



Thursday, March 9, 2023, 4:00 p.m.
601 Carmen Dr., Camarillo, CA
City Council Chambers
AGENDA

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the Council meeting, please contact VCOG staff at 805-217-9448. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT WWW.VENTURACOG.ORG.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT

At this time, public comments received in advance by VCOG Staff will be read aloud into the meeting record. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

4. ELECTION OF CHAIR AND CHAIR-ELECT FOR 2023 AND CONFIRMATION OF APPOINTMENTS OF AT-LARGE MEMBERS TO THE VCOG ADMIN COMMITTEE BY NEW CHAIR p. 3 - Offer Nominations for the offices of VCOG Chair and Chair-Elect for 2023 from the Floor. Action: Conduct elections for VCOG Chair and Elect Chair Elect. (Tabled at January 12, 2023 VCOG Meeting). Subsequently, the new Chair will seek confirmation for the appointment of two At-Large Members of the VCOG Admin Committee.

5. EXECUTIVE DIRECTOR'S REPORT – (Attached)

6. AGENCY REPORTS – Oral Reports If Representatives Attend

- A. Southern California Association of Governments
- B. Ventura County Transportation Commission
- C. League of California Cities
- D. Other

MEMBERS

City of Camarillo
Kevin Kildee, Chair
M. Martinez-Bravo, Alternate

City of Fillmore
Carrie Broggie
Albert Mendez, Alternate

City of Moorpark
Chris Enegren, Member
Dan Groff, Alternate

City of Ojai
Leslie Rule, Member
Betsy Stix, Alternate

City of Oxnard
Bert Perello, Member
Oscar Madrigal, Alternate

City of Port Hueneme
Steven Gama, Member
Misty Perez, Alternate

City of San Buenaventura
Mike Johnson, Member
Bill McReynolds, Alternate

City of Santa Paula
Jenny Crosswhite,
Carlos Juarez, Alternate

City of Simi Valley
Elaine Lifster, Member
Mike Judge, Alternate

City of Thousand Oaks
Kevin McNamee, Member
Bob Engler, Alternate

County of Ventura
Janice Parvin, Member
Jeff Gorell, Alternate

7. CONSENT CALENDAR

- A. **Summary of January 12, 2023 Meeting p. 5** – Approve Meeting Summary for the January 10, 2023, VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. **Financial Report p. 9** - Approve Ventura Council of Governments Financial Report for the Budget Period from January 6, 2023 to March 3, 2023. **Action:** Approve Financial Report
- C. **Register of Warrants & Debit Card Transactions p. 13** - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from January 7, 2023.to March3, 2023 **ACTION:** Approve Register of Warrants and Debit Card Transactions.
- D. **Review DRAFT - 2023 VCOG Legislative Program p. 16** - Review of Legislative Program for 2023 and discuss proposed changes to policy. **Action:** Approve 2023 VCOG Legislative Program as amended.
- E. **Review DRAFT – 2023 VCOG Program of Priorities p. 22** - Review Program of Priorities for 2023 and discuss proposed changes. **Action:** Approve 2023 VCOG Program of Priorities as amended.
- F. **Adoption of 2023 Conflict of Interest Code p. 24** - Adopt VCOG Resolution 2023-01, Approving the 2023 VCOG Conflict of Interest Code.

8. PRESENTATION ITEMS

- A. **Presentation by Ali Reza Ghasemi, PE, Chief Executive Officer for the Ventura County Air Pollution Control District (APCD) p. 30** - An Overview of Ventura County Air Quality, what the APCD does its mission, and the programs they have that help improve the air quality in the county.
- B. **Update report from the Broadband Team on the status of VCOG's application to the CPUC for LATA Funding. P. 32** - Receive Report from Broadband Team on status of VCOG Application for LATA Funding from the California Public Utilities Commission.

9. BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Any Council Member present may propose items for placement on a future agenda. Members should limit their proposed topics to issues that conform to VCOG's adopted Program of Priorities. Members may discuss whether the item should be placed on a future agenda and the description of the agenda item.

10. ADJOURNMENT: Next Meeting- May 11, 2023 at Camarillo City Hall


Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



Item 4

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Election of Chair and Chair-Elect for 2023 and Confirmation of Chair Appointment of At-Large Members to the VCOG Admin Committee

DATE: March 9, 2023

Recommendation:

Conduct Election for the offices of VCOG Chair and Chair-Elect based on Nominations received from the floor. Confirm appointments to the VCOG Admin Committee by Chair. Confirm Admin Committee Appointments by new Chair.

Election of Chair and Chair-Elect

Under the VCOG Joint Powers Authority Agreement, Ojai City Councilmember Randy Haney as the 2022 Chair-Elect would have automatically become Chair for 2023. However Mr. Haney was not re-elected to the Ojai City Council on November 8, 2022. At the beginning of each new calendar year and the Council also elects a new Chair-Elect to serve in 2023 and take over as Chair in 2024. The elections were tabled at the January 12 VCOG Meeting.

