VENTURA COUNCIL



OF GOVERNMENTS

AGENDA

Thursday, July 11, 2019 - 5:00 p.m. City of Camarillo, Council Chambers 601 Carmen Drive, Camarillo, CA 93010

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT WWW.VENTURACOG.ORG AND AT THE PRINCIPAL VCOG BUSINESS OFFICE LOCATED AT 33 EAST HIGH STREET, SUITE 200, MOORPARK, CALIFORNIA BY APPOINTMENT DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 9:00 A.M. TO 4:00 P.M. Call 805 217-9448.

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda upon completion of a speaker card. Individual Board Members may briefly respond to Public Comments or ask guestions for clarification.

- 4. EXECUTIVE DIRECTOR'S REPORT Oral Report (Handout)
- 5. AGENCY REPORTS Oral Reports If Representatives Attend
 - A. Southern California Association of Governments- Rachel Wagner
 - B. Ventura County Transportation Commission Darren Kettle
 - C. League of California Cities David Mullinax
 - D. Other-

6. CONSENT CALENDAR

- Summary of May 9, 2019 Meeting p. 3 Approve the Meeting Summary for the A. May 9, 2019 Council Meeting as published. Action: Approve Meeting Summary as published
- Financial Report p. 7 Approve Ventura Council of Governments (VCOG) В. Financial report for the Budget Period from April 30, 2019 to June 30, 2019. **Action:** Accept Report
- Register of Warrants & Debit Card Transactions p. 21 Approve the Register of C. Warrants for expenditures and Debit Card Transactions incurred from April 30, 2019 to June 30, 2019. Action: Approve Staff recommendation

MEMBERS

City of Camarillo Kevin Kildee, Member Susan Santangelo, Alternate

City of Oxnard Tim Flynn, Member Alternate, Not Yet Appointed

City of Simi Valley Keith Mashburn, Member Dee Dee Cavanaugh, Alternate Rob McCoy, Alternate

City of Fillmore Diane McCall, Member Tim Holmgren, Alternate

City of Port Hueneme Sylvia Muñoz Schnopp, Member

Will Berg, Alternate

City of Thousand Oaks Al Adam, Member

City of Moorpark Janice Parvin, Member Ken Simons, Alternate

City of San Buenaventura Lorrie Brown,, Member Matt LaVere, Alternate

County of Ventura Bob Huber, Member John Zaragoza, Alternate

City of Ojai Ryan Blatz, Member Randy Haney, Alternate

City of Santa Paula Jenny Crosswhite, Member Rick Araiza, Alternate

- **D.** <u>Fiscal Year 2018/2019 Budget Amendment- FINAL</u> p. 25 Review proposed amended Fiscal Year 2018/2019 Budget as recommended by the Administrative Committee and adopt Resolution No. 2019-06 approving the Final Amended 2018-2019 VCOG Budget. **Action:** Adopt VCOG Resolution 2019-06.
- E. <u>Legislative Update</u> p. 28 Review the Legislative Update Report and discuss as desired with staff including LOCC Staff. Action: Accept Report
- F. <u>Staff Travel Request- LOCC Annual Conference</u> p. 37 Consider Staff request to attend Annual Conference of the California League of Cities in Long Beach on October 16 to 18, 2019 for an approximate cost of \$1,700. **Action:** Approve Staff Request
- G. Consider Staff Request for Approval to Conclude Independent Contractor Agreement- Bayshore Consulting Group, Inc. p 38 The Executive Director is seeking Council approval to enter into an independent contractor agreement with Bayshore Consulting Group, Inc. Bayshore is a consulting firm that provides management and administrative services to municipalities. Action: Approve Staff Request
- H. VCOG 2019 Annual Dinner Final Report p. 40 Staff will present a report on the 2019 VCOG Annual Dinner held on June 20, 2019 at CLU's Lundring Event Center. Action: Accept Report

7. PRESENTATION ITEMS

- A. REPORT FROM VENTURA COUNTY TRANSPORTATION COMMISION- p. 41 VCTC Executive Director Darren Kettle will share his assessment of what the future has in store as it relates to the pursuit of transportation funding to address traffic congestion goals, transit programs and other issues.

 Action: Receive and Discuss Report from VCTC.
- B. SAFE PASSAGES- FINAL REPORT Project Safe Passage A Systematic Impact Evaluation p. 43 Dr. Molly George, Associate Professor, Criminology & Criminal Justice, California Lutheran University will present the final report on Results of Save Passage Project Evaluation. The Project was funded by an \$8,000 Grant from VCOG. Action: Receive and Discuss Report.

8. BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Any Board Member may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on the agenda and the description of the agenda item.

9. ADJOURNMENT - Next Regular Meeting- September 12, 2019

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



MEETING SUMMARY

May 9, 2019 5:00 p.m.

City of Camarillo, Council Chambers 601 Carmen Drive, Camarillo, CA 93010

1. CALL TO ORDER & FLAG SALUTE – The meeting was called to Order at 5:00 PM by Chair Adam. The Flag Salute was led by Chair-Elect Parvin.

2. ROLL CALL

Present:

Al Adam, City of Thousand Oaks
Janice Parvin, City of Moorpark
Kevin Kildee, City of Camarillo
Jenny Crosswhite, City of Santa Paula
Lorrie Brown, City of San Buenaventura
Randy Haney, City of Ojai, Alternate for Mr. blatz
Sylvia Munoz Schnopp, City of Port Hueneme
Diane McCall, City of Fillmore
Tim Flynn, City of Oxnard

Absent:; Keith Mashburn, City of Simi Valley;. Bob Huber, County of Ventura (There was No Alternate for Mr. Mashburn or Mr. Huber)

Guests:

Tara Carruth, County of Ventura, County Executive Office, Ventura County Continuum of Care
Dr. Jonathan Kramer, Senior Partner at Telecom Law Firm, P.C.
Vic Kamhi, Camarillo

3. PUBLIC COMMENT - NONE

- 4. EXECUTIVE DIRECTOR'S COMMENTS Riley reported on the following:
 - League of Cities Legislative Bills of Interest- The April, 2019 League of Cities- Bills of Interest Report is attached. This Report includes legislation in the areas of Environmental Quality, Governance; Transparency, & Labor Relations; Housing, Community, & Economic Development; Public Safety; Revenue and Taxation; and Transportation, Communications, & Public Works.
 - Legislative Committee- The Committee will meet on <u>Thursday</u>, <u>May 23 at 3:00 PM</u> to continue 2019 Legislative work and other matters referred by the Council. The Legislative Committee Meetings are open to all members. <u>Please let staff know if you are planning to participate at this meeting.</u>
 - Administrative Committee-The Committee will meet on <u>Thursday</u>, <u>May 23</u> at 4:00 PM to establish the July 11, 2019 Council Meeting Agenda and other matters referred by the Council and staff.

- SCAG Sub-region Delegation for Community Sustainability and RHNA Planning During the March 28, 2019 Administrative Committee Meeting on March 28, 2019 the Committee discussed the option for VCOG to except delegation as a Sub-Region for the coming Regional Housing Needs Assessment (RHNA) process. Staff was directed to meet with the Ventura County City Manager's Group (VCCM) to solicit their advice about this option. The message was also routed to each of the Community Development or Planning Directors. A Copy of the Staff Report to the Administrative Committee was attached recommending that VCOG not assume the delegation as a Sub-Region.
- SCAG Executive Director Named On April 4, 2019 the Regional Council approved the hiring of Kome Ajise as SCAG's new Executive Director. Kome, who has served as Planning Director for SCAG since November 2017, assumed his new duties on an interim basis beginning April 5, pending the formal contract. Mr. Kome's experience and strong relationships at the local, state and federal level make him an ideal choice to lead SCAG into the future. He is a seasoned leader who understands the complexities of regional planning, and the challenges we face in Southern California and throughout the state. Before coming to SCAG, he served as chief deputy director for the California Department of Transportation (Caltrans). Previously, he was Caltrans' deputy director of planning and modal programs and was responsible for overseeing the Aeronautics, Mass Transportation, Rail, Transportation Planning, Local Assistance, and Research Innovation and System Information Divisions.
- SCAG Connect SoCAL Workshops The following SCAG Connect SoCal Workshops have been scheduled in Ventura County:
 Saturday, June 1, 2019- 10:00 a.m. 12:00 p.m.
 Ventura Community Center
 501 Poli St, Ventura, CA 93002
 Monday June 10, 2019 10:00 a.m. 12:00 p.m.
 Ventura County Office of Education
 Conference & Educational Services Center
 5100 Adolfo Road, Camarillo, CA 93012
 Monday, June 10, 2019 3:00 p.m. 5:00 p.m.
 City of Moorpark
 Community Center Apricot Room
 799 Moorpark Avenue, Moorpark, CA 93021

These open-house style workshops will provide accessible and understandable information to the public as we discuss the vision, policies, strategies and performance measures of Connect SoCal. Materials are being finalized and a *Community Tool Kit* will be available after the SCAG General Assembly.

