



**VENTURA COUNCIL  
OF GOVERNMENTS**

**AGENDA**

**Thursday, January 10, 2019 - 5:00 p.m.  
City of Camarillo, Council Chambers  
601 Carmen Drive  
Camarillo, CA 93010**

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE VCOG WEBSITE UNDER AGENDA AND MINUTES AT [WWW.VENTURACOG.ORG](http://WWW.VENTURACOG.ORG) AND AT THE PRINCIPAL VCOG BUSINESS OFFICE LOCATED AT 33 EAST HIGH STREET, SUITE 200, MOORPARK, CALIFORNIA BY APPOINTMENT DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 9:00 A.M. TO 4:00 P.M. Call 805 217-9448.

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda upon completion of a speaker card. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

**4. ELECTION OF 2019 VCOG CHAIR AND OF 2019 CHAIR-ELECT p.– 3 - Nominating Committee Report and Election of VCOG Chair and Chair Elect for 2019.**

**5. EXECUTIVE DIRECTOR'S REPORT – Oral Report (Handout)**

**6. AGENCY REPORTS – Oral Reports If Representatives Attend**

- A. Southern California Association of Governments
- B. Ventura County Transportation Commission
- C. League of California Cities
- D. Other

**7. CONSENT CALENDAR**

- A. Summary of November 8, 2018 and September 20, 2018 Meetings p. 5 –The November 8, 2018 Meeting was cancelled due to the emergency circumstances in Ventura County so there is no Meeting Summary to consider.
- B. Financial Report p. 8 - Approve Ventura Council of Governments (VCOG) Financial reports for the Budget Period October 31, 2018 to December 31, 2018.

**MEMBERS**

City of Camarillo  
Kevin Kildee, Member  
Susan Santangelo, *Alternate*

City of Fillmore  
Diane McCall, Member  
*Alternate- To Be Named*

City of Moorpark  
Janice Parvin, Member  
Ken Simons, *Alternate*

City of Ojai  
Randy Haney, Member  
Ryan Blatz, *Alternate*

City of Oxnard  
Tim Flynn, Member  
Dorina Padilla, *Alternate*

City of Port Hueneme  
Sylvia Muñoz Schnopp, Member  
Will Berg, *Alternate*

City of San Buenaventura  
Matt LaVere, Member  
Cheryl Heitman, *Alternate*

City of Santa Paula  
Jenny Crosswhite, Member  
Rick Araiza, *Alternate*

City of Simi Valley  
Keith Mashburn, Member  
*Alternate- To Be Named*

City of Thousand Oaks  
Al Adam, Member  
*Alternate - To Be Named*

County of Ventura  
Kelly Long, Member  
John Zaragoza, *Alternate*

- C. **Register of Warrants & Debit Card Transactions p. 42** - Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from October 31, 2018 to December 31, 2018.
- D. **SCAG Regional Council District Representative Vacancies p. 46** - Confirm the election of the following candidates for SCAG Regional Council Representative:
  - District 46- David Pollock, City Council Member- City of Moorpark
  - District 47- Tim Holmgren, City Council Member- City of Fillmore
- E. **Legislative Program- 2019 p. 47** Review of Program of Priorities for 2019 and refer to Legislative Committee for Recommendations.
- F. **2019 VCOG Program of Priorities p. 52** Review of Program of Priorities for 2019 and refer to Administrative Committee for Recommendations.
- G. **Adoption of 2019 VCOG Schedule of Meetings p. 55** - Adopt Schedule of VCOG Meetings for the Board of Directors, Administrative Committee and Legislative Committees.
- H. **Adoption of 2019 Conflict of Interest Code- VCOG Resolution 2019-01 p. 57** - Adopt VCOG Resolution No. 2019-01 - Conflict of Interest Code as required by the Political Reform Act, Government Code section 81000 et seq.

#### 8. **PRESENTATION ITEMS**

- A. **Appointment of 2019 VCOG Administrative Committee p. 63**  
Upon recommendation of the Chair, approve the appointment of three, At-Large Members to the VCOG Administrative Committee for 2019.
- B. **UNLOCKING THE POWER OF PREFUNDING TO LOWER PENSION LIABILITIES, REDUCE COSTS AND MAXIMIZE ASSETS p. 65** - Mitch Barker, Executive Vice President for Public Agency Retirement Services (PARS) and Tory Millazo, Senior Portfolio Manager of Highmark Capital, PAR's investment management partner will present an overview.
- C. **Discussion of Gun Violence Issues and Legislative Initiatives Following the Borderline Bar and Grill Shootings p. 66** Thirty-four year law enforcement veteran and former Thousand Oaks Mayor Joel Price will lead some stimulating discussion of issues that have been enflamed by the recent shootings at the Borderline Bar and Grill in Thousand Oaks on November 7, 2018 and actions underway to address them. Mr. Price may be joined by former Ventura County Sheriff, Geoff Dean.

#### 9. **BOARD MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Any Board Member may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on the agenda and the description of the agenda item.

#### 10. **ADJOURNMENT** – Next Meeting- March 14, 2019

#### **NOTE: The Airport Commission Will Be Meeting At 7:00 P.M.**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.

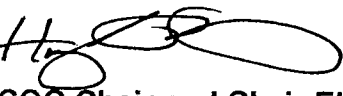
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35, 104 ADA Title II).



VENTURA COUNCIL  
OF GOVERNMENTS

MEMORANDUM

TO: Board of Directors

FROM: Hugh Riley, Executive Director 

SUBJECT: Election and Seating of 2019 VCOG Chair and Chair-Elect for 2019

DATE: January 10, 2019

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**Recommendation:**

It is recommended that the Board of Directors elect a Chair-Elect for 2018.

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**Discussion:**

Under the VCOG Joint Powers Authority Agreement, the Chair-Elect automatically becomes Chair at the beginning of each calendar year and the Board elects a new Chair-Elect. City of Camarillo Council Member Jan McDonald was elected Chair-Elect in 2018 and would have automatically become Chair for 2019, however Council Member McDonald was not re-elected to her seat on the Camarillo City Council in November 2018.

Therefore, the VCOG Nominating Committee met on November 29, 2018 to nominate a Candidate Chair for 2019. Thousand Oaks City Council Member Al Adam was nominated for the office of Chair for 2019.

**Suggested Procedure for electing Chair and Chair-Elect:**

- Executive Director reports on Nominating Committee's Nomination for Chair
- Executive Director asks for nominations for Chair from the Board
- Self-nominations are acceptable
- A voice or show of hands for each nominee in the order of their nomination. Any member may request a secret ballot.
- The first nomination to receive a majority vote of the members present is the Chair.
- Executive Director asks for nominations for Chair-Elect from the Board (*Nominating Committee did not nominate a candidate for Chair-Elect*)
- The Process is then repeated for the Office of Chair-Elect.

## PAST VCOG CHAIRS

2018 – Bob Huber – Simi Valley  
2017 - John Procter – Santa Paula  
2016 – Janice Parvin, Moorpark  
2015 – Al Adam, Thousand Oaks  
2014 – Jan McDonald, Camarillo  
2013 – Bob Huber, Simi Valley  
2012 - Tim Flynn, Oxnard  
2011 – Janice Parvin, Moorpark  
2010 – Aguirre, Santa Paula  
2009 – P. Miller, Simi Valley  
2008 – Holden, Oxnard



## MEETING SUMMARY

September 20, 2018

5:00 p.m.

City of Camarillo, Council Chambers  
601 Carmen Drive, Camarillo, CA 93010

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1. CALL TO ORDER & FLAG SALUTE – Led by Chair McDonald- 5:05 p.m.

2. ROLL CALL

**Present:**

Jan McDonald, Chair-Elect, City of Camarillo  
John Procter, Past Chair, City of Santa Paula  
Janice Parvin, City of Moorpark  
Al Adam, City of Thousand Oaks  
Matt LaVere, City of San Buenaventura  
Carrie Broggie, City of Fillmore  
Randy Haney, City of Ojai  
Will Berg, Alternate, City of Port Hueneme for Munoz-Schnopp

**Absent:**; Kelly Long, Supervisor, County of Ventura; Bob Huber, Chair, City of Simi Valley; Tim Flynn, City of Oxnard (*There were No Alternates for these Members*); Sylvia Munoz-Schnopp, City of Port Hueneme

**Guests:**

Kimberly Clerk, Affordable Housing Planner, SCAG  
Dr. Molly George, Dept. of Criminology, Cal Lutheran University  
Rudy Gonzales, Govern Affairs Manager, Souther Cal. Edicon  
Mina Layba, Legislative Affairs Manager, City of Thousand Oaks  
Brian Chong, Assistant to the City Manager, City of Moorpark  
Steve DeGeorge, VCTC

3. PUBLIC COMMENT – NONE

4. EXECUTIVE DIRECTOR'S COMMENTS – Oral Report

Riley reported the following:

- **Administrative Committee**-The Committee will meet on Thursday, September 27 to establish the November 8, 2018 VCOG Agenda and other matters.
- **Liability Insurance** – VCOG's Special Liability Insurance Program Policy for 2018-2019 has been renewed through Alliant Insurance Services for an annual premium of \$1,610.