Procedure for electing Chair for 2023

- Chair asks for nominations for Chair from the Council. (Self-nominations are acceptable)
- A voice or show of hands for each nominee in the order of their nomination. Any member nominated may request a secret ballot.
- The first member nominated to receive a majority vote of the members present is elected Chair for 2023 and will assume those duties as Chair for the remainder of the meeting and throughout 2023.

Procedure for electing Chair-elect for 2023

- Chair asks for nominations for Chair-elect from the Council. (Self-nominations are acceptable)
- A voice or show of hands for each nominee in the order of their nomination. Any member nominated may request a secret ballot.
- The first member nominated to receive a majority vote of the members present is elected Chair-elect for 2023 and will assume those duties and will succeed as Chair in January 2024.

Administrative Committee Organization

The Bylaws of the Ventura Council of Governments establish an Administrative Committee as a Standing Committee of the governing body. The primary responsibilities of the Administrative Committee are to establish the agendas for the VCOG Council Meetings, handle routine legislative and administrative matters, and oversee the activities of the Executive Director.

The bylaws state that the Administrative Committee shall be composed of the current year's Chair, the Chair-elect, the Immediate-past Chair, and two (2) At-Large Members appointed by the Chair.

The Administrative Committee generally meets via Zoom Call on Thursdays from 2:00 p.m. to 4:00 p.m. within a few weeks following or ahead of the regular VCOG Council Meeting, usually in the afternoon on a Thursday. In the event live meetings resume during the year they be held in the Admin or Central Conference Room of the Camarillo City Hall.

The Schedule for meetings for the Committee for 2023 is:

March 23, 2023

May 25, 2023

June 23, 2023

July 20, 2023

October 19, 2023

November 16, 2023

Members of the Administrative Committee for 2022 were:

Kevin Kildee, City of Camarillo - Chair

Randy Haney, City of Ojai – Chair-Elect

Jenny Crosswhite, City of Santa Paula Immediate Past Chair

Janice Parvin, City of Moorpark – Member-at-Large

Elaine Litster, City of Simi Valley- Member-at-Large



ITEM 7A.

MEETING SUMMARY

**601 Carmen Dr.
Camarillo, CA 93012
January 12, 2023**

1. CALL TO ORDER & FLAG SALUTE – The meeting was called to Order at 4:05 PM by Chair Kildee. The Flag Salute was led by Member Janice Parvin.

2. ROLL CALL:

Present:

Kevin Kildee, Chair, City of Camarillo
Jenny Crosswhite, Immediate Past Chair, City of Santa Paula
Janice Parvin, County of Ventura
Kevin McNamee, City of Thousand Oaks
Chris Enegren, City of Moorpark
Mike Johnson, City of San Buenaventura
Carrie Broggie, City of Fillmore
Elaine Litster, City of Simi Valley
Bert Perello, City of Oxnard (Arrived Late)

Absent: Leslie Rule, City of Ojai, Steven Gama, City of Port Hueneme

Staff Present:

Hugh Riley, Executive Director, VCOG

Partner Agency Representatives:

Amanda Fagan, Director of Planning and Policy, V.C.T.C

Guests:

Carlos Juarez, VCOG Alternate, City of Santa Paula
Bruce Stenslie, President/CEO, Economic Development Collaborative of Ventura County
Bill Simmons, Coordinator, Pacific Coast Broadband Consortium
Terry Theobald, Public Information Officer, County of Ventura
Jeffrey Lambert, Chief Operating Officer VCCF Nonprofit Center
Gloria Elisa Martinez, Economic Vitality Manager, County of Ventura
Bruce Rokos, Chief of Staff, for Supervisor Janice Parvin, District 4
Mina Layba, Legislative Affairs Manager, City of Thousand Oaks;
Brian Chong, Assistant to the City Manager, City of Moorpark

3. PUBLIC COMMENT – NONE

4. ELECTION OF CHAIR AND CHAIR-ELECT FOR 2023 - Past VCOG practice has been to conduct officer elections and reorganize the Council in January including installing the previous year's chair-elect as chair. Ojai City Councilmember Randy Haney as the 2022 Chair-Elect would have automatically become Chair for 2023. However Mr. Haney was not re-elected to the Ojai City Council on November 8, 2022 necessitating the selection of both VCOG Officers.

In addition, very few of VCOG Member Agencies make appointments to boards and commissions before the beginning of January. Under these circumstances, we may not be able to determine if members elected to serve as VCOG Officers on January 12 will ultimately be appointed to serve on VCOG by their respective mayors or councils.