- League of California Cities Annual Conference Schedule This year's Annual Conferences for the League of Cities will be held in Long Beach on October 16 to 18, 2019. Plan early to attend.
- VCOG Annual Dinner The Annual VCOG Dinner will be held on Thursday, June 20, 2019 at the Lundring Event Center on the Campus of the California Lutheran University in Thousand Oaks. The evening will kick-off with a tour of the nearby LA Rams Training Facilities at 5:00 PM sharp. A copy of the

invitation was attached. There is <u>No Charge</u> for Ventura County Board of Supervisors, Countywide Elected Officials, City Council Members, City Managers, and the County Executive Officer. Also be advised that Event <u>Reservations cannot</u> be confirmed unless paid in advance. No-Shows' Agency will be billed for VCOG's Costs.

- VCOG Annual Audit 2017-2018 The Annual audit for the Fiscal Year ending June 30, 2018 has been completed and the reports are included on the Consent Calendar for this May 9 Meeting. Copies of the Reports are available on the VCOG Website.
- Staff Vacation Riley will be out of the State for a short vacation from June 2 to June 6, 2019. He will be in cellphone range and will have e-mail access.

5. AGENCY REPORTS- NONE

6. CONSENT CALENDAR

- A. <u>Summary of March 14, 2019 Meeting</u> Approve the Meeting Summary for the March 14, 2019 Council Meeting as published.

 Action: Approve Staff recommendation
- B. <u>Financial Report</u> Approve Ventura Council of Governments (VCOG) Financial report for the Budget Period February 28, 2019 to April 30, 2019; **Action:** Approve Staff recommendation
- C. Register of Warrants & Debit Card Transactions Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from February 28, 2019 to April 30, 2019

 Action: Approve Staff recommendation
- D. <u>Fiscal Year 2018/2019 Budget Amendment</u> Review proposed amended Fiscal Year 2018/2019 Budget as recommended and adopt Resolution No. 2019-04 adopting the Amended 2018-2019 VCOG Budget Action: Adopt VCOG Resolution 2019-04
- E. <u>Legislative Update</u> Review the Legislative Update Report and discuss as desired with staff including LOCC Staff. **Action:** Approve Staff recommendation
- F. <u>Proposal for VCOG Website Upgrades</u> Approve proposal from Celtis Ventures, Inc. for VCOG Website Upgrades for \$3,000. (Reference Item 6D- Budget Amendment): **Action:** Approve Staff recommendation.
- G. Facility Utilization Agreement- California Lutheran University- VCOG
 Annual Dinner Budget Authorize Executive Director to sign Facility
 Utilization Agreement with CLU for the VCOG Annual Dinner on June 20,
 2019 subject to approval of final terms by the Executive Director and
 approve the overall event budget for an expenditure of up to \$7,000.
 Action: Approve Staff recommendation.
- H. <u>Fiscal Year 2017-2018 Audited Financial Statements</u> -Receive and file the Ventura Council of Governments' Audited Financial Statement for the fiscal year ended June 30, 2018. Report Sent By Separate Transmission & available on VCOG Website.

<u>Item 6F- Website Upgrades</u> was pulled by Member Crosswhite for a clarification. A **Motion** was made by Council Member Kildee to approve the balance of the Consent Calendar, **Seconded** by Chair-Elect Parvin. The Motion carried without opposition.

Council Member Crosswhite asked about the video streaming options for VCOG Meeting Tapes and whether this would be addressed with the up-grade work. Riley explained that VCOG would be seeking an arrangement with a member city for a link on the VCOG Website that would direct the user to a city site where the VCOG Meeting Videos could be accessed.

Motion was made by Council Member Crosswhite to approve the Item 6F. **Seconded** by Council Member McCall. The Motion carried without opposition

7. PRESENTATION ITEMS

A. VCOG Annual Budget for Fiscal Year 2019-2020- Riley presented the proposed VCOG Budget for F.Y. 2019-2020. As recommended by the Administrative Committee. He reviewed the expected income which will remain essentially the same with some adjustment for possible increases in interest earnings. Expenses have been modified slightly based on current actual expenditures in 2018-2019 and a slight increase in fees for auditing and bookkeeping services. Member Assessments will remain as they have been for the past five years.

A **Motion** was made by Council Member Kildee to approve the Proposed VCOG Budget for 2019-2020 and adopt VCOG Resolution No. 2019-05 **Seconded** by Council Member McCall. The Motion carried without opposition.

- B. <u>2019 State of Homelessness In Ventura County</u> Tara Carruth, County of Ventura, County Executive Office, Ventura County Continuum of Care presented a report on the 2018 State of Homelessness in Ventura County. Her report included funding resources and information on local projects for emergency and longer term shelters and permanent housing.
- C. Wireless Siting Update- 5G Issues Report Dr. Jonathan Kramer, Senior Partner at Telecom Law Firm, P.C. presented an update on the status and implementation of the FCC's small wireless facilities order; (b) the law suits filed by local and State governments to set aside those FCC rules; and (c) the impact of the California Supreme Court's recent ruling in T-Mobile vs. San Francisco. Telecommunications industry objectives and trends and examples of 5G wireless equipment installed in public rights of way were also provided prompting numerous questions and comments from the Council. Health concerns being mentioned frequently by constituents were also discussed.
- 8. BOARD MEMBER COMMENTS & REQUESTS FOR FUTURE AGENDA ITEMS NONE
- 9. ADJOURNMENT Meeting adjourned at 6:40 p.m. to July 11, 2019



MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh R. Riley, Executive Director

SUBJECT:

Financial Report

DATE:

July 11, 2019

Recommendation:

Receive and file Financial Report for Period ending June 30, 2019, 2019.

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period from May 1, 2019 to June 30, 2019

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest- FY to Date	Rate*	Balance
Bank of	Business Interest				
America	Maximizer 1346	N/A	\$ 20.12	0.03%	\$67,072.72

^{*}Variable

The Budget vs. Actual Report shows the Safe Passages Grant Appropriation in the budget of \$8,000 that was actually received in the prior fiscal year. Therefore, the report shows a negative Income remaining amount of \$8,000 for the current year. The expense category "Research Grant CLU" reflects the committed amount of \$8,000 and the actual amount paid on the grant of \$8,000.

Fraudulent Transactions:

On June, 25, 27, 2019, fraudulent transactions totaling \$ 3,718.77 were detected for the VCOG Checking Account ending in 5797. A claim was filed with the bank on July 1, 2019. Staff believes the account may have been compromised using the account number and routing number from a lost check in July, 2018. The bank has taken action to recover funds lost and the accounts have been frozen. Replacement accounts were opened on July 1, 2019.

Bank Statements for April and May were presented to the Administrative Committee on June 27.

ATTACHMENTS: Balance Sheet – As of June 30, 2019

Profit and Loss – July 1, 2017 to June 30, 2019 Budget vs. Actual - July 1, 2018 to June 30, 2019 Bank Statement and Reconciliation Report- June 2019

BALANCE SHEET

As of June 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5784	0.00
BofA - 5797	36,141.86
BofA MM - 1346	67,058.53
Wells Fargo	0.00
Wells Fargo - 3905	0.00
Wells Fargo - 4715	0.00
Total Bank Accounts	\$103,200.39
Accounts Receivable	
Accounts Receivable (A/R)	100.00
Total Accounts Receivable	\$100.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$103,300.39
TOTAL ASSETS	\$103,300.39
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	63.21
Total Accounts Payable	\$63.21
Other Current Liabilities	
Payroll Liabilities	-1.04
Total Other Current Liabilities	\$ -1.04
Total Current Liabilities	\$62.17
Total Liabilities	\$62.17
Equity	
Opening Balance Equity	111,292.08
Unrestricted Net Assets	-1,083.91
Net Income	-6,969.95
Total Equity	\$103,238.22
TOTAL LIABILITIES AND EQUITY	\$103,300.39

PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
Income	
Annual Dinner Sponsorship	6,000.00
Annual Dinner Tickets	1,062.00
Dues Assessments	64,992.00
Other Types of Income	
Bank Interest	18.47
Total Other Types of Income	18.47
Total Income	\$72,072.47
GROSS PROFIT	\$72,072.47
Expenses	
Contract Services	
Accounting Fees	1,275.00
Audit	5,000.00
Executive Administration	44,675.00
Legal Fees	3,961.84
Research Grant - CLU	8,000.00
Total Contract Services	62,911.84
Miscellaneous Expense	116.91
Operations	
Printing and Copying	594.74
Supplies	88.30
Website	3,645.00
Total Operations	4,328.04
Other Types of Expenses	
Insurance - Liability, D and O	1,610.03
Total Other Types of Expenses	1,610.03
Travel and Meetings	
Annual Dinner	7,775.65
Conference and Meetings	1,621.53
Travel	678.42
Total Travel and Meetings	10,075.60
Total Expenses	\$79,042.42
NET OPERATING INCOME	\$ -6,969.95
NET INCOME	\$ -6,969.95