- **RHNA Progress Update** – To ensure that all jurisdictions are fully informed of the Regional Housing Needs Assessment planning process and have clear and adequate opportunities to provide input, SCAG Staff has met one-on-one with all 197 local jurisdictions in the region and have been providing on-site technical assistance to nearly 70 agencies requesting help. The deadline for submitting input to SCAG is October 1, 2018. SCAG Staff will provide additional details.
- **SCAG Executive Director Resigns** – SCAG Executive Director Hasan Ikhata has submitted his resignation effective November 30, 2018. Hasan has accepted the position of Executive Director of the San Diego Association of Governments. Hasan's message and September Report are attached.
- **SCAG Sub-region Special Elections for Districts 46 and 47-** Special elections have been scheduled to select representatives to fill the unexpired terms of Glen Becerra (District 46) and John Procter (District 47). Glen and John have decided not to seek re-election to the City Council in their cities. The District 46 Special Election will be held in Simi Valley and the District 47 Special Election will be held in Santa Paula. A Call for Candidates for both positions was sent to the City Councils and Clerks in the applicable Cities. Copies are attached. Election details were included.
- **League of California Cities Annual Conference** – The conference in Long Beach concluded on Friday September 14. Staff attended several Sessions, including Cannabis Legalization Regulation Update, Local Government Role in Meeting California's Environmental Goals, From Status Quo to Status Quo-Organization Change; and Strategies to Manage Increasing Pension Costs. Staff also attended the first opening general session on Leadership and Understanding Public Service Ethics Laws & Principles (AB 1234 Training).
- **VCOG Conflict of Interest Code** – Staff has reviewed VCOG's Conflict of Interest Code (VCOG Resolution No. 2014-01, has determined that no amendments are required and has filed the 2018 Local Agency Biennial Notice with the Ventura County Board of Supervisors.
- **Homeless Emergency Assistance Program (HEAP)** - \$4,857,821 in one-time emergency funding is available for the Ventura County Continuum of Care to address unsheltered homelessness. In order for funds to be distributed and expended to serve homeless persons in a jurisdiction, a "shelter crises" must have been declared by that City or County's governing body. Therefore a countywide program supported with HEAP funds cannot serve homeless persons in a city or jurisdiction that has not declared a "shelter crises." A sample Declaration of a Shelter Crises Resolution is attached.
- **Memorandum of Understanding- Countywide Homelessness-** A Draft Memorandum of Understanding for Ventura Countywide Homelessness was presented for review to the City Manager's Group by Ventura County CEO Mike Powers at their regular meeting on August 16.
- **Proposed VCOG Meeting Schedule-2019-** A proposed schedule for VCOG Meetings for 2019 is attached. Please check your schedules over the next few weeks so that the schedule can be adopted at our November 8 Meeting.

## **5. AGENCY REPORTS**

- A. Southern California Association of Governments-** Kimberly Clark, Staff Affordable Housing Planner for SCAG provided an update on the Bottom Up Local Input and Envisioning Process for the 2020 RTP/SCS and RHNA, and future funding opportunities. *(NOTE: Presentation Slides from this Item are available on VCOG's Website- [www.venturacog.org](http://www.venturacog.org))*
- B. Ventura County Transportation Commission-** No Report
- C. League of California Cities –** No Report
- D. Other Agencies-** NONE

## **6. CONSENT CALENDAR**

- A. Summary of July 12, 2018 Meeting**
- B. Financial Report through August 31, 2018**
- C. Register of Warrants & Debit Card Transactions - July 1, to August 31, 2018.**
- D. Legislative Update**
- E. Agreement with Independent Auditor 2017-2018 Audit**

Member Parvin moved the approval of the Consent Calendar with a second by Chair McDonald. The motion carried.

**7A. PROGRESS REPORT- SAFE PASSAGES RESEARCH PROJECT–** Dr. Molly George provided a progress report being conducted by Cal. Lutheran University, Department of Criminology under a Grant Agreement with VCOG.

**7B. SOUTHERN CALIFORNIA EDISON- RELIABILITY IMPROVEMENTS, WILDFIRE MITIGATION & GRID RESILIENCY-** Rudy Gonzales, SCE Government Relations Manager, will provide a report on SCE's Action Plans for wildfire mitigation and system reliability and on related legislative activity. Mr. Gonzalez has been meeting with city officials over the past two months to apprise them of these actions and future planning. *(NOTE: Presentation Slides from this Item are available on VCOG's Website- [www.venturacog.org](http://www.venturacog.org))*

**8. BOARD MEMBER COMMENTS & REQUESTS FOR FUTURE AGENDA ITEMS – NONE**

**9. ADJOURNMENT -** Meeting adjourned at 6:25 p.m. to September 20, 2018



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh R. Riley, Executive Director

**SUBJECT:** Financial Report

**DATE:** January 10,, 2019

**Recommendation:**

Receive and file Financial Report for Period ending December 31, 2018.

**Discussion:**

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period September 1, 2018 to December 31, 2018

**Investments:**

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that comply with the VCOG Investment Policy:

Institution	Investment Type	Maturity Date	Interest-FY to Date	Rate*	Balance
Bank of America	Business Interest Maximizer 1346	N/A	\$ 10.15	0.03%	\$67,050.21

\*Variable

**ATTACHMENTS:** Balance Sheet – As of December 31, 2018  
 Profit and Loss – July 1, 2017 to December 31, 2018  
 Budget vs. Actual - July 1, 2018 to December 31, 2018  
 Bank Statement/ Reconciliation Reports- Sept., Oct., Nov. & Dec. 2018



# Ventura Council of Governments

## BALANCE SHEET

As of December 31, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
BofA - 5784	0.00
BofA - 5797	76,702.36
BofA MM - 1346	67,050.21
Wells Fargo	0.00
Wells Fargo - 3905	0.00
Wells Fargo - 4715	0.00
<b>Total Bank Accounts</b>	<b>\$143,752.57</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$143,752.57</b>
<b>TOTAL ASSETS</b>	<b>\$143,752.57</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
Payroll Liabilities	-1.04
<b>Total Other Current Liabilities</b>	<b>\$ -1.04</b>
<b>Total Current Liabilities</b>	<b>\$ -1.04</b>
<b>Total Liabilities</b>	<b>\$ -1.04</b>
Equity	
Opening Balance Equity	111,292.08
Unrestricted Net Assets	-1,083.91
Net Income	33,545.44
<b>Total Equity</b>	<b>\$143,753.61</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$143,752.57</b>

# Ventura Council of Governments

## PROFIT AND LOSS

July - December, 2018

	TOTAL
Income	
Annual Dinner Tickets	62.00
Dues Assessments	64,992.00
Other Types of Income	
Bank Interest	10.15
<b>Total Other Types of Income</b>	<b>10.15</b>
<b>Total Income</b>	<b>\$65,064.15</b>
<b>GROSS PROFIT</b>	<b>\$65,064.15</b>
Expenses	
Contract Services	
Accounting Fees	660.00
Executive Administration	20,000.00
Legal Fees	3,956.37
Research Grant - CLU	2,400.00
<b>Total Contract Services</b>	<b>27,016.37</b>
Miscellaneous Expense	116.91
Operations	
Printing and Copying	317.15
Supplies	88.30
Website	645.00
<b>Total Operations</b>	<b>1,050.45</b>
Other Types of Expenses	
Insurance - Liability, D and O	1,610.03
<b>Total Other Types of Expenses</b>	<b>1,610.03</b>
Travel and Meetings	
Conference and Meetings	1,646.53
Travel	78.42
<b>Total Travel and Meetings</b>	<b>1,724.95</b>
<b>Total Expenses</b>	<b>\$31,518.71</b>
<b>NET OPERATING INCOME</b>	<b>\$33,545.44</b>
<b>NET INCOME</b>	<b>\$33,545.44</b>

