



**VENTURA COUNCIL
OF GOVERNMENTS**

AGENDA
VENTURA COUNCIL OF GOVERNMENTS
ADMINISTRATIVE COMMITTEE
(ZOOM Conference Call)
Thursday, January 28, 2021, 2:00 p.m.
VIA ZOOM

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT WWW.VENTURACOG.ORG AND AT THE PRINCIPAL VCOG BUSINESS OFFICE LOCATED AT 33 EAST HIGH STREET, SUITE 200, MOORPARK, CALIFORNIA BY APPOINTMENT [(805) 217-9448] DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 9:00 A.M. TO 4:00 P.M.

- 1. Call to Order**
- 2. Public Statements**
- 3. Adoption of November 19, 2020 Committee Meeting Summary** (*Attached*)
- 4. Executive Director's Report**
 - a. Financial Report (*Attached*) (*Hugh*)
 - b. CLU-Research Project- V.C. Family Justice Center – Update (*Hugh*)
 - c. REAP Report (*Chris*)
- 5. VCOG 2021 Program of Priorities** (*Attached*)
 - Councilmember Haney recommended adding water, public health, and cannabis (how and where grown) to the VCOG Issues & Priorities list.
- 6. VCOG 2021 Legislative Program** (*Attached*)
- 7. Administrative Committee Organization** – (*Chair*)
- 8. Plans for March 11, 2021 Council Meeting**
 - Five-Year Review Report of Ventura County's Countywide Integrated Waste Management Plan- Bruce Belluschi, Manager- Invited (10 Minutes)
 - Al Adam suggested a possible presentation from The Social Justice Fund for Ventura County- (*See Attached Info-Sheet*)
 - Councilmember Luevanos requested a presentation on VMT on a future agenda.

Adjournment

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the VCOG Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).

**SPECIAL VCOG ADMINISTRATIVE
COMMITTEE
November 19, 2020
CONFERENCE CALL
33 E. High St., Ste. 200, Moorpark, CA
93021
Meeting Summary**

1. Call to Order - 2:02 p.m.

Members On Zoom Call: Chair-elect Crosswhite, Immediate Past Chair Adam and At-Large Member Kildee. Staff on Call: Executive Director Riley.

Staff: Dr. Chris Williamson, AICP, VCOG Housing Programs Specialist; Mina Layba, Legislative Affairs Manager, City of Thousand Oaks; Bryan Chong, Assistant to the City Manager, City of Moorpark.

Guests: Amanda Fagan, Director of Planning and Policy, V.C.T.C.

2. Public Statements – There were no public statements submitted for the record.

3. October 15, 2020 Meeting Summary - The meeting Summary of the October 15, 2020 Committee Meeting was reviewed. A **MOTION** was made by Adam to approve the October 15, 2020 Admin Committee Meeting Summary. **SECONDED** by Member Kildee. Motion Carried: 3-0.

4. Executive Director's Report –

a. Financial Report- The Financial Report was presented by Riley. Riley advised that the report reflects the funds expended for REAP Application Development and Outreach were \$7,469.76 through October 31, 2020. These costs are eligible for reimbursement from SCAG when the REAP Grant Agreement and MOU is finalized.

b. Tax Measures-Local and State- Riley reported that State Initiative Proposition 15- the Split/Roll Adjustment of commercial property taxes which would generate \$10-\$12 billion annually for schools and local governments failed to pass with 52% No and 48% Yes. Whereas, local tax measures that will generate about \$10 - \$12 billion annually did very well: of the City General Tax (Majority Vote) 108 out of 132 (82%) are passing; outpacing school bonds of which 47 out of 60 passed (70%).

Riley requested the committee take up Item 6, REAP Phase 2 Application ahead of Item 5. Strategic Plan Revisions so that VCTC and consulting staff could exit the meeting. He also announced that he had just received notice from SCAG that VCOG's Phase 1-REAP Application had been approved

6. REAP Application Phase 2 – Riley presented the application to SCAG for REAP, Phase 2 Funding. VCOG Staff has developed Project 5, A "Regional Vehicle Miles Traveled (VMT) Adaptive Mitigation Program" to submit as Phase 2 of the REAP Program after extensive discussions with SCAG Staff and the Ventura County Transportation Commission (VCTC) staff. The Project would identify a range of mitigation projects or programs to offset VMT that exceeds a locally-adopted significance level (VMT per resident or employee) in order to avoid having to prepare a full EIR and adopt overriding considerations for housing and other development projects. This project idea was withdrawn from VCOG's Phase 1 REAP

Application to allow additional time to refine optional mitigation methods and consult with various General Plan/CEQA consultants. Staff is finalizing this Phase 2 Project with VCTC.

Dr. Williamson provided some details on the project's objectives, individual tasks and deliverables. Amanda Fagan discussed VCTS's role. As VCTC is developing the VMT mitigations, Project 5 would be fully consistent with the SCAG RTP/SCS ("Connect SoCal") and related policies. The adaptive aspect allows the CEQA lead agency to choose mitigations without fees or that constrain development of housing. The VMT program was requested by senior staff of several VCOG cities and supported by several CEQA consultants who suggest that the mitigations be adapted from local or regional climate actions plans and active transportation plans, CAPCOA guidance, CEQA Guidelines, SB743, CARB 2017 VMT Scoping Plan, the Governor's Executive Order N-19-19, and similar programs such as the Los Angeles DOT VMT program.

By early 2021, VCTC will have completed development of the VMT baseline data by county, city, and Traffic Analysis Zone (TAZ); and developed a project per capita or per employee VMT estimator. Each VCTC VMT mitigation will have established a legally defensible nexus to VMT reduction, per VMT mile. Each CEQA lead agency will set its own VMT significance threshold. The VMT Program will likely not be completed by the time VCOG cities are circulating CEQA review of their respective 2021-2029 housing elements. However, an under-development mitigation program may be cited by CEQA lead agencies and the program would be available for the subsequent implementation of housing element programs and related actions after HCD certifications in early 2022.

The Budget for Project 5 (Phase 2) includes the funds remaining in VCOG's REAP Allocation-\$232,640.

A **MOTION** was made by Adam to direct VCOG Staff to submit the Phase 2 REAP Application to SCAG before the December 1, 2020 deadline. **SECONDED** by Member Kildee. Motion Carried: 3-0.

5. VCOG Strategic Plan Revisions- The Committee continued work on revisions to the VCOG Strategic Plan Document. Changes were exclusively clerical. There were no additional substantive changes proposed.

A **MOTION** was made by Adam to direct VCOG Staff to present the Final Revised VCOG Strategic Plan to the full VCOG Council on January 14, 2021. **SECONDED** by Member Kildee. Motion Carried: 3-0.

7. Succession Planning- Incoming Chair Crosswhite suggested that the Committee defer finalizing the make-up of the 2021 Admin Committee until after member cities had reorganized and when appointments to the various committees and commissions are made. She felt there would be newly elected members added to VCOG's Council that may have an interest in serving on the Admin Committee. Riley advised that Incoming Chair Kildee, if elected, would join Chair Crosswhite and outgoing Chair Parvin on the committee.

8. Plans for January 14, 2021 Council Meeting – Member Adam suggested a presentation on the Housing Accountability Act that would outline factors for Councils to consider when deliberating on the approval or disapproval of housing development projects. It would list the penalties that the State might impose as well as the demands that a developer might make upon disapproval as provided by new state housing statutes. California League of Cities Housing lobbyist Jason Rines was suggested as the speaker by Layba. Riley and Layba will work with Dave Mullinax to coordinate the presentation.

Adjournment – The conference call concluded and the meeting adjourned at 3:05 p.m.

Next Meeting – January 28, 2021 at 2:00 PM (Tentative)



**VENTURA COUNCIL
OF GOVERNMENTS**

ITEM 4a

MEMORANDUM

TO: Administrative Committee
FROM: Hugh R. Riley, Executive Director
SUBJECT: Financial Report
DATE: January 28, 2021

Recommendation:

Receive and file Financial Report for Period ending January 28, 2021.

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period to January 28, 2021

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date-7/31/20	Rate	Balance
Bank of A	Maximizer 2635	N/A	\$ 2.38	0.03%*	\$47,084.73
Bank of A	CD-91000164558339	7/8/21	\$.83**	0.05%	\$20,365.71

* Variable

** Earned but not paid-(Note: Available interest rate for bank certificates of deposit dropped to 0.05%).

The 2020-2021 F.Y. Budget and End of Year Fund Balance Actions were approved by the Council on June 11, 2020.

ATTACHMENTS: Balance Sheet – As of January 28, 201
Profit and Loss – July 1, 2019 to January 28 2021
Budget vs. Actual - July 1, 2020 to June 30, 2021

Ventura Council of Governments

BALANCE SHEET

As of January 25, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5797	-905.00
BofA - 9045	75,161.72
BofA CD - 8339	20,331.60
BofA MM - 2635	47,084.73
Total Bank Accounts	\$141,673.05
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$141,673.05
Other Assets	
Fraud	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$141,673.05
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
Unearned Income	6,000.00
Total Long-Term Liabilities	\$6,000.00
Total Liabilities	\$6,000.00
Equity	
Opening Balance Equity	111,291.04
Unrestricted Net Assets	-4,534.88
Net Income	28,916.89
Total Equity	\$135,673.05
TOTAL LIABILITIES AND EQUITY	\$141,673.05

Ventura Council of Governments

PROFIT AND LOSS

July 1, 2020 - January 25, 2021

	TOTAL
Income	
Dues Assessments	64,992.00
Other Types of Income	
Bank Interest	33.16
Total Other Types of Income	33.16
Total Income	\$65,025.16
GROSS PROFIT	\$65,025.16
Expenses	
Contract Services	
Accounting Fees	633.75
Executive Administration	19,875.00
Total Contract Services	20,508.75
Operations	
Advertising	68.00
Printing and Copying	82.05
Website	755.00
Total Operations	905.05
Other Types of Expenses	
Insurance - Liability, D and O	1,868.94
Total Other Types of Expenses	1,868.94
REAP Project Costs	
Administration (Pre-Application)	1,375.00
Project - 1 - TASK A	11,394.76
Total REAP Project Costs	12,769.76
Travel and Meetings	
Meals	55.77
Total Travel and Meetings	55.77
Total Expenses	\$36,108.27
NET OPERATING INCOME	\$28,916.89
NET INCOME	\$28,916.89

Ventura Council of Governments

BUDGET VS. ACTUALS: VCOG ANNUAL BUDGET 7/1/20 - 6/30/21 - FY21 P&L

July 2020 - June 2021

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Income			
Annual Dinner Tickets		500.00	500.00
Dues Assessments	64,992.00	64,992.00	0.00
Investments			
Interest-Savings, Short-term CD		20.00	20.00
Total Investments		20.00	20.00
REAP Income		199,360.00	199,360.00
Research Grant Appropriation		8,000.00	8,000.00
Total Income	\$64,992.00	\$272,872.00	\$207,880.00
GROSS PROFIT	\$64,992.00	\$272,872.00	\$207,880.00
Expenses			
Contract Services			
Accounting Fees	633.75	2,550.00	1,916.25
Audit		5,250.00	5,250.00
Executive Administration	19,875.00	45,000.00	25,125.00
Legal Fees		370.00	370.00
Research Grant - CLU		8,000.00	8,000.00
Total Contract Services	20,508.75	61,170.00	40,661.25
Operations			
Printing and Copying	82.05	1,500.00	1,417.95
Supplies		600.00	600.00
Website	755.00	1,500.00	745.00
Total Operations	837.05	3,600.00	2,762.95
Other Types of Expenses			
Insurance - Liability, D and O	1,868.94	1,800.00	-68.94
Total Other Types of Expenses	1,868.94	1,800.00	-68.94
REAP Project Costs			
Project - 1 - TASK A	11,394.76	12,892.00	1,497.24
Project 1 - TASK B		13,000.00	13,000.00
Project 1 - TASK C		9,968.00	9,968.00
Project 2 - TASK A		9,500.00	9,500.00
Project 2 - TASK B		10,000.00	10,000.00
Project 3 - TASK A		19,500.00	19,500.00
Project 4 - TASK A		29,250.00	29,250.00
Project 4 - TASK B		29,250.00	29,250.00
Project 4 - TASK D		29,000.00	29,000.00
Project 5 - TASK A		5,000.00	5,000.00
Project 5 - TASK B		32,000.00	32,000.00
Total REAP Project Costs	11,394.76	199,360.00	187,965.24
Travel and Meetings			
Annual Dinner		7,500.00	7,500.00

Ventura Council of Governments

BUDGET VS. ACTUALS: VCOG ANNUAL BUDGET 7/1/20 - 6/30/21 - FY21 P&L

July 2020 - June 2021

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Conference and Meetings		4,842.00	4,842.00
Travel		600.00	600.00
Total Travel and Meetings		12,942.00	12,942.00
Total Expenses	\$34,609.50	\$278,872.00	\$244,262.50
NET OPERATING INCOME	\$30,382.50	\$ -6,000.00	\$ -36,382.50
NET INCOME	\$30,382.50	\$ -6,000.00	\$ -36,382.50




**VENTURA COUNCIL
OF GOVERNMENTS**

MEMORANDUM

Item 5.

TO: VCOG Administrative Committee

FROM: Hugh R. Riley, Executive Director 

SUBJECT: Review DRAFT – VCOG 2021 Program of Priorities

DATE: January 28, 2021

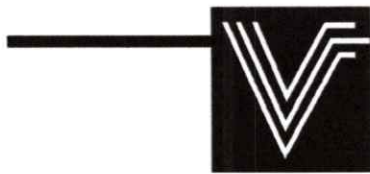
Recommendation:

Review, Draft 2021 VCOG Program of Priorities and Discuss appropriate changes
Consideration by the VCOG Full Council.

Discussion:

This report transmits the Draft - VCOG 2021 Program of Priorities. The attached document is unchanged from 2020. The Administrative Committee should review the Program at their meeting on January 28, 2021 and recommend possible changes to the Board on March 11, 2021.

ATTACHMENT: DRAFT - VCOG 2021 Program of Priorities



VCOG 2021 PROGRAM OF PRIORITIES

2016-2040 Sustainable Communities Strategy

Collaboration with Regional Partners

Consolidation of Municipal Services to Achieve Economies of Scale and Administrative Efficiencies (e.g., public safety dispatch)

Countywide High Speed Internet Access i.e. 5G, Fiber and Broadband)

Economic Development

- Business retention/attraction issues
- Local preference in contracting and purchasing
- Sales tax measures

Fiscalization of Land Use

Homelessness

Housing Issues

- Addressing Substandard Housing
- Second Dwelling Units

Infrastructure Funding Issues

Joint Powers Authority for Provision of Countywide Fire Services (including review of methodology for establishing rates)

Legislative Priorities of:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management/Water Supply Reliability
- Local Governance Sustainability

Municipal Utilities Districts for Water and Wastewater

Power Plant and Energy Related Facility Siting Issues

Solid Waste Management

- Landfill Capacity and Emerging Waste-to-Energy Technology

Sustainable Groundwater Management Act (SGMA) Implementation

Technology Trends in Transportation

- Emerging Trends i.e. self-driving cars, drones, scooters and bicycles.

Transient Rentals Impacts

- Internet-based market

DRAFT




VENTURA COUNCIL
OF GOVERNMENTS

MEMORANDUM

Item 6

TO: VCOG Administrative Committee

FROM: Hugh R. Riley, Executive Director 

SUBJECT: Review DRAFT - 2020 VCOG Legislative Program

DATE: January 14, 2021

Recommendation:

Review, DRAFT - VCOG Legislative Program for 2021 and Discuss possible changes for consideration by the full Council on March 11, 2021

Discussion:

This report transmits the DRAFT Ventura Council of Governments (VCOG) Legislative Program for 2021. The attached document is unchanged from 2020. The Administrative Committee should review the Program at their meeting on January 28, 2020 and recommend possible changes to the Board on March 11, 2021.

ATTACHMENT: DRAFT - VCOG 2021 Legislative Program



VENTURA COUNCIL OF GOVERNMENTS 2021 LEGISLATIVE PROGRAM

PURPOSE

The purpose of the Ventura Council of Governments (VCOG) Legislative Program is to protect and promote the regional interests of the governmental entities within Ventura County on priority issues and matters that may impact those entities. In this vein, VCOG's legislative efforts are intended to support the fiscal stability of local government, and to provide for and preserve local control of governance and service delivery. The annual adoption of a Legislative Platform will guide the VCOG Board (Board) and staff in evaluating and taking appropriate action upon legislative proposals introduced at the state and federal levels. The goals of VCOG's Legislative Program are to:

- Advocate the region's legislative interests at the state and federal levels;
- Inform legislators and the VCOG Board regarding key issues and legislation that could have potential impacts on the region;
- Participate with other Councils of Government, the Southern California Association of Governments (SCAG), the League of California Cities, the California State Association of Counties (CSAC), National League of Cities (NLC), Ventura County Transportation Commission (VCTC), and other regional agencies on legislative issues of importance to the region;
- Seek support and assistance for regional projects, services and programs that enhance public services.

PROCESS

The VCOG Legislative Committee, comprised of staff from the ten cities, County, and the League of California Cities representative, shall review the status of legislative proposals and make recommendations to the VCOG Board consistent with the annually adopted Legislative Platform. In addition to the direction provided in the Platform, the Committee will consider positions established by the League of California Cities, California State Association of Counties, National League of Cities, and Southern California Association of Governments. VCOG will not address matters that are not pertinent to the region's local government services, such as partisan, socially divisive, or international issues.

When timely action is needed before the VCOG Board is able to convene to authorize a position, staff is authorized to prepare position letters for the Chair's signature, provided such position is consistent with the VCOG Legislative Platform or positions established by the League of California Cities, California State Association of Counties, National League of Cities or the Southern California Association of Governments. Should any of these positions be in conflict, no action will be taken without specific Board direction.

Should the Chair not be available to sign a position letter, the Vice Chair shall be authorized to sign the letter in lieu of the Chair. If neither the Chair nor Vice Chair is available, the Executive Director shall be authorized to sign in lieu.

All members of VCOG shall receive copies of position letters prepared on behalf of VCOG.

PRIORITIES

The primary priority areas for VCOG's 2020 Legislative Program include:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management
- Local Governance Sustainability
- Public Health

LEGISLATIVE PLATFORM

A. LAND USE AND ENVIRONMENT

- Support legislation to extend CEQA streamlining provisions for land use projects that are consistent with the SCAG Sustainable Communities Strategy.
- Support use of cap-and-trade revenues and other funding sources for local planning activities to implement the regional Sustainable Communities Strategy.
- Seek to ensure any future funding for SB 375 implementation includes funding for local initiatives.
- Support legislation that streamlines the environmental review process for mixed-use infill development without compromising environmental quality standards.
- Support legislation and/or funding for remediation of superfund sites.

B. HOUSING AND BLIGHT

- Support amending state policies to give jurisdictions flexibility to provide affordable housing appropriate for their communities and their region, and remove disincentives and regulatory obstacles.

- Support legislation that provides funding opportunities for affordable housing projects and services.
- Support legislation that addresses occupancy levels and strengthens cities' abilities to reduce overcrowding in residential housing.
- Support permitting cities to exercise review and land use regulation of group home facilities and residential care facilities in residential neighborhoods including the application of zoning, building, and safety standards.
- Support legislation that defines an equitable process to determine a fair share of new housing needed to respond to growth trends in the region.
- Oppose legislation or regulations that threaten or usurp local control of land use decision-making.
- Support legislation that provides funding for implementing programs to prevent and address homelessness.

C. ECONOMIC DEVELOPMENT

- Support the creation where appropriate of economic development programs.
- Support the retention of Naval Base Ventura County.
- Support legislation and programs to encourage job attraction and retention, and to promote a healthy business climate for Ventura County.
- Support legislation related to internet sales to insure fair share disbursement of sales tax as opposed to the current structure.
- Support the enactment and expansion of tax increment financing authority for economic development, infrastructure, and community revitalization.

D. PUBLIC INFRASTRUCTURE

- Support legislation to provide stable, adequate, and long-term funding for public infrastructure needs including but not limited to transportation alternatives, streets and roads maintenance, water and wastewater systems.
- Support legislative efforts of the Ventura County Transportation Commission, SCAG, Caltrans, and other appropriate agencies to protect transportation funds from being diverted to other purposes.

- Support efforts of the League of California Cities, California State Association of Counties, Association of California Water Agencies, and California Association of Sanitation Agencies to establish an optional funding system for local agencies to finance storm water management, flood control, sewer and water supply projects, set rates to encourage conservation, and reduce water and sewer bills for low income customers.

E. SOLID WASTE MANAGEMENT

- Support legislation pertaining to VCOG's responsibility for approval of the regional solid waste plan.
- Support legislation that promotes long-term, cost beneficial recycling and conversion technologies.
- Support extended producer responsibility (EPR) legislation that encourages manufacturers to design environmentally friendly products.
- Oppose legislation that would restrict or limit local government's ability to franchise refuse and recycling collection services, to direct municipal or county solid waste flow (flow control), to contractually require haulers to guarantee achievement of AB 939 goals, or to local government's ability to protect landfill capacity.

F. PUBLIC SAFETY

- Support legislative efforts that strengthen local law enforcement's ability to prevent and reduce crime.
- Support funding opportunities for local law enforcement activities and emergency preparedness.
- Support increased local authority and resources to address impacts of early prisoner release policies and criminal recidivism.
- Support legislation that provides funding and resources to local governments to prevent wildfires, mudslides, and other disasters..

G. RESOURCES MANAGEMENT

- Support and encourage regulations and procedures that promote common sense implementation of State and Federal water quality control laws, and ensure State and Federal agencies work in collaboration to enable compliance with these laws.

- Support legislation to increase the availability and viability of energy efficiency and renewable energy options for public agencies, residential, and commercial customers.
- Support programs to ensure provision of a safe and reliable water supply.
- Oppose legislation that imposes new regulatory burdens on municipal utility systems without providing funding and/or consideration of the feasibility of monitoring and mitigating such requirements.

H. LOCAL GOVERNANCE SUSTAINABILITY

- Support legislation that protects local control and ensures equitable, dependable and predictable funding for vital community services.

I. PUBLIC HEALTH

- Support legislation that protects public health and preserves quality of life.
- Encourage the state of California to fund and sponsor further research into the negative impacts of anticoagulant rodenticides to determine whether the use of these products should be further restricted or banned statewide.

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

January 7, 2021

Ventura Council of Governments
33 East High Street, Ste. 200
Moorpark, CA 93021

**SUBJECT: VENTURA COUNTY'S FIVE YEAR REVIEW REPORT OF
COUNTYWIDE INTEGRATED WASTE MANAGEMENT PLAN**

RECOMMENDATION:

Receive and File

DISCUSSION:

Public Resources Code (PRC) Sections 41770 and 41822, and Title 14, California Code of Regulations (CCR) Section 18788, require each of California's Countywide Integrated Waste Management Plans (CIWMP), and the elements thereof, to be reviewed every five (5) years.

Following the State-mandated schedule for these reviews, Ventura County's CIWMP was most recently reviewed by the Ventura Council of Governments (VCOG) prior to a 2016 deadline. At that time, following the unanimous consensus of city and County staff as well as the recommendation of the local liaison from the California Department of Resources Recycling and Recovery (CalRecycle), VCOG found the CIWMP to be adequate. For the 2021 review, County staff believes the CIWMP remains adequate and requires no revisions. Accordingly, the County of Ventura's Integrated Waste Management (IWM) shall begin the formal review process by soliciting input from cities to ensure the County may rely upon annual reports to CalRecycle to update our CIWMP, rather than revising or amending the various CIWMP elements through this five year review report process.

BACKGROUND:

Since dissolution of the Ventura County Waste Commission (VCWC) in 1995, VCOG has served as Ventura County's solid waste Local Task Force (LTF), pursuant to the statutes of AB 939 (1989), while Integrated Waste Management, a division within the County's Public Work's Water and Sanitation, has served as staff to VCOG for solid waste related matters. If the County of Ventura, considering the advice of VCOG, determines any of the five CIWMP elements is inadequate, the County will notify CalRecycle and revise the appropriate element(s). The specific elements within the CIWMP are: Source Reduction and Recycling



Element; Household Hazardous Waste Element; Non-Disposal Facility Element; Countywide Siting Element; and Countywide Summary Plan. While every city and County update their own specific elements through annual reports to CalRecycle, only Counties have responsibility for the latter two elements.

As detailed in the attached timeline, IWM plans to complete a draft Five Year Review Report, obtain input on this draft from each Ventura County city's staff, and present this draft for comment at your Council's upcoming March meeting. IWM will then report back to VCOG with a request for your Council's comments on a final draft at your Council's May meeting.

If you have questions, please contact me directly at 805-658-4311.

Sincerely,

A handwritten signature in black ink, appearing to read "Bruce Belluschi".

Bruce Belluschi
Manager

Cc: Jeff Pratt, Director, Public Works
Joe Pope, Director, Water and Sanitation
Mike Kumazawa, Analyst, CEO

Att: Timeline and Task List for Five Year Review of CIWMP

Proposed Timeline for Countywide Integrated Waste Management Plan (CIWMP) Five-Year Review Report

Task	Responsibility	Date	Note
Inform VCOG of proposed timeline and CIWMP review report process	Hugh Riley, VCOG Admin., County (Bruce)	Jan.	Send memo. Respond to any questions.
Write first draft of Five Year Review Report, using state-provided data	IWMD	Feb.	Use CalRecycle template; provide to VCOG and city staff prior to March VCOG meeting, to seek input
Cities comment on draft report	Cities/LTF; Bruce "attend"	Mar. 11	Attend 3/11 VCOG meeting; receive any comments from cities, LTF (LTF members likely relying on city staff)
Write second draft of Five Year Review Report and submit to LTF	IWMD	April	Second draft will incorporate any city/LTF inputs from first draft (if needed)
Obtain written input from LTF on CIWMP documents, if any, requiring revision	Hugh Riley, VCOG Admin., Bruce "attend"	May 13	<u>May 13, 2021 VCOG meeting</u> : Title 14, CCR section 18788 requires a county's local task force to provide written comments to the county and to CalRecycle on areas of the waste management plan that need revision, if any, prior to the five-year anniversary date of CalRecycle approval of the plan, but no later than 45 days prior to the anniversary date.
Provide prepared letter to VCOG for signing by Chair	County (Bruce)	May 14	Email letter to VCOG, requesting signature from VCOG Chair; receive signed letter back
County determines if CIWMP documents are adequate	IWMD informs BOS	June 15	"Receive and file" document
Transmittal of report and LTF findings to CalRecycle & back to LTF	County (Bruce)	June 15	Within 45 days of LTF comments
CalRecycle approves or disapproves County's findings	CalRecycle	Sept. 15	Within 90 days of receiving transmittal
CalRecycle accepts Five Year Review Report as final	CalRecycle	NLT Oct. 15	www.calrecycle.ca.gov/LGCentral/Library/Policy/5YrReview/RevisDueDate.htm

Public Resources Code (PRC) Section 41770 provides that each CIWMP shall be reviewed, revised, if necessary, and submitted to CalRecycle every five years. Additionally, PRC section 41822 requires review of the CIWMP at least once every five years to correct any deficiencies in the individual planning documents, comply with the source reduction and recycling requirements established under PRC section 41780, and revise the documents, as necessary. The Five-Year CIWMP review process and report content requirements are further clarified in Title 14, CCR Section 18788.

The above timeline is based on guidance from the following two portions of the CalRecycle website:

5-year C/RA-IWMP Review Report Guidelines:

<http://www.calrecycle.ca.gov/LGCentral/Library/Policy/5YrReview/>



Schedule of VCOG Meetings for 2021
REVISED-TENTATIVE

Board Meeting- Camarillo City Council Chambers*
Thursdays from 5:00 p.m. to 6:30 p.m.

January 14, 2021

March 11, 2021

May 13, 2021

June 10, 2021

July 8, 2021

September 9, 2021 (*Annual Dinner- Santa Paula Location TBA*)

November 4, 2021

Administrative Committee – Admin or Central Conference Room*
Thursdays from 2:00 p.m. to 4:00 p.m.

January 28, 2021

March 25, 2021

May 27, 2021

June 24, 2021

July 22, 2021

October 7, 2021

November 18, 2021 (NLC)

*Unless Virtual Meeting is Needed



Social Justice Fund for Ventura County-

Helping People in Ventura County fight for Social Justice Issues

Social Justice is the fair, equitable and just relation between the individual and society. This is measured by the explicit and tacit terms for the distribution of wealth, opportunities for personal activity, and social privileges

MISSION

Social Justice Fund for Ventura County promotes fairness, equity and human rights. We strengthen social justice by empowering community members to create lasting change.

VISION

The Social Justice Fund for Ventura County envisions a world where each person lives as a part of an inclusive community that provides them equitable access to resources and opportunities to be safe, healthy and able to reach their potential.

APPROACH

Social Justice Fund for Ventura County invests in community organizing – the process of bringing people together and helping them develop their voices, realize their power and collectively act to create real change in their lives and communities.

CONTACT:

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