Chair Kildee has agreed to continue to serve as chair until a new chair is elected. Therefore, staff is recommending that the election of VCOG Officers be tabled until the regular meeting on March 9, 2023 when the offices of chair and chair-elect will be elected. This practice can be continued for future years so that subsequent VCOG Chairs may receive a full, one-year term (March thru February).

A **MOTION** was made by Member Litster to table the election for the offices of VCOG Chair and Chair-Elect for 2023 until March 9, 2023. The motion was **SECONDED** by Member Johnson. The motion was considered with a roll call vote: Ayes- 9 Nays- 0. The motion passed.

5. Executive Directors Report

- **2022 Legislative Update** – Riley reported that the League of Cities Legislative Briefing Book for the 2022 Legislative Session was attached to the Agenda Message for this meeting. The Special Briefing was presented on New Laws Impacting Cities on Monday, November 14, 2022. He reported that the deadline for Legislative Council Review of new legislation was on January 20, 2023 and the deadline for new bill introduction was February 17, 2023. Riley reminded members of the League of Cities **New Mayors and Council Members Academy**. The Southern California Academy will be held on February 1 & 2, 2023 at the Universal City Sheraton.
 - **Regional Early Action Program (REAP) Update** – Riley made referenced the REAP Update provided in his written report and reported on the status of the REAP 2.0 Project Application development.
 - **2022-SCAG Regional Council Elections- Districts 45, 46 and 47-** Riley reported that due to term expirations and circumstances where current representatives will not be members of their city councils, there are vacancies pending for all three VCOG Districts for seats on the SCAG Regional Council. He advised that Call for Candidacy Notices would be issued in January 2023.
 - **SCAG Update for January** – The SCAG Update for January from Rachel Wagner including highlights from the January 5, 2023 Regional Council Meeting referenced and included with Riley's written report.
 - **Conflict of Interest Code** – Riley reported that the VCOG Conflict of Interest Code VCOG Resolution No. 2014-01 would be reviewed by the VCOG Admin Committee on January 26, 2023 and any changes needed would be recommended to the full Council on March 9, 2023. Ventura.
 - **VCOG Administrative Committee**-Riley announced that the Administrative Committee would meet on November 17, 2022, via ZOOM Conference Call. The Committee will be planning for the VCOG Council Meeting on March 9, 2023, and schedule for Council Reorganization.
6. **AGENCY REPORTS** – Amanda Fagan, Director of Planning and Policy, V.C.T.C provided a report from VCTC. The Unmet Transit Needs outreach process and survey is currently underway. The survey is available on the VCTC website <https://www.goventura.org/unmet-transit-needs/> and comments will be collected through February 10th.

Community meetings were held in Fillmore on January 12th at 6pm, virtually on January 9th at 12pm, and will be held in Camarillo on January 25th at 6pm. At the February VCTC meeting, the Commission will consider for adoption the Comprehensive Transportation Plan and will be presented the Draft Transit Integration and Efficiency (TIES) Study. The recent storms presented an opportunity to implement the recently completed Transportation Emergency Preparedness Plan (TEPP).

7. CONSENT CALENDAR

- A. Summary of November 10, 2022 Meeting – Approve Meeting Summary for the November 10, 2022, VCOG Meeting. **Action:** Approve Meeting Summary as published.
- B. Financial Report - Approve Ventura Council of Governments Financial Report for the Budget Period from November 4, 2022 to January 6, 2023. **Action:** Approve Financial Report
- C. Register of Warrants & Debit Card Transactions - Approve the Register of Warrants for Expenditures and Debit Card Transactions incurred from October 29, 2021 to January 7, 2022. **Action:** Approve Register of Warrants and Debit Card Transactions.
- D. Review DRAFT - 2023 VCOG Legislative Program - Review of Legislative Program for 2023 and refer to Administrative Committee for Recommendations. **Action:** Refer Draft 2023 VCOG Legislative Program to the Administrative Committee for Recommended Changes.
- E. Review DRAFT – 2023 VCOG Program of Priorities - Review of Program of Priorities for 2023 and refer to Administrative Committee for Recommendations. **Action:** Refer Draft 2023 VCOG Program of Priorities to the Administrative Committee for Recommended Changes.
- F. Proposal From Moss, Levy & Hartzheim, LLP for Professional Audit Services for 2021-2022 VCOG Audit and Financial Statements for a Fee Not to Exceed \$4,500. Review and Approve Staff Recommendation to Accept Proposal from Moss, Levy & Hartzheim, LLP for Professional Audit Services to conduct 2021-2022 VCOG Audit. **Action:** Approve Staff Recommendation.

Member Parvin requested Item 7D be pulled from the Consent Calendar for discussion.

A **MOTION** was made by Member Litster to approve staff recommendations for the Consent Calendar Items A thru C and E thru F. The motion was **SECONDED** by Member Crosswhite. The motion was considered with a roll call vote: Ayes- 9 Nays- 0. The motion passed.

