



**VENTURA COUNCIL  
OF GOVERNMENTS**

**AGENDA**

**Thursday, November 14, 2019 - 5:00 p.m.  
City of Camarillo, Council Chambers  
601 Carmen Drive, Camarillo, CA 93010**

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT [WWW.VENTURACOG.ORG](http://WWW.VENTURACOG.ORG) AND AT THE PRINCIPAL VCOG BUSINESS OFFICE LOCATED AT 33 EAST HIGH STREET, SUITE 200, MOORPARK, CALIFORNIA BY APPOINTMENT DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 9:00 A.M. TO 4:00 P.M. Call 805 217-9448.

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda upon completion of a speaker card. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

**4. EXECUTIVE DIRECTOR'S REPORT – Oral Report (Handout)**

**5. AGENCY REPORTS – Oral Reports If Representatives Attend**

- A. **Southern California Association of Governments- Defer to Item 7A**
- B. **Ventura County Transportation Commission - Caitlin Brooks**
- C. **League of California Cities – David Mullinax**
- D. **Other-**

**6. CONSENT CALENDAR**

- A. **Summary of September 12, 2019 Meeting p. .3** – Approve the Meeting Summary for the September 12, 2019 Council Meeting as published. **Action:** Approve Meeting Summary as published
- B. **Financial Report p. 7** - Approve Ventura Council of Governments (VCOG) Financial report for the Budget Period from July 1, 2019 to October 31, 2019. **Action:** Accept Report
- C. **Register of Warrants & Debit Card Transactions p. 27-** Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from September 13, 2019 to November 6, 2019. **Action:** Approve Staff recommendation

**MEMBERS**

City of Camarillo  
Kevin Kildee, Member  
Susan Santangelo, *Alternate*

City of Fillmore  
Diane McCall, Member  
Tim Holmgren, *Alternate*

City of Moorpark  
Janice Parvin, Member  
Ken Simons, *Alternate*

City of Ojai  
Ryan Blatz, Member  
Randy Haney, *Alternate*

City of Oxnard  
Tim Flynn, Member  
*Alternate, Not Yet Appointed*

City of Port Hueneme  
Sylvia Muñoz Schnopp, Member  
Will Berg, *Alternate*

City of San Buenaventura  
Lorrie Brown,, Member  
Matt LaVere, *Alternate*

City of Santa Paula  
Jenny Crosswhite, Member  
Rick Araiza, *Alternate*

City of Simi Valley  
Keith Mashburn, Member  
Dee Dee Cavanaugh, *Alternate*

City of Thousand Oaks  
Al Adam, Member  
Rob McCoy, *Alternate*

County of Ventura  
Bob Huber, Member  
John Zaragoza, *Alternate*

- D. **Approval of VCOG Meeting Schedule for 2020 p. 30** Review the Proposed VCOG Meeting Schedule for 2020. **Action:** Approve Schedule.

**7. PRESENTATION ITEMS**

- A. **CONNECT SOCAL – 2020-2045 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY p. 32** - The Draft Connect SoCal – 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy will be released at the November 7<sup>th</sup> SCAG Regional Council Meeting. Receive presentation from Naresh Amatya, Manager of Transportation and Programming for SCAG will provide a brief overview of the RTP/SCS. The public comment period coincides with the end of the year. **Action:** Receive and Discuss Report from Naresh Amatya.
- B. **REPORT FROM VENTURA COUNTY SHERIFF- p. 33** Ventura County Sheriff Bill Ayub will provide a report on various County Law Enforcement Topics, Issues, Projects and Programs impacting residents of Ventura County. **Action:** Receive and Discuss Report from Sheriff Bill Ayub.

**8. BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Any Board Member may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on the agenda and the description of the agenda item.

**9. ADJOURNMENT – Next Regular Meeting- January 9, 2020**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



## **MEETING SUMMARY**

September 12, 2019

5:00 p.m.

City of Camarillo, Council Chambers  
601 Carmen Drive, Camarillo, CA 93010

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**1. CALL TO ORDER & FLAG SALUTE** – The meeting was called to Order at 5:05 PM by Chair Adam. The Flag Salute was led by Mayor Kildee.

**2. ROLL CALL**

**Present:**

Al Adam, City of Thousand Oaks  
Janice Parvin, City of Moorpark  
Kevin Kildee, City of Camarillo  
Jenny Crosswhite, City of Santa Paula  
Lorrie Brown, City of San Buenaventura  
Ryan Blatz, City of Ojai  
Will Berg, City of Port Hueneme (Alternate)  
Diane McCall, City of Fillmore  
Tim Flynn, City of Oxnard  
Bob Huber, County of Ventura

**Absent:** Keith Mashburn, City of Simi Valley

**Guests:**

Mike Powers, CEO, Ventura County  
Dave Ward, Planning Director, Ventura County  
Kim L. Prillhart, AICP, Resource Management Agency Director  
Steve DeGeorge, Ventura, County Transportation Commission (VCTC)  
Caitlin Brooks, Program Manager- Transportation Planning, VCTC  
Dave Mullinax, Regional Affairs Manager, League of California Cities  
Rachel Wagner, SCAG Regional Affairs Officer for Ventura County  
Mina Layba, Legislative Affairs Manager, City of Thousand Oaks  
Samantha Argabrite, Deputy City Manager, City of Simi Valley

**3. PUBLIC COMMENT – NONE**

**7B. REPORT FROM VENTURA COUNTY CHIEF EXECUTIVE OFFICER-  
MOVED FROM PRESENTATION ITEMS with concurrence of the Council**

Ventura County Chief Executive Officer Mike Powers and members of County Staff provide a report on various County Issues, Projects and Programs of impacting residents of Ventura County. Topics included Homeless issues and Funding, VCMC, Wildlife Corridor Ordinance, Oil and Gas Drilling Permit Administration, and the General Plan Update. Mr. Powers addressed the County's response to the major emergencies that struck the county over the past 18 months and efforts to improve overall response and communications as well as rebuilding.

The county's \$2.31 billion balanced budget and how the county is dealing with its pension obligations was presented. Other topics covered by Powers included the Ventura County Community Hospital, excellence in digital access to services, public safety, and mental health services and facilities.

County Planning Director, Dave Ward reviewed the General Plan Update Project featuring new elements including Economic Vitality, Climate Action and Environmental Justice. He also referenced the Recently adopted Economic Vitality Strategic Plan.

Kim L. Prillhart, AICP, County Resource Management Agency Director discussed recent policy initiatives on Habitat Connectivity and Wildlife Corridor and oil and gas regulatory issues.

4. **EXECUTIVE DIRECTOR'S REPORT** – Riley reported on the following:

- **SB 5 Sent to Governor** - The League's main housing bill SB 5 passed out of the Assembly 47-13, (41 needed) on September 10. Riley deferred to a later report from Dave Mullinax, LOCC. and will be headed to the Governor's desk. SB 5 creates a local-state partnership to provide up to \$2 billion annually to fund state-approved affordable housing, infrastructure, and economic development projects that also support state policies to reduce greenhouse gas emissions, expand transit oriented development (TOD), address poverty, and revitalize neighborhoods. This measure restores RDA-type ongoing financing for these important projects. This is BIG! Need letter to the Governor urging him to sign it!!

- **RHNA Allocations Released by HCD** – On August 24 the California Department of Housing and Community Development (HCD), transmitted their final Regional Housing Needs Assessment (RHNA) determination of 1,344,740 total units for the six-county SCAG region including Ventura County. This constitutes an increase over the previous determination in the 5<sup>th</sup> Cycle of 438,000- a 300% Increase. On September 5, SCAG's Regional Council authorized the Executive Director to file an objection to this determination asserting that HCD failed to base its determination on the population projection established for the region and is not a reasonable application of the methodology and assumptions determined by the statutes. HCD has 45 days after receiving the objection to make a final written determination.

- **RHNA Methodology** - SCAG Staff has been analyzing the determination data and will conduct a Workshop on September 23 to provide the general public and local jurisdictions a pre-view of the staff-recommended RHNA Allocation Methodology (RHNA Methodology) after considering all public comments. A Videoconference and view-only webcast of the September 23 Workshop will be available at <https://scag.zoom.us/j/705186896>.

- **VCOG Legislative Committee**- The Committee will meet on **Thursday, October 3 at 3:00 PM** to conclude 2019 Legislative work and other matters referred by the Council. The Legislative Committee Meetings are open to all members. Please let staff know if you are planning to participate at this meeting.

- **VCOG Administrative Committee**-The Committee will meet on **Thursday, October 3 at 4:00 PM** to establish the November 14, 2019 Council Meeting Agenda, develop the VCOG Meeting Schedule for 2020 and other matters referred by the Council and staff

## 5. **AGENCY REPORTS-**

- **League of California Cities** – David Mullinax reported that SB 5 which passed out of the Assembly on September 10. and is headed to the Governor’s desk. SB 5 creates a local-state partnership to provide up to \$2 billion annually to fund state-approved affordable housing, infrastructure, and economic development projects that also support state policies to reduce greenhouse gas emissions, expand transit oriented development (TOD), address poverty, and revitalize neighborhoods. This measure restores RDA-type ongoing financing for these important projects.
- **Southern California Association of Governments-** Rachel Wagner reported that SCAG Staff has been analyzing the determination data and will conduct a Workshop on September 23 to provide the general public and local jurisdictions a pre-view of the staff-recommended RHNA Allocation Methodology (RHNA Methodology) after considering all public comments. A Videoconference and view-only webcast of the September 23 Workshop will be available at <https://scag.zoom.us/j/705186896>.
- **Ventura County Transportation Commission** – Steve DeGeorge introduced Caitlin Brooks, Program Manager- Transportation Planning, VCTC who will be replacing DeGeorge as liason to VCOG. DeGeorge is retiring from VCTC in November.

## 6. **CONSENT CALENDAR**

- Summary of July 11, 2019 Meeting** – Approve the Meeting Summary for the July 11, 2019 Council Meeting as published. **Action:** Approve Meeting Summary as published
- Financial Report** - Approve Ventura Council of Governments (VCOG) Financial report for the Budget Period from July 1, 2019 to August 3, 2019. **Action:** Accept Report
- Register of Warrants & Debit Card Transactions** - Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from July 1, 2019 to August 31, 2019. **Action:** Approve Staff recommendation
- Legislative Update** Review the Legislative Update Report and discuss as desired with staff including LOCC Staff. **Action:** Accept Report

**Motion** was made by Member Crosswhite to approve the Consent Calendar.  
**Seconded** by Chair-Elect Parvin. The Motion carried without opposition

## 7. **PRESENTATION ITEMS**

- ENGAGEMENT LETTER WITH INDEPENDENT AUDITOR- 2018-2019 AUDIT-** Consider Engagement Letter with Independent Auditor to conduct 2018-2019 Financial Audit. **Action:** Approve Engagement Letter with EideBailly, CPA’s (Formerly Vavrinek, Trine, Day & Co., LLP) for professional financial auditing services at a not-to exceed cost of \$5,100 for Fiscal Year 2018-2019.

**Motion** was made by Member Huber to approve the Approve Engagement Letter with EideBailly, CPA's and authorize the Executive Director to execute the Letter. **Seconded** by Chair-Elect Parvin. The Motion carried without opposition


**8. BOARD MEMBER COMMENTS & REQUESTS FOR FUTURE AGENDA ITEMS – NONE**

**9. ADJOURNMENT** - Meeting adjourned at 6:40 p.m. to November 14, 2019



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Council and Alternates  
**FROM:** Hugh R. Riley, Executive Director   
**SUBJECT:** Financial Report  
**DATE:** November 14, 2019, 2019

**Recommendation:**

Receive and file Financial Report for Period July 1, 2019 to October 31, 2019

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**Discussion:**

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the period ending October 31, 2019.

**Investments:**

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care.

Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date	Rate	Balance
Bank of America	Business Interest Maximizer 1346	N/A	\$21.69	0.03%*	\$47,076.10
Bank of America	91000164558339	July 7, 2020	\$90.37**	1.79%	\$20,090.37

\* Variable

\*\* Earned but not paid

On July 8, 2019, a 12-month, Fixed Term Certificate of Deposit was purchased with \$20,000 from the Reserve Fund at an APR of 1.80. The CD will yield approximately \$480 in interest for the fund.

**Capital One Claim-** Suspects involved in the fraud have been identified and located. The investigation is continuing with the cooperation of other law enforcement agencies. On July 22, 2019 VCOG was advised by the Bank of America that our new account had been credited for the full amount of \$3,718.77. Ventura County Sheriff's Department Detectives have been working with law enforcement agencies in Hawaii and suspects have been identified and arrested. They are confident that the case will be brought forward.

In an unrelated occurrence, there were two transactions July involving Amazon Payments totaling \$96.30 that were detected by staff and stopped. A Debt Recovery Company, TRS Recovery Services, Inc. (TRS) is attempting to recover these funds from VCOG. We have advised TRS that the transactions were fraudulent and not the responsibility of VCOG. Our letter of August 13, 2019 is attached, however we continue to receive correspondence from TRS.

ATTACHMENTS: Bank Statements–September and October (Oct. not reconciled)  
Balance Sheet – As of October 31, 2019  
Profit and Loss – July 1, 2019 to October 31, 2019  
Budget vs. Actual – July 15, 2019 to October 31, 2019  
TRS Letter



# Ventura Council of Governments

## BALANCE SHEET

As of October 31, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
BofA - 5797	-905.00
BofA - 9045	82,520.41
BofA CD - 8339	20,060.86
BofA MM - 1346	0.39
BofA MM - 2635	47,075.30
Wells Fargo	0.00
Wells Fargo - 3905	0.00
Wells Fargo - 4715	0.00
<b>Total Bank Accounts</b>	<b>\$148,751.96</b>
Accounts Receivable	
Accounts Receivable (A/R)	355.00
<b>Total Accounts Receivable</b>	<b>\$355.00</b>
Other Current Assets	
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$149,106.96</b>
Other Assets	
Fraud	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$149,106.96</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	148.80
<b>Total Accounts Payable</b>	<b>\$148.80</b>
Other Current Liabilities	
Payroll Liabilities	-1.04
<b>Total Other Current Liabilities</b>	<b>\$ -1.04</b>
<b>Total Current Liabilities</b>	<b>\$147.76</b>
<b>Total Liabilities</b>	<b>\$147.76</b>
Equity	
Opening Balance Equity	111,292.08
Unrestricted Net Assets	-8,020.26
Net Income	45,687.38
<b>Total Equity</b>	<b>\$148,959.20</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$149,106.96</b>

Accrual Basis Saturday, November 2, 2019 08:20 AM GMT-7

# Ventura Council of Governments

## PROFIT AND LOSS

July - October, 2019

	TOTAL
<b>Income</b>	
Annual Dinner Tickets	255.00
Dues Assessments	64,992.00
Other Types of Income	
Bank Interest	63.83
<b>Total Other Types of Income</b>	<b>63.83</b>
<b>Total Income</b>	<b>\$65,310.83</b>
<b>GROSS PROFIT</b>	<b>\$65,310.83</b>
<b>Expenses</b>	
Contract Services	
Accounting Fees	220.00
Executive Administration	15,875.00
<b>Total Contract Services</b>	<b>16,095.00</b>
Operations	
Printing and Copying	267.43
Website	755.00
<b>Total Operations</b>	<b>1,022.43</b>
Other Types of Expenses	
Insurance - Liability, D and O	1,761.30
<b>Total Other Types of Expenses</b>	<b>1,761.30</b>
Travel and Meetings	
Conference and Meetings	744.72
<b>Total Travel and Meetings</b>	<b>744.72</b>
<b>Total Expenses</b>	<b>\$19,623.45</b>
<b>NET OPERATING INCOME</b>	<b>\$45,687.38</b>
<b>NET INCOME</b>	<b>\$45,687.38</b>

Accrual Basis Saturday, November 2, 2019 08:21 AM GMT-7

# Ventura Council of Governments

## BUDGET VS. ACTUALS: VENTURA COUNCIL OF GOVERNMENTS - FY20 P&L

July 2019 - June 2020

	TOTAL		
	ACTUAL	BUDGET	REMAINING
<b>Income</b>			
Annual Dinner Sponsorship		3,000.00	3,000.00
Annual Dinner Tickets	255.00	500.00	245.00
Dues Assessments	64,992.00	64,992.00	0.00
Other Types of Income			
Bank Interest	63.83	508.00	444.17
<b>Total Other Types of Income</b>	<b>63.83</b>	<b>508.00</b>	<b>444.17</b>
<b>Total Income</b>	<b>\$65,310.83</b>	<b>\$69,000.00</b>	<b>\$3,689.17</b>
<b>GROSS PROFIT</b>	<b>\$65,310.83</b>	<b>\$69,000.00</b>	<b>\$3,689.17</b>
<b>Expenses</b>			
<b>Contract Services</b>			
Accounting Fees	220.00	1,500.00	1,280.00
Audit		5,150.00	5,150.00
Executive Administration	20,125.00	45,000.00	24,875.00
Legal Fees		350.00	350.00
<b>Total Contract Services</b>	<b>20,345.00</b>	<b>52,000.00</b>	<b>31,655.00</b>
<b>Operations</b>			
Printing and Copying	267.43	500.00	232.57
Supplies		200.00	200.00
Website	755.00	1,700.00	945.00
<b>Total Operations</b>	<b>1,022.43</b>	<b>2,400.00</b>	<b>1,377.57</b>
<b>Other Types of Expenses</b>			
Insurance - Liability, D and O	1,761.30	1,700.00	-61.30
<b>Total Other Types of Expenses</b>	<b>1,761.30</b>	<b>1,700.00</b>	<b>-61.30</b>
<b>Travel and Meetings</b>			
Annual Dinner		7,500.00	7,500.00
Conference and Meetings	823.14	4,400.00	3,576.86
Travel		1,000.00	1,000.00
<b>Total Travel and Meetings</b>	<b>823.14</b>	<b>12,900.00</b>	<b>12,076.86</b>
<b>Total Expenses</b>	<b>\$23,951.87</b>	<b>\$69,000.00</b>	<b>\$45,048.13</b>
<b>NET OPERATING INCOME</b>	<b>\$41,358.96</b>	<b>\$0.00</b>	<b>\$ -41,358.96</b>
<b>NET INCOME</b>	<b>\$41,358.96</b>	<b>\$0.00</b>	<b>\$ -41,358.96</b>

Accrual Basis Saturday, November 2, 2019 08:23 AM GMT-7



P.O. Box 15284  
Wilmington, DE 19850

## Business Advantage

### Customer service information

☎ 1.888.BUSINESS (1.888.287.4637)

🌐 bankofamerica.com

✉ Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

Prepared: [Signature] Date 10/9/19  
Approved: [Signature] Date 10/9/19

## Your Business Advantage Checking

for September 1, 2019 to September 30, 2019

Account number: 3251 1981 9045

VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on September 1, 2019	\$77,236.61
Deposits and other credits	13,328.00
Withdrawals and other debits	-0.00
Checks	-1,985.00
Service fees	-0.00
<b>Ending balance on September 30, 2019</b>	<b>\$88,579.61</b>

# of deposits/credits: 1

# of withdrawals/debits: 2

# of items-previous cycle<sup>1</sup>: 3

# of days in cycle: 30

Average ledger balance: \$79,051.91

<sup>1</sup>Includes checks paid, deposited items & other debits

BANK OF AMERICA BUSINESS ADVANTAGE

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We're gonna help.

In October, National Women's Small Business Month recognizes the contributions of more than 12 million women entrepreneurs. To read articles by experts and learn about our commitment to women business owners, visit [bankofamerica.com/SBwomen](http://bankofamerica.com/SBwomen).

AR88SRG9 | SSM-05-19-0010.8

**Deposits and other credits**

Date	Description	Amount
09/23/19	Deposit	13,328.00
<b>Total deposits and other credits</b>		<b>\$13,328.00</b>

**Checks**

Date	Check #	Amount	Date	Check #	Amount
09/04/19	361	-1,875.00	09/17/19	362	-110.00
<b>Total checks</b>					<b>-\$1,985.00</b>
<b>Total # of checks</b>					<b>2</b>

**Service fees**

The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 08/30/19. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- \$2,500+ in new net purchases on a linked Business credit card
- \$15,000+ average monthly balance in primary checking account
- \$35,000+ combined average monthly balance in linked business accounts
- active use of Bank of America Merchant Services
- active use of Payroll Services
- enrolled in Business Advantage Relationship Rewards

For information on how to open a new product, link an existing service to your account, or about Business Advantage Relationship Rewards please call 1.888.BUSINESS or visit [bankofamerica.com/smallbusiness](http://bankofamerica.com/smallbusiness).

**Daily ledger balances**

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
09/01	77,236.61	09/17	75,251.61	09/23	88,579.61
09/04	75,361.61				

**Bank of America Business Advantage**



**Your Digital Tip**

**Sign up for online alerts today<sup>1</sup>**

Stay up to date on your balances, and receive alerts when transactions have posted and when your payments are due.

Log in or enroll at [bankofamerica.com/SmallBusiness](http://bankofamerica.com/SmallBusiness) and click on **Alerts** in the Activity Center.

<sup>1</sup>You may elect to receive alerts via text or email. Bank of America does not charge for this service but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage. You must be enrolled in Online Banking.

Ventura Council of Governments  
BofA - 9045, Period Ending 09/30/2019

## RECONCILIATION REPORT

Reconciled on: 10/09/2019

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	77,236.61
Checks and payments cleared (2)	-1,985.00
Deposits and other credits cleared (1)	13,328.00
Statement ending balance	88,579.61

Uncleared transactions as of 09/30/2019	-70.00
Register balance as of 09/30/2019	88,509.61
Cleared transactions after 09/30/2019	0.00
Uncleared transactions after 09/30/2019	-5,989.20
Register balance as of 10/09/2019	82,520.41

## Details

## Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/04/2019	Bill Payment	361	Hugh Riley - Professional Ma...	-1,875.00
09/11/2019	Bill Payment	0362	TLH Staffing Services	-110.00
Total				-1,985.00

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/23/2019	Receive Payment	365328	City of Oxnard	13,328.00
Total				13,328.00

## Additional Information

## Uncleared checks and payments as of 09/30/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2019	Bill Payment		Channel Counties Division LO...	-35.00
09/11/2019	Check	0363	Channel Counties Division LO...	-35.00
Total				-70.00

## Uncleared checks and payments after 09/30/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/02/2019	Bill Payment	0365	Hugh Riley - Professional Ma...	-4,125.00
10/02/2019	Bill Payment	0366	Alliant Insurance Services	-1,761.30
10/04/2019	Bill Payment	0368	PostNet CA110	-102.90
Total				-5,989.20

## Uncleared deposits and other credits after 09/30/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/02/2019	Bill Payment	0364	Hugh Riley - Professional Ma...	0.00
Total				0.00



P.O. Box 15284  
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

## Business Advantage

### Customer service information

☎ 1.888.BUSINESS (1.888.287.4637)

🌐 bankofamerica.com

✉ Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: *[Signature]* Date 10/9/19  
Approved: *[Signature]* Date 10/9/19

## Your Business Advantage Savings

for September 1, 2019 to September 30, 2019

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3251 2795 2635

### Account summary

Beginning balance on September 1, 2019	\$47,074.53
Deposits and other credits	0.77
Withdrawals and other debits	-0.00
Service fees	-0.00
<b>Ending balance on September 30, 2019</b>	<b>\$47,075.30</b>

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 30

Average ledger balance: \$47,074.55

Average collected balance: \$47,074.55

Annual Percentage Yield Earned this statement period: 0.02%.  
Interest Paid Year To Date: \$2.19.

BANK OF AMERICA BUSINESS ADVANTAGE

The world's gonna know you.  
We're gonna help.

In October, National Women's Small Business Month recognizes the contributions of more than 12 million women entrepreneurs. To read articles by experts and learn about our commitment to women business owners, visit [bankofamerica.com/SBwomen](http://bankofamerica.com/SBwomen).

AR88SRG9 | SSM-05-19-0010B

**Deposits and other credits**

Date	Description	Amount
09/30/19	Interest Earned	0.77
<b>Total deposits and other credits</b>		<b>\$0.77</b>

**Daily ledger balances**

Date	Balance (\$)	Date	Balance(\$)
09/01	47,074.53	09/30	47,075.30



**Your Digital Tip**

**Bank of America Business Advantage**

**Sign up for online alerts today<sup>1</sup>**

Stay up to date on your balances, and receive alerts when transactions have posted and when your payments are due.

Log in or enroll at [bankofamerica.com/SmallBusiness](http://bankofamerica.com/SmallBusiness) and click on **Alerts** in the Activity Center.

<sup>1</sup>You may elect to receive alerts via text or email. Bank of America does not charge for this service but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage. You must be enrolled in Online Banking.



Ventura Council of Governments

BofA MM - 2635, Period Ending 09/30/2019

RECONCILIATION REPORT

Reconciled on: 10/09/2019

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	47,074.53
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	0.77
Statement ending balance.....	<u>47,075.30</u>
Register balance as of 09/30/2019.....	47,075.30

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2019	Deposit			0.77
Total				<u>0.77</u>



**Fixed Term CD - 8339**

**Summary**

Current balance: \$20,060.86  
 Date opened: 07/08/2019  
 Term: 12 months  
 NOTE: a penalty for early withdrawal may apply

**Services**

View current CD rates

**Account details** as of 10/02/2019

Nickname: **Fixed Term CD - 8339 Edit**  
 Account number: **Show Account number**  
 Current balance: **\$20,060.86**  
 Date opened: **07/08/2019**  
 Term: **12 months**  
 Next maturity date: **07/08/2020**

Prepared: [Signature] Date 10/9/19  
 Approved: [Signature] Date 10/9/19

**Deposit**

Beginning balance this term: **\$0.00**  
 Last renewal date: **Not available**

**Interest**

Interest rate: **1.79%**  
 Annual percentage yield: **1.80%**  
 Interest earned not paid: **\$23.61**  
 Interest paid last year: **\$0.00**  
 Interest withheld for taxes this year: **\$0.00**  
 Interest withheld for taxes last year: **\$0.00**

Ventura Council of Governments  
 BofA CD - 8339, Period Ending 10/02/2019

RECONCILIATION REPORT

Reconciled on: 10/09/2019

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	0.00
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (2)	20,060.86
Statement ending balance	<u>20,060.86</u>
Register balance as of 10/02/2019	20,060.86

Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/17/2019	Transfer			20,000.00
10/02/2019	Deposit			60.86
Total				20,060.86



P.O. Box 15284  
Wilmington, DE 19850

## Business Advantage

### Customer service information

☎ 1.888.BUSINESS (1.888.287.4637)

🌐 bankofamerica.com

✉ Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

Prepared: \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_

## Your Business Advantage Checking

for October 1, 2019 to October 31, 2019

Account number: 3251 1981 9045

VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on October 1, 2019	\$88,579.61
Deposits and other credits	0.00
Withdrawals and other debits	-1,028.00
Checks	-6,024.20
Service fees	-0.00
<b>Ending balance on October 31, 2019</b>	<b>\$81,527.41</b>

# of deposits/credits: 0

# of withdrawals/debits: 5

# of Items-previous cycle<sup>1</sup>: 3

# of days in cycle: 31

Average ledger balance: \$82,898.10

<sup>1</sup>Includes checks paid, deposited items & other debits

BANK OF AMERICA

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For Business

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Enroll in Preferred Rewards for Business today and receive benefits such as no fees on select banking services, a credit card rewards bonus, interest-rate discounts on loans, and more. Enrolling is quick and easy, and it costs you nothing. To learn more about the program and to enroll, visit [bankofamerica.com/BizRewardsEnroll](http://bankofamerica.com/BizRewardsEnroll).

SSM-05-19-0008A1 | AR7C4B8C

**Withdrawals and other debits**

Date	Description	Amount
Card account # XXXX XXXX XXXX 3951		
10/21/19	CHECKCARD 1018 HYATT REGENCY LONG BEAC LONG BEACH CA 24431069292722575404876 CKCD 3640 XXXXXXXXXXXXX3951 XXXX XXXX XXXX 3951	-1,028.00
<b>Subtotal for card account # XXXX XXXX XXXX 3951</b>		<b>-\$1,028.00</b>
<b>Total withdrawals and other debits</b>		<b>-\$1,028.00</b>

**Checks**

Date	Check #	Amount	Date	Check #	Amount
10/22/19	363	-35.00	10/08/19	366	-1,761.30
10/03/19	365*	-4,125.00	10/07/19	368*	-102.90
<b>Total checks</b>				<b>-\$6,024.20</b>	
<b>Total # of checks</b>				<b>4</b>	


\* There is a gap in sequential check numbers

**Service fees**

The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 09/30/19. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- \$2,500+ in new net purchases on a linked Business credit card
- \$15,000+ average monthly balance in primary checking account
- \$35,000+ combined average monthly balance in linked business accounts
- active use of Bank of America Merchant Services
- active use of Payroll Services
- enrolled in Business Advantage Relationship Rewards

For information on how to open a new product, link an existing service to your account, or about Business Advantage Relationship Rewards please call 1.888.BUSINESS or visit [bankofamerica.com/smallbusiness](http://bankofamerica.com/smallbusiness).



**Your Digital Tip**

**BANK OF AMERICA BUSINESS ADVANTAGE**

### Dreading the shredding?

Go paperless — you'll have security without the hassle of storing and shredding old statements. View your statements online any time.

You can enroll today by logging in to Online Banking at [bankofamerica.com/SmallBusiness](http://bankofamerica.com/SmallBusiness) and clicking on **Profiles & Settings** (in the upper right, next to Sign Out).

ARWY4MJB | SSM-04-19-0138.B

### Daily ledger balances

<u>Date</u>	<u>Balance (\$)</u>	<u>Date</u>	<u>Balance(\$)</u>	<u>Date</u>	<u>Balance (\$)</u>
10/01	88,579.61	10/07	84,351.71	10/21	81,562.41
10/03	84,454.61	10/08	82,590.41	10/22	81,527.41



P.O. Box 15294  
Wilmington, DE 19850

## Business Advantage

### Customer service information

» 1.888.BUSINESS (1.888.287.4637)

↳ bankofamerica.com

✉ Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

Prepared: \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_

## Your Business Advantage Savings

for October 1, 2019 to October 31, 2019

Account number: 3251 2795 2635

VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on October 1, 2019	\$47,075.30
Deposits and other credits	0.80
Withdrawals and other debits	-0.00
Service fees	-0.00
<b>Ending balance on October 31, 2019</b>	<b>\$47,076.10</b>

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 31

Average ledger balance: \$47,075.32

Average collected balance: \$47,075.32

Annual Percentage Yield Earned this statement period: 0.02%.  
Interest Paid Year To Date: \$2.99.

#### Bank of America Business Advantage



Your  
Digital  
Tip

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ARJ5YCBJ | SSM-02-19-0703.B

**Deposits and other credits**

Date	Description	Amount
10/31/19	Interest Earned	0.80
<b>Total deposits and other credits</b>		<b>\$0.80</b>

**Daily ledger balances**

Date	Balance (\$)	Date	Balance(\$)
10/01	47,075.30	10/31	47,076.10



**Your Digital Tip**

**BANK OF AMERICA BUSINESS ADVANTAGE**

**Dreading the shredding?**

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**Fixed Term CD - 8339**

**Summary**

Current balance: \$20,090.37  
 Date opened: 07/08/2019  
 Term: 12 months  
 NOTE: a penalty for early withdrawal may apply

**Services**

View current CD rates

**Account details** as of 11/02/2019

Nickname: **Fixed Term CD - 8339 Edit**  
 Account number: **Show Account number**  
 Current balance: **\$20,090.37**  
 Date opened: **07/08/2019**  
 Term: **12 months**  
 Next maturity date: **07/08/2020**

Prepared: \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_

**Deposit**

Beginning balance this term: **\$0.00**  
 Last renewal date: **Not available**

**Interest**

Interest rate: **1.79%**  
 Annual percentage yield: **1.80%**  
 Interest earned not paid: **\$26.60**  
 Interest paid last year: **\$0.00**  
 Interest withheld for taxes this year: **\$0.00**  
 Interest withheld for taxes last year: **\$0.00**



**VENTURA COUNCIL  
OF GOVERNMENTS**

33 East High Street, Suite 200, Moorpark, CA 93021  
www.venturacog.org

August 13, 2019

TRS Recovery Services, Inc.  
P.O. Box 674169  
Marietta, GA 30006

RE: Amazon.com Services Inc.  
Ref. #441919644426165

Ladies of Gentlemen:

We received your July 23, 2019 Notice of Attempt to Collect Debt regarding a check written on our Bank Account (#9996) on June 8, 2019.

Please be advised that the transaction was fraudulent and was not issued by VCOG. We do not, and have never done business with Amazon.Com Services, Inc.

We stopped payment on the transaction as soon as it was discovered and we have turned over the record to local law enforcement.

Please be advised that VCOG is not responsible for this transaction.

Sincerely,

Hugh Riley,  
Executive Director

Cc: VCOG Board of Directors  
Deputy John Grunhold, VCSD

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**VENTURA COUNCIL OF GOVERNMENTS MEMBER AGENCIES**

City of Camarillo  
City of Ojai  
City of Santa Paula  
City of Ventura

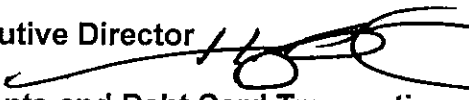
City of Fillmore  
City of Oxnard  
City of Simi Valley  
County of Ventura

City of Moorpark  
City of Port Hueneme  
City of Thousand Oaks



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Council Members and Alternates  
**FROM:** Hugh Riley, Executive Director   
**SUBJECT:** Register of Warrants and Debt Card Transactions  
**DATE:** November 14, 2019

---

**Recommendation:**

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from July 1, 2019 to November 6, 2019

---

**Discussion:**

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period July 1, 2019 to November 6, 2019. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the expenditure of funds for services and other costs to the organization.

**ATTACHMENTS:** Warrant and Debit Card Registers

**Register of Warrants**  
**Ventura Council of Governments**  
**November 14, 2019**  
 Transactions from July 1, 2019 to November 6, 2019

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
361	09/04/19	Hugh Riley Pro. Mangmt. LLC	09/01/19	Executive Administration- Aug	\$ 1,875.00
362	09/11/19	TLH Staffing	09/06/19	Bookkeeping Services	\$ 110.00
363	9/11/19	Channel Counties, LOCC	9/11/19	Dinner Meeting -9-27-19	\$ 35.00
364				<b>VOID DUE TO PRINTER MALFUNCTION</b>	
365	10/02/19	Hugh Riley Pro. Mangmt. LLC	10/01/19	Executive Administration-Sept.	\$ 4,125.00
366	10/02/19	Alliant Insurance Services	10/01/19	Liability Insurance Premium	\$ 1,761.30
367				<b>VOID DUE TO PRINTER MALFUNCTION</b>	
368	10/04/19	PostNet CA 110	10/01/19	Printing and Copying	\$ 102.90
369	11/06/19	Hugh Riley Pro. Mangmt. LLC	11/01/19	Executive Administration-Oct.	\$ 4,250.00
				Conference & Meetings- Mileage	\$ 78.42
					\$ 4,328.42

**Register of Debit Card Transactions  
Ventura Council of Governments  
November 14, 2019**


Transactions from July 1, 2019 to November 6, 2019

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
3951	10/18/19	Hyatt Regency Hotel	30180425	Lodging/parking LOCC Annual Conference	\$ 1,028.00



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Council and Alternates  
**FROM:** Hugh Riley, Executive Director   
**SUBJECT:** Adoption of VCOG Meeting Schedule for 2019  
**DATE:** November 14, 2019

---

**Recommendation:**

Adopt proposed VCOG 2020 Meeting Schedule for the Council and the Legislative and Administrative Committees.

---

**Discussion:**

Staff has prepared a proposed 2020 Meeting Schedule for the Council, the Administrative Committee and the Legislative Committee based on past practices. The proposed schedule has been submitted to the 2019 Administrative Committee.

The meeting dates for the Legislative Committee have been changed to coincide with the Administrative Committee Meeting Schedule instead of the afternoons prior to the Board Meeting.

Attached: VCOG Meeting Schedule - 2020



Schedule of VCOG Meetings for 2020  
Camarillo City Council Chambers  
601 Carmen Dr.  
Camarillo, CA 93010

Council Meetings-**Thursdays** from 5:00 p.m. to 6:30 p.m.

- January 9, 2020
- March 12, 2020
- May 14, 2020
- June 18, 2020 (*Annual Dinner*)
- July 9, 2020
- September 10, 2020
- November 12, 2020

Administrative Committee – Admin or Central Conference Room  
**Thursdays** from 4:00 p.m. to 6:00 p.m.

- January 23, 2020
- March 26, 2020
- May 28, 2020
- June 25, 2020
- July 23, 2020
- October 22, 2020
- November 19, 2020

Legislative Committee– Admin or Central Conference Room-  
**Thursdays** from 3:00 p.m. to 4:00 p.m. (*Coincides with*  
*Administrative Committee meetings*)


- January 23, 2020
- March 26, 2020
- May 28, 2020
- June 25, 2020
- July 23, 2020
- October 22, 2020
- November 19, 2020



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Council Members and Alternates

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** CONNECT SOCAL – 2020-2045 REGIONAL TRANSPORTATION  
PLAN/SUSTAINABLE COMMUNITIES STRATEGY

**DATE:** November 14, 2019

---

**Recommendation:**

Receive presentation from Naresh Amatya, Manager of Transportation and Programming for SCAG

**Discussion:**

The Draft Connect SoCal – 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy will be released at the November 7<sup>th</sup> SCAG Regional Council Meeting. Naresh Amatya, Manager of Transportation and Programming for will provide a brief overview of the RTP/SCS. The public comment period coincides with the end of the year.

“Connect SoCal is a long-range visioning plan that balances future mobility and housing needs with economic, environmental and public health goals. Connect SoCal embodies a collective vision for the region’s future and is developed with input from local governments, county transportation commissions (CTCs), tribal governments, non-profit organizations, businesses and local stakeholders within the counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura.

Connect SoCal includes over 4,000 transportation projects—ranging from highway improvements, railroad grade separations, bicycle lanes, new transit hubs and replacement bridges. These future investments were included in county plans developed by the six CTCs and seek to reduce traffic bottlenecks, improve the efficiency of the region’s network and expand mobility choices for everyone.


In addition, Connect SoCal is supported by a combination of transportation and land use strategies that help the region achieve state greenhouse gas emission reduction goals and federal Clean Air Act requirements, preserve open space areas, improve public health and roadway safety, support our vital goods movement industry and utilize resources more efficiently.





**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Council Members and Alternates  
**FROM:** Hugh Riley, Executive Director   
**SUBJECT:** Report From Ventura County Sheriff  
**DATE:** November 14, 2019

---

**Recommendation:**

Receive and Discuss Report from Sheriff Bill Ayub

**Discussion:**

Ventura County Sheriff Bill Ayub will provide a report on various County Law Enforcement Topics, Issues, Projects and Programs impacting residents of Ventura County.

Highlights may include

- The Sheriff's insight on the future possible implementation of a Safe Passage Project in other Ventura County Communities
- Homeless issues
- Department's reaction to new legislation
- Recent developments with marijuana and hemp regulations
- Ventura County's efforts to implement a new law aimed at treating some mentally ill defendants instead of prosecuting them.
- Cooperative efforts among the County and other agencies during the recent Easy and Maria Wildfires.