



**VENTURA COUNCIL
OF GOVERNMENTS**

AGENDA

**Thursday, March 8, 2018 - 5:00 p.m.
City of Camarillo, Council Chambers
601 Carmen Drive
Camarillo, CA 93010**

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda upon completion of a speaker card. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

4. EXECUTIVE DIRECTOR'S COMMENTS – Oral Report (Handout)

5. CONSENT CALENDAR

- A. Summary of January 11, 2018 Meeting p. 3
- B. Financial Report p. 7
- C. Register of Warrants & Debit Card Transactions p. 22
- D. Legislative Program- Revisions - 2018 p. 25
- E. Legislative Update p. 30
- F. Agreement for Professional Services- Executive Director p. 37

6. PRESENTATION ITEMS

- A. Safe Passages Youth Foundation – Thousand Oaks Police Chief Tim Hegel will discuss the Safe Passages Foundation and goals to expand the program in Ventura County p. 52
- B. Housing Solutions Working Group - Matthew Fienup, Ph.D, Executive Director of the Center for Economic Research & Forecasting at Cal Lutheran University will provide details about the Housing Solutions Working Group in Ventura County. P .54

MEMBERS

City of Camarillo
Jan McDonald, Member
Tony Trembley, *Alternate*

City of Fillmore
Carrie Broggie, Member
Diane McCall, *Alternate*

City of Moorpark
Janice Parvin, Member
Dr. Roseann Mikos, *Alternate*

City of Ojai
Randy Haney, Member
Paul Blatz, *Alternate*

City of Oxnard
Tim Flynn, Member
Dorina Padilla, *Alternate*

City of Port Hueneme
Sylvia Muñoz Schnopp, Member
Will Berg, *Alternate*

City of San Buenaventura
Matt LaVere, Member
Cheryl Heitman, *Alternate*

City of Santa Paula
John Procter, Member
Jenny Crosswhite, *Alternate*

City of Simi Valley
Bob Huber, Member
Glen Becerra, *Alternate*

City of Thousand Oaks
Al Adam, Member
Joel Price, *Alternate*

County of Ventura
Kelly Long, Member
John Zaragoza, *Alternate*

8. AGENCY REPORTS

- A. Southern California Association of Governments
- B. Ventura County Transportation Commission
- C. League of California Cities
- D. Other Agencies

9. BOARD MEMBER COMMENTS

10. REQUESTS FOR FUTURE AGENDA ITEMS

Any Board Member may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on the agenda and the description of the agenda item.

11. ADJOURNMENT – Next Meeting- May 10, 2018

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



MEETING SUMMARY

**January 11, 2018
5:00 p.m.**

**City of Camarillo, Council Chambers
601 Carmen Drive, Camarillo, CA 93010**

1. CALL TO ORDER –FLAG SALUTE – The meeting was called to order by Chair Procter at 5:05 PM. The Flag Salute was recited.

2. ROLL CALL

- John Procter, Chair, City of Santa Paula
- Bob Huber, Chair-Elect-City of Simi Valley
- Janice Parvin, Past Chair, City of Moorpark
- Jan McDonald, City of Camarillo
- Manuel Minjares for Carrie Broggie, City of Fillmore
- Matt LaVere, City of San Buenaventura
- Al Adam, City of Thousand Oaks
- Sylvia Munoz Schnopp, City of Port Hueneme
- Tim Flynn, City of Oxnard
- Randy Haney, City of Ojai

Absent: Kelly Long, County of Ventura, *(There were No Alternates for these Members)*

3. PUBLIC COMMENT – None

4. SEATING OF 2017 VCOG CHAIR AND ELECTION OF 2018 VCOG CHAIR-ELECT

John Procter relinquished the Office of Chair to Bob Huber–Chair-Elect. Chair Huber presented Procter with a Certificate of Recognition for his service as VCOG Chair from March 2017 to January 2018.

Chair Huber called for Nominations from the Board for the Office of Chair-Elect. Member Parvin nominated Jan McDonald, City of Camarillo for the Office of Chair-elect. There were no other nominations and Jan McDonald was elected Chair-elect by acclamation.