CONSENT CALENDAR ITEM D- Members Parvin and McNamee suggested some changes to the Legislative Program. These were noted and will be considered by the VCOG Administrative Committee on January 26.

A **MOTION** was made by Member McNamee to approve Consent Calendar Item 7D. The motion was **SECONDED** by Member Parvin. The motion was considered with a roll call vote: Ayes- 9 Nays- 0. The motion passed.

8. **PRESENTATION ITEMS**

- A. **Report on Status of Ventura County Regional Broadband Collaborative Formation and the Ventura County Middle Mile Network Initiative and Consideration of Memorandum of Agreement with the Economic Development Collaborative of Ventura Count.** **Action:** Receive Report from Staff, Approve Memorandum of Agreement (MOA) between the Economic Development Collaborative of Ventura County (EDC) and the Ventura Council of Governments (VCOG) and authorize the Chair and Executive Director to sign on behalf of VCOG.
- B. **Report on COVID-19 Business Relief Assistance to Ventura County Business by the Economic Development Collaborative of Ventura County(EDC)** EDC Executive Director Bruce Stenslie Will Provide A Report on the Agency's Efforts and Achievements to Provide Assistance to Ventura County Businesses Impacted by the COVID-19 Pandemic. **Action:** Receive Report and Discuss


9. **BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS-** The Council Members each acknowledge the service and leadership of Janice Parvin since this may have been her last meeting as a member of the VCOG Council having been recently elected to serve as District 4's County Supervisor.

10. **ADJOURNMENT:** The meeting was adjourned by Chair Kildee at 5:25 PM.

Next Meeting- March 9, 2023

ITEM 7B.

MEMORANDUM

TO: VCOG Members and Alternates
FROM: Hugh R. Riley, Executive Director
SUBJECT: Financial Report 
DATE: March 9, 2023

Recommendation:

Receive and file Financial Report for Period January 6, 2023 to March 3, 2023

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period to March 3, 2023.

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date-12/31/22	Rate	Balance
Bank of A	Maximizer 2635	N/A	\$ 16.69	0.03%*	\$62,688.92

* Variable

VCOG has received payment from SCAG for VCOG-REAP-Reimbursement Invoice No. 20- for October for \$10,248.68, Invoice No. 21 for \$3,434.50 for November and Invoice NO. 22 for December for \$2,439.25. Invoice No. 23 for \$51,153.36 for January 2023, and No. 24 for \$7,145.05 for February 2023 have been submitted to SCAG for payment and are pending.

ATTACHMENTS: Balance Sheet – As of March 3, 2023
 Budget vs. Actual Report - January 7 to March 3, 2023

Ventura Council of Governments

Balance Sheet
As of March 3, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5797	0.00
BofA - 9045	32,054.56
BofA MM - 2635	62,688.92
Total Bank Accounts	\$94,743.48
Accounts Receivable	
Accounts Receivable (A/R)	58,298.41
Total Accounts Receivable	\$58,298.41
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$153,041.89
Other Assets	
Fraud	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$153,041.89
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Unearned Income	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Opening Balance Equity	111,291.04
Unrestricted Net Assets	-7,217.46
Net Income	48,968.31
Total Equity	\$153,041.89
TOTAL LIABILITIES AND EQUITY	\$153,041.89

Ventura Council of Governments

Budget vs. Actuals: FY 2022-2023 Budget (7/1/22 to 6/30/23) - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Annual Dinner Sponsorship	8,500.00	8,500.00	0.00	100.00 %
Dues Assessments	64,992.00	64,992.00	0.00	100.00 %
Investments				
Interest-Savings, Short-term CD	16.69		16.69	
Total Investments	16.69		16.69	
Other Types of Income				
Bank Interest		10.00	-10.00	
Total Other Types of Income		10.00	-10.00	
REAP Income	104,125.88	165,654.00	-61,528.12	62.86 %
Total Income	\$177,634.57	\$239,156.00	\$ -61,521.43	74.28 %
GROSS PROFIT	\$177,634.57	\$239,156.00	\$ -61,521.43	74.28 %
Expenses				
Contract Services				
Accounting Fees	276.25	1,500.00	-1,223.75	18.42 %
Audit		5,500.00	-5,500.00	
Executive Administration	27,093.75	45,000.00	-17,906.25	60.21 %
Legal Fees		300.00	-300.00	
Total Contract Services	27,370.00	52,300.00	-24,930.00	52.33 %
Executive Administration	-62.50		-62.50	
Operations				
Printing and Copying	376.92	1,150.00	-773.08	32.78 %
Supplies	423.54	250.00	173.54	169.42 %
Website	945.93	1,000.00	-54.07	94.59 %
Total Operations	1,746.39	2,400.00	-653.61	72.77 %
Other Types of Expenses				
Insurance - Liability, D and O	3,042.74	2,500.00	542.74	121.71 %
Total Other Types of Expenses	3,042.74	2,500.00	542.74	121.71 %
REAP Project Costs				
Project - 1 - TASK A	882.75		882.75	
Project 1 - TASK B	11,988.50	18,454.00	-6,465.50	64.96 %
Project 4 - NEW TASK A	882.75	11,915.00	-11,032.25	7.41 %
Project 4 - TASK A	2,622.00	72,100.00	-69,478.00	3.64 %
Project 5 - TASK A	814.80	29,379.00	-28,564.20	2.77 %
Project 5 - TASK B	58,006.19	27,932.00	30,074.19	207.67 %
Project 5 - TASK C	12,737.25	5,874.00	6,863.25	216.84 %
Total REAP Project Costs	87,934.24	165,654.00	-77,719.76	53.08 %
Travel and Meetings				
Annual Dinner	8,516.47	9,000.00	-483.53	94.63 %
Conference and Meetings	0.00	4,900.00	-4,900.00	0.00 %
Meals	118.92		118.92	