# Ventura Council of Governments

BUDGET VS. ACTUALS: FY2018/2019 - FY19 P&L

July 2018 - June 2019

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Income			
Annual Dinner Sponsorship		3,000.00	3,000.00
Annual Dinner Tickets	62.00	500.00	438.00
Dues Assessments	64,992.00	64,992.00	0.00
Other Types of Income			
Bank Interest	10.15	8.00	-2.15
<b>Total Other Types of Income</b>	<b>10.15</b>	<b>8.00</b>	<b>-2.15</b>
Safe Passages Grant Appropriation		8,000.00	8,000.00
<b>Total Income</b>	<b>\$65,064.15</b>	<b>\$76,500.00</b>	<b>\$11,435.85</b>
GROSS PROFIT	<b>\$65,064.15</b>	<b>\$76,500.00</b>	<b>\$11,435.85</b>
Expenses			
Contract Services			
Accounting Fees	660.00	1,300.00	640.00
Audit		5,000.00	5,000.00
Executive Administration	22,750.00	45,000.00	22,250.00
Legal Fees	3,956.37	400.00	-3,556.37
Research Grant - CLU	2,400.00	8,000.00	5,600.00
<b>Total Contract Services</b>	<b>29,766.37</b>	<b>59,700.00</b>	<b>29,933.63</b>
Miscellaneous Expense	116.91	200.00	83.09
Operations			
Printing and Copying	317.15	550.00	232.85
Supplies	88.30	400.00	311.70
Website	645.00	550.00	-95.00
<b>Total Operations</b>	<b>1,050.45</b>	<b>1,500.00</b>	<b>449.55</b>
Other Types of Expenses			
Insurance - Liability, D and O	1,610.03	1,600.00	-10.03
<b>Total Other Types of Expenses</b>	<b>1,610.03</b>	<b>1,600.00</b>	<b>-10.03</b>
Travel and Meetings			
Annual Dinner		7,500.00	7,500.00
Conference and Meetings	1,646.53	5,000.00	3,353.47
Travel	78.42	1,000.00	921.58
<b>Total Travel and Meetings</b>	<b>1,724.95</b>	<b>13,500.00</b>	<b>11,775.05</b>
<b>Total Expenses</b>	<b>\$34,268.71</b>	<b>\$76,500.00</b>	<b>\$42,231.29</b>
NET OPERATING INCOME	<b>\$30,795.44</b>	<b>\$0.00</b>	<b>\$ -30,795.44</b>
NET INCOME	<b>\$30,795.44</b>	<b>\$0.00</b>	<b>\$ -30,795.44</b>



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VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
MOORPARK, CA 93020-0157

Prepared: [Signature] Date 10/5/18  
Approved: [Signature] Date 10/5/18

## Your Business Advantage Checking Bus Platinum Privileges

for September 1, 2018 to September 30, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 7636 5797

### Account summary

Beginning balance on September 1, 2018	\$68,706.55
Deposits and other credits	30,985.00
Withdrawals and other debits	-608.96
Checks	-5,509.56
Service fees	-0.00
Ending balance on September 30, 2018	\$93,573.03

# of deposits/credits: 2

# of withdrawals/debits: 6

# of items-previous cycle<sup>1</sup>: 4

# of days in cycle: 30

Average ledger balance: \$88,223.24

<sup>1</sup>Includes checks paid, deposited items & other debits

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### Deposits and other credits

Date	Description	Amount
09/05/18	Deposit	✓ 22,074.00
09/14/18	Deposit	✓ 8,911.00
<b>Total deposits and other credits</b>		<b>\$30,985.00</b>

### Withdrawals and other debits

Date	Description	Amount
Card account # XXXX XXXX XXXX 8421		
09/17/18	CHECKCARD 0914 HYATT CENTRIC PIKE LNG LONG BEACH CA 24431068258722451803997 CKCD 3640 XXXXXXXXXXXXX8421 XXXX XXXX XXXX 8421	✓ -544.66
09/21/18	CHECKCARD 0919 STAPLES 00101261 SIMI VALLEY CA 24164078263105001732194 CKCD 5943 XXXXXXXXXXXXX8421 XXXX XXXX XXXX 8421	✓ -64.30
<b>Subtotal for card account # XXXX XXXX XXXX 8421</b>		<b>-\$608.96</b>
<b>Total withdrawals and other debits</b>		<b>-\$608.96</b>

### Checks

Date	Check #	Amount
09/04/18	308	✓ -3,750.00
09/10/18	309	✓ -110.00

Date	Check #	Amount
09/14/18	311*	✓ -1,610.03
09/13/18	312	✓ -39.53
<b>Total checks</b>		<b>-\$5,509.56</b>
<b>Total # of checks</b>		<b>4</b>

\* There is a gap in sequential check numbers

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- ☒ \$15,000+ average monthly balance in primary checking account
- ☒ \$35,000+ combined average monthly balance in linked business accounts
- ☐ active use of Bank of America Merchant Services
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## Daily ledger balances

Date	Balance (\$)
09/01	68,706.55
09/04	64,956.55
09/05	87,030.55

Date	Balance(\$)
09/10	86,920.55
09/13	86,881.02
09/14	94,181.99

Date	Balance (\$)
09/17	93,637.33
09/21	93,573.03

## Check images

Account number: 3250 7636 5797  
Check number: 308 | Amount: \$3,750.00

VENTURA COUNCIL OF GOVERNMENTS 22 E MAIN ST SUITE 300 MOONPARK CA 93021-1118		Bank of America ACH INT 01/08/2018	0308 FEDERAL NY
PAY TO THE ORDER OF: Hugh Riley - Professional Management, LLC		09/10/2018	
Three thousand seven hundred fifty and 00/100		\$ 3,750.00	
MEMO: Hugh Riley Professional Management, LLC P.O. Box 107 Moonpark, CA 93021-0107			
*000308* 44210003584 325076365797*			

Check number: 309 | Amount: \$110.00

VENTURA COUNCIL OF GOVERNMENTS 22 E MAIN ST SUITE 300 MOONPARK CA 93021-1118		Bank of America ACH INT 01/08/2018	0309 FEDERAL NY
PAY TO THE ORDER OF: TLH Staffing Services		09/10/2018	
One hundred ten and 00/100		\$ 110.00	
MEMO: TLH Staffing Services 543 Courney Club Dr., PMB 115 San Mateo, CA 94405			
*000309* 44210003584 325076365797*			

Check number: 311 | Amount: \$1,610.03

VENTURA COUNCIL OF GOVERNMENTS 22 E MAIN ST SUITE 300 MOONPARK CA 93021-1118		Bank of America ACH INT 01/08/2018	0311 FEDERAL NY
PAY TO THE ORDER OF: Allent Insurance Services		09/10/2018	
One thousand six hundred ten and 03/100		\$ 1,610.03	
MEMO: Allent Insurance Services Newport Beach 1501 Dove St. Ste. 200 Newport Beach, CA 92660			
*000311* 44210003584 325076365797*			

Check number: 312 | Amount: \$39.53

VENTURA COUNCIL OF GOVERNMENTS 22 E MAIN ST SUITE 300 MOONPARK CA 93021-1118		Bank of America ACH INT 01/08/2018	0312 FEDERAL NY
PAY TO THE ORDER OF: City of Camarillo - v		09/10/2018	
Thirty-nine and 03/100		\$ 39.53	
MEMO: City of Camarillo - v			
*000312* 44210003584 325076365797*			

## Ventura Council of Governments

BoFA - 5797, Period Ending 09/30/2018

## RECONCILIATION REPORT

Reconciled on: 10/05/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	
Checks and payments cleared (6)	68,706.55
Deposits and other credits cleared (3)	-6,118.52
Statement ending balance	30,985.00
	93,573.03
Uncleared transactions as of 09/30/2018	
Register balance as of 09/30/2018	-25.00
Cleared transactions after 09/30/2018	93,548.03
Uncleared transactions after 09/30/2018	0.00
Register balance as of 10/05/2018	-6,818.01
	86,730.02

## Details

## Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/31/2018	Bill Payment	309	TLH Staffing Services	-110.00
09/04/2018	Bill Payment	308	Hugh Riley - Professional Ma...	-3,750.00
09/10/2018	Bill Payment	311	Alliant Insurance Services	-1,610.03
09/10/2018	Bill Payment	312	City of Camarillo - v	-39.53
09/17/2018	Check	EFT	Hyatt Centric	-544.66
09/21/2018	Check	EFT	Staples	-64.30
<b>Total</b>				<b>-6,118.52</b>

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2018	Receive Payment	1012313	City of Simi Valley	8,746.00
09/26/2018	Receive Payment		City of Thousand Oaks	8,911.00
09/26/2018	Receive Payment		City of Oxnard	13,328.00
<b>Total</b>				<b>30,985.00</b>

## Additional Information

## Uncleared checks and payments as of 09/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2018	Check	310	Channel Counties Division LO...	-25.00
<b>Total</b>				<b>-25.00</b>

## Uncleared checks and payments after 09/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2018	Bill Payment	0311	Hugh Riley - Professional Ma...	-6,640.92
10/04/2018	Bill Payment	315	PostNet CA110	-67.09
10/04/2018	Bill Payment	314	TLH Staffing Services	-110.00
<b>Total</b>				<b>-6,818.01</b>





P.O. Box 15284  
Wilmington, DE 19850

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### Customer service information

1.888.BUSINESS (1.888.287.4637)

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Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
MOORPARK, CA 93020-0157

Prepared: [Signature]

Date: 10/5/18

Approved: [Signature]

Date: 10/5/18

## Your Business Advantage Savings Bus Platinum Privileges

for September 1, 2018 to September 30, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 6796 1346

### Account summary

Beginning balance on September 1, 2018	\$67,043.49
Deposits and other credits	1.65
Withdrawals and other debits	-0.00
Service fees	-0.00
Ending balance on September 30, 2018	\$67,045.14

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 30

Average ledger balance: \$67,043.54

Average collected balance: \$67,043.54

Annual Percentage Yield Earned this statement period: 0.03%.  
Interest Paid Year To Date: \$16.24.

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## Deposits and other credits

Date	Description	Amount
09/28/18	Interest Earned	1.65
Total deposits and other credits		\$1.65

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
09/01	67,043.49	09/28	67,045.14

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ARH98YHQ | SSM-03-18-0013.B

## Ventura Council of Governments

BofA MM - 1346, Period Ending 09/30/2018

## RECONCILIATION REPORT

Reconciled on: 10/05/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	67,043.49
Interest earned	1.65
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	67,045.14
Uncleared transactions as of 09/30/2018	-25.00
Register balance as of 09/30/2018	67,020.14

## Additional Information

Uncleared checks and payments as of 09/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2018	Expense		Channel Counties Division LO...	-25.00
Total				-25.00



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## Bus Platinum Privileges

### Customer service information

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P.O. Box 25118  
Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
MOORPARK, CA 93020-0157

Prepared: Symon Hump Date 11/3/18

Approved: [Signature] Date 11/3/18

## Your Business Advantage Checking Bus Platinum Privileges

for October 1, 2018 to October 31, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 7636 5797

### Account summary

Beginning balance on October 1, 2018	\$93,573.03
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-6,895.39
Service fees	-0.00
Ending balance on October 31, 2018	\$86,677.64

# of deposits/credits: 0

# of withdrawals/debits: 4

# of items-previous cycle<sup>1</sup>: 7

# of days in cycle: 31

Average ledger balance: \$87,224.17

<sup>1</sup>Includes checks paid, deposited items & other debits

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<sup>1</sup>Mobile Banking requires that you download the Mobile Banking app and is only available for select mobile devices. Message and data rates may apply.  
<sup>2</sup>For J.D. Power award information, visit [jdpower.com](http://jdpower.com).

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### Checks

Date	Check #	Amount
10/03/18	313	-6,640.92
10/09/18	314	-67.09

Date	Check #	Amount
10/09/18	315	-110.00
10/30/18	316	-77.38
<b>Total checks</b>		<b>-\$6,895.39</b>
<b>Total # of checks</b>		<b>4</b>

### Service fees

The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 09/28/18. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- ☐ \$2,500+ in new net purchases on a linked Business credit card
- ☒ \$15,000+ average monthly balance in primary checking account
- ☒ \$35,000+ combined average monthly balance in linked business accounts
- ☐ active use of Bank of America Merchant Services
- ☐ active use of Payroll Services
- ☐ enrolled in Business Advantage Relationship Rewards

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### Daily ledger balances

Date	Balance (\$)	Date	Balance (\$)	Date	Balance (\$)
10/01	93,573.03	10/09	86,755.02	10/30	86,677.64
10/03	86,932.11				

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Check number: 313 | Amount: \$6,640.92

VENTURA COUNCIL OF GOVERNMENTS  
20100010  
STATE 800  
MCCORMACK CA 95021-1114

DATE OF DEPOSIT  
ACH INT 12/03/09

0313

PAID TO THE ORDER OF  
Hugh Riley - Professional Management, LLC

Check number and amount  
\$ 6,640.92

PAID TO THE ORDER OF  
Hugh Riley  
Professional Management, LLC  
P.O. Box 157  
Moorpark, CA 93000-0157

MEMO  
Executive Administration - \$5,302.00 Travel Mgmt

#000313# 01210003584 325076365797

Check number: 314 | Amount: \$67.09

VENTURA COUNCIL OF GOVERNMENTS  
20100010  
STATE 800  
MCCORMACK CA 95021-1114

DATE OF DEPOSIT  
ACH INT 12/03/09

0314

PAID TO THE ORDER OF  
Preston, CA, LLC

Check number and amount  
\$ 67.09

PAID TO THE ORDER OF  
Preston, CA, LLC  
207 W. Los Angeles Ave.  
Moorpark, CA 93021

MEMO

#000314# 01210003584 325076365797

Check number: 315 | Amount: \$110.00

VENTURA COUNCIL OF GOVERNMENTS  
20100010  
STATE 800  
MCCORMACK CA 95021-1114

DATE OF DEPOSIT  
ACH INT 12/03/09

0315

PAID TO THE ORDER OF  
TLH Staffing Services

Check number and amount  
\$ 110.00

PAID TO THE ORDER OF  
TLH Staffing Services  
565 County Road Dr. #408 118  
Saratoga, CA 95060

MEMO

#000315# 01210003584 325076365797

Check number: 316 | Amount: \$77.38

VENTURA COUNCIL OF GOVERNMENTS  
20100010  
STATE 800  
MCCORMACK CA 95021-1114

DATE OF DEPOSIT  
ACH INT 12/03/09

0316

PAID TO THE ORDER OF  
City of Carlsbad - v

Check number and amount  
\$ 77.38

PAID TO THE ORDER OF  
Realty services and 2010/07  
City of Carlsbad - v

MEMO

#000316# 01210003584 325076365797

Ventura Council of Governments  
BofA MM - 1346, Period Ending 10/31/2018

RECONCILIATION REPORT

Reconciled on: 11/03/2018

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	
Interest earned	67,045.14
Checks and payments cleared (0)	1.71
Deposits and other credits cleared (0)	0.00
Statement ending balance	0.00
	67,046.25
Register balance as of 10/31/2018	67,021.85

Additional Information

Uncleared checks and payments as of 10/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
Total				-25.00



## Bus Platinum Privileges

P.O. Box 15284  
Wilmington, DE 19850

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VENTURA COUNCIL OF GOVERNMENTS  
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### Customer service information

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Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: *Leanne Hume* Date 11/3/18

Approved: \_\_\_\_\_ Date \_\_\_\_\_

## Your Business Advantage Savings Bus Platinum Privileges

for October 1, 2018 to October 31, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 6796 1346

### Account summary

Beginning balance on October 1, 2018	\$67,045.14
Deposits and other credits	1.71
Withdrawals and other debits	-0.00
Service fees	-0.00
Ending balance on October 31, 2018	\$67,046.85

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 31

Average ledger balance: \$67,045.19

Average collected balance: \$67,045.19

Annual Percentage Yield Earned this statement period: 0.03%.  
Interest Paid Year To Date: \$17.95.

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## Deposits and other credits

Date	Description	Amount
10/31/18	Interest Earned	1.71
<b>Total deposits and other credits</b>		<b>\$1.71</b>

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
10/01	67,045.14	10/31	67,046.85

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Ventura Council of Governments  
BofA - 5797, Period Ending 10/31/2018

## RECONCILIATION REPORT

Reconciled on: 11/03/2018

Reconciled for: 4001 File

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	93,573.03
Checks and payments cleared (4)	-6,895.39
Deposits and other credits cleared (0)	0.00
Statement ending balance	86,677.64

Included transactions as of 10/31/2018	25,110.00
Register balance as of 10/31/2018	86,652.64
Cleared transactions after 10/31/2018	0.00
Uncleared transactions after 10/31/2018	-3,422.50
Register balance as of 11/03/2018	83,230.14

## Details

## Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2018	Bill Payment	313	Hugh Riley - Professional Ma...	-6,640.92
10/04/2018	Bill Payment	314	PostNet CA110	-67.09
10/04/2018	Bill Payment	315	TLH Staffing Services	-110.00
10/29/2018	Bill Payment	316	City of Camarillo - v	-77.38
<b>Total</b>				<b>-6,895.39</b>

## Additional Information

## Uncleared checks and payments as of 10/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2018	Check	310	Channel Counties Division LO...	-25.00
<b>Total</b>				<b>-25.00</b>

## Uncleared checks and payments after 10/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/01/2018	Bill Payment	318	Hugh Riley - Professional Ma...	-3,312.50
11/01/2018	Bill Payment	317	TLH Staffing Services	-110.00
<b>Total</b>				<b>-3,422.50</b>

## Bus Platinum Privileges



P.O. Box 15284  
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
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*Reconciled*

### Customer service information

1) 1.888.BUSINESS (1.888.287.4637)

bankofamerica.com

Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: *[Signature]* Date: *1/4/19*  
Approved: *[Signature]* Date: *1/4/19*

## Your Business Advantage Checking Bus Platinum Privileges

for November 1, 2018 to November 30, 2018

Account number: 3250 7636 5797

VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on November 1, 2018	\$86,677.64
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-9,039.05
Service fees	-0.00
Ending balance on November 30, 2018	\$77,638.59

# of deposits/credits: 0

# of withdrawals/debits: 5

# of items-previous cycle<sup>1</sup>: 4

# of days in cycle: 30

Average ledger balance: \$82,203.65

<sup>1</sup>Includes checks paid, deposited items & other debits

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## Checks

Date	Check #	Amount
11/02/18	317	✓ -3,312.50
11/09/18	318	✓ -110.00
11/21/18	319	✓ -3,274.50

Date	Check #	Amount
11/08/18	321*	✓ -29.55
11/30/18	322	✓ -2,312.50

Total checks - \$9,039.05  
Total # of checks 5

\* There is a gap in sequential check numbers

## Service fees

The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 10/31/18. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- ☐ \$2,500+ in new net purchases on a linked Business credit card
- ☒ \$15,000+ average monthly balance in primary checking account
- ☒ \$35,000+ combined average monthly balance in linked business accounts
- ☐ active use of Bank of America Merchant Services
- ☐ active use of Payroll Services
- ☐ enrolled in Business Advantage Relationship Rewards

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## Daily ledger balances

Date	Balance (\$)	Date	Balance (\$)	Date	Balance (\$)
11/01	86,677.64	11/08	83,335.59	11/21	79,951.09
11/02	83,365.14	11/09	83,225.59	11/30	77,638.59

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## What's on your mind?

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Inclusion on the Advisory Panel subject to qualifications.

SSM-04-18-0052D1 | ARHKGJ65



VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | November 1, 2018 to November 30, 2018

## Check images

Account number: 3250 7636 5797

Check number: 317 | Amount: \$3,312.50

Check 317, dated 11/01/2018, for \$3,312.50. Payable to High City Professional Management, LLC. The check is signed by the Treasurer, Ventura Council of Governments, and includes the MICR line #000327 61240003584 325076365797.

Check number: 319 | Amount: \$3,274.50

Check 319, dated 11/01/2018, for \$3,274.50. Payable to Ryan, William, Gibson, Jester & Partners, LLP. The check is signed by the Treasurer, Ventura Council of Governments, and includes the MICR line #000327 61240003584 325076365797.

Check number: 322 | Amount: \$2,312.50

Check 322, dated 11/01/2018, for \$2,312.50. Payable to High City Professional Management, LLC. The check is signed by the Treasurer, Ventura Council of Governments, and includes the MICR line #000327 61240003584 325076365797.

Check number: 318 | Amount: \$110.00

Check 318, dated 11/01/2018, for \$110.00. Payable to TLH Staffing Services. The check is signed by the Treasurer, Ventura Council of Governments, and includes the MICR line #000318 61240003584 325076365797.

Check number: 321 | Amount: \$29.55

Check 321, dated 11/01/2018, for \$29.55. Payable to Pacific CA110. The check is signed by the Treasurer, Ventura Council of Governments, and includes the MICR line #000321 61240003584 325076365797.

## Ventura Council of Governments

BAA - 5707, Period Ending 11/30/2018

## RECONCILIATION REPORT

Reconciled on: 01/04/2019

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	86,677.64
Checks and payments cleared (5)	-9,039.05
Deposits and other credits cleared (0)	0.00
Statement ending balance	77,638.59
Uncleared transactions as of 11/30/2018	-25.00
Register balance as of 11/30/2018	77,613.59
Cleared transactions after 11/30/2018	0.00
Uncleared transactions after 11/30/2018	-3,581.23
Register balance as of 01/04/2019	74,032.36

## Details

## Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/01/2018	Bill Payment	317	Hugh Riley - Professional Ma...	-3,312.50
11/01/2018	Bill Payment	318	TLH Staffing Services	-110.00
11/07/2018	Bill Payment	319	Myers, Widders, Gibson, Jone...	-3,274.50
11/07/2018	Bill Payment	321	PostNet CA110	-29.55
11/30/2018	Bill Payment	322	Hugh Riley - Professional Ma...	-2,312.50
Total				-9,039.05

## Additional Information

## Uncleared checks and payments as of 11/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2018	Check	310	Channel Counties Division LO...	-25.00
Total				-25.00

## Uncleared checks and payments after 11/30/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/10/2018	Bill Payment	322	PostNet CA110	-39.36
12/14/2018	Bill Payment	323	TLH Staffing Services	-110.00
12/18/2018	Bill Payment	324	Myers, Widders, Gibson, Jone...	-681.87
01/03/2019	Bill Payment	325	Hugh Riley - Professional Ma...	-2,750.00
Total				-3,581.23



## Bus Platinum Privileges

P.O. Box 15284  
Wilmington, DE 19850

### Customer service information

1.888.BUSINESS (1.888.287.4637)

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P.O. Box 25118  
Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
MOORPARK, CA 93020-0157

Prepared: [Signature] Date 1/4/19  
Approved: [Signature] Date 1/4/19

## Your Business Advantage Savings Bus Platinum Privileges

for November 1, 2018 to November 30, 2018

Account number: 3250 6796 1346

VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on November 1, 2018	\$67,046.85
Deposits and other credits	1.65
Withdrawals and other debits	-0.00
Service fees	-0.00
Ending balance on November 30, 2018	\$67,048.50

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 30

Average ledger balance: \$67,046.90

Average collected balance: \$67,046.90

Annual Percentage Yield Earned this statement period: 0.03%.

Interest Paid Year To Date: \$19.60.

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## Your savings account

VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 6796 1346 | November 1, 2018 to November 30, 2018

### Deposits and other credits

Date	Description	Amount
11/30/18	Interest Earned	1.65
Total deposits and other credits		\$1.65

### Daily ledger balances

Date	Balance (\$)	Date	Balance (\$)
11/01	67,046.85	11/30	67,048.50

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### What's on your mind?

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SSM-04-18-0052.D1 | ARHKGJ65



Ventura Council of Governments

DATA MM - 1346. Period Ending 11/30/2018

RECONCILIATION REPORT

Reconciled on: 01/04/2019

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	67,046.85
Interest earned	1.65
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	67,048.50

Reconciling balance as of 11/30/2018



Bus Platinum Privileges

P.O. Box 15284  
Wilmington, DE 19850

*Reconciled*

Customer service information

1.888.BUSINESS (1.888.287.4637)

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Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
MOORPARK, CA 93020-0157

Prepared: *[Signature]* Date: 1/4/19  
Approved: *[Signature]* Date: 1/4/19

## Your Business Advantage Checking Bus Platinum Privileges

for December 1, 2018 to December 31, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 7636 5797

### Account summary

Beginning balance on December 1, 2018	\$77,638.59
Deposits and other credits	0.00
Withdrawals and other debits	-80.00
Checks	-831.23
Service fees	-0.00
Ending balance on December 31, 2018	\$76,727.36

# of deposits/credits: 0

# of withdrawals/debits: 4

# of Items-previous cycle<sup>1</sup>: 5

# of days in cycle: 31

Average ledger balance: \$77,270.85

<sup>1</sup>Includes checks paid, deposited items & other debits

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### Withdrawals and other debits

Date	Description	Amount
Card account # XXXX XXXX XXXX 8421		
12/03/18	CHECKCARD 1201 WPY*EDCVC SBDC 855-4693729 CA 24906418335064395715213 CKCD 7399 XXXXXXXXXX8421 XXXX XXXX XXXX 8421	-80.00
<b>Subtotal for card account # XXXX XXXX XXXX 8421</b>		<b>-\$80.00</b>
<b>Total withdrawals and other debits</b>		<b>-\$80.00</b>

### Checks

Date	Check #	Amount
12/12/18	323	✓ -39.36
12/31/18	324	✓ -110.00

Date	Check #	Amount
12/20/18	325	✓ -681.87
<b>Total checks</b>		<b>-\$831.23</b>
<b>Total # of checks</b>		<b>3</b>

### Service fees

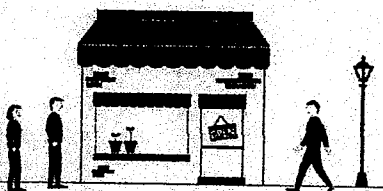
The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 11/30/18. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- ☐ \$2,500+ in new net purchases on a linked Business credit card
- ☒ \$15,000+ average monthly balance in primary checking account
- ☒ \$35,000+ combined average monthly balance in linked business accounts
- ☐ active use of Bank of America Merchant Services
- ☐ active use of Payroll Services
- ☐ enrolled in Business Advantage Relationship Rewards

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Bank of America Business Advantage

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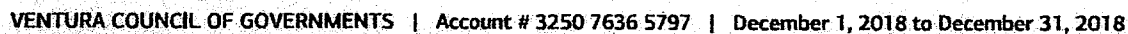
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Here's to your continued success.

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AR634K95 | SSM-01-18-2949.B

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
12/01	77,638.59	12/12	77,519.23	12/31	76,727.36
12/03	77,558.59	12/20	76,837.36		



**Account number: 3250 7636 5797**  
**Check number: 323 | Amount: \$39.36**

Check number: 324 | Amount: \$110.00

[illegible]

VENTURA COUNCIL OF GOVERNMENTS  
P.O. BOX 107  
SANTA LUISA  
MCKINNEY, CA 94027-1118

South of San Jose  
February 22, 1988

0324  
MEMPHIS  
TCH

1715-0118

TO THE  
ORDER OF: T.H. Shilling, Councils

\$ 110.00

One hundred ten and 00/100

T.H. Shilling, Services  
548 Country Club Dr., PMB 118  
Eliz. Valley, CA 92008

MEMO

000324- 41280003584 325078385471

Check number: 325 | Amount: \$681.87

0125  
State of Louisiana  
NOT RECD PROCEED

0125  
M. HARRIS  
T.M.

12/26/2016

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 87  
SUITE 200  
MCKINNEY CA 92551-1116

MYERS, WILKINS, GIBSON, JONES & FARGOLD, LLP

\$ 761.87

ONE HUNDRED EIGHTY ONE AND 87/100

MYERS, WILKINS, GIBSON, JONES & FARGOLD, LLP

DOLLARS

MEMO

440033254 41210003584 3250763657974

## Ventura Council of Governments

BoFA - 5797, Period Ending 12/31/2018

## RECONCILIATION REPORT

Reconciled on: 01/04/2019

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	77,638.59
Checks and payments cleared (4)	-911.23
Deposits and other credits cleared (0)	0.00
Statement ending balance	76,727.36

Register balance as of 12/31/2018	76,702.36
Cleared transactions after 12/31/2018	0.00
Uncleared transactions after 12/31/2018	-2,750.00
Register balance as of 01/04/2019	73,952.36

## Details

## Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/03/2018	Check	EFT	Economic Development Colla...	-80.00
12/10/2018	Bill Payment	323	PostNet CA110	-39.36
12/14/2018	Bill Payment	324	TLH Staffing Services	-110.00
12/18/2018	Bill Payment	325	Myers, Widders, Gibson, Jone...	-681.87
<b>Total</b>				<b>-911.23</b>

## Additional information

## Uncleared checks and payments as of 12/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2018	Check	310	Channel Counties Division LO...	-25.00
<b>Total</b>				<b>-25.00</b>

## Uncleared checks and payments after 12/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/03/2019	Bill Payment	325	Hugh Riley - Professional Ma...	-2,750.00
<b>Total</b>				<b>-2,750.00</b>



P.O. Box 15284  
Wilmington, DE 19850

## Bus Platinum Privileges

### Customer service information

1.888.BUSINESS (1.888.287.4637)

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Tampa, FL 33622-5118

VENTURA COUNCIL OF GOVERNMENTS  
PO BOX 157  
MOORPARK, CA 93020-0157

Prepared: Leann Hemb Date: 1/4/19  
Approved: [Signature] Date: 1/4/19

## Your Business Advantage Savings Bus Platinum Privileges

for December 1, 2018 to December 31, 2018

Account number: 3250 6796 1346

VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on December 1, 2018	\$67,048.50
Deposits and other credits	1.71
Withdrawals and other debits	-0.00
Service fees	-0.00
Ending balance on December 31, 2018	\$67,050.21

# of deposits/credits: 1

# of withdrawals/debits: 0

# of days in cycle: 31

Average ledger balance: \$67,048.55

Average collected balance: \$67,048.55

Annual Percentage Yield Earned this statement period: 0.03%.  
Interest Paid Year To Date: \$21.31.

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<sup>2</sup> For J.D. Power award information, visit [jdpower.com](http://jdpower.com).  
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## Deposits and other credits

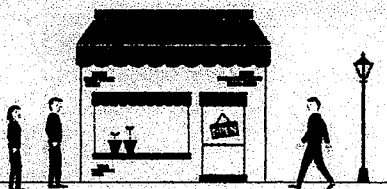
Date	Description	Amount
12/31/18	Interest Earned	1.71
<b>Total deposits and other credits</b>		<b>\$1.71</b>

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
12/01	67,048.50	12/31	67,050.21

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Ventura Council of Governments  
BoFA MM - 1346, Period Ending 12/31/2018

RECONCILIATION REPORT

Reconciled on: 01/04/2019

Any changes made to transactions after this date aren't included in this report.

Summary


	USD
Statement beginning balance	67,048.50
Interest earned	1.71
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	67,048.50
Reconciling balance as of 12/31/2018	67,048.50



VENTURA COUNCIL  
OF GOVERNMENTS

MEMORANDUM

TO: Board of Directors

FROM: Hugh Riley, Executive Director 

SUBJECT: Register of Warrants and Debt Card Transactions

DATE: January 10, 2019

---

**Recommendation:**

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from September 1, 2018 to December 31, 2018

---

**Discussion:**

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period September 1, 2018 thru December 31, 2018. It is prepared in addition to the Financial Report so that the Council may be fully informed as to the expenditure of funds for services and other costs to the organization.

**ATTACHMENTS:** Warrant and Debit Card Registers

# Register of Warrants Ventura Council of Governments

January 10, 2018

Transactions from September 1, 2018 to December 31, 2018

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
310	09/05/18	Channel Counties Division	09/05/18	Division Reception-LOCC	\$ 25.00
311	09/10/18	Alliance Insurance Services	09/03/18	Special Liability Insurance Prog.	\$ 1,610.03
312	09/10/18	City of Camarillo	08/20/18	Video Services-Meeting	\$ 39.53
313	10/01/18	Hugh Riley Pro. Management	09/30/18	Executive Administration Travel-Mileage	\$ 6,562.50 78.42 \$ 6,640.92
314	10/04/18	PostNet	10/01/18	Printing and Copying	\$ 67.09
315	10/04/18	TLH Staffing Services	09/05/18	Accounting Services	\$ 110.00
316	10/29/18	City of Camarillo	10/12/18	Video Services-Meeting	\$ 77.38
317	11/01/18	Hugh Riley Pro. Management	10/31/18	Executive Administration	\$ 3,312.50
318	11/01/18	TLH Staffing Services	10/29/18	Accounting Services	\$ 110.00
319	11/07/18	Myers, Widders, Gibson Jones & Feingold, LLP	10/31/18	Legal Services-Dynamex	\$ 3,274.50
320	-----VOID- Printing Error -----				
321	11/07/18	PostNet	10/01/18	Printing and Copying	\$ 29.55
322	11/30/18	Hugh Riley, Pro. Management	11/31/18	Executive Administration	\$ 2,312.50

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
323	12/10/18	PostNet	12/01/18	Printing and Copying	\$ 39.36
324	12/14/18	TLH Staffing Services	11/05/18	Accounting Services	\$ 110.00
325	12/18/18	Myers, Widders, Gibson Jones & Feingold, LLP	11/30/18	Legal Services-Dynamex	\$ 681.87

# Register of Debit Card Transactions Ventura Council of Governments

January 10, 2018


Transactions from September 1, 2018 to December 31, 2018

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
8421	09/17/18	Hyatt Centric-Long Beach	09/17/18	Lodging/Meals LOCC Conf.	\$ 544.66
8421	09/21/18	Staples-Simi Valley	09/21/18	Supplies- Certificates	\$ 64.30
8421	12/03/18	EDC-VC SBDC	12/03/18	Conference-Meetings	\$ 80.00



MEMORANDUM

TO: Board of Directors

FROM: Hugh Riley, Executive Director / 

SUBJECT: SCAG Regional Council District Representative Vacancies

DATE: January 10, 2018

---

**Recommendation:**

Confirm the election of the following candidates for SCAG Regional Council Representative:

**District 46-** David Pollock, City Council Member- City of Moorpark  
**District 47-** Tim Holmgren, City Council Member- City of Fillmore

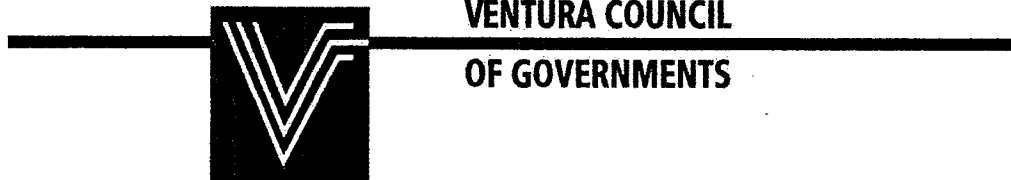
**Discussion:**

Mayor Pro Tem Glen Becerra, City of Simi Valley, currently serving as the SCAG, District 46 Regional Council Representative and Council Member John Procter, City of Santa Paula, currently serving as the SCAG, District 47 Regional Council Representative elected not to seek a new term on their respective City Councils. This created vacancies for these positions.

VCOG issued a Call for Candidates for the positions with an elections scheduled for November 19, 2018. The deadline for receipt of nominations by VCOG was October 15, 2018 for District 46 and October 19, 2018 for District 47. Nominations were received within the deadline from the following:

District 46- David Pollock, City Council Member- City of Moorpark  
District 47- Tim Holmgren, City Council Member- City of Fillmore


Since both positions were un-contested, the scheduled elections were cancelled on October 22, 2018. Mr. Holmgren and Mr. Pollock will serve two-year terms on the SCAG Regional Council beginning in January 2019. SCAG has already been advised of the election results.



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh R. Riley, Executive Director 

**SUBJECT:** Review DRAFT - 2019 VCOG Legislative Program

**DATE:** January 10, 2019

**Recommendation:**

Review, DRAFT - VCOG Legislative Program and Refer to VCOG Legislative Committee for Recommendation.

---

**Discussion:**

This report transmits the DRAFT Ventura Council of Governments (VCOG) Legislative Program for 2019. The attached document is unchanged from 2018. The Legislative Committee will review the Program at their meeting on January 24, 2019 and recommend possible changes to the Board on March 14, 2019.

**ATTACHMENT:** DRAFT - VCOG 2019 Legislative Program

## **ATTACHMENT**

### **DRAFT**

#### **VENTURA COUNCIL OF GOVERNMENTS 2019 LEGISLATIVE PROGRAM**

##### **PURPOSE**

The purpose of the Ventura Council of Governments (VCOG) Legislative Program is to protect and promote the regional interests of the governmental entities within Ventura County on priority issues and matters that may impact those entities. In this vein, VCOG's legislative efforts are intended to support the fiscal stability of local government, and to provide for and preserve local control of governance and service delivery. The annual adoption of a Legislative Platform will guide the VCOG Board (Board) and staff in evaluating and taking appropriate action upon legislative proposals introduced at the state and federal levels. The goals of VCOG's Legislative Program are to:

- Advocate the region's legislative interests at the state and federal levels;
- Inform legislators and the VCOG Board regarding key issues and legislation that could have potential impacts on the region;
- Participate with other Councils of Government, the Southern California Association of Governments (SCAG), the League of California Cities, the California State Association of Counties (CSAC), National League of Cities (NLC), Ventura County Transportation Commission (VCTC), and other regional agencies on legislative issues of importance to the region;
- Seek support and assistance for regional projects, services and programs that enhance public services.

##### **PROCESS**

The VCOG Legislative Committee, comprised of staff from the ten cities, County, and the League of California Cities representative, shall review the status of legislative proposals and make recommendations to the VCOG Board consistent with the annually adopted Legislative Platform. In addition to the direction provided in the Platform, the Committee will consider positions established by the League of California Cities, California State Association of Counties, National League of Cities, and Southern California Association of Governments. VCOG will not address matters that are not pertinent to the region's local government services, such as partisan, socially divisive, or international issues.

When timely action is needed before the VCOG Board is able to convene to authorize a position, staff is authorized to prepare position letters for the Chair's signature, provided such position is consistent with the VCOG Legislative Platform or positions established by the League of California Cities, California State Association of Counties, National League of Cities or the Southern California Association of Governments. Should any of these positions be in conflict, no action will be taken without specific Board direction.

Should the Chair not be available to sign a position letter, the Vice Chair shall be authorized to sign the letter in lieu of the Chair. If neither the Chair nor Vice Chair is available, the Executive Director shall be authorized to sign in lieu.



All members of VCOG shall receive copies of position letters prepared on behalf of VCOG.

## **PRIORITIES**

The primary priority areas for VCOG's 2016 Legislative Program include:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management
- Local Governance Sustainability

## **LEGISLATIVE PLATFORM**

### **A. LAND USE AND ENVIRONMENT**

- Support legislation to extend CEQA streamlining provisions for land use projects that are consistent with the SCAG Sustainable Communities Strategy.
- Support use of cap-and-trade revenues and other funding sources for local planning activities to implement the regional Sustainable Communities Strategy.
- Seek to ensure that any future funding for SB 375 implementation includes funding for local initiatives.
- Support legislation that streamlines the environmental review process for mixed-use infill development without compromising environmental quality standards\_or agencies' authority to collect development impact fees.
- Support legislation and/or funding for remediation of superfund sites.

### **B. HOUSING AND BLIGHT**

- Support amending state policies to give jurisdictions flexibility to provide affordable housing that is appropriate for their communities, and remove disincentives and regulatory obstacles.
- Support funding opportunities for affordable housing projects and services.
- Support legislation that addresses occupancy levels and strengthens cities' abilities to reduce overcrowding in residential housing.

- Support permitting cities to exercise review and land use regulation of group home facilities and residential care facilities in residential neighborhoods including the application of zoning, building, and safety standards.
- Support legislation that defines an equitable process to determine a fair share of new housing needed to respond to growth trends in the region.
- Support legislation that provides local government with additional tools and resources to address the homeless crises.

#### **C. ECONOMIC DEVELOPMENT**

- Support the creation where appropriate of economic development programs.
- Support the retention of Naval Base Ventura County.
- Support legislation and programs to encourage job attraction and retention, and to promote a healthy business climate for Ventura County.
- Support legislation related to internet sales to ensure fair share disbursement of sales tax as opposed to the current structure.
- Support legislation to update the State's definition of "Broadband" internet to current standards and expand funding for broadband infrastructure to include unserved and underserved communities.

#### **D. PUBLIC INFRASTRUCTURE**

- Support legislation to provide stable, adequate, and long-term funding for public infrastructure needs including but not limited to transportation alternatives, streets and roads maintenance, water and wastewater systems.
- Support legislative efforts of the Ventura County Transportation Commission, SCAG, Caltrans, and other appropriate parties to protect transportation funds from being diverted to other purposes.
- Support efforts of the League of California Cities, California State Association of Counties, and Association of California Water Agencies to establish an optional funding system for local agencies to finance storm water management, flood control, sewer and water supply projects, set rates to encourage conservation, and reduce water and sewer bills for low income customers.

#### **E. SOLID WASTE MANAGEMENT**

- Support legislation pertaining to VCOG's responsibility for approval of the regional solid waste plan.

- Oppose legislation that would restrict or limit local government's ability to franchise refuse and recycling collection services, to direct municipal or county solid waste flow (flow control), to contractually require haulers to guarantee achievement of all state diversion requirements.

#### **F. PUBLIC SAFETY**

- Support legislative efforts that strengthen local law enforcement's ability to prevent and reduce crime.
- Support funding opportunities for local law enforcement activities and emergency preparedness.
- Support increased local authority and resources to address impacts of early prisoner release policies and criminal recidivism.
- Support legislation that provides additional resources to address community challenges such as, but not limited to, homelessness, mental health, domestic violence drug abuse rehabilitation, ex-offender reentry, and human trafficking.

#### **G. RESOURCES MANAGEMENT**

- Support and encourage regulations and procedures that promote common sense implementation of State and Federal water quality control laws, and ensure State and Federal agencies work in a coordinated fashion to enable compliance with these laws.
- Support legislation to increase the availability and viability of energy efficiency and renewable energy options for public agencies, residential, and commercial customers.
- Support programs to ensure provision of a safe and reliable water supply.
- Oppose legislation that imposes new regulatory burdens on municipal utility systems without providing funding and/or consideration of the feasibility of monitoring and mitigating such requirements.

#### **H. LOCAL GOVERNANCE SUSTAINABILITY**


Support legislation that protects local control and ensures equitable, dependable and predictable funding for vital community services.



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh R. Riley, Executive Director 

**SUBJECT:** Review DRAFT – VCOG 2019 Program of Priorities

**DATE:** January 10, 2019

**Recommendation:**

Review, VCOG Program of Priorities and Refer to VCOG Administrative Committee for Recommendation.

---

**Discussion:**

This report transmits the Draft - VCOG 2019 Program of Priorities. The attached document is unchanged from 2018. The Administrative Committee will review the Program at their meeting on January 24, 2019 and recommend possible changes to the Board on March 14, 2019.

**ATTACHMENT:** DRAFT - VCOG 2019 Program of Priorities

# **ATTACHMENT**

## **DRAFT - VCOG 2019 PROGRAM OF PRIORITIES**

2016-2040 Sustainable Communities Strategy

Collaboration with Regional Partners

Consolidation of Municipal Services to Achieve Economies of Scale and Administrative Efficiencies (e.g., public safety dispatch)

Countywide High Speed Internet Access (consider Point to Point Protocol)

Economic Development

- Business retention/attraction issues
- Local preference in contracting and purchasing
- Sales tax measures

Fiscalization of Land Use

Homelessness

Housing Issues

- Addressing Substandard Housing
- Second Dwelling Units

Infrastructure Funding Issues

Joint Powers Authority for Provision of Countywide Fire Services (including review of methodology for establishing rates)

Legislative Priorities of:

- Land Use and Environment
- Housing and Blight
- Economic Development
- Public Infrastructure
- Solid Waste Management
- Public Safety
- Resources Management/Water Supply Reliability
- Local Governance Sustainability

Municipal Utilities Districts for Water and Wastewater

Power Plant Siting Issues

Solid Waste Management

- VCOG's Role as AB 939 Local Task Force
- Landfill Capacity and Emerging Waste-to-Energy Technology

Sustainable Groundwater Management Act (SGMA) Implementation

Technology Trends in Transportation

Transient Rentals Impacts


- Internet-based market



VENTURA COUNCIL  
OF GOVERNMENTS

MEMORANDUM

TO: Board of Directors

FROM: Hugh Riley, Executive Director 

SUBJECT: Adoption of VCOG Meeting Schedule for 2019

DATE: January 10, 2019

---

**Recommendation:**

Adopt proposed VCOG 2019 Meeting Schedule for the Council and the Legislative and Administrative Committees.

---

**Discussion:**

Staff has prepared a proposed 2019 Meeting Schedule for the Council, the Administrative Committee and the Legislative Committee based on past practices. The proposed schedule has been reviewed and approved by the 2018 Administrative Committee.

The meeting dates for the Legislative Committee have been changed to coincide with the Administrative Committee Meeting Schedule instead of the afternoons prior to the Board Meeting. The date for the **Annual Meeting has been set for June 20, 2019** to avoid conflicts with League of Cities Policy Committee Meetings. The location for the Annual Dinner will be determined by the 2019 Chair who's City will serve as the host.

Members and alternates are requested to note these meeting dates on their schedules where applicable.

Attached: VCOG Meeting Schedule - 2019



## Schedule of VCOG Meetings for 2019

Board Meeting- City Council Chambers  
**Thursdays** from 5:00 p.m. to 6:30 p.m.

January 10, 2019

March 14, 2019

May 9, 2019

June 20, 2019 (*Annual Dinner- Location TBA*)

July 11, 2019

September 12, 2019

November 14, 2019

Legislative Committee— Admin or Central Conference Room-  
**Thursdays** from 3:00 p.m. to 4:00 p.m. (*Coincides with  
Administrative Committee meetings*)

January 24, 2019

March 28, 2019

May 23, 2019

June 27, 2019

July 25, 2019

October 3, 2019

November 21, 2019

Administrative Committee – Admin or Central Conference Room  
**Thursdays** from 4:00 p.m. to 6:00 p.m.

January 24, 2019

March 28, 2019

May 23, 2019

June 27, 2019

July 25, 2019

October 3, 2019

November 21, 2019





**MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Hugh R. Riley, Executive Director   
**SUBJECT:** Adoption of 2019 Conflict of Interest Code  
**DATE:** January 10, 2019

**Recommendation:**

Adopt VCOG Resolution 2019-01, Approving the 2019 VCOG Conflict of Interest Code.

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**Discussion:**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The Regulations require that Conflict of Interest Codes be reviewed and updated periodically. The current VCOG Conflict of Interest Code was adopted by Resolution on July 10, 2014. As a rule, VCOG reviews the Code every five years. A Code Document for consideration is attached. There are no recommended changes from the 2014 Code.

**ATTACHMENT:** VCOG Resolution No. 2019-01

## **ATTACHMENT**

### **VENTURA COUNCIL OF GOVERNMENTS RESOLUTION NO. 2019-01**

#### **A RESOLUTION OF THE GOVERNING BODY OF VENTURA COUNCIL OF GOVERNMENTS ADOPTING 2019 CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

SECTION 1. The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Ventura Council of Governments, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Ventura Council of Governments. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

**IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.**

**APPROVED AND ADOPTED** this 10th day of January, 2019:

By: \_\_\_\_\_  
Chair,  
Ventura Council of Governments

## **EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS**

<b># of POSITIONS</b>	<b>POSITION TITLE</b>	<b>DISCLOSURE CATEGORIES (From Exhibit B)</b>	<b>FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])</b>
<b>11</b>	<b>Member, Ventura Council of Governments</b>	<b>Category 1</b>	<b>COB</b>
<b>11</b>	<b>Alternate, Ventura Council of Governments</b>	<b>Category 1</b>	<b>COB</b>
<b>1</b>	<b>Contract Executive Director</b>	<b>Category 1</b>	<b>COB</b>
<b>Consultants<sup>1</sup></b>	<b>0</b>		

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<sup>1</sup> The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

## **EXHIBIT B – DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 – BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

### **Category 2 – REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

### **Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 – PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

### **Category 5 – REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

### **Category 6 – FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

## **ADDENDUM DESIGNATING OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all "other officials who manage public investments," are required to disclose their economic interests in accordance with the Political Reform Act. This Addendum provides the relevant definitions for determining which public officials qualify as "other officials who manage public investments," designates the agency's positions which qualify as such, and states the Filing Officer for each designated position.

### **APPLICABLE DEFINITIONS**

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) "Other public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) "Public investments" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) "Public moneys" means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) "Management of public investments" means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

## DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as "other officials who manage public investments" and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:


# of POSITIONS	POSITION TITLE/CONSULTANT	FILING OFFICER Ventura County Clerk of Board
1	Executive Director	COB



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Appointment of 2019 VCOG Administrative Committee

**DATE:** January 10, 2019

**Recommendation:**

Upon recommendation of the Chair, approve the appointment of At-Large Members to the VCOG Administrative Committee for 2019

**Discussion:**

The Bylaws of the Ventura Council of Governments establish an Administrative Committee as a Standing Committee of the governing body. The primary responsibilities of the Administrative Committee are to establish the agendas for the VCOG Council Meetings, handle routine matters, and oversee the activities of the Executive Director.

The bylaws state that the Administrative Committee shall be composed of the Chair, the Chair-elect, and the Immediate Past Chair of the Governing Body and two (2) At-Large Members. The Administrative Committee would also include the Chair of any other Standing Committee established by the Governing Body but as VCOG presently has no other Standing Committees, this does not apply. The bylaws further provide that the Chair may recommend additional members for appointment to the Administrative Committee with the approval of the Council.

Since Bob Huber, City of Simi Valley, who would have served as VCOG's Immediate Past Chair, has left the Board to join the Ventura County Board of Supervisors, a third member will be appointed to fill the Immediate Past Chair Vacancy.

Members of the 2018 Administrative Committee were:

**Bob Huber** –City of Simi Valley – Chair (To be replaced by Chair elected under Item 4)  
**Jan McDonald** –City of Camarillo–Chair-Elect (To be replaced by Chair-Elect elected under Item 4)  
**John Procter**– City of Santa Paula – Immediate Past Chair (Vacancy to be appointed)  
**Janice Parvin** – City of Moorpark – (Vacancy to be appointed)  
**Al Adam** – City of Thousand Oaks – Member-At-Large (Vacancy to be appointed)

The Administrative Committee has generally met within a few weeks following the VCOG Council meeting, usually in the afternoon on a Thursday. Upon recommendation of the Chair, the VCOG Council is requested to approve the appointment of Members to serve on the VCOG Administrative Committee for 2019. The Proposed Meeting Schedule for the Committee is as follows:

Administrative Committee – Admin or Central Conference Room  
Thursdays\* from 4:00 p.m. to 6:00 p.m.

January 24, 2019  
March 28, 2019  
May 23, 2019  
June 27, 2019  
July 25, 2019  
October 3, 2019  
November 21, 2019






**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Unlocking the Power of Prefunding to Lower Pension Liabilities, Reduce Costs and Maximize Assets

**DATE:** January 10, 2019

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**Recommendation:**

Receive presentation from the Public Agency Retirement Services (PARS)

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**Background:**

For over 30 years, PARS has offered retirement services designed specifically for each public agency's unique needs with the underlying objective of providing superior employee benefits while increasing management effectiveness, reducing operating costs, and relieving staff administration burdens. For nearly 30 years the PARS Team has consulted with over a thousand public agencies, administering programs that have cumulatively saved hundreds of millions of dollars in public resources.


The PARS approach has been highly successful because they foster a collaborative and highly responsive service-oriented relationship with each individual public agency from the beginning stages of program design and implementation through ongoing administration and beyond.

Mitch Barker, Executive Vice President for PARS and Tory Millazo, Senior Portfolio Manager of Highmark Capital, PAR's investment management partner will present an overview.



MEMORANDUM

TO: