



**VENTURA COUNCIL
OF GOVERNMENTS**

AGENDA

**VENTURA COUNCIL OF GOVERNMENTS
ADMINISTRATIVE COMMITTEE
(ZOOM Conference Call)**

Thursday, January 27, 2022, 2:00 p.m.

VIA ZOOM

FOR PUBLIC ACCESS

Meeting ID. 87696067001

<https://us02web.zoom.us/j/87696067001>

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. On June 11, 2021, the Governor subsequently issued Executive Order N-08-21 maintaining the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021. In accordance with AB361, VCOG will continue to conduct its meetings by teleconference, its councilmembers will participate in the meeting from individual remote locations, and no physical location will be open to the public for the VCOG meeting. Members of the public will be able to virtually view and participate in the Council meeting remotely. Members of the public who wish to address the council on an item to be considered at this meeting are asked to please use/click the "Raise Hand" feature in Zoom (or *9 if you are calling into the Zoom meeting) at the time the Chairperson requests public comments. The Chair will then advise you when it is your turn to speak. Verbal public comments are limited to three minutes.

Agenda reports and other disclosable public records related to open session agenda items are available on the VCOG website under agenda and minutes at www.venturacog.org and at the principal VCOG business office located at 33 East High Street, Suite 200, Moorpark, California by appointment [(805) 217-9448] during regular business hours, Monday through Friday, 9:00 a.m. to 4:00 p.m.

- 1. Call to Order**
- 2. Virtual Meeting Declaration**
- 3. Public Statements**
- 4. Adoption of November 18, 2021 Committee Meeting Summary *(Attached)***
- 5. Executive Director's Report**
 - a. Financial Report *(Attached)*
 - b. SCAG Update- Governor's Proposed \$286 Billion Budget
- 6. REAP Update- *Chris Williamson (Attached)***
- 7. 2021-2022 Program of Priorities – Discuss and Finalize proposed changes to 2022 Program of Priorities**

8. 2021-2022 Legislative Program - Discuss and Finalize proposed changes to 2022 Legislative Program

9. Reschedule Annual Dinner to Thursday, September 1, 2022 in Camarillo

10. Plans for March 10, 2022 Council Meeting (Topics)

- 2021-2022 Program of Priorities – Required (*Consent or Presentation?*)
- 2021-2022 Legislative Program – Required (*Consent or Presentation?*)
- Citizen Sales Tax Initiative- Tim Gallagher
- Homeless Update- Continuum of Care Report and/or or Mike Petitt, County Deputy CEO
- Other

Adjournment

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the VCOG Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.


In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 2

MEMORANDUM

TO: VCOG Administrative Committee
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Virtual Meeting Declaration
DATE: January 27, 2022

Recommendation: That the VCOG Administrative Committee, pursuant to Government Code Section 54953(e) and makes the following findings required by Government Code Section 54953(e)(3): (1) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (2) The VCOG Administrative Committee has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further the Administrative Committees, established by VCOG Bylaws, will utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

Discussion:

On January 13, 2022, The VCOG Council adopted VCOG Resolution No. 2022-01 finding that:

- A. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
- B. State or local officials continue to impose or recommend measures to promote social distancing.

The Committee Action above is in conformance with VCOG Resolution No. 2022-01

Attachment: VCOG Resolution No. 2022-01

**VENTURA COUNCIL OF GOVERNMENTS RESOLUTION
NO. 2022-01**

**A RESOLUTION OF THE GOVERNING BODY OF
THE VENTURA COUNCIL OF GOVERNMENTS INVOKING AB 361
FOR COUNCIL AND COMMITTEE MEETINGS**

BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

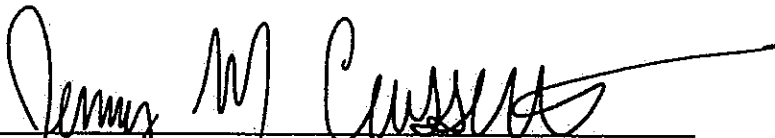
SECTION 1: The Governing Body has reconsidered the circumstances of the COVID-19 Emergency, and finds that the following circumstances exist:

- A. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
- B. State or local officials continue to impose or recommend measures to promote social distancing.

SECTION 2: This Declaration shall be reconsidered at each subsequent meeting.

NOW THEREFORE BE IT RESOLVED THAT: The Governing Body of the Ventura Council of Governments Hereby Invokes the Provisions of AB 361 and thereby agrees to Continue to Hold Virtual Council and/or Committee Meetings, including but not limited to the meeting events listed on Exhibit A, and to comply with the Notice and Participation Requirements Imposed by AB 361

PASSED AND ADOPTED this 13th day of January 2022.



Jenny Crosswhite, Chair

Attest:



Hugh Riley, Executive Director

EXHIBIT A

Schedule of VCOG Meetings for 2022

Board Meeting- Camarillo City Council Chambers

Thursdays from 4:00 p.m. to 6:30 p.m. (Council Meetings May be virtual depending on COVID-19 Restrictions in place at the time.)

January 13, 2022

March 10, 2022 (Moorpark)

May 12, 2022

July 14, 2022,

Sept. 8, 2022 (Annual Dinner- Camarillo)*

Oct. 13, 2022

November 10, 2022

**To Be rescheduled- Conflicts with CalCities Annual Conference*

Administrative Committee – Admin or Central Conference

Room- Camarillo City Hall (Committee Meetings May be virtual depending on COVID-19 Restrictions in place at the time.)

Thursdays from 2:00 p.m. to 4:00 p.m.

January 27, 2022

March 24, 2022

May 26, 2022

June 23, 2022

July 21, 2022

October 20, 2022

November 17, 2022

VCOG ADMINISTRATIVE COMMITTEE
November 18, 2021
ZOOM CONFERENCE CALL
33 E. High St., Ste. 200, Moorpark, CA
93021
Meeting Summary

1. Call to Order - 2:03 p.m.

Members on Zoom Call: Chair Cross white, Chair-elect Kildee, and Member-at-Large Adam.

Absent: Immediate Past Chair Parvin; Member At-Large Haney

Staff on Call: Executive Director Riley, Chris Williamson, Housing Programs Specialist, Mina Layba, Legislative Affairs Manager, City of Thousand Oaks; Brian Chong, Assistant to the City Manager, City of Moorpark,

2. Public Statements – There were no public statements submitted for the record.

3. September 30, 2021, Meeting Summary - The meeting Summary of the September 30, 2021, Committee Meeting was reviewed. A **MOTION** was made by Kildee to approve the September 30, 2021, Admin Committee Meeting Summary. The motion was **SECONDED** by Member Adam. The motion carried without opposition.

4. Executive Director's Report –

a. Financial Report- The Financial Report was presented by Riley. Riley advised that Payments for REAP Reimbursement Invoice Nos. 2, 3, 4, and 5 for April, May, June, and July have been received from SCAG. Invoices 6 and 7 are pending.

b. SCAG Update- November 2021- The SCAG Monthly Update had been included in the Committee's Agenda Materials.

c. Additional 5% REAP SRP Allocations Announced - To meet the Dynamic project management needs of its sub regional partners (SRP), SCAG has increased the allocation of REAP Funds available for each SRP by 5%. This would equate to an additional \$21,600 for use on VCOG REAP Projects. The additional funds may only be used to increase the budget for new or existing tasks in the executed scope of work approval forms (SAF) or for VCOG management. It cannot be used for new projects or for administrative costs. Riley advised Possible Projects to consider include:

➤ Additional finding for Project 3- If the Inclusionary Zoning Ordinance generates interest from city attorneys the project may need more finding.

➤ Allocate additional funds to the ADU Project 4, raising the VCOG Contribution to about \$70,000.

d. Ethics Training Reminder and Financial Disclosure (FORM 700) – Riley reminded members that, In addition to the requirement for VCOG Members and Alternates (VCOG Members) to file an annual FPPC FORM 700 Statement of Economic Interest, VCOG Members are required to complete a minimum of two (2) hours of AB 134 Ethics Training within one year of being appointed, and every two years thereafter.

6. Virtual Meeting Declaration- Resolution- Assembly Bill 361 (2021-2022) – Riley presented details of Assembly Bill 361 (2021-2022) (“AB 361”), which incorporated into California state law some aspects of the teleconferencing rules that have applied by Executive Order to local public agencies during the COVID-19 pandemic. Notably, because AB 361 included an urgency measure, the law was immediately effective as of the date of the Governor’s signature. AB 361 provides that it sunsets on January 1, 2024. Governing bodies are required to make this declaration on each instance where they will be conducting their public meetings virtually. This item will be placed on the VCOF Council Meeting Agenda for January 13, 2022.

5. REAP Update: Chris Williamson reported on the REAP Project status. (Taken Out of Order)

- **Project #2** – We will be working on an update of the Legislative Summary produced by this project initially to incorporate the impacts of SB 9 and SB 10 and other newly passed legislation. Staff will try to complete this update by the end of the month.
- **Project #3** - This project develops a template for an Inclusionary Housing Ordinance. The consultant expects to have the final draft of the template ready to distribute to the city attorneys for their comments by the end of December. The consultant has completed a summary of the six existing Inclusionary ordinances adopted by cities in Ventura County and throughout the state. This report has been presented to the City Managers Group. A first draft of an ordinance template should be ready by the end of the calendar year.
- **Project #4** – This project is on hold, waiting for the development of a Memorandum of Understanding (MOU) and a Scope of Work between VCOG, OCCOG and GCCOG as a joint project. An outline draft of the MOU was approved by the VCOG Council on November 4.
- **Project #5** – This is the VMT-CEQA Streamlining Program. A recent meeting of the project consultants and eight of the eleven agency planners and transportation staff with a technical roll-out of the program to gather comments and input from the agencies. Our objective is to have the program ready by the spring of 2022. Chair Cross white asked if there had been any discussion or recommendations included regarding fees paid in lieu of affordable units. Chris replied that this had not been included in the discussions. The committee discussed the pros and cons of in-lieu fees.

7. Plans for Future Council Meeting- January 13, 2022 - Riley reminded the committee that Cpt. Robert “Barr” Kinch III, USN- New Commander, Naval Base Ventura was included on the January 13, 2022, Agenda for an introduction. Riley stated that he had not heard back from Supervisor Ramirez about a possible speaker to discuss the water supply issues facing Ventura County.

Riley asked the committee to discuss a recommendation that the Council consider a Resolution of Support for the “Our Neighborhood Voices” Initiative. Although local control of land use decisions is a VCOG Priority, the majority of the Committee Members preferred not to make this recommendation before hearing from their respective cities on a position on the initiative.