Ventura Council of Governments

Budget vs. Actuals: FY 2022-2023 Budget (7/1/22 to 6/30/23) - FY23 P&L


July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Travel		2,402.00	-2,402.00	
Total Travel and Meetings	8,635.39	16,302.00	-7,666.61	52.97 %
Total Expenses	\$128,666.26	\$239,156.00	\$ -110,489.74	53.80 %
NET OPERATING INCOME	\$48,968.31	\$0.00	\$48,968.31	0.00%
NET INCOME	\$48,968.31	\$0.00	\$48,968.31	0.00%



ITEM 7C.

MEMORANDUM

TO: Council Members and Alternates
FROM: Hugh Riley, Executive Director 
SUBJECT: Register of Warrants and Debt Card Transactions
DATE: March 9, 2023

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from January 6, 2023 to March 3, 2023

Discussion:

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period January 6, 2023 to March 3, 2023. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the actual expenditure of funds for services and other costs to the organization.

ATTACHMENTS: Warrant and Debit Card Registers

Register of Warrants
Ventura Council of Governments
March 9, 2023
 January 6, 2023 to March 3, 2023

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
576	01/14/23	Hugh Riley Pro. Management, LLC	01/14/23	Reimbursement for Supplies	\$ 326.45
577	01/30/23	V.C. Transportation Commission	01/24/23	REAP Proj. 5-Invoice 7	\$ 3,080.38
578	01/30/23	Iteris, Inc.	01/05/22	REAP Proj. 5- Invoice 140728	\$ 7,751.21
579	01/30/23	Iteris, Inc.	01/25/23	REAP Proj. 5- Invoice 153199	\$ 11,675.25
580	01/30/23	Dr. Chris Williamson	01/31/23	Consulting Services-REAP	\$ 1,966.50
581	01/30/23	Iteris, Inc.	03/16/22	REAP Proj. 5- Invoice 142825	\$ 15,342.52
582	01/30/23	Iteris, Inc.	03/16/23	REAP Proj. 5- Invoice 142826	\$ 10,775.00
583	02/05/23	Hugh Riley Pro. Management, LLC	01/30/23	Project Management-REAP	\$ 562.50
584	02/05/23	Hugh Riley Pro. Management, LLC	01/30/23	Admin Services- January 2023	\$ 5,125.00
585	02/05/23	Caroline Carter	02/01/23	Bookkeeping Services-Jan. 2023	\$ 178.75
586	02/07/23	V C Digital	01/31/23	Printing and Copying-Jan. 2023	\$ 75.63
587	02/21/23	Iteris, Inc.	02/15/23	REAP Proj. 5- Invoice 154021	\$ 4,324.80
588	02/28/23	Dr. Chris Williamson	02/28/23	Consulting Services-REAP-Feb	\$ 1,539.00
589	-----VOID-- Printing Error -----				
590	03/03/23	Hugh Riley Pro. Management, LLC	03/01/23	Project Management-REAP	\$ 1,281.25
591	03/03/23	Hugh Riley Pro. Management, LLC	03/01/23	Admin Services- February 2023	\$ 2,875.00

**Register of Debit Card Transactions
Ventura Council of Governments**

March 9, 2023

Transactions from January 3, 2023 to March 3, 2023

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
2950	01/25/23	Intuit, Quickbooks	01/25/23	Processing VCOG 1099s	\$ 30.93
Bnk. Charge	02/16/23	Bank of America	02/16/23	Check Order-Direct Charge	\$ 97.09



MEMORANDUM

Item 7D.

TO: Council Members and Alternates
FROM: Hugh R. Riley, Executive Director *H. Riley*
SUBJECT: Review and Approve - 2023 VCOG Legislative Program
DATE: March 9, 2023

Recommendation:

Approve proposed VCOG Legislative Program for 2023 as recommended by the VCOG Administrative Committee.