BUDGET VS. ACTUALS: FY2018/2019 - FY19 P&L July 2018 - June 2019

		TOTAL	
	ACTUAL	BUDGET	REMAINING
Income			
Annual Dinner Sponsorship	6,000.00	6,000.00	0.00
Annual Dinner Tickets	1,067.00	1,000.00	-67.00
Dues Assessments	64,992.00	64,992.00	0.00
Other Types of Income			
Bank Interest	18.47	18.00	-0.47
Total Other Types of Income	18.47	18.00	-0.47
Safe Passages Grant Appropriation		8,000.00	8,000.00
Total Income	\$72,077.47	\$80,010.00	\$7,932.53
GROSS PROFIT	\$72,077.47	\$80,010.00	\$7,932.53
Expenses			
Contract Services			
Accounting Fees	1,275 . 00	1,400.00	125.00
Audit	5,000.00	5,000.00	0.00
Executive Administration	44,675.00	45,000.00	325.00
Legal Fees	3,961.84	4,000.00	38.16
Research Grant - CLU	8,000.00	8,000.00	0.00
Total Contract Services	62,911.84	63,400.00	488.16
Miscellaneous Expense	116.91	125.00	8.09
Operations			
Printing and Copying	594.74	600.00	5.26
Supplies	88.30	350.00	261.70
Website	3,645.00	3,645.00	0.00
Total Operations	4,328.04	4,595.00	266.96
Other Types of Expenses			
Insurance - Liability, D and O	1,610.03	1,700.00	89.97
Total Other Types of Expenses	1,610.03	1,700.00	89.97
Travel and Meetings			
Annual Dinner	7,775.65	7,790.00	14.35
Conference and Meetings	1,621.53	1,700.00	78.47
Travel	678.42	700.00	21.58
Total Travel and Meetings	10,075.60	10,190.00	114.40
Total Expenses	\$79,042.42	\$80,010.00	\$967.58
NET OPERATING INCOME	\$ -6,964.95	\$0.00	\$6,964.95
NET INCOME	\$ -6,964.95	\$0.00	\$6,964.95



P.O. Box 15284 Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS PO BOX 157 MOORPARK, CA 93020-0157

Business Advantage

Customer service Information

- 1.888.BUSINESS (1.888.287.4637)
- bankofamerica.com
- Bank of America, N.A. P.O. Box 25118 Tampa, FL 33622-5118

Prepared: 4 Lbufate 7/1/19
Approved: 4 Date? 1/19

Your Business Advantage Checking

for June 1, 2019 to June 30, 2019

VENTURA COUNCIL OF GOVERNMENTS

Account summary

Beginning balance on June 1, 2019	\$50,528.76
Deposits and other credits	550.00
Withdrawals and other debits	-3,718.77
Checks	-8,125.18
Service fees	-0.00
Ending balance on June 30, 2019	\$39,234.81

Account number: 3250 7636 5797

of deposits/credits: 3

of withdrawals/debits: 10

of items-previous cycle1: 16

of days in cycle: 30

Average ledger balance: \$45,000.64

¹Includes checks paid,deposited items&other debits

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VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | June 1, 2019 to June 30, 2019

Deposits and other credits

Date	Description	Amount
06/03/19	Deposit	150.00
06/12/19	Deposit	200.00
06/24/19	Deposit	200.00
Total dep	osits and other credits	\$550.00

Withdrawals and other debits

Date	Description		Amount
06/25/19	CAPITAL ONE DES:PHONE PYMT ID:917539750000209 INDN:ULEPALFA ID:9541719975 CCD	СО	-39.00
06/27/19	CAPITAL ONE DES:MOBILE PMT ID:917739800353069 INDN:ULEPALFA ID:9279744980 CCD	СО	-3,679.77
Total with	ndrawals and other debits		-\$3,718.77

Checks

Date	Check #	Amount	Date	Check #	Amount
06/07/19	343	-2,686.05	06/26/19	348*	-200.00
06/21/19	344	-800.00	06/20/19	349	-200.00
06/10/19	345	-3,812.50	06/27/19	350	-200.00
06/11/19	346	-116.63	06/18/19	351	-110.00
			Total chec	:ks	-\$8,125.18
			Total # of	checks	8

^{*} There is a gap in sequential check numbers



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\$2,500+ in new net purchases on a linked Business credit card

\$15,000+ average monthly balance in primary checking account

\$35,000+ combined average monthly balance in linked business accounts

active use of Bank of America Merchant Services

active use of Payroll Services

enrolled in Business Advantage Relationship Rewards

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Daily ledger balances

Dully leager	Duluitees				
Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
06/01	50,528.76	06/12	44,263.58	06/24	43,353.58
06/03	50,678.76	06/18	44,153.58	06/25	43,314.58
06/07	47,992.71	06/20	43,953.58	06/26	43,114.58
06/10	44,180.21	06/21	43,153.58	06/27	39,234.81
06/11	44.063.58				



VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | June 1, 2019 to June 30, 2019

Check images

Account number: 3250 7636 5797 Check number: 343 | Amount: \$2,686.05



Check number: 345 | Amount: \$3,812.50

	VENTURA COUNCIL OF GOVERNMENTS	Denk of Autorios ACH NYTHE 1000068	· 0345 нэмэнса ли
	SUITE 200 MCORPARK CA 99221-1116		06/10/2019
NY TO THE OPER OF	Hugh Riby - Professional Management, LLC		\$ "3,812.60
0, -2	Hugh Rriey Professional Management, LLC P.O. Box 157 Moorpark, CA 93020-0167		OCCLARES
0, -2	High Riley Professional Management, LLC P.O. Box 157	- La Justinia	

Check number: 348 | Amount: \$200.00



Check number: 350 | Amount: \$200.00



Check number: 344 | Amount: \$800.00



Check number: 346 | Amount: \$116.63



Check number: 349 | Amount: \$200.00



Check number: 351 | Amount: \$110.00



BofA - 5797, Period Ending 06/30/2019

RECONCILIATION REPORT

Reconciled on: 07/01/2019

Reconciled by: Hugh Riley

Summary				USE
Statement beginning be	alance			50,528.76 -11,843.9
Checks and payments Deposits and other cre-	dits cleared (5)			-11,645.93
Statement ending balar	nce			39,234.8
	100,000,000			6 706 7
Uncleared transactions Register balance as of	as of 06/30/2019 06/30/2019	***************************************		32,528.09
Cleared transactions at	ter 06/30/2019			. 0.00
Uncleared transactions	after 06/30/2019			-5,675.00
Details				
Checks and payments	cleared (10)			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD
05/29/2019	Bill Payment	343	California Lutheran University	-2,686.0
06/10/2019	Bill Payment	344	California Lutheran University	-800.00
06/10/2019	Bill Payment	345	Hugh Riley - Professional Ma	-3,812.50
06/10/2019	Bill Payment	346	PostNet CA110	-116.63
06/13/2019	Bill Payment	351	TLH Staffing Services	-110.00
06/20/2019	Check	348	Lucas E. Frankel	-200.00
06/20/2019	Check	350	Torrance Charles Klein	-200.00
06/20/2019	Check	349	Gregory Sim	-200.00
06/25/2019	Expense			-39.00
06/27/2019	Expense	A CONTRACTOR AND STATE OF THE S	and the second of the second o	-3,679.77
Total				-11,843.95
Deposits and other cred	dits cleared (5)			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD
06/03/2019	Deposit			150.00
06/12/2019	Deposit			200.00
06/24/2019	Sales Receipt	206738	City of Moorpark	100.00
06/26/2019	Receive Payment		City of Camarillo	50.00
06/26/2019	Receive Payment	a competition with the same of	John G. Spykerman	50.00
Total				550.00
Additional Information	1			
Uncleared checks and p	payments as of 06/30/2019			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/29/2019	Bill Payment	342	California Lutheran University	-855.00
06/03/2019	Check	347	Leo Luevanos	-50.00
06/26/2019	Bill Payment	352	California Lutheran University	-2,856.72
06/30/2019	Bill Payment	353	Celtis Ventures, Inc.	-3,000.00
				-6,761.72

REF NO.