Member Adam suggested the editor of the Pacific Coast Business Times, Henry Dubroff, be invited to provide a prospective on the County's economy. The Committee agreed and Mr. Dubroff will be contacted and invited to make a presentation at the January 13 VCOG Meeting. Member Kildee asked that we continue to seek a presentation on the water issue.

8. Succession Planning-

- Nomination of Chair-Elect 2022 to Succeed 2022 Chair Kildee in 2023- Member Adam nominated Supervisor Carmen Ramirez. After some discussion, Chair-elect Kildee suggested that we simply call for nominations from the floor at the January meeting. The Chair-elect candidates would then be voted on in the order of nomination.

- Discuss Administrative Committee Formation – Due to the uncertainty of the make-up of the Council since most governing bodies have not completed their reorganization in January, the Committee agreed that the Administrative Committee be appointed at the March 24, 2022, Committee Meeting. The members of the 2021 Committee would continue for that meeting.

At this point, Member Haney joined the meeting. (03:00 PM) Chair Cross white explained the discussion and conclusion the Committee had made to Haney and has agreed with conclusion to open nominations for the office of VCOG Chair-elect from the floor during the January 13, 2022, VCOG Meeting.

Adjournment – The conference call concluded, and the meeting adjourned at 3:00 p.m.


Next Meeting – January 27, 2022, at 2:00 PM VIA ZOOM.



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 5A

MEMORANDUM

TO: Council Members and Alternates
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Financial Report for October 30, 2021 to January 23, 2022
DATE: January 27, 2022

Recommendation:

Receive and file Financial Report for Period ending January 23, 2022

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period from July 1, 2021 to January 23, 2022.

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date- 7/31/20	Rate	Balance
Bank of A	Maximizer 2635	N/A	\$ 3.10	0.03%*	\$62,661.76

* Variable

The VCOG 2021-2022 F.Y. Budget was approved by the Council on July 8, 2021. The Budget was amended by Council Action on January 13, 2022 to make adjustments for an additional \$21,600 in REAP Funds allocated to VCOG by SCAG.

Payments for REAP Reimbursement Invoice Nos. 6, and 7 for August and September, have been received from SCAG. Invoice Nos. 8, 9, and 10 totaling \$ 35,197.16 are pending.

Pursuant to Section 2 (Compensation) of the Independent Contractor Agreement dated September 10, 2020 between VCOG and Dr. Christopher Williamson, the Hourly Rate of \$100.00/hr. has been adjusted based on the Consumer Price Index–Urban to \$109.00/hr. effective January 1, 2022. (Reported to VCOG Council on 1/13/22)

ATTACHMENTS: Balance Sheet – As of January 23, 2022
Budget vs. Actual - July 1, 2021 to January 23, 2022

Ventura Council of Governments

Balance Sheet

As of January 23, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5797	0.00
BofA - 9045	38,221.54
BofA MM - 2635	62,661.76
Total Bank Accounts	\$100,883.30
Accounts Receivable	
Accounts Receivable (A/R)	35,197.16
Total Accounts Receivable	\$35,197.16
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$136,080.46
Other Assets	
Fraud	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$136,080.46
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Unearned Income	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Opening Balance Equity	104,091.04
Unrestricted Net Assets	6,905.99
Net Income	25,083.43
Total Equity	\$136,080.46
TOTAL LIABILITIES AND EQUITY	\$136,080.46

Ventura Council of Governments

Budget vs. Actuals: FY 2022 Budget(7/1/21 to 6/30/22) - FY22 P&L

July 2021 - June 2022

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Income			
Annual Dinner Sponsorship	9,000.00	6,000.00	-3,000.00
Annual Dinner Tickets	450.00	300.00	-150.00
Dues Assessments	64,992.00	64,992.00	0.00
Investments			
Interest-Savings, Short-term CD	3.10		-3.10
Total Investments	3.10		-3.10
Other Types of Income			
Bank Interest		10.00	10.00
Total Other Types of Income		10.00	10.00
REAP Income	48,706.20	395,300.00	346,593.80
Research Grant Appropriation		800.00	800.00
Total Income	- \$123,151.30	\$467,402.00	\$344,250.70
GROSS PROFIT	\$123,151.30	\$467,402.00	\$344,250.70
Expenses			
Contract Services			
Accounting Fees	505.00	2,000.00	1,495.00
Audit		5,500.00	5,500.00
Executive Administration	19,656.25	45,000.00	25,343.75
Legal Fees		300.00	300.00
Research Grant - CLU	800.00	800.00	0.00
Total Contract Services	20,961.25	53,600.00	32,638.75
Operations			
Printing and Copying	247.42	1,150.00	902.58
Supplies		500.00	500.00
Website	860.00	1,000.00	140.00
Total Operations	1,107.42	2,650.00	1,542.58
Other Types of Expenses			
Insurance - Liability, D and O	2,470.88	2,200.00	-270.88
Total Other Types of Expenses	2,470.88	2,200.00	-270.88
REAP Project Costs			
Project - 1 - TASK A	200.00	2,731.00	2,531.00
Project 1 - TASK B	5,862.50	23,500.00	17,637.50
Project 1 - TASK C	500.00	21,279.00	20,779.00
Project 2 - TASK A		4,200.00	4,200.00
Project 2 - TASK B	1,275.00		-1,275.00
Project 3 - TASK A	9,200.00	28,400.00	19,200.00
Project 3 - TASK B	9,955.00		-9,955.00
Project 3 - TASK C	6,510.00		-6,510.00
Project 4 - NEW TASK A	725.00	50,000.00	49,275.00
Project 4 - TASK A	475.00		-475.00