Discussion:

This report transmits the proposed VCOG 2023 Legislative Program as recommended by the Administrative Committee at their January 26, 2023 Committee Meeting. Changes to the Program recommended by the Administrative Committee are marked in the Legislative Format of the document attached.

ATTACHMENT: Proposed - VCOG 2023 Legislative Program- Legislative Format



VENTURA COUNCIL OF GOVERNMENTS 2023 LEGISLATIVE PROGRAM

PURPOSE

The purpose of the Ventura Council of Governments (VCOG) Legislative Program is to protect and promote the regional interests of the governmental entities within Ventura County on priority issues and matters that may impact those entities. In this vein, VCOG's legislative efforts are intended to support the fiscal stability of local government, and to provide for and preserve local control of governance and service delivery. The annual adoption of a Legislative Platform will guide the VCOG Board (Board) and staff in evaluating and taking appropriate action upon legislative proposals introduced at the state and federal levels. The goals of VCOG's Legislative Program are to:

- Advocate the region's legislative interests at the state and federal levels;
- Inform legislators and the VCOG Board regarding key issues and legislation that could have potential impacts on the region;
- Participate with other Councils of Government, the Southern California Association of Governments (SCAG), the League of California Cities, the California State Association of Counties (CSAC), National League of Cities (NLC), Ventura County Transportation Commission (VCTC), and other regional agencies on legislative issues of importance to the region;
- Seek support and assistance for regional projects, services and programs that enhance public services.

PROCESS

The VCOG Legislative Committee, comprised of staff from the ten cities, County, and the League of California Cities representative, shall review the status of legislative proposals and make recommendations to the VCOG Board consistent with the annually adopted Legislative Platform. In addition to the direction provided in the Platform, the Committee will consider positions established by the League of California Cities, California State Association of Counties, National League of Cities, and Southern California Association of Governments. VCOG will not address matters that are not pertinent to the region's local government services, such as partisan, socially divisive, or international issues.

When timely action is needed before the VCOG Board is able to convene to authorize a position, staff is authorized to prepare position letters for the Chair's signature, provided such position is consistent with the VCOG Legislative Platform or positions established by the League of California Cities, California State Association of Counties, National League of Cities or the Southern California Association of Governments. Should any of these positions be in conflict, no action will be taken without specific Board direction.

Should the Chair not be available to sign a position letter, the Vice Chair shall be authorized to sign the letter in lieu of the Chair. If neither the Chair nor Vice Chair is available, the Executive Director shall be authorized to sign in lieu.

All members of VCOG shall receive copies of position letters prepared on behalf of VCOG.

PRIORITIES

The primary priority areas for VCOG's 2020 Legislative Program include:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management
- Local Governance Sustainability
- Public Health

LEGISLATIVE PLATFORM

A. LAND USE AND ENVIRONMENT

- Support legislation to extend CEQA streamlining provisions for land use projects that are consistent with the SCAG Sustainable Communities Strategy.
- Support use of cap-and-trade revenues and other funding sources for local planning activities to implement the regional Sustainable Communities Strategy.
- Seek to ensure any future funding for SB 375 (Sustainable Communities and Climate Protection Act of 2008) implementation, and similar legislation, implementation including funding for local initiatives.
- Support legislation that would streamlines the environmental review process for ~~mixed-use infill development~~ without compromising environmental quality standards or the public's ability to review and comment.
- Support legislation and/or funding for remediation of superfund sites.

B. HOUSING AND BLIGHT

- Support amending state policies to give jurisdictions flexibility to provide affordable housing appropriate for their communities and their region, and remove disincentives and regulatory obstacles.

- Support legislation that provides funding opportunities for affordable housing projects and services.
- Support legislation that addresses occupancy levels and strengthens cities' abilities to reduce overcrowding in residential housing while maintaining adequate parking.
- Support permitting cities to exercise review and land use regulation of group home facilities and residential care facilities in residential neighborhoods including the application of zoning, building, and safety standards.
- Support legislation that defines an equitable process to determine a fair share of new housing needed to respond to growth trends in the region.
- Oppose legislation or regulations that threaten or usurp local control of land use decision-making.
- Support legislation that provides funding for implementing programs to prevent and address homelessness.

C. ECONOMIC DEVELOPMENT

- Support the creation where appropriate of economic development programs.
- Support the retention of Naval Base Ventura County.
- Support legislation and programs to encourage job attraction and retention, and to promote a healthy business climate for Ventura County.
- Support legislation related to internet sales to insure fair share disbursement of sales tax as opposed to the current structure.
- Support the enactment and expansion of tax increment financing authority for economic development, infrastructure, and community revitalization.

D. PUBLIC INFRASTRUCTURE

- Support legislation to provide stable, adequate, and long-term funding for public infrastructure needs including but not limited to transportation alternatives, streets and roads maintenance, water and wastewater systems.
- Support legislative efforts of the Ventura County Transportation Commission, SCAG, Caltrans, and other appropriate agencies to protect transportation funds from being diverted to other purposes.