PAYEE

TYPE

DATE

AMOUNT (USQ)6

7/1/2019

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/20/2019	Expense		Lucas E. Frankel	0.00
06/20/2019	Expense		, Gregory Sim	0.00
06/20/2019	Expense		Torrance Charles Klein	0.00
06/28/2019	Receive Payment		Janis Gardner	50.00
06/30/2019	Receive Payment		Janis Gardner	5.00
Undeared checks and	d payments after 06/30/2019			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2019	Bill Payment	354	Hugh Riley - Professional Ma	-5,875.00
Total				-5,875.00



P.O. Box 15284 Wilmington, DE 19850

Business Advantage

Customer service information

- 1.888.BUSINESS (1.888.287.4637)
- bankofamerica.com
- Bank of America, N.A. P.O. Box 25118 Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS PO BOX 157 MOORPARK, CA 93020-0157

Prepared yme Selected 7/19
Approved: 1/2 Date 7/1/19

Your Business Advantage Savings

for June 1, 2019 to June 30, 2019

VENTURA COUNCIL OF GOVERNMENTS

Account summary

Beginning balance on June 1, 2019	\$67,058.53
Deposits and other credits	110.49
Withdrawals and other debits	-96.30
Service fees	-0.00
Ending balance on June 30, 2019	\$67,072.72

Annual Percentage Yield Earned this statement period: 0.03%. Interest Paid Year To Date: \$9.97. Account number: 3250 6796 1346

of deposits/credits: 3

of withdrawals/debits: 1

of days in cycle: 30

Average ledger balance: \$67,066.52

Average collected balance: \$67,066.52

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ARAMKYN9 | SSM-01-19-28



VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 6796 1346 | June 1, 2019 to June 30, 2019

Deposits and other credits

Date	Description	Amount
06/12/19	RETURN OF POSTED CHECK / ITEM (RECEIVED ON 06-11)	96.30
06/12/19	AMAZON.COM SERVI DES:ADJUSTMENT ID:99961942 INDN:Governments Ventura CO ID:9049016352 PPD	12.54
06/28/19	Interest Earned	1.65
Total dep	osits and other credits	\$110.49

Withdrawals and other debits

Date	Description			Amount
06/11/19	AMAZON.COM SERVI DES:INTERNET ID:9049016352 WEB	ID:091000014188184 INDN:Governments Ventura	CO	-96.30
Total with	ndrawals and other debits			-\$96.30

Daily ledger balances

Balance (\$)	Date	Balance(\$)	Date	Balance (\$)	Date
67,072.72	06/28	67,071.07	06/12	67,058.53	06/01
				66 962 23	06/11



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ARJSTCBJ | SSM-02-19-0703B

Total

Ventura Council of Governments

BofA MM - 1346, Period Ending 06/30/2019

RECONCILIATION REPORT

Reconciled on: 07/01/2019 Reconciled by: Hugh Riley

A L	nade to transaction	a after this date	aron't included	in this report

			,	
Summary				USD
Statement beginning Checks and payment Deposits and other cr	balances cleared (1) redits cleared (3)			67,058.53 -96.30 110.49 -67,072.72
Statement ending bal	ance			
Register balance as o	of 06/30/2019			67,072.72
5				
Details				
Checks and payment	s cleared (1)			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/11/2019	Expense	AN MORE TO THE RESIDENCE OF THE SECOND SECON	Amazon.com	-96.30
Total				-96.30
Deposits and other cr	redits cleared (3)			
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/12/2019	Deposit		Amazon.com	96.30
06/12/2019	Deposit		Amazon.com	12.54
	Deposit			1.65

110.49



VENTURA COUNCIL

OF GOVERNMENTS

MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh Riley, Executive Director

SUBJECT:

Register of Warrants and Debt Card Transactions

DATE:

July 11, 2019

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from May 1, 2019 June 30, 2019

Discussion:

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period May 1, 2019 to June 30, 2019. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the expenditure of funds for services and other costs to the organization.

ATTACHMENTS: Warrant and Debit Card Registers

Register of Warrants Ventura Council of Governments July 11, 2019 Transactions from May 1, 2019 to June 30, 2019

Check#	<u>Date</u>	Paid To	Inv. Date	Description	Amo	Amount Paid
337	05/01/19	TLH Staffing	04/10/19	Bookkeeping Services	₩	110.00
338	05/01/19	Alliant Insurance	04/30/19	Additional Premium- Dinner	↔	305.50
339	05/01/19	Hugh Riley, Pro. Mgmt., LLC	05/01/19	Executive Administration- April	↔	4,612.50
340	05/01/19	PostNet PostNet	04/23/19 05/01/19	Annual Dinner Program Printing Printing and Copying	s s s	99.74 36.79 136.27
341	05/22/19	Vavrinek, Trine & Day & Co.,LLP 05/22/19	05/22/19	Annual Audit 2017-2018 Fee	↔	5,000.00
342	05/29/19	Cal. Lutheran University	05/29/19	Annual Dinner-Fac. Use Deposit	↔	855.00
343	05/29/19	Cal. Lutheran University For Sodexo Catering	05/29/19	Annual Dinner-50% of Catering Estimate- (\$ 5,372.09)	↔	2,686.05
344	06/10/19	Cal. Lutheran University	06/06/19	Safe Passages Project-Final Pmt.\$	t.	800.00
345	06/10/19	Hugh Riley, Pro. Mgmt., LLC	06/01/19	Executive Administration- May	\$	3,812.50
346	06/10/19	PostNet	06/01/19	Printing and Copying	\$	116.63
347	06/03/19	Leo Luevanos	06/13/19	Refund- Annual Dinner Ticket	\$	50.00
348	06/20/19	Torrance C. Klein	06/20/19	Travel Stipend-Annual Dinner	↔	200.00
349	06/20/19	Gregory Sim	06/20/19	Travel Stipend-Annual Dinner	↔	200.00
350	06/20/19	Lucas E. Frankel	06/20/19	Travel Stipend-Annual Dinner	↔	200.00
351	06/13/19	TLH Staffing	06/12/19	Bookkeeping Services	₩	110.00

Amount Paid	\$ 2,856.72	3,000,00
<u>Description</u>	Annual Dinner-Final Payment	Payment- Website Upgrades
Inv. Date	06/25/19	06/28/19
Paid To	Cal. Lutheran University	Celtis Ventures, Inc.
Date	06/26/19	06/30/19
Check #	352	353

Register of Debit Card Transactions Ventura Council of Governments July 11, 2019 Transactions from May 1, 2019 to June 30, 2019

NONE

Amount Paid

Description

Inv. Date

Paid To

Date

Card #

MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh Riley, Executive Director

SUBJECT:

Fiscal Year 2018/2019 Budget Amendment - FINAL

DATE:

July 11, 2019

Recommendation:

It is recommended the VCOG Board adopt Resolution No. 2019-06 adopting the Amended Fiscal Year 2018/2019 budget.

Discussion:

The May 9, 2019 Amended Fiscal Year 2018/2019 Budget includes \$7,000 for the Annual VCOG Dinner held on June 20, 2018. Unanticipated CLU expenses for, liability insurance, media services and security guards have exceeded the anticipated expense for the event. Therefore the Annual Dinner Line Item has been increased by \$790. Funds are transferred from Miscellaneous Expenses and Website Expense to cover the increase.

This Amendment also includes another line item adjustment \$50 from Supplies Expense to Printing and Copying Expense as noted on Attachment A to confirm to actual VCOG Expenses for the period ending June 30, 2019.

Attachment A presents the proposed Final Amended Fiscal Year 2018/2019 VCOG Budget.

It is requested that the Council recommend adopt Resolution No. 2019-06 further amending the previously Amended Fiscal Year 2018/2019 budget as recommended by the Administrative Committee on June 27, 2019.

ATTACHMENT:

VCOG Resolution No. 2019-06

ATTACHMENT

VENTURA COUNCIL OF GOVERNMENTS RESOLUTION NO. 2019-06

A RESOLUTION OF THE GOVERNING BODY OF THE VENTURA COUNCIL OF GOVERNMENTS AMENDING THE FISCAL YEAR 2018/2019 BUDGET

BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

<u>SECTION 1:</u> On May 10, 2018, the Governing Body adopted a budget for Fiscal Year 2018/2019 to fund VCOG operations for the fiscal year.

<u>SECTION 2:</u> Subsequent to adoption of the budget and Amendments in consideration of additional unexpected costs for security services and other costs for the Annual Dinner Event and to make other adjustments to conform to actual VCOG Expenses, the Governing Body has determined that it is necessary to amend the adopted budget for VCOG's continued operations and payment of costs.

<u>SECTION 3:</u> The Governing Body agrees to adopt an amended budget for Fiscal Year 2018/2019 as detailed in Attachment A.

Al Adam, Chair		
Attest:		

Hugh Riley, Executive Director

PASSED AND ADOPTED this 11th day of July 2019.