Ventura Council of Governments

Budget vs. Actuals: FY 2022 Budget(7/1/21 to 6/30/22) - FY22 P&L

July 2021 - June 2022

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Project 4 - TASK B	462.50		-462.50
Project 5 - Administration	903.53		-903.53
Project 5 - TASK A	26,633.56	7,000.00	-19,633.56
Project 5 - TASK B	1,171.51	175,600.00	174,428.49
Project 5 - TASK C		82,590.00	82,590.00
Total REAP Project Costs	63,873.60	395,300.00	331,426.40
Travel and Meetings	70.00		-70.00
Annual Dinner	7,765.16	8,000.00	234.84
Conference and Meetings	775.00	4,842.00	4,067.00
Meals	8.00		-8.00
Travel	1,036.56	810.00	-226.56
Total Travel and Meetings	9,654.72	13,652.00	3,997.28
Total Expenses -	\$98,067.87	\$467,402.00	\$369,334.13
NET OPERATING INCOME	\$25,083.43	\$0.00	\$ -25,083.43
NET INCOME	\$25,083.43	\$0.00	\$ -25,083.43

Updates on the State Budget, Student Scholarships and COVID-19 Resources

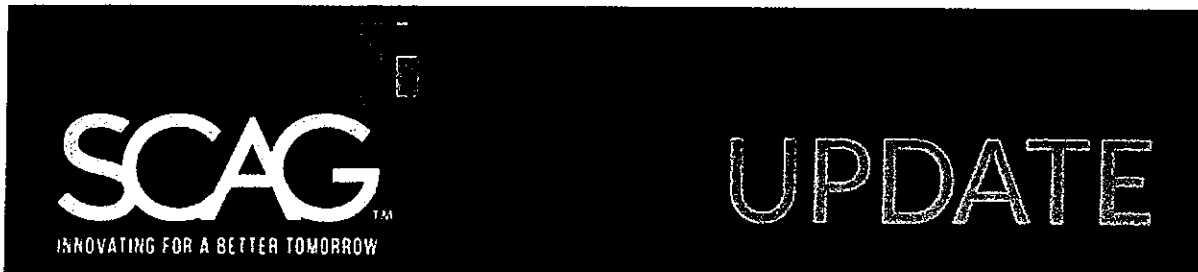
SCAG <update@scag.ca.gov>

Wed 1/19/2022 2:30 PM

To: Hugh Riley <ridgeriley@msn.com>

ITEM 5B.

[VIEW IN BROWSER](#) | [TRANSLATE](#)



GOVERNOR NEWSOM PROPOSES \$286 BILLION BUDGET

On Monday, Jan. 10, Governor Gavin Newsom released his budget proposal of \$286 billion for Fiscal Year 2022-23. This proposal represents a 9.1 percent increase over last year's total budget and anticipates a surplus of \$45.7 billion. The budget includes funding and policy updates for key priorities including:

- \$500 million proposed for the Infill Infrastructure Grant Program, spread across two years, and a \$300 million one-time augmentation to the Affordable Housing Sustainable Communities Program.
- \$9.1 billion transportation package that focuses on zero-emission vehicle efforts, increasing mobility options/rail, transit and active transportation projects, equity-related investments to reconnect communities and safety projects.
- \$1.2 billion for port and freight and goods movement infrastructure, including projects that increase goods movement capacity, and at port terminals, such as railyard expansions, new bridges, and zero-emission modernization projects.
- \$110 million for a training campus to support workforce training specifically to accelerate the deployment of zero-emission equipment and technologies.
- \$22.5 billion for the climate and opportunity budget, including assistance for low-income residents and neighborhoods to purchase zero-emission vehicles and expand charging access.

- Temporary suspension of the Senate Bill 1 adjustment for the state gas excise tax. This would decrease fuel tax revenues by \$523 million; however, the Governor proposed to backfill the suspension with General Fund resources.

This budget proposal is the beginning of the state budget process. In the coming months, the Legislature will hold budget hearings, and the Governor will update his proposal in May following April tax filings. The Legislature must approve and send a budget to the Governor by June 15 and if signed by the Governor it would take effect on July 1. Learn more about the 2022-23 budget proposal at ebudget.ca.gov.

2022 SCAG SCHOLARSHIP PROGRAM OPENS FOR STUDENTS INTERESTED IN PUBLIC SERVICE



Applications are now open for the 2022 SCAG Scholarship Program! The [2022 SCAG Scholarship Program](#) offers a \$4,000 scholarship award for seven high school seniors or community college students from the SCAG region (and potentially two additional scholarship awards that are not tied to a specific county but may be awarded at the Regional Council's discretion) and the opportunity to meet with elected officials and practicing planners to learn more about careers in public service.

To be eligible for the scholarship, students must be a resident within the SCAG region, enrolled as a high school senior or community college student, have at least a 3.0 GPA, and be eligible to work in the United States. Applicants must [complete an online application](#) and submit an essay, two letters of recommendation, and a current transcript. **The deadline to apply for the 2022 SCAG Scholarship Program is Friday, April 1.**

For more information on the SCAG Scholarship Program, visit scag.ca.gov/scholarship.