6. EXECUTIVE DIRECTOR’S COMMENTS – Oral Report

Executive Director Riley reported the following:

- **Proposition 64- Local Options Survey-** The VCOG Survey regarding local regulatory policy development for marijuana use for recreational and medical purposes has been completed. The final call for change went to the City Managers on January 2, 2018. The latest results were distributed to the Board.

- **SCAG Local Input & Envisioning Process for RHNA** – On December 8, 2017, City and County Manager’s and Planning Directors received a letter regarding the process. I have copies of the letter. Frank Wen, PhD, Manager, Research & Analysis for SCAG will be meeting with the City Manager’s Group on Thursday, January 18.
- **SCAG Earthquake Cohort** – The Ventura Cohort is moving along with good participation from Camarillo, Fillmore, Moorpark, Oxnard, Simi Valley, Thousand Oaks, Ventura and the County of Ventura. Moorpark has adopted an ordinance and many cities are in the process of assessing their vulnerabilities to infrastructure and building damage.
- **Ventura County Crop Report** – The overall value of Ventura County’s crops dropped 4.2 percent from 2015 to 2016 according to the 2016 Ventura County Crop & Livestock Report released January 9, 2018. Strawberries and lemons are still the leading crops.
- **EDC-VC 21st Annual Meeting** – The Annual EDC-VC Meeting – “Energizing the Economy Through Entrepreneurship” is Thursday, January 18, 2018 at the Spanish Hills Country Club beginning at 3:00 p.m.
- **Administrative Committee**-The Committee will meet as scheduled on Thursday, January 25, 2018 at 4:00 p.m. in the Administrative Conference Room at Camarillo City Hall.
- **VCOG 2018 Proposed Meeting Schedule**- The proposed VCOG Meeting schedule including the full Council Meetings as well as the Administrative and Legislative Committee was included with agenda materials.
- In the absence of a Legislative Update Report, Riley advised that Senator Jackson was considering legislation to halt new federal offshore oil drilling and Assembly Member Irwin was considering Legislation to change internet generated, sale tax distribution from County pool to point of sale.

6. CONSENT CALENDAR

Since many of the Member Cities were presently reviewing and formulating legislative platforms, Riley recommended that Item 6D. Legislative Program-2018 be removed from the Consent Calendar and referred to the Legislative Committee. There was no objection.

- A. Summary of November 9, 2017 Meeting
- B. Financial Report
- C. Register of Warrants & Debit Card Transactions
- D. Legislative Program- 2018
- E. 2018 VCOG Program of Priorities
- F. 2018 VCOG Meeting Schedule

Member McDonald moved and Adam seconded approval of the balance of the Consent Calendar which was unanimously approved by the members present.

8. ORDER OF BUSINESS

A. Appointment of 2018 VCOG Administrative Committee

Riley explained that the VCOG Bylaws stipulate that Administrative Committee shall be composed the current VCOG Chair (Huber), Chair-Elect (McDonald), Immediate Past Chair (Procter) and other such members as shall be approved by the Governing Board. Approved practice in the past has been to include two Members-at-Large.

Member Haney inquired about serving on one or both of the committees. Haney will be advised of the next scheduled committee meeting(s) and provided with agenda materials so that he can participate. The Administrative Committee will review the VCOG Bylaws and determine future committee composition options and report back to the full Board on March 8, 2018.

Member Adam and Member Parvin volunteered to continue to serve on the Admin Committee.

Chair Huber appointed Member Parvin and Member Adam to the Administrative Committee. Member McDonald moved and Immediate Past Chair Procter to approve the appointments of Parvin and Adam. The motion was unanimously approved by the members present.

B. The Thomas Fire- 2017- "More than a Perfect Storm"

Ventura County Fire Chief Mark Lorenzen and Dustin Gardner, Assistant Chief, Emergency Services Bureau for Ventura County were present to provide their assessment of the Thomas Fire. Chief Lorenzen began with an explanation the succession of the fire from its origin west of Santa Paula. He presented a Progression map and highlighted some of the more remarkable aspects of the fire's spread west to the City of Ventura and eventually north toward Montecito and Santa Barbara consuming nearly 284,000 acres (approximately 426 square miles).