- Support State funding for a weigh station (Commercial Vehicle Enforcement Facility) along SR118 between Somis and Moorpark.
- Support efforts of the League of California Cities, California State Association of Counties, Association of California Water Agencies, and California Association of Sanitation Agencies to establish an optional funding system for local agencies to finance storm water management, flood control, sewer and water supply projects, set rates to encourage conservation, and reduce water and sewer bills for low income customers.

E. SOLID WASTE MANAGEMENT

- Support legislation pertaining to VCOG's responsibility for approval of the regional solid waste plan.
- Support legislation that promotes long-term, cost beneficial recycling and conversion technologies.
- Support extended producer responsibility (EPR) legislation that encourages manufacturers to design environmentally friendly products.
- Oppose legislation that would restrict or limit local government's ability to franchise refuse and recycling collection services, to direct municipal or county solid waste flow (flow control), to contractually require haulers to guarantee achievement of AB 939 goals, or to local government's ability to protect landfill capacity.

F. PUBLIC SAFETY

- Support legislative efforts that strengthen local law enforcement's ability to prevent and reduce crime.
- Support funding opportunities for local law enforcement activities and emergency preparedness.
- Support increased local authority and resources to address impacts of early prisoner release policies and criminal recidivism.
- Support legislation that provides funding and resources to local governments to prevent wildfires, mudslides, and other disasters.
- Support Public Safety Power Shutoffs prevention and mitigation efforts

G. RESOURCES MANAGEMENT

- Support and encourage regulations and procedures that promote common sense implementation of State and Federal water quality control laws, and ensure State and Federal agencies work in collaboration to enable compliance with these laws.
- Support legislation to increase the availability and viability of energy efficiency and renewable energy options for public agencies, residential, and commercial customers.
- Support programs to ensure provision of a safe and reliable water supply.
- Oppose legislation that imposes new regulatory burdens on municipal utility systems without providing funding and/or consideration of the feasibility of monitoring and mitigating such requirements.

H. LOCAL GOVERNANCE SUSTAINABILITY

- Support legislation that protects local control and ensures equitable, dependable and predictable funding for vital community services.

I. PUBLIC HEALTH


- Support legislation that protects public health and preserves quality of life.
- Encourage the state of California to fund and sponsor further research into the negative impacts of anticoagulant rodenticides to determine whether the use of these products should be further restricted or banned statewide.
- Support legislation that provides county resources for addressing the mental health/addiction crisis.



**VENTURA COUNCIL
OF GOVERNMENTS**

MEMORANDUM

Item 7E.

TO: Council Members and Alternates
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Approve VCOG 2023 Program of Priorities
DATE: March 9, 2023

Recommendation:

Review, discuss and Approve proposed 2023 VCOG Program of Priorities as recommended by the VCOG Administrative Committee.

Discussion:

This report transmits the proposed VCOG 2023 Program of Priorities as recommended by the Administrative Committee at their January 26, 2023 Committee Meeting. Changes to the Program of Priorities recommended by the Administrative Committee are marked in the Legislative Format of the document attached.

ATTACHMENT: Propose VCOG 2022 Program of Priorities- In Legislative Format



VCOG 2023 PROGRAM OF PRIORITIES

2016-2040 Sustainable Communities Strategy

Collaboration with Regional Partners

Regional solutions for municipal services

- Public safety dispatch services
- Animal Services
- Graffiti abatement

Countywide High Speed Internet Access i.e. 5G, Fiber and Broadband

Economic Development

- Business retention/attraction issues
- Sales tax measures
- On-line sales impacts to local revenues
- Economic stimulus measures such as enterprise zones

Homelessness

Housing Issues

- Addressing Substandard Housing
- Second Dwelling Unit (REAP Program)
- Displacement
- Local control of land use
- Affordability (REAP Program)

Infrastructure Funding Issues

- Water Supply Reliability/sustainability
- Sustainable Groundwater Management
- Clean sustainable waterways, beaches, and harbors
- Develop storm water capture, storage and reuse
- Treatment and reuse of wastewater

Legislative Advocacy (See Legislative Program)

Energy resource sustainability

Solid Waste Management

- Landfill Capacity and Emerging Waste-to-Energy Technology

Technology Trends in Transportation

- Emerging Trends i.e. self-driving cars, drones, scooters and e-bicycles.

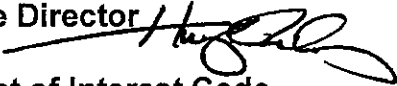
Short-term - Rentals Impacts

Healthy Communities

03/10/22 Revisions



MEMORANDUM

TO: Board of Directors
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Adoption of 2023 Conflict of Interest Code
DATE: March 9, 2023

Recommendation:

Adopt VCOG Resolution 2023-01, Approving the 2023 VCOG Conflict of Interest Code.