TWO PARTNER OPPORTUNITIES OFFER COVID-19 RELIEF AND RESOURCES

CA COVID-19 Rent Relief Program

Financial assistance is available from the State of California for income-eligible renters and their landlords who have been impacted by COVID-19 and have past due rent or utilities, or who need help with upcoming rent or utilities. Both renters and landlords are encouraged to apply. Assistance is available for unpaid rent dating back to April 1, 2020, as well as for future rent. Assistance is also available for unpaid utility payments dating back to April 1, 2020, or for future utility payments. More information is available at housingiskey.com.

Logistics Victory Los Angeles Initiative

Over the last year, through supply chain optimization and city purchasing expertise, Logistics Victory LA, an initiative of the City of Los Angeles, provided hospitals, first responders and other health care organizations treating COVID-19 patients a clear path to purchasing personal protective equipment (PPE) from the City of Los Angeles at cost. Now, as the different sectors of the economy re-open or add capacity to their existing operations, Logistics Victory LA is looking to offer its PPE inventory to any interested business or organization.

Under the program, interested organizations request PPE from the Logistics Victory LA inventory. Payment must be provided upfront. After the payment clears, the customer is notified that requested items are available to pick up at a city warehouse located at the Port of Los Angeles complex. Learn more and submit a request at lovla.org.

UPCOMING EVENTS

Sustainable and Resilient Communities & Natural and Farm Lands Working Groups

Thursday, Jan. 20, 2022

1 – 3 p.m

[Register Here](#)

Toolbox Tuesday: Equity in Action:

Developing Equity Tools

Tuesday, Jan. 25, 2022

1 – 2:30 p.m.

[Register Here](#)

Regional Council Meeting

Thursday, Feb. 3

12:30 p.m.

[Watch Live](#)

**Toolbox Tuesday: SB 379 Compliance:
Resources for Local Jurisdictions**

Tuesday, Feb. 15

2 – 3:30 p.m.

[Register Here](#)

View the full list of upcoming events at scag.ca.gov/calendar.

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

900 Wilshire Blvd., Ste. 1700, Los Angeles, CA 90017

(213) 236-1800 | scag.ca.gov

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**VENTURA COUNCIL
OF GOVERNMENTS**

Item 6

TO: VCOG Admin Committee

FROM: Chris Williamson
Hugh Riley, Executive Director

RE: REAP Update- January 2022

DATE: January 27, 2022

Here is an update on REAP Activity:

PROJECT 2: Localized Content for Documents, Presentations, and Public Information Programs – COMPLETE - Work Product has been completed, updated following 2021 Legislative Session and distributed. The Power Point information slides about RHNA "from the State to SCAG to each city" has been reviewed by SCAG were sent to each city staff contact.

PROJECT 3: Regional Inclusionary Ordinance – The Ordinance Template and Appendix has been completed and distributed to City Attorneys. VCOG Staff and Legal Consultant made a presentation to city planning group on January 20.

PROJECT 4: Regional ADU Program for Pre-Fabricated and Garage Conversion ADU's – VCOG Council approved the Final MOU with VCOG, OCCOG and GCCOG on January 13. VCOG Will be contributing \$70,000 in REAP Finds toward a total \$289,000 Project Budget. OCCOG Staff will take the lead role in developing the work products for general use by all including the public. The Scope of Work will receive some minor tweaks.

PROJECT 5: Regional CEQA Streamlining VMT Adaptive Management and Mitigation Program – Work is continuing with VCTC and our consultants led by Iteris, Inc. The latest Draft VMT Mitigation Program and Summary Memo are attached.

GENERAL:

Additional Grant Funds: VCOG will receive an additional \$21,600 in REAP Funds as a supplemental allocation of excess funds from SCAG. These funds have been allocated to Project No. 4 to increase VCOG's contribution to \$70,000. (Budget Amendment approved by Council on January 13, 2022.

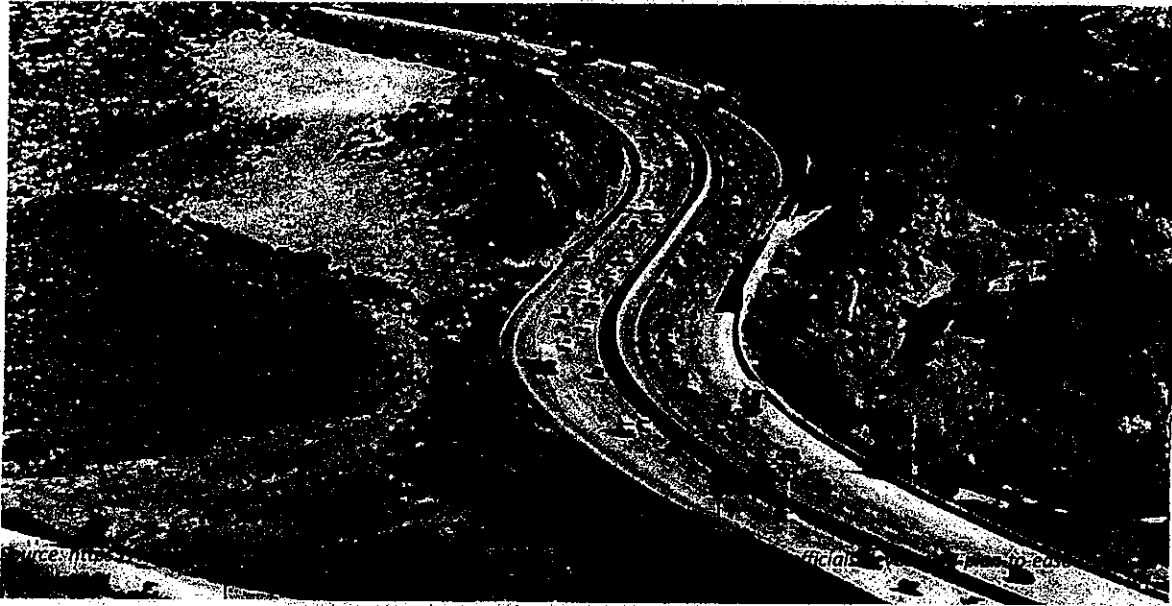
Housing Element Progress: VCOG is preparing an update on each jurisdiction's Housing Element Progress. City staff provided their jurisdiction's current situation using the following selections:

- A. Work on housing element update has not been initiated
- B. Draft housing element update is underway/proceeding, but not yet submitted to HCD
- C. Draft housing element update has been submitted to HCD; HCD review is pending or has been received
- D. Revised Draft housing element update pursuant to initial HCD review is proceeding
- E. Revised Draft housing element update has been submitted to HCD, HCD review is pending or has been received
- F. Housing element update has been Adopted and submitted to HCD, certification pending
- G. Adopted housing element being revised pursuant to HCD review noncompliance findings
- H. Housing element update has been adopted, submitted to HCD, found in compliance with State law, and is being implemented

Here is the result of our January 20 Survey:

Camarillo:	G	Port Hueneme:	G
Fillmore:	B	Ventura:	D
Moorpark:	D	Santa Paula:	G
Ojai:	G	Simi Valley:	F
Oxnard:	G	Thousand Oaks:	D

We will include this information in our Annual REAP Report to SCAG which is due in April 2022.



VMT Adaptive Mitigation Program Criteria Report

Ventura County

DRAFT

prepared by

Ventura Council of Governments
33 East High Street, Suite 200
Moorpark, California 93021

In partnership with

Ventura County Transportation Commission
751 E. Daily Drive, Suite 420
Camarillo, California 93010

prepared with the assistance of

Rincon Consultants, Inc.

180 North Ashwood Avenue

Ventura, California 93003

November 2021



RINCON CONSULTANTS, INC.

Environmental Scientists | Planners | Engineers
rinconconsultants.com

VMT Adaptive Mitigation Program Criteria Report

Ventura County

prepared by

Ventura Council of Governments

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1 Introduction

1.1 Purpose of the VMT Adaptive Mitigation Program

Senate Bill (SB) 743 changed the way that public agencies evaluate the transportation impacts of projects under the California Environmental Quality Act (CEQA), identifying vehicle miles traveled (VMT) as the most appropriate metric to determine the significance of transportation impacts. When a project exceeds the VMT thresholds of significance, the project is required to implement feasible mitigation measures to reduce CEQA transportation impacts related to VMT. Since the adoption of SB 743, lead agencies have been working to develop appropriate VMT numerical thresholds of significance, evaluate project VMT impacts, and identify how to mitigate projects that may have a significant VMT impact. While standard site-specific mitigation measures, such as increasing density or adding transit specific to a project site, are potentially available for reducing VMT impacts they are often not feasible and lead agencies have experienced difficulty achieving VMT reductions that meet applicable thresholds when applying available mitigation. Therefore, in partnership with the Ventura County Transportation Commission, the Ventura Council of Governments (VCOG) has identified the need for a regional mitigation program to provide alternative VMT mitigation measures, such as a fee program, bank, or exchange, for housing projects to achieve applicable VMT thresholds.

VCOG's goal is to develop a VMT adaptive mitigation program and supporting analyses that can be incorporated by its member agencies into the environmental documents related to their housing elements and programs. The program could reduce the need to prepare an Environmental Impact Report (EIR) and approval with overriding consideration by providing options for VMT-reduction features, and/or pay a VMT reduction fee or select from a list of pre-approved projects to reduce VMT, to fully mitigate a VMT significant impact through a Mitigated Negative Declaration (MND).

This report is intended to provide a general guide in assessing criteria for a VMT adaptive mitigation program for proposed projects under CEQA. The report provides information and guidance on the legal background, requirements, and methodology for creating a regional VMT mitigation program for housing projects. This document provides a discussion of the types of VMT reducing projects, local agency VMT thresholds, and the importance of considering factors such as project location, funding, and additionality when creating a VMT mitigation program.

1.2 Background

California Environmental Quality Act

CEQA, enacted in 1970, requires lead agencies to inform decision makers and the public about the potential environmental impacts of proposed projects, and to reduce those impacts to the extent feasible. Lead agencies are state and local agencies that have the primary responsibility for approving a project. To be a CEQA lead agency, the public agency must have discretionary authority over a project. Lead agencies in Ventura County are local cities, , school districts, water districts, the County of Ventura, and other public agencies.



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SUMMARY MEMORANDUM

WORKING DRAFT

November 30, 2021

To: Ventura Council of Governments
From: DTA
Subject: Mitigation Fee Act Requirements for VMT Adaptive Mitigation Program

The intent of this memorandum is for DTA to provide an outline of the Mitigation Fee Act requirements as they apply to the proposed VMT Adaptive Mitigation Program. As background, the levy of impact fees is one authorized method of financing the public facilities necessary to mitigate the impacts of new development. Impact fees are limited by both the California and federal constitutions, and further limited by the California Mitigation Fee Act (Government Code Sections 66000 *et seq.*). A fee is "a monetary exaction, other than a tax or special assessment, which is charged by a local agency to the applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project..." (California Government Code, Section 66000). A fee may be levied for each type of capital improvement required for new development, with the payment of the fee typically occurring prior to the beginning of construction of a dwelling unit or non-residential building. Fees are often levied at final map recordation, issuance of a certificate of occupancy, or, more commonly, issuance of a building permit.