Assistant Chief Gardner, who served as the Incident Commander for the County, provided details about the overall response from multiple agencies including area city departments, units from other California Counties and units from states as far away as Minnesota. He reported that as many as 8,900 fire fighters were deployed during various stages of the incident.

Chief Lorenzen remarked that the fire's impact, considering the major Santa Ana Winds and the vast amount of dry fuel available, while highly significant, could easily have been much more devastating but for the preparedness of the communities and the expertise of the responders.

There were questions from a number of Board Members following the presentation asked questions and all pledged the desire of their cities to support future initiatives to improve preparedness and planning for all natural disasters. As a group the Board complemented and thanked the Fire Department Officials.

8. AGENCY REPORTS

A. Southern California Association of Governments- No Report

B. Ventura County Transportation Commission- No Report

C. League of California Cities – No Report

9. BOARD MEMBER COMMENTS

Member Adam congratulated Member McDonald for her appointment to the County Oversight Board.

10. REQUESTS FOR FUTURE AGENDA ITEMS - NONE

11. ADJOURNMENT - Meeting adjourned at 6:15 p.m. to March 8, 2018



**VENTURA COUNCIL
OF GOVERNMENTS**

MEMORANDUM

TO: Ventura Council of Governments

FROM: Hugh R. Riley, Executive Director

SUBJECT: Financial Report

DATE: March 8, 2018

Recommendation:

Receive and file Financial Report for Period December 31, 2017 to February 28, 2018

Discussion:

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period ending February 28, 2018.

Investments:

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that are in compliance with the investment policy:

Institution	Investment Type	Maturity Date	Interest to Date	Rate	Balance
Bank of America	Business Interest Maximizer 1346	N/A	\$15.16	0.03*	\$75,032.72

*Annual Percentage Yield Varies

ATTACHMENTS: Balance Sheet – As of February 28, 2018
 Profit and Loss – July 1, 2017 to February 28, 2018
 Budget vs. Actual – July 1, 2017- February 28, 2018
 Reconciled Bank Statements- January 2018

(Note: The February Bank Statement was not available in time to include in this report. The Transaction Report for February 2018 has been reconciled and is included.)

Ventura Council of Governments

BALANCE SHEET

As of February 28, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BofA - 5784	0.00
BofA - 5797	65,931.56
BofA MM - 1346	75,032.72
Wells Fargo	0.00
Wells Fargo - 3905	0.00
Wells Fargo - 4715	0.00
Total Bank Accounts	\$140,964.28
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$140,964.28
TOTAL ASSETS	\$140,964.28
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	-1.04
Total Other Current Liabilities	\$ -1.04
Total Current Liabilities	\$ -1.04
Total Liabilities	\$ -1.04
Equity	
Opening Balance Equity	111,292.08
Unrestricted Net Assets	-4,060.12
Net Income	33,733.36
Total Equity	\$140,965.32
TOTAL LIABILITIES AND EQUITY	\$140,964.28

Ventura Council of Governments

PROFIT AND LOSS

July 2017 - February 2018

	TOTAL
Income	
Dues Assessments	64,992.00
Other Types of Income	
Bank Interest	15.16
Total Other Types of Income	15.16
Total Income	\$65,007.16
GROSS PROFIT	\$65,007.16
Expenses	
Contract Services	
Accounting Fees	922.50
Executive Administration	25,875.00
Total Contract Services	26,797.50
Operations	
Printing and Copying	353.75
Supplies	35.37
Website	540.00
Total Operations	929.12
Other Types of Expenses	
Insurance - Liability, D and O	1,567.91
Total Other Types of Expenses	1,567.91
Travel and Meetings	
Conference and Meetings	1,361.32
Travel	617.95
Total Travel and Meetings	1,979.27
Total Expenses	\$31,273.80
NET OPERATING INCOME	\$33,733.36
NET INCOME	\$33,733.36