ATTACHMENT A

VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2018/2019 AMENDED BUDGET FINAL

	Fiscal 2018/2		Fiscal Year 2018/2019
Budget Item	Amend	ded Budget*	Amended Budget FINAL
Income Annual Dinner Sponsorships Annual Dinner Tickets Dues Assessments Other Types of Income Bank Interest	6,000 1,000 64,992		6,000 1,000 \$64,992 18
Total-Other Types of Income Safe Passages Appropriation Carried Forward from Previous Year	<u>8,000</u>		<u>8,000</u>
Total Income	80,010		\$80,010
Expenses Contract Services Accounting Services Audit Executive Administration Legal Fees Research Grant-CLU Total Contract Services Miscellaneous Expense	1,400 5,000 45,000 4,000 8,000 63,400	Decrease by \$75	1,400 5,000 45,000 4,000 8,000 63,400
Operations Printing and Copying Supplies Website Total Operations	550 400 <u>4,360</u> 5,310	Increase by \$50 Decrease by \$715 Decrease by \$715	600 350 <u>3,645</u> 4,595
Other Types of Expenses Insurance-Liability, D and O Total-Other Types of Expenses	<u>1,700</u> 1,700		<u>1,700</u> 1,700
Travel and Meetings Annual Dinner Conference and Meetings Travel	7,000 1,700 <u>700</u>	Increase by \$ 790	7,790 1,700 <u>700</u>
Total- Travel and Meetings	9,400	Increase by \$ 790	10,190
Total Expenditures	80,010		80,010

^{*}Budget as amended- May 9, 2019

MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh Riley, Executive Director

SUBJECT:

Legislative Update

DATE:

July 11, 2019

Recommendation:

It is recommended that the Council review the report below and discuss as desired with staff.

Discussion:

SB 5 (Beall/McGuire) Affordable Housing and Community Development Investment Program. (Hearing July 3, 2019 – Support

The Bill Creates a local-state partnership to provide up to \$2 billion annually to fund state-approved affordable housing, infrastructure, and economic development projects that also support state policies to reduce greenhouse gas emissions, expand transit oriented development (TOD), address poverty, and revitalize neighborhoods. This measure restores RDA-type ongoing financing for these important projects. Since the elimination of redevelopment agencies in 2011, the Legislature has created several new tools that use tax increment financing, which include the formation of enhanced infrastructure financing districts (EIFD), affordable housing authorities, and community revitalization investment authorities (CRIA). While these new tools can be useful to local agencies, they are widely viewed as lacking sufficient financial capacity compared to what existed under former redevelopment agencies. The limited funding has resulted in few cities taking advantage of these new tools. The major opposition is from the teacher's Lobby.

SB 330 (Skinner) Housing Crisis Act of 2019 (As AMENDED 6-16-19) - Oppose

SB 330 would, among other things, declare a statewide housing crisis and for a five-year period, prohibit a city from imposing parking requirements near rail stops, and freeze nearly all project related fees once a developer submits a "preliminary" application.

<u>SB 592</u> (Wiener) Former 592- Cosmetology Regulatons, was gutted and transformed into the "Housing Accountability Act." (When SB 50 was tabled) - Watch

Summary: The Housing Accountability Act, among other things, <u>prohibits a local agency from disapproving or conditioning approval in a manner that renders infeasible a housing development project that complies with applicable, objective general plan, zoning, and <u>subdivision standards</u> and criteria in effect at the time the application for the project is deemed complete within the meaning of the Permit Streamlining Act, unless the local agency makes specified written findings based on a preponderance of the evidence in the record. This bill would provide that the act applies to any form of land use decision by a local agency, including a ministerial or use by right decision and a discretionary approval.</u>

The bill would require an application that is not subject to the Permit Streamlining Act to be deemed or determined to be complete for purposes of the act at the time the application is submitted to the local agency, and would make conforming changes. The bill would specify that a general plan, zoning, or subdivision standard or criterion is not "applicable" for purposes of the act if its applicability to a housing development project is discretionary or if the project could be approved without the standard or criterion being met. By increasing the duties on local agencies, this bill would impose a state-mandated local program. This bill would provide that disproving a housing development project for purposes of the act includes any instance in which a local agency takes action on the proposed housing development project application and disproves the project, or in the case of a ministerial project, if the local agency fails to comply with the time periods specified in the applicable law authorizing the ministerial project. The act requires a local agency that considers a proposed housing development project to be inconsistent, not in compliance, or not in conformity with applicable law to provide the applicant with a written document, within a specified amount of time, identifying the provisions the application is not in compliance with and an explanation of the reasons for the decision. This bill would require a local agency that determines an application that was revised after the agency's initial denial is inconsistent, not in compliance, or not in conformity with applicable law to provide a similar written document within 30 days providing an explanation of the reasons for the decision. By requiring local agencies to provide additional specified written documents and explanations, this bill would impose a state-mandated local program. The act defines a housing development project to mean a use consisting of residential units only, specified mixed-use developments, and transitional housing or supportive housing. The bill would define a housing development project for purposes of the act to also include a single unit, including an accessory dwelling unit, or the addition of one or more bedrooms to an existing residential unit. The act requires a local agency that proposes to impose a condition on a housing development project that the project be developed at a lower density to base its decision upon specified findings. The act defines "lower density" to mean any conditions that have the same effect or impact on the ability of the project to provide housing. The bill would specify that conditions that have the same effect or impact on the ability of the project to provide housing include a reduction in the number of bedrooms or other normal residential features, or the substantial impairment of the housing development project's economic viability. Existing law authorizes the applicant to bring an action to enforce the act, and authorizes a court to issue an order or judgment directing the local agency to approve the housing development project or emergency shelter if the court finds that the local agency acted in bad faith when it disapproved or conditionally approved the housing development project or emergency shelter. Existing law requires the court to award reasonable attorney's fees and costs of suit to the plaintiff or petitioner, unless an exception applies. This bill would authorize a plaintiff or petitioner who is the project applicant to seek compensatory damages for a violation of the act. The bill would specify that in an action brought to enforce the act, evidence is required to be taken and discretion in the determination of facts is vested in an inferior tribunal. corporation, board, or officer, regardless of whether the local agency's action was made at a legally required hearing. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that no reimbursement is required by this act for a specified reason.

ATTACHED: Bill Summary Table- July 5, 2019
Summary of Housing Related Legislation (SCAG)

VENTURA COUNCIL OF GOVERNMENTS Legislative Session – Bill Status Summary June 27, 2019

			Julie 21, 2019			
Bill No.	Sponsor	Title and/or Description	2207	CSAC (Ventura)	VCOG	Bill Status (Committees)
AB 10	Chiu D	Tax credits - low-income housing: farmworker housing.	Support	Support	Support	5/16/2019 Joint Rule 62(a), file notice suspended. From committee: Do pass.*
AB 11	Chiu D	Community Redevelopment Law of 2019	Watch	Neutral	Watch	4/25/2019 From HC&D: Do pass and re-refer to Com. on APPR.
AB 12	Irwin D	Firearms- Gun Violence and Mental Health	Support Pending	Watch (Support)	Support	4/24/2019 Referred to Coms. on PUB. S. and APPR.
AB 36	Bloom D	Affordable housing: rental prices.	Watch	Watch	Watch	4/25/2019 Re-referred to Com. on RLS. pursuant to Assembly Rule 96. In Committee: Hearing canceled at the request of author.
AB 61	Ting D	Gun Violence-Restraining Orders	Watch	Watch	Watch	4/25/2019 Assembly Floor - Read second time. Ordered to third reading
AB 68	Ting D	Land Use Accessory Dwelling Units	Oppose unless Amended	Concerns	Oppose unless Amended	5/16/2019 From Appropriations Committee: Do pass (Suspense File)
AB 164	Cervantes D	Firearms – Prohibited Persons	Support Pending	Watch	Support	From committee: Amend, and do pass as amended. Read second time and amended. Ordered returned to second reading.
AB 165	Gabriel D	Peace officer training: GVROs	Watch	Watch	Watch	5/16/2019 From committee: Amend, and do pass as amended. Read second time and amended. Ordered returned to second reading.
AB 231	Mathis R	Cal. Environmental Qlty Act- Recycled Water	Watch	Watch	Watch	DEAD -5/9/2019 From committee: Without further action pursuant to Joint Rule 62(a).
AB 340	Irwin D	Firearms: Armed prohibited persons	Watch	Watch (Support)	Watch	05/16/2019 From committee: Amend, and do pass as amended. Read second time and amended. Ordered returned to second reading.
AB 725	Wicks D	General plans: housing element: above moderate-income housing	Watch	Watch	Watch	DEAD - 4/10/2019 in H. & C.D Committee. Set, second hearing. Hearing canceled at the request of author
AB 1279	Bloom D	Planning and zoning: housing development: high-resource areas	Watch	Watch	Watch	5/16/2019 From committee: Do pass. (Ayes 12. Noes 6.)
AB1332	Bonta D	Sanctuary State Contracting and Investment Act.	Oppose	Oppose	Oppose	5/16/2019 In committee: Held under submission (Suspense File)*
AB 1356	Ting D	Cannabis: local jurisdictions: retail commercial cannabis activity.	Oppose	Oppose (Watch)	Oppose	5/16/2019 From committee: Amend, and do pass as amended. Read second time and amended. Ordered returned to second reading.
AB 1568	McCarty D	General plans: Housing Element: Production report: withholding of transportation funds	Oppose	Oppose	Oppose	5/16/2019 in Com. on APPR -Hearing postponed by committee*
AGA 1	Aguiar- Curry D	Local government financing: affordable housing and public infrastructure: voter approval.	Support	Support (Watch)	Support	5/16/2019 In APPR Committee: From committee: Be adopted. (Ayes 11. Noes 7.)*

*VCOG Letter Sent

Housing Related Legislation

AB 10 (Chiu D) Income taxes: credits low-income housing: farmworker housing.