AB 1600, which created Section 66000 *et seq.* of the Government Code, was enacted by the State of California in 1987, and requires that a public agency re-evaluate their Development Impact Fees every five (5) years and make findings that the funds collected are still needed to complete the identified projects and there is a reasonable relationship between the fee and purpose for which it was collected.

In 2006, Government Code Section 66001 was amended to clarify that a fee cannot include costs attributable to existing deficiencies but can fund costs used to maintain the existing level of service ("LOS") or meet an adopted level of service that is consistent with the general plan.

In 2020, Government Code Section 66019 was amended to require that any increase in the existing LOS must be justified, and that impact fees imposed on residential property must be on a per-square foot basis unless a different basis is justified in the study.

Section 66000 *et seq.* of the Government Code thus requires that all public agencies satisfy the following requirements when establishing, increasing, or imposing a fee as a condition of new development:

1. Identify the purpose of the fee. [Government Code Section 66001, subd. (a)(1)];
2. Identify the use to which the fee will be put. [Government Code Section 66001, subd. (a)(2)];
3. Determine that there is a reasonable relationship between the fee's use and the type of development on which the fee is to be imposed. [Government Code Section 66001,

subd. (a)(3)); and

4. Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is to be imposed. [Government Code Section 66001, subd. (a)(4)]

Additionally, for adjudicatory (ad hoc) fees, this Fee Study demonstrates how there is a reasonable relationship between the amount of each fee and the cost of the public facility or portion of the public facility attributable to the development on which each fee is imposed. [Government Code Section 66001, subd. (b)]

Presented below are the legal requirements as they relate to the calculation and imposition of a Vehicles Miles Traveled ("VMT") impact fee.

A PURPOSE OF THE FEE [GOVERNMENT CODE SECTION 66001(A)(1)]

The purpose of the proposed fee is to fund infrastructure, consistent with the VMT Adaptive Mitigation Program ("AMP") that would reduce and/or mitigate VMTs generated by future development. The VMT AMP guides local jurisdictions in evaluating VMT impacts for development projects and establishes (i) a baseline for mitigating future VMT increases resulting from new development, and (ii) a framework to identify multi-modal transportation infrastructure that mitigates future increases in overall VMTs resulting from future development. Specifically, any increase in VMTs resulting from future development, translates into greater impacts on the local jurisdiction's transportation network and regional greenhouse gas emissions. Therefore, such increases in VMTs from future development would be offset in each local jurisdiction, through the construction of transportation improvements that reduce overall local VMTs. The fee applicable to a given project will depend on the total VMTs generated by the project and the target VMT reduction level.

B THE USE TO WHICH THE FEE IS TO BE PUT [GOVERNMENT CODE SECTION 66001(A)(2)]

The fee would fund a range of multi-modal infrastructure identified in each local jurisdiction's capital improvement program. These improvements would offset the increases in VMT resulting from future development, by reducing overall VMT in the respective local jurisdiction.

C THERE IS A REASONABLE RELATIONSHIP BETWEEN THE FEE'S USE AND THE TYPE OF DEVELOPMENT PROJECT UPON WHICH THE FEE IS IMPOSED (BENEFIT RELATIONSHIP) [GOVERNMENT CODE SECTION 66001(A)(3)]

As discussed above, the fee would be used to fund multi-modal improvements that reduce or mitigate VMT impacts of future development, and in turn reduce/mitigate impacts to the local mobility network and regional greenhouse gas emission levels. Notably, VMT impacts will be determined on a project-by-project basis for each new development, consistent with the VMT Adaptive Mitigation Program. Therefore, the fee attributable to a development project will be proportional to that project's VMT impacts.

D THERE IS A REASONABLE RELATIONSHIP BETWEEN THE NEED FOR THE PUBLIC FACILITY AND THE TYPE OF DEVELOPMENT PROJECT UPON WHICH THE FEE IS IMPOSED (IMPACT RELATIONSHIP) [GOVERNMENT CODE SECTION 66001(A)(4)]

New development within a local jurisdiction, irrespective of location, contributes to the direct and cumulative impacts on the mobility network and regional greenhouse gas emission levels. As a result, burden created by future development necessitates additional multi-modal improvements that reduce and offset VMT impacts of future development, consistent with

VMT AMP and each local jurisdictions capital facilities programs. As VMT impacts are determined on a project-by-project basis, the need for additional multi-modal improvements is directly linked to the increase in VMTs resulting from a development project.

E THERE IS A REASONABLE RELATIONSHIP BETWEEN THE AMOUNT OF THE FEE AND THE COST OF THE PUBLIC FACILITIES ATTRIBUTABLE TO THE DEVELOPMENT UPON WHICH THE FEE IS IMPOSED ("ROUGH PROPORTIONALITY" RELATIONSHIP) [GOVERNMENT CODE 66001(B)]


As discussed previously, each individual development project and its related increase in population and/or employment, along with the cumulative impacts of all development in the County, will impact the overall VMT. In order to maintain the current quality of life, health, and safety, certain multi-modal improvements that reduce or mitigate such increases in VMT, would need to be constructed. Thus, the amount of the fee and the cost of improvements associated with the project, are proportional to the overall VMT generated by the project.