Ventura Council of Governments

BUDGET VS. ACTUALS: FY2017V2018 - FY18 P&L

July 2017 - June 2018

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Income			
Annual Dinner Tickets		2,500.00	2,500.00
Dues Assessments	64,992.00	64,992.00	0.00
Other Types of Income			
Bank Interest	15.16	8.00	-7.16
Total Other Types of Income	15.16	8.00	-7.16
Total Income	\$65,007.16	\$67,500.00	\$2,492.84
GROSS PROFIT	\$65,007.16	\$67,500.00	\$2,492.84
Expenses			
Audit		5,000.00	5,000.00
Contract Services			
Accounting Fees	1,032.50	1,200.00	167.50
Executive Administration	29,875.00	45,000.00	15,125.00
Legal Fees		500.00	500.00
Total Contract Services	30,907.50	46,700.00	15,792.50
Miscellaneous Expense		200.00	200.00
Operations			
Printing and Copying	353.75	500.00	146.25
Supplies	35.37	500.00	464.63
Website	540.00	500.00	-40.00
Total Operations	929.12	1,500.00	570.88
Other Types of Expenses			
Insurance - Liability, D and O	1,567.91	1,600.00	32.09
Total Other Types of Expenses	1,567.91	1,600.00	32.09
Travel and Meetings			
Annual Dinner		6,000.00	6,000.00
Conference and Meetings	1,361.32	5,500.00	4,138.68
Travel	617.95	1,000.00	382.05
Total Travel and Meetings	1,979.27	12,500.00	10,520.73
Total Expenses	\$35,383.80	\$67,500.00	\$32,116.20
NET OPERATING INCOME	\$29,623.36	\$0.00	\$ -29,623.36
NET INCOME	\$29,623.36	\$0.00	\$ -29,623.36



P.O. Box 15284
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS
33 E HIGH ST
SUITE 200
MOORPARK, CA 93021-1118

Bus Platinum Privileges

Customer service information

- 1.888.BUSINESS (1.888.287.4637)
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Revised
Approved
2/7/18
2/12/18

Your Business Advantage Savings Bus Platinum Privileges

for January 1, 2018 to January 31, 2018

Account number: 3250 6796 1346

VENTURA COUNCIL OF GOVERNMENTS

Account summary

Beginning balance on January 1, 2018	\$75,028.90
Deposits and other credits	1.91
Withdrawals and other debits	-0.00
Service fees	-0.00
Ending balance on January 31, 2018	\$75,030.81

of deposits/credits: 1
 # of withdrawals/debits: 0
 # of days in cycle: 31
 Average ledger balance: \$75,028.96
 Average collected balance: \$75,028.96

Annual Percentage Yield Earned this statement period: 0.03%.
Interest Paid Year To Date: \$1.91.

Bank of America Business Advantage



Send payments with ACH

As a small business owner, did you know you can pay vendors and suppliers at other financial institutions — outside of Bank of America — using ACH payments?

Simply use Online Banking to make cost-effective electronic fund transfers with ACH: \$10 for next-day delivery and \$3 for 3-day delivery. Log in or enroll at bankofamerica.com/smallbusiness. Click the **Transfers** tab, then select **Send Money to Someone** and then **Using Their Account Number at Another Bank**.

Online Banking
TIP OF
THE MONTH

AR7C4S9
SSM-02-17-0641.B

Deposits and other credits

Date	Description	Amount
01/31/18	Interest Earned	1.91
Total deposits and other credits		\$1.91

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
01/01	75,028.90	01/31	75,030.81

Bank of America Business Advantage



Online Banking
TIP OF THE MONTH

Stay informed around the clock

Online Alerts¹ help keep you informed.

- Monitor your account balances and receive alerts when payments are due
- Be notified when transactions have cleared

Log in or enroll at bankofamerica.com/smallbusiness and click on **Alerts** in the Activity Center.