Status: 5/29/2019-Referred to Coms. on HOUSING and GOV. & F.

Location: 5/29/2019-S. HOUSING

Calendar: 7/2/2019 1:30 p.m. - John L. Burton Hearing Room (4203) SENATE HOUSING, WIENER,

Chair

Summary: Would, under the law governing the taxation of insurers, the Personal Income Tax Law, and the Corporation Tax Law, for the 2020 to 2024 calendar years, inclusive, would increase the aggregate housing credit dollar amount that may be allocated among low-income housing projects by an additional \$500,000,000, as specified, and would allocate to farmworker housing projects \$25,000,000 per year of that amount. The bill, under those laws, would modify the definition of applicable percentage relating to qualified low-income buildings to depend on whether the building is a new or existing building and federally subsidized, or a building that is, among other things, at least 15 years old, serving households of very low income or extremely low income, and will complete substantial rehabilitation, as specified.

Position

Subject

Support

Housing

AB 11 (Chiu D) Community Redevelopment Law of 2019.

Status: 5/17/2019-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. on 4/25/2019)

(May be acted upon Jan 2020) **Location:** 5/17/2019-A. 2 YEAR

Summary: Current law dissolved redevelopment agencies as of February 1, 2012, and designates successor agencies to act as successor entities to the dissolved redevelopment agencies. This bill, the Community Redevelopment Law of 2019, would authorize a city or county, or two or more cities acting jointly, to propose the formation of an affordable housing and infrastructure agency by adoption of a resolution of intention that meets specified requirements, including that the resolution of intention include a passthrough provision and an override passthrough provision, as defined.

Position

Support if Amended Subject

Housing, Redevelopment, Tax Increment Financing

AB 148 (Quirk-Silva D) Regional transportation plans: sustainable communities strategies.

Status: 4/26/2019-Failed Deadline pursuant to Rule 61(a)(2). (Last location was TRANS. on 1/24/2019) (May be acted upon Jan 2020)

Location: 4/26/2019-A. 2 YEAR

Summary: Current law requires certain transportation planning agencies to prepare and adopt a regional transportation plan directed at achieving a coordinated and balanced regional transportation system. Current law requires the regional transportation plan to include, if the transportation planning agency is also a metropolitan planning organization, a sustainable communities strategy. This bill would require each sustainable communities strategy to identify areas within the region sufficient to house an 8-year projection of the emergency shelter needs for the region, as specified.

Position

Subject

Tracking

Housing

AB 738 (Mullin D) Regional housing need allocation: County of San Mateo.

Status: 4/26/2019-Failed Deadline pursuant to Rule 61(a)(2). (Last location was H. & C.D. on 3/21/2019)(May be acted upon Jan 2020)

Location: 4/26/2019-A. 2 YEAR

Summary: Would, until January 31, 2031, authorize the County of San Mateo (county) or a jurisdiction within the county, if the county or the jurisdiction contributes affordable housing funds to a deed-restricted affordable housing development in another jurisdiction in the county or to a housing joint powers authority serving the county, and if certain conditions are met, including that the contributing and receiving jurisdictions are in agreement, to report, in proportion to the amount of funds contributed, the associated completed entitlements, building permits, or a certificates of occupancy on the contributing jurisdiction's annual production report.

Position

Subject

Tracking

Housing, Planning

AB 847 (Grayson D) Housing: transportation-related impact fees grant program.

Status: 4/26/2019-Failed Deadline pursuant to Rule 61(a)(2). (Last location was H. & C.D. on 4/1/2019) (May be acted upon Jan 2020)

Location: 4/26/2019-A. 2 YEAR

Summary: Would require the Department of Housing and Community Development, upon appropriation by the Legislature, to establish a competitive grant program to award grants to cities and counties to offset up to 100% of any transportation-related impact fees exacted upon a qualifying housing development project, as defined, by the local jurisdiction.

Position

Tracking

Subject Housing,

Transportation, Transportation Funding

AB 1074 (Diep R) Accessory Dwelling Unit Construction Bond Act of 2020.

Status: 4/10/2019-In committee: Hearing postponed by committee.

Location: 3/7/2019-A. H. & C.D.

Summary: Would enact the Accessory Dwelling Unit Construction Bond Act of 2020 (bond act), which, if adopted, would authorize the issuance of bonds in the amount of \$500,000,000 pursuant to the State General Obligation Bond Law to finance the Accessory Dwelling Unit Construction Program, established as part of the bond act. The bill would authorize the Department of Housing and Community Development to enter into a contract under that program with a homeowner to provide financing to pay for the eligible costs incurred by the homeowner in constructing an accessory dwelling unit on the homeowner's property, subject to specified terms and conditions.

Position

SubjectAffordable
Housing,
Housing

AB 1279 (Bloom D) Planning and zoning: housing development: high-resource areas.

Status: 6/12/2019-Referred to Coms. on HOUSING, EQ. and GOV. & F.

Location: 6/12/2019-S. HOUSING

Summary: Would require the department to designated areas in this state as high-resource areas, as provided, by January 1, 2021, and every 5 years thereafter. The bill would authorize a city or county to appeal the designation of an area within its jurisdiction as a high-resource area during that 5-year period. In any area designated as a high-resource area, the bill would require that a housing development project be a use by right, upon the request of a developer, in any high-resource area designated pursuant be a use by right in certain parts of the high-resource area if those projects meet specified requirements, including specified affordability requirements. For certain development projects where the initial sales price or initial rent exceeds the affordable housing cost or affordable rent to households with incomes equal to or less than 100% of the area median income, the bill would require the applicant agree to pay a fee equal to 10% of the difference between the actual initial sales price or initial rent and the sales price or rent that would be affordable, as provided. The bill would require the city or county to deposit the fee into a separate fund reserved for the construction or preservation of housing with an affordable housing cost or affordable rent to households with a household income less than 50% of the area median income. This bill contains other related provisions and other existing laws.

Position

Tracking

Subject Housing

AB 1568 (McCarty D) Housing law compliance: prohibition on applying for state grants.

Status: 5/17/2019-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/8/2019)(May be acted upon Jan 2020)

Location: 5/17/2019-A. 2 YEAR

Summary: The Housing Element Law, prescribes requirements for the preparation of the housing element, including a requirement that a planning agency submit a draft of the element or draft amendment to the element to the Department of Housing and Community Development prior to the adoption of the element or amendment to the element. Current law requires the department to review the draft and report its written findings, as specified. Current law also requires the department, in its written findings, to determine whether the draft substantially complies with the Housing Element Law. This bill would authorize the city or county to submit evidence that the city or county is no longer in violation of state law to the department and to request the department to issue a finding that the city or county is no longer in violation of state law.

Position

Oppose

Subject

Housing, Transportation, Transportation Funding

ACA 1 (Aguiar-Curry D) Local government financing: affordable housing and public infrastructure: voter

Page 2/5

approval.

Status: 5/20/2019-Read second time. Ordered to third reading.

Location: 5/20/2019-A. THIRD READING

Calendar: 6/24/2019 #26 ASSEMBLY THIRD READING FILE - ASSEMBLY BILLS

Summary: The California Constitution prohibits the ad valorem tax rate on real property from exceeding 1% of the full cash value of the property, subject to certain exceptions. This measure would create an additional exception to the 1% limit that would authorize a city, county, city and county, or special district to levy an ad valorem tax to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing, or the acquisition or lease of real property for those purposes, if the proposition proposing that tax is approved by 55% of the voters of the city, county, or city and county, as applicable, and the proposition includes specified accountability requirements.

Position

Tracking

Subject

Affordable Housing, Transportation, Transportation Funding

SB 5 (Beall D) Affordable Housing and Community Development Investment Program.

Status: 6/17/2019-From committee with author's amendments. Read second time and amended. Rereferred to Com. on H. & C.D.

Location: 6/10/2019-A. H. & C.D.

Calendar: 7/3/2019 9:15 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY

DEVELOPMENT, CHIU, Chair

Summary: Would establish in state government the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. The bill would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority, transit village development district, or a combination of those entities, to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny plans for projects meeting specific criteria.

Position

Support

Subject

Housing, Redevelopment, Tax Increment Financing

SB 6 (Beall D) Residential development: available land.

Status: 6/20/2019-From committee: Do pass and re-refer to Com. on A. & A.R. (Ayes 8. Noes 0.) (June 19). Re-referred to Com. on A. & A.R.

Location: 6/19/2019-A. A. & A.R.

Calendar: 7/3/2019 9 a.m. - State Capitol, Room 437 ASSEMBLY ACCOUNTABILITY AND

ADMINISTRATIVE REVIEW, PETRIE-NORRIS, Chair

Summary: Would require the Department of Housing and Community Development to furnish the Department of General Services with a list of local lands suitable and available for residential development as identified by a local government as part of the housing element of its general plan. The bill would require the Department of General Services to create a database of that information and information regarding state lands determined or declared excess and to make this database available and searchable by the public by means of a link on its internet website.

Position

Tracking

Subject

Affordable Housing

SB 13 (Wieckowski D) Accessory dwelling units.

Status: 6/20/2019-From committee: Do pass as amended and re-refer to Com. on L. GOV. (Ayes 6. Noes 0.) (June 19).

Location: 6/19/2019-A. L. GOV.

Calendar: 6/24/2019 #8 ASSEMBLY SECOND READING FILE -- SENATE BILLS

Summary: Would authorize the creation of accessory dwelling units in areas zoned to allow single-family or multifamily dwelling use. The bill would also revise the requirements for an accessory dwelling unit by providing that the accessory dwelling unit may be attached to, or located within, an attached garage, storage area, or other structure, and that it does not exceed a specified amount of total floor area.

Position

Subject

Tracking Housing

(Wiener D) Planning and zoning: housing development: streamlined approval: incentives. SB 50

Status: 6/4/2019-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/13/2019)(May be acted upon Jan 2020)

Location: 6/4/2019-S. 2 YEAR

Summary: Would authorize a development proponent of a neighborhood multifamily project located on an eligible parcel to submit an application for a streamlined, ministerial approval process that is not subject to a conditional use permit. The bill would define a "neighborhood multifamily project" to mean a project to construct a multifamily structure on vacant land, or to convert an existing structure that does not require substantial exterior alteration into a multifamily structure, consisting of up to 4 residential dwelling units and that meets local height, setback, and lot coverage zoning requirements as they existed on July 1, 2019.

Position

Subject

Tracking

Housing

SB 128 (Beall D) Public contracts: Best Value Construction Contracting for Counties Pilot Program.

Status: 6/19/2019-From committee with author's amendments. Read second time and amended. Rereferred to Com. on L. GOV.

Location: 5/2/2019-A. L. GOV.

Calendar: 7/3/2019 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, AGUIAR-CURRY, Chair

Summary: Current law establishes a pilot program to allow the Counties of Alameda, Los Angeles, Riverside, San Bernardino, San Diego, San Mateo, Solano, and Yuba to select a bidder on the basis of best value, as defined, for construction projects in excess of \$1,000,000. Current law also authorizes these counties to use a best value construction contracting method to award individual annual contracts, not to exceed \$3,000,000, for repair, remodeling, or other repetitive work to be done according to unit prices, as specified. Current law establishes procedures and criteria for the selection of a best value contractor and requires that bidders verify specified information under oath. Current law repeals the pilot program provisions on January 1, 2020. This bill would authorize the County of Santa Clara to utilize this pilot program and would extend the operation of those provisions until January 1, 2025.

Position

Support

Subject

Housing, Redevelopment. Tax Increment Financing

(Skinner D) Housing Crisis Act of 2019. **SB 330**

Status: 6/19/2019-VOTE: Do pass as amended and be re-referred to the Committee on [Local Government] (PASS)

Location: 6/19/2019-A. L. GOV.

Summary: The The Housing Accountability Act requires a local agency that proposes to disapprove a housing development project that complies with applicable, objective general plan and zoning standards and criteria that were in effect at the time the application was deemed to be complete, or to approve it on the condition that it be developed at a lower density, to base its decision upon written findings supported by substantial evidence on the record that specified conditions exist, and places the burden of proof on the local agency to that effect. The act requires a court to impose a fine on a local agency under certain circumstances and requires that the fine be at least \$10,000 per housing unit in the housing development project on the date the application was deemed complete. This bill would, until January 1, 2025, specify that an application is deemed complete for these purposes if a preliminary application was submitted, as specified.

Position

Watch

Subject

Housing

(Wiener D) Housing Accountability Act. SB 592

Status: 6/13/2019-Referred to Coms. on H. & C.D. and L. GOV. From committee with author's amendments. Read second time and amended. Re-referred to Com. on H. & C.D.

Location: 6/13/2019-A. H. & C.D.

Calendar: 7/3/2019 9:15 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY DEVELOPMENT, CHIU, Chair

Summary: The Housing Accountability Act, among other things, prohibits a local agency from disapproving or conditioning approval in a manner that renders infeasible a housing development project that complies with applicable, objective general plan, zoning, and subdivision standards and criteria in effect at the time the application for the project is deemed complete within the meaning of the Permit Streamlining Act, unless the local agency makes specified written findings based on a preponderance of the evidence in the record. This bill would provide that the act applies to any form of

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land use decision by a local agency, including a ministerial or use by right decision and a discretionary approval.

> **Position** Watch

Subject Housing

SB 751

(Rubio D) Joint powers authorities: San Gabriel Valley Regional Housing Trust.

Status: 6/20/2019-Read second time. Ordered to consent calendar.

Location: 6/20/2019-A. CONSENT CALENDAR

Calendar: 6/24/2019 #69 ASSEMBLY CONSENT CALENDAR 1ST DAY SENATE BILLS

Summary: Would authorize the creation of the San Gabriel Valley Regional Housing Trust, a joint powers authority, by any or all of the cities within the jurisdiction of the San Gabriel Valley Council of Governments, with the stated purpose of funding housing to assist the homeless population and persons and families of extremely low, very low, and low income within the San Gabriel Valley. The bill would authorize the San Gabriel Valley Regional Housing Trust to fund the planning and construction of

housing, receive public and private financing and funds, and authorize and issue bonds.

Position

Tracking

Subject

Government, Housing

Total Measures: 17 Total Tracking Forms: 17



MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh Riley, Executive Director

SUBJECT:

Staff Travel Authorization Request

DATE:

July 11, 2019

Recommendation:

Authorize Travel and Lodging Expense for Executive Director to attend the League of California Cities Annual Conference on October 16-18, 2019 in Long Beach. The Administrative Committee has recommended approval of the staff request.

Discussion:

Staff is requesting Board approval for the Executive Director to attend the Annual Conference of the League of California Cities on October 16-18, 2019 in Long Beach. Details of planned attendance at educational sessions and other activities will be provided at the September Board Meeting after the Conference Agenda is published.

The estimated cost to attend the conference is \$ 1,663.41 as summarized below:

Description of Expense	Date	Rate (mi.@	Amount
LOCC Conference			
Advance			
Registration**	Oct. 16-18, 2019		\$ 625.00
LOCC Conference		\$834.10 + 15.10%	
Hotel	Oct. 16-17, 2019	Tax	\$ 959.99
Mileage	Oct. 16-18, 2019	\$138.8 Mi. @ .565*	\$ 78.42
TOTAL			\$ 1,66341

^{*2019} IRS mileage reimbursement rate = .565/mi.)

OF GOVERNMENTS

MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh Riley, Executive Director

SUBJECT:

Approval to Conclude Independent Contractor Agreement-

Bayshore Consulting Group, Inc.

DATE:

July 11, 2019

Recommendation:

Approve Executive Director's Request to conclude an Independent Contractor Agreement with Bayshore Consulting Group, Inc. as recommended by the VCOG Administrative Committee.

Discussion:

I am considering an Independent Contractor Agreement with Bayshore Consulting Group, Inc. (Bayshore). Bayshore (www.bayshorecgi.com) is a newly formed corporation providing municipal government administration including Community Choice Aggregation Implementation & Operational Support, general municipal project management, bond compliance, and financial management services to local governments.

The existing agreement between VCOG and Hugh Riley, Professional Management, LLC provides that VCOG be informed of and give its approval in advance of any outside professional activity by the Executive Director.

The applicable provisions of the VCOG-IC Agreement are as follows:

7.3 Outside Professional Activities. This Agreement in no way prohibits Contractor from providing services or engaging in employment with additional clients as long as said activity does not impede the progress of the work performed by Contractor for VCOG. Contractor shall secure prior approval from the Board to perform services for member agencies that could be in conflict or inconsistent with the services provided herein and shall be prohibited from working on any matters for the Southern Association of Governments ("SCAG") or Orange County Transportation Authority during the term of this Agreement.

7.4 Conflicts Prohibited. During the term of this Agreement, Contractor shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Contractor's duties under this Agreement. Contractor shall comply with all requirements of law, including Sections 87100 et seq., Section 1090 and Section 1125 of the Government Code, and any and all other conflict and public sector ethics laws. Contractor shall promptly inform VCOG of any contract, arrangement, or interest that Contractor may enter into or have during the performance of this Agreement that might appear to conflict with VCOG's interests. VCOG, in its sole discretion, shall determine the existence of an actual conflict of interest and may terminate this Agreement in the event such a conflict exists after it has given Contractor written notice which describes the conflict.

In discussions with Bayshore, I have been assured that I would not receive assignments involving VCOG Member Agencies as well as SCAG and the Orange County Transportation Authority without prior approval from VCOG. I am also confident that an association with Bayshore would not impede the progress of the work I perform for VCOG and would not interfere with VCOG's interests.