**VENTURA COUNCIL
OF GOVERNMENTS**

MEMORANDUM

Item 7

TO: VCOG Administrative Committee
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Review VCOG 2022 Program of Priorities
DATE: January 27, 2022

Recommendation:

Review proposed 2022 VCOG Program of Priorities and recommend changes for the coming year.

Discussion:

This report transmits the proposed VCOG 2022 Program of Priorities and is unchanged from the 2021 Program.

ATTACHMENT: Propose VCOG 2022 Program of Priorities



VCOG 2022 PROGRAM OF PRIORITIES

2016-2040 Sustainable Communities Strategy

Collaboration with Regional Partners

Consolidation of Municipal Services to Achieve Economies of Scale and Administrative Efficiencies (e.g., public safety dispatch)

Countywide High Speed Internet Access i.e. 5G, Fiber and Broadband

Economic Development

- Business retention/attraction issues
- Local preference in contracting and purchasing
- Sales tax measures

Fiscalization of Land Use

Homelessness

Housing Issues

- Addressing Substandard Housing
- Second Dwelling Units

Infrastructure Funding Issues

Joint Powers Authority for Provision of Countywide Fire Services (including review of methodology for establishing rates)

Legislative Priorities of:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management/Water Supply Reliability
- Local Governance Sustainability

Municipal Utilities Districts for Water and Wastewater

Power Plant and Energy Related Facility Siting Issues

Solid Waste Management

- Landfill Capacity and Emerging Waste-to-Energy Technology

Sustainable Groundwater Management Act (SGMA) Implementation

Technology Trends in Transportation

- Emerging Trends i.e. self-driving cars, drones, scooters and bicycles.

Transient Rentals Impacts

- Internet-based market


DRAFT



**VENTURA COUNCIL
OF GOVERNMENTS**

MEMORANDUM

Item 8

TO: Council Members and Alternates
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Review DRAFT - 2022 VCOG Legislative Program
DATE: January 13, 2022

Recommendation:

Review, Proposed VCOG Legislative Program for 2022 and recommend changes to VCOG Council for March 10, 2022.

Discussion:

This report transmits the proposed VCOG 2022 Legislative Program. The Program is unchanged from the 2021 Program.

ATTACHMENT: DRAFT - VCOG 2022 Legislative Program



**VENTURA COUNCIL
OF GOVERNMENTS**

**VENTURA COUNCIL OF GOVERNMENTS
2022 LEGISLATIVE PROGRAM**

PURPOSE

The purpose of the Ventura Council of Governments (VCOG) Legislative Program is to protect and promote the regional interests of the governmental entities within Ventura County on priority issues and matters that may impact those entities. In this vein, VCOG's legislative efforts are intended to support the fiscal stability of local government, and to provide for and preserve local control of governance and service delivery. The annual adoption of a Legislative Platform will guide the VCOG Board (Board) and staff in evaluating and taking appropriate action upon legislative proposals introduced at the state and federal levels. The goals of VCOG's Legislative Program are to:

- Advocate the region's legislative interests at the state and federal levels;
- Inform legislators and the VCOG Board regarding key issues and legislation that could have potential impacts on the region;
- Participate with other Councils of Government, the Southern California Association of Governments (SCAG), the League of California Cities, the California State Association of Counties (CSAC), National League of Cities (NLC), Ventura County Transportation Commission (VCTC), and other regional agencies on legislative issues of importance to the region;
- Seek support and assistance for regional projects, services and programs that enhance public services.

PROCESS

The VCOG Legislative Committee, comprised of staff from the ten cities, County, and the League of California Cities representative, shall review the status of legislative proposals and make recommendations to the VCOG Board consistent with the annually adopted Legislative Platform. In addition to the direction provided in the Platform, the Committee will consider positions established by the League of California Cities, California State Association of Counties, National League of Cities, and Southern California Association of Governments. VCOG will not address matters that are not pertinent to the region's local government services, such as partisan, socially divisive, or international issues.

When timely action is needed before the VCOG Board is able to convene to authorize a position, staff is authorized to prepare position letters for the Chair's signature, provided such position is consistent with the VCOG Legislative Platform or positions established by the League of California Cities, California State Association of Counties, National League of Cities or the Southern California Association of Governments. Should any of these positions be in conflict, no action will be taken without specific Board direction.

Should the Chair not be available to sign a position letter, the Vice Chair shall be authorized to sign the letter in lieu of the Chair. If neither the Chair nor Vice Chair is available, the Executive Director shall be authorized to sign in lieu.

All members of VCOG shall receive copies of position letters prepared on behalf of VCOG.

PRIORITIES

The primary priority areas for VCOG's 2020 Legislative Program include:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management
- Local Governance Sustainability
- Public Health

LEGISLATIVE PLATFORM

A. LAND USE AND ENVIRONMENT

- Support legislation to extend CEQA streamlining provisions for land use projects that are consistent with the SCAG Sustainable Communities Strategy.
- Support use of cap-and-trade revenues and other funding sources for local planning activities to implement the regional Sustainable Communities Strategy.
- Seek to ensure any future funding for SB 375 implementation includes funding for local initiatives.
- Support legislation that streamlines the environmental review process for mixed-use infill development without compromising environmental quality standards.
- Support legislation and/or funding for remediation of superfund sites.

B. HOUSING AND BLIGHT

- Support amending state policies to give jurisdictions flexibility to provide affordable housing appropriate for their communities and their region, and remove disincentives and regulatory obstacles.