¹Alerts received as text messages on your mobile access device may incur a charge from your mobile access service provider. This feature is not available on the Mobile website. Wireless carrier fees may apply. ©2017 Bank of America Corporation. | ARVB5JGG | SSM-04-17-0040.B

Ventura Council of Governments

BoFA MM - 1346, Period Ending 01/31/2018

RECONCILIATION REPORT

Reconciled on: 02/07/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	75,028.90
Interest earned	1.91
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>75,030.81</u>
Register balance as of 01/31/2018	75,030.81

Bus Platinum Privileges



P.O. Box 15284
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS
33 E HIGH ST
SUITE 200
MOORPARK, CA 93021-1118

Customer service information

1.888.BUSINESS (1.888.287.4637)
bankofamerica.com
Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Reasonable
APPROVED:
[Signature]
2/2/18
2/3/18

Your Business Advantage Checking
Bus Platinum Privileges

for January 1, 2018 to January 31, 2018
VENTURA COUNCIL OF GOVERNMENTS

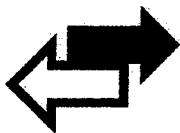
Account number: 3250 7636 5797

Account summary

Beginning balance on January 1, 2018	\$73,459.03
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-2,672.50
Service fees	-0.00
Ending balance on January 31, 2018	\$70,786.53

of deposits/credits: 0
of withdrawals/debits: 2
of items-previous cycle¹: 3
of days in cycle: 31
Average ledger balance: \$71,059.35
¹Includes checks paid, deposited items & other debits

Bank of America Business Advantage



Online Banking
TIP OF
THE MONTH

Send payments with ACH

As a small business owner, did you know you can pay vendors and suppliers at other financial institutions — outside of Bank of America — using ACH payments?

Simply use Online Banking to make cost-effective electronic fund transfers with ACH: \$10 for next-day delivery and \$3 for 3-day delivery. Log in or enroll at bankofamerica.com/smallbusiness. Click the **Transfers** tab, then select **Send Money to Someone** and then **Using Their Account Number at Another Bank**.

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SSM-02-17-0641.B

Checks

Date	Check #	Amount
01/04/18	271	✓ -2,562.50

Date	Check #	Amount
01/08/18	272	✓ -110.00

Total checks		-\$2,672.50
Total # of checks		2

Service fees

Based upon the activity below, the monthly fee on your Business Advantage checking account was waived for the statement period ending 12/29/17:

You are an active user of one of the following services

OR

At least one of the following occurred during the previous month

- Bank of America Merchant Services
- Payroll Services

- \$2,500+ in new net purchases on a linked Business credit card
- ✓ \$15,000+ average monthly balance in primary checking account
- ✓ \$35,000+ combined average monthly balance in linked business accounts

A check mark indicates that you have qualified for a monthly fee waiver on the account based on your usage of these products or services. For information on how to open a new product or to link an existing service to your account please call 1-888-BUSINESS or visit bankofamerica.com/smallbusiness.

Daily ledger balances

Date	Balance (\$)	Date	Balance (\$)	Date	Balance (\$)
01/01	73,459.03	01/04	70,896.53	01/08	70,786.53

Bank of America Business Advantage



Online Banking
TIP OF THE MONTH

Stay informed around the clock

Online Alerts¹ help keep you informed.

- Monitor your account balances and receive alerts when payments are due
- Be notified when transactions have cleared

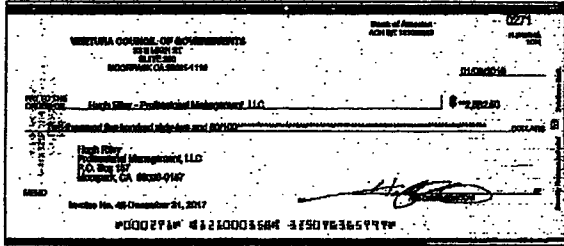
Log in or enroll at bankofamerica.com/smallbusiness and click on **Alerts** in the Activity Center.