Discussion:

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The Regulations require that Conflict of Interest Codes be reviewed and updated periodically. The current VCOG Conflict of Interest Code was adopted by Resolution on January 10, 2019. As a rule, VCOG reviews the Code every five years. A Code Document for consideration is attached. The contract position of Housing Programs Specialist has been included in the new code.

ATTACHMENT: VCOG Resolution No. 2023-01

ATTACHMENT

VENTURA COUNCIL OF GOVERNMENTS RESOLUTION NO. 2023-01

A RESOLUTION OF THE GOVERNING BODY OF VENTURA COUNCIL OF GOVERNMENTS ADOPTING 2023 CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

SECTION 1. The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Ventura Council of Governments. Together with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Ventura Council of Governments. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 9th day of March 2023:

By: _____
Chair,
Ventura Council of Governments

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
11	Member, Ventura Council of Governments	Category 1	COB
11	Alternate, Ventura Council of Governments	Category 1	COB
1	Contract Executive Director	Category 1	COB
Consultants ¹	Contract Housing Specialist	Category 1	COB

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources, which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

**ADDENDUM DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Addendum provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions, which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in California Code of Regulations Section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1) (B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE/CONSULTANT	FILING OFFICER Ventura County Clerk of Board
1	Executive Director	COB




**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 8A

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Presentation by Ali Reza Ghasemi, PE, Chief Executive Officer for the Ventura County Air Pollution Control District (APCD)

DATE: March 9, 2023

Recommendation:

Receive presentation and discuss

Background:

The Ventura County Air Pollution Control District (APCD), formed in 1968, is the air pollution agency responsible mainly for regulating stationary sources of air pollution for Ventura County. The APCD is responsible to the California Air Resources Board which is the "clean air agency" of the government of California. Established in 1967 when then-governor Ronald Reagan signed the Mulford-Carrell Act. The Board is ultimately the governing body for the California Environmental Protection Agency, or CalEPA, is a state cabinet-level agency within the government of California. The mission of CalEPA is to restore, protect and enhance the environment, to ensure public health, environmental quality and economic vitality.

The presentation will provide an overview of Ventura County Air Quality, what the APCD does its mission, and the programs they have that help improve the air quality in the county. They will also talk about the challenges that we are facing and plans to face these challenges.

The District's Air Pollution Control Officer (APCO) is charged with the authority to direct APCD staff. The APCO makes policy recommendations to the Air Pollution Control Board and is responsible for implementing Board decisions.

Ali Reza Ghasemi was unanimously chosen by the Air Pollution Control Board to serve as the Air Pollution Control Officer/Executive Officer effective June 14, 2022. Prior to

his appointment, he has been serving as the Interim Air Pollution Control Officer for the Ventura County Air Pollution Control District (District) since his appointment by the APC Board in April 2022. Mr. Ghasemi was also the District's Planning and Engineering Manager. He joined the District in 2018 after serving more than 28 years with South Coast Air Quality Management District (SCAQMD). During his public sector career, he has held number of professional lead positions managing Planning, Rule Development, engineering, emission inventory and Incentive/Grants Programs.


Mr. Ghasemi has a Bachelor and a Master's degree in Mechanical Engineering from University of Southern California (USC) and holds a Professional Engineer (PE) license in Mechanical Engineering.



ITEM 8B

MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director 

SUBJECT: Update report from the Broadband Team on the status of VCOG's application to the PUC for LARA Funding.

DATE: March 9, 2023

Recommendation: -

Receive and file Report

Discussion:

In discussions with CPUC Staff, we have been advised that the VCOG application is moving along, but because the Cities of Ventura, Santa Paula, and Port Hueneme and the County of Ventura have been awarded LATA grants, CPUC staff doesn't have ministerial authority to approve. As a result, the VCOG application will now go through the Commission's resolution process to address/resolve any potential overlap as established in the original rulemaking.

While the physical boundaries of the VCOG project are the same as the county's application, and includes the cities mentioned, there is no duplication of work. The tasks set forth do not overlap with what the other applicants proposed. Our understanding of the guidelines—that overlapping jurisdictions are allowable if the work is different (as with the county and cities)—prompted us to submit this application to perform important work in the region that only compliments what is being done elsewhere. We have included a paragraph in our application narrative explaining this. Further, we have forwarded the letters of support and participation from all the cities and county in Ventura County, which includes the jurisdictions of Port Hueneme, Santa Paula, City of Ventura and County of Ventura.

It is now too late for the VCOG Application to be included in the March LATA Resolution which are being Issued monthly, so CPUC Staff expects the VCOG Application will be addressed in April or May. With the information VCOG Staff provided, CPUC Staff does not expect there will be any issues, just a pro forma approval. They have promised to keep us informed.