to address/resolve any potential overlap as established in the original rulemaking.

While the physical boundaries of the VCOG project are the same as the county's application, and includes the cities mentioned, there is no duplication of work and the tasks set forth do not overlap with what the other applicants proposed. Our understanding of the guidelines—that overlapping jurisdictions are allowable if the work is different (as with the county and cities)—prompted us to submit this application to perform important work in the region that only compliments what is being done elsewhere. This last week (May 4) the CPUC requested that VCOG provide a formal letter summarizing its earlier response to this effect and indicate that no overlap would occur between VCOG and SCAG or the four LATA applicants listed below. This official document from the organization should be the last requirement for approval of the application by the Commission, which would follow in their meeting scheduled either June 6 or June 29.

APPLICATION CYCLE	APPLICANT NAME	
August 2022	County of Ventura	
October 2022	City of Santa Paula	
	City of Ventura (Official name is City of San Buenaventura)	
December 2022	City of Port Hueneme	
	

VCOG Staff sent the requested letter to the Commission on May 5, 2023. It is attached to this report.



**VENTURA COUNCIL
OF GOVERNMENTS**

ATTACHMENT

33 East High Street, Suite 200, Moorpark, CA 93021
www.venturacog.org

May 5, 2023

California Public Utilities Commission (CPUC)

505 Van Ness Avenue

San Francisco, CA 94102

Attn: California Advanced Services Fund (CASF), Communications Division
Brewster Fong, Staff Analyst

Subject: Letter of Support for the Application for Local Agency Technical Assistance (LATA) by the Ventura Council of Governments (VCOG)

Dear Mr. Fong:

Once again thank you for the feedback and follow-up on our application for Local Agency Technical Assistance (LATA) Funding.

By this letter, VCOG is informing you of our awareness and intent to coordinate with members of the COG who have applied separately for LATA grants to perform engineering work and develop local broadband plans. The LATA application submitted by VCOG is complementary to these applications, not duplicative. The individual applicants (Cities of Port Hueneme, Santa Paula, Ventura, and Ventura County) will be performing work to design the networks which the Joint Powers Agency to be formed from this LATA grant, will have eventual oversight. This application will create a regional broadband strategy, viewing infrastructure in a broader lens than what will be created by the cities. No funds in this LATA grant will overlap with work being done elsewhere in the county. VCOG has the full support of the cities and county in this application, who agree there is no overlap of work.

We look forward to the work required in planning and applying for the resources available through the Federal Funding Account. If you require additional information or clarification, please don't hesitate to let us know.

Kind regards,

Hugh Riley
Executive Director

Cc: VCOG Broadband Team

VENTURA COUNCIL OF GOVERNMENTS MEMBER AGENCIES

City of Camarillo
City of Ojai
City of Santa Paula
City of Ventura

City of Fillmore
City of Oxnard
City of Simi Valley
County of Ventura

City of Moorpark
City of Port Hueneme
City of Thousand Oaks⁶³