¹Alerts received as text messages on your mobile access device may incur a charge from your mobile access service provider. This feature is not available on the Mobile website. Wireless carrier fees may apply. ©2017 Bank of America Corporation. | ARVB5JGG | SSM-04-17-0040.B

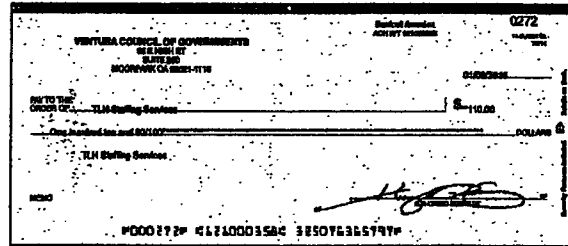
Check images

Account number: 3250 7636 5797

Check number: 271 | Amount: \$2,562.50



Check number: 272 | Amount: \$110.00



Ventura Council of Governments

BofA - 5797, Period Ending 01/31/2018

RECONCILIATION REPORT

Reconciled on: 02/07/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		73,459.03
Checks and payments cleared (2)		-2,672.50
Deposits and other credits cleared (0)		0.00
Statement ending balance		<u>70,786.53</u>
Uncleared transactions as of 01/31/2018		-35.00
Register balance as of 01/31/2018		70,751.53
Cleared transactions after 01/31/2018		0.00
Uncleared transactions after 01/31/2018		-9,319.97
Register balance as of 02/07/2018		<u>61,431.56</u>

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/03/2018	Check	271	Hugh Riley - Professional...	-2,562.50
01/03/2018	Bill Payment	272	TLH Staffing Services	-110.00
Total				-2,672.50

Additional Information

Uncleared checks and payments as of 01/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/09/2018	Check	273	Channel Counties Division...	-35.00
Total				-35.00

Uncleared checks and payments after 01/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2018	Expense		Hugh Riley - Professional...	-4,500.00
02/01/2018	Check	275	Hugh Riley - Professional...	-4,500.00
02/06/2018	Bill Payment	276	PostNet CA110	-84.97
02/06/2018	Bill Payment	277	TLH Staffing Services	-235.00
Total				-9,319.97



Business Advantage Chk - 5797: Account Activity

Prepared by: Lynne New

Balance Summary: \$65,931.56 (available as of today 02/28/2018)
View: today 02/28/2018

Approved By: [Signature] 2/28/18

All Transactions

Reconciled

Date	Description	Status	Amount	Available Balance
Amount included in Available Balance				
02/23/2018	Check 273	C	✓ -35.00	65,931.56
02/13/2018	Check 275	C	✓ -235.00	65,966.56
02/09/2018	Check 276	C	✓ -84.97	66,201.56
02/01/2018	Check 274	C	✓ -4,500.00	66,286.53
Statement as of 02/01/2018				
01/08/2018	Check 272	C	-110.00	70,786.53
01/04/2018	Check 271	C	-2,562.50	70,896.53
Statement as of 12/30/2017				
12/11/2017	Check 270	C	-110.00	73,459.03
12/11/2017	Check 269	C	-89.09	73,569.03
12/11/2017	CHECKCARD 1209 WPY*EDCVC SBDC 855-469-3729 CA...	C	-75.00	73,658.12
12/04/2017	Check 268	C	-3,110.02	73,733.12
Statement as of 12/01/2017				
11/17/2017	CHECKCARD 1115 The League of Californi 916-658-8200 CA...	C	-25.00	76,843.14
11/13/2017	CHECKCARD 1109 ABM PARKING LA DOWNTOWN LOS ANGELES CA 24789307314037200152279...	C	-15.00	76,868.14
11/06/2017	Check 267	C	-110.00	76,883.14
11/03/2017	Check 266	C	-5,252.50	76,993.14
11/02/2017	Deposit	C	13,328.00	82,245.64
Statement as of 11/01/2017				
10/25/2017	Deposit	C	2,784.00	68,917.64
10/10/2017	Check 265	C	-58.77	66,133.64

Ventura Council of Governments
 BofA - 5797, Period Ending 02/28/2018

RECONCILIATION REPORT

Reconciled on: 02/28/2018
 Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	70,786.53
Checks and payments cleared (4).....	-4,854.97
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>65,931.56</u>
Register balance as of 02/28/2018.....	65,931.56

Details

Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/09/2018	Check	273	Channel Counties Division LOCC	-35.00
02/01/2018	Check	274	Hugh Riley - Professional Management, ...	-4,500.00
02/06/2018	Bill Payment	276	PostNet CA110	-84.97
02/06/2018	Bill Payment	275	TLH Staffing Services	-235.00
Total				-4,854.97



Business Advantage Sav - 1346: Account Activity

Balance Summary:\$75,030.81 (available as of today 02/28/2018)
View:today 02/28/2018

Approved by: [Signature] 2/28/18

Prepared by: Lynne New

Reconciled

All Transactions

Date	Description	Status	Amount	Available Balance
Amount included in Available Balance				
01/31/2018	Interest Earned	C	1.91	75,030.81
Statement as of 12/30/2017				
12/29/2017	Interest Earned	C	1.91	75,028.90
Statement as of 12/01/2017				
11/30/2017	Interest Earned	C	1.85	75,026.99
Statement as of 11/01/2017				
10/31/2017	Interest Earned	C	1.91	75,025.14
Statement as of 09/30/2017				
09/29/2017	Interest Earned	C	1.85	75,023.23
Statement as of 09/01/2017				
08/31/2017	Interest Earned	C	1.91	75,021.38
Statement as of 08/01/2017				
07/31/2017	Interest Earned	C	1.91	75,019.47
Statement as of 07/01/2017				
06/30/2017	Interest Earned	C	1.85	75,017.56
Statement as of 06/01/2017				
05/31/2017	Interest Earned	C	1.91	75,015.71
Statement as of 04/29/2017				
04/28/2017	Interest Earned	C	1.85	75,013.80
Statement as of 04/01/2017				
03/31/2017	Interest Earned	C	1.91	75,011.95
Statement as of 03/01/2017				
02/28/2017	Interest Earned	C	1.73	75,010.04
Statement as of 02/01/2017				
01/31/2017	Interest Earned	C	1.91	75,008.31

Ventura Council of Governments
BoFA MM - 1346, Period Ending 02/28/2018

RECONCILIATION REPORT

Reconciled on: 02/28/2018

Reconciled by: Hugh Riley


Any changes made to transactions after this date aren't included in this report.

	USD
Summary	
Statement beginning balance.....	75,030.81
Interest earned.....	1.91
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>75,032.72</u>
Register balance as of 02/28/2018.....	75,032.72



**VENTURA COUNCIL
OF GOVERNMENTS**

MEMORANDUM

TO: Board of Directors
FROM: Hugh Riley, Executive Director 
SUBJECT: Register of Warrants and Debt Card Transactions
DATE: March 8, 2018

Recommendation:

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from December 31, 2017 to February 28, 2018.

Discussion:

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period December 31, 2017 thru February 28, 2018. It is prepared in addition to the Financial Report so that the Board may be fully informed as to the expenditure of funds for services and other costs to the organization.

Register of Warrants
 Ventura Council of Governments
 March 8, 2018
 Transactions from January 1, 2018 to February 28, 2018

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
271	01/03/18	Hugh Riley, Pro Mgmt. LLC	01/03/18	Professional Services	\$ 2,562.50
272	01/03/18	TLH Staffing Services	01/03/18	Bookkeeping Services	\$ 110.00
273	01/09/18	Channel Counties Div., LOCC	01/09/18	Division Meeting-Dinner	\$ 35.00
274	02/01/18	Hugh Riley, Pro Mgmt. LLC	01/31/18	Professional Services	\$ 4,500.00
275	02/06/18	TLH Staffing Services	01/05/18	Bookkeeping & Tax Services	\$ 235.00
276	02/06/18	PostNet	01/31/18	Printing-Copying	\$ 84.97


Register of Debit Card Transactions
Ventura Council of Governments
March 8, 2018

Transactions from January 1, 2018 to February 28, 2018

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
NONE					



MEMORANDUM

TO: Board of Directors
FROM: Hugh R. Riley, Executive Director 
SUBJECT: Review and Approval - 2018 Legislative Program
DATE: March 8, 2018

Recommendation:

Review Propose Revisions and Approve VCOG Legislative Program for 2018.

Discussion:

This report transmits the recommended Ventura Council of Governments (VCOG) Legislative Program for 2018. Both the Legislative and Administrative Committees met on January 25, 2018 to review the Legislative Program and recommend revisions. The attached Legislative Program includes the revisions recommended by the combined committees and includes shown in legislative format

ATTACHMENT: VCOG 2018 Legislative Program



VENTURA COUNCIL OF GOVERNMENTS

VENTURA COUNCIL OF GOVERNMENTS 2018 LEGISLATIVE PROGRAM (RECOMMENDED REVISIONS)

PURPOSE

The purpose of the Ventura Council of Governments (VCOG) Legislative Program is to protect and promote the regional interests of the governmental entities within Ventura County on priority issues and matters that may impact those entities. In this vein, VCOG's legislative efforts are intended to support the fiscal stability of local government, and to provide for and preserve local control of governance and service delivery. The annual adoption of a Legislative Platform will guide the VCOG Board (Board) and staff in evaluating and taking appropriate action upon legislative proposals introduced at the state and federal levels. The goals of VCOG's Legislative Program are to:

- Advocate the region's legislative interests at the state and federal levels;
- Inform legislators and the VCOG Board regarding key issues and legislation that could have potential impacts on the region;
- Participate with other Councils of Government, the Southern California Association of Governments (SCAG), the League of California Cities, the California State Association of Counties (CSAC), National League of Cities (NLC), Ventura County Transportation Commission (VCTC), and other regional agencies on legislative issues of importance to the region;
- Seek support and assistance for regional projects, services and programs that enhance public services.

PROCESS

The VCOG Legislative Committee, comprised of staff from the ten cities, County, and the League of California Cities representative, shall review the status of legislative proposals and make recommendations to the VCOG Board consistent with the annually adopted Legislative Platform. In addition to the direction provided in the Platform, the Committee will consider positions established by the League of California Cities, California State Association of Counties, National League of Cities, and Southern California Association of Governments. VCOG will not address matters that are not pertinent to the region's local government services, such as partisan, socially divisive, or international issues.

When timely action is needed before the VCOG Board is able to convene to authorize a position, staff is authorized to prepare position letters for the Chair's signature, provided such position is consistent with the VCOG Legislative Platform or positions established by the League of California Cities, California State Association of Counties, National League of Cities or the Southern California Association of Governments. Should any of these positions be in conflict, no action will be taken without specific Board direction.

Should the Chair not be available to sign a position letter, the Vice Chair shall be authorized to sign the letter in lieu of the Chair. If neither the Chair nor Vice Chair is available, the Executive Director shall be authorized to sign in lieu.

All members of VCOG shall receive copies of position letters prepared on behalf of VCOG.

PRIORITIES

The primary priority areas for VCOG's 2016 Legislative Program include:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management
- Local Governance Sustainability

LEGISLATIVE PLATFORM

A. LAND USE AND ENVIRONMENT

- Support legislation to extend CEQA streamlining provisions for land use projects that are consistent with the SCAG Sustainable Communities Strategy.
- Support use of cap-and-trade revenues and other funding sources for local planning activities to implement the regional Sustainable Communities Strategy.
- Seek to ensure that any future funding for SB 375 implementation includes funding for local initiatives.
- Support legislation that streamlines the environmental review process for mixed-use infill development without compromising environmental quality standards or agencies' authority to collect development impact fees.
- Support legislation and/or funding for remediation of superfund sites.

B. HOUSING AND BLIGHT

- Support amending state policies to give jurisdictions flexibility to provide affordable housing that is appropriate for their communities, and remove disincentives and regulatory obstacles.
- Support funding opportunities for affordable housing projects and services.
- Support legislation that addresses occupancy levels and strengthens cities' abilities to reduce overcrowding in residential housing.