The Administrative Committee considered this request at their May 23, 2019 Meeting and recommended approval. Therefore, I am requesting VCOG approval to conclude an Independent Contractor Agreement with Bayshore Consulting Group, Inc.



VENTURA COUNCIL

OF GOVERNMENTS

MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh R. Riley, Executive Director

SUBJECT:

Annual Dinner 2019

DATE:

July 11, 2019

The following is a summary of the Annual Dinner Event on June 20, 2019:

Attendance: 76 including T.O. Tonight Show Guests and Senator Stern.

Funds available for the Annual Dinner were as follows:

Event Sponsors:

SCAG \$3,000 SCE \$3,000 Dinner Tickets Sold (19) \$ 950**

TOTAL \$6,950.00

VCOG Amended Event Budget- \$7,000.00

Expenses were as follows:

Reception	\$ 769.77
Dinner and Settings (Command Performance)	\$4,371.78
Facility Fees	\$1,256.00
Liability Insurance Premium for Added Coverage	\$ 305.50
Printing	\$ 99.74
Musical Entertainment	\$ 600.00
TOTAL	\$7,403.49
AMOUNT OVER BUDGET:	(\$403.49)

NOTES:

- There were 5 No-shows-
- There were 2 Unpaid Tickets (\$100)**
- Flowers and Costume Rental of \$544.80 were donated

VENTURA COUNCIL OF GOVERNMENTS



MEMORANDUM

TO:

Council Members and Alternates

FROM:

Hugh Riley, Executive Director

SUBJECT:

Report from Ventura County Transportation Commission

DATE:

July 11, 2011

Recommendation:

Receive Report from Ventura County Transportation Commission Executive Director, Darren Kettle.

Discussion:

Mr. Kettle will discuss the Ventura County public transit structure and how Ventura County ended it up where it is today both from a structural perspective that includes nine different public transit operators serving Ventura County residents, increasing costs associated with transit, and the decline in public transit ridership in Ventura County and throughout Southern California and much of the rest of the Country and what that decline means for the purpose of state law mandated fare box recovery.

Darren will also discuss the region's transportation funding challenges vis-a'-vis what our transportation future looks like in a planning horizon out to 2050 that involves factors such as housing, jobs, vehicle miles traveled, hours of delay on our major highway corridors, public transit, greenhouse gas emissions reductions, etc.

One of VCTC's major projects for the next couple of years is the preliminary engineering and preparation of required environmental documents for the widening of the 101 to address the significant freeway gridlock problem that exists today and how it is only going to get worse. And, while this phase of the project is the critical next step toward making 101 improvements the big question will be ultimately how do we fund the construction of such a major infrastructure investment.

The federal and state transportation funds received by VCTC over the next 30 years that can be used for freeway improvements amounts to somewhere between 25% and 50% of the estimated cost of construction for the 101; and that would leave no funding for other critical highway projects such as SR 118, SR 23, and SR 126 to name just a few. And, if there is an interest to increase public transit options how can that be funded beyond the existing service levels?

Currently, 24 California counties have voter approved ½ cent sales tax measures in place to fund transportation projects and public transit services. Ventura County has no such measure. VCTC has placed a measure before Ventura County voters on three occasions, most recently in 2016 as Measure AA which received a 58% yes vote but was short of the require 2/3rd super-majority required.

While the new state gas tax and vehicle fees put in place by SB 1 improve the situation for cities and counties to take care of local streets and roads, and to Caltrans to repair and maintain the state highway system, the new revenues do not fund congestion relieving improvements or transit services. Mr. Kettle will share his assessment of what the future has in store as it relates to the pursuit of transportation sales tax measure and other issues.



MEMORANDUM

TO: Council Members and Alternates

FROM: Hugh Riley, Executive Director

SUBJECT: Project Safe Passage – A Systematic Impact Evaluation

DATE: July 11, 2019

Recommendation:

Receive report from Dr. Molly George, Associate Professor, Criminology & Criminal Justice, California Lutheran University on Results of Save Passage Project Evaluation.

Background:

On March 8, 2018 received a presentation from Thousand Oaks Police Chief Tim Hegel about the Safe Passages Youth Foundation. The Foundations goal is to stem the growth of criminal gangs by creating an alternative for youth that are attracted to gang life due to their circumstances at home.

On July 12, 2018, the Council was advised of a proposed research study to be conducted by Cal Lutheran University to investigate the effectiveness of Safe Passages by measuring the impact of the on-going community policing efforts and educational interventions with at-risk children. The cost of the study is approximately \$8,000 and is needed to scientifically prove that Safe Passages works.

Work products from the research would include articles, presentations as well as public reports and brochures to disseminate findings and suggest best practices/recommendations to local stakeholders including officials from other jurisdictions. The findings may contribute to conversations with local law enforcement agencies, social service agencies and government agencies to address issues facing at-risk children throughout Ventura County. Data resulting from the study may also be useful in obtaining grants for the implementation of the Safe Passages or a similar program in other jurisdictions.

VCOG financial support for the project research required the release of funds from VCOG's Restricted Reserve Fund by Resolution of the Board. On May 10, 2018, The VCOG Board of Directors Adopted VCOG Resolution modifying previous funding restrictions to release \$8,000 from VCOG's Restricted Reserve Fund and directed staff to prepare an Research Agreement for the project. At the July 12, 2018 Council Meeting the Council approved a Research Agreement between VCOG and Cal Lutheran University for a grant not to exceed \$8,000 and authorized the Executive Director to Sign the Agreement on behalf of VCOG.

Work on the Project has now been completed and the Research Team is prepared to present a final report.

Discussion:

The Project

Safe Passage is a collaborative program that combines community-policing and educational interventions in Thousand Oaks to support local at-risk children in K-5th grade. The Ventura County Sheriff's Department and the Conejo Recreation and Park District have joined forces to make a positive impact on the lives of vulnerable youth. Over 100 Safe Passage kids attend centers in two micro-communities every day, including all summer. Cal Lutheran contributes to Safe Passage by providing college student interns and serves as a key host campus for the program.

The Research

Dr. Molly George, Professor of Criminology at CLU, and her research team have been studying the effectiveness of the interventions. With the \$8,000 grant from VCOG, an evaluation study has been conducted to identify the most successful elements of Safe Passage in order to replicate the program across Ventura County and perhaps beyond. Preliminary evidence shows the program is working: It is transforming the cultures, creating safer neighborhoods, and deterring youth from joining gangs.

The Findings

Initial findings indicate that Safe Passage is making steady improvement in the two micro-communities that it serves. Effective community policing combined with supervision, mentoring and pro-social activities has created safer spaces within these apartment complexes. The evidence shows this comprehensive approach is helping to systematically transform the cultures in these settings, by deterring youth from delinquent activity and suppressing the impact of gangs. These changes are making it possible for the children to be seen, and to see themselves, as "at-promise rather than at risk.

The Goal- the Future

The project goal is for these positive effects to reverberate beyond thes communities and for generations to come. Results will be evident in dramatic long-term cost savings in local public health, social service and criminal justice systems. The right interventions, including the consistent presence of caring adults in a young person's life can make the difference between healthy decisions and risky behavior and between becoming a future college student or gang member.

Replicating Safe Passage Across Ventura County and Beyond

Keys to building a successful prevention and intervention Program are provided below:

- 1. <u>Identify a micro-community in need</u> Stakeholders including local council members, law enforcement, teachers, and parents collaborate to pinpoint a specific apartment complex of neighborhood that is most in need of support based on risk factors and lack of support for young residents in the city. Work to ensure that the proposed interventions are community-based and culturally sensitive, reflecting the needs and values of the families being served.
- 2. <u>Build the Infrastructure</u> Instead of starting form scratch, tap into existing community resources or organizations (e.g., afterschool programs, school-based programs, parent training programs, or non-profits) that have the capacity to be adapted or expanded to serve the micro-community. Successful implementation requires strong leadership and key personnel to champion, coordinate and conduct the program.
- 3. <u>Procure Funding</u> Initial funding may be obtained through a local, state, or federal grant and then sustained by routine funding sources within the local community, such as through foundations, local businesses, and civic groups. Establish long-term relationships with supporters, donors and allies to sustain and grow the program.
- 4. <u>Implementation</u> Start with manageable goals and steadily build the program. Social change can occur by positively influencing one child at a time. Collaboration and trust with the residents of the micro-community are the most essential elements for effective intervention. Program leaders must be mindful of navigating cultural challenges.
- 5. <u>Monitor Program Success</u> Partner with a local college, university, researcher, or youth-serving professional to design measurement strategies for program evaluation, as well as participants' experiences, academic and behavioral effects. Long-term success and program effectiveness depend on regular assessment.
- 6. <u>Target / Goal</u> Youth-focused deterrence programs help to facilitate young people's successful transition into positive adolescence and productive early adulthood.

NOTE: A copy of the Final Report Document was sent with this meeting's Agenda Transmittal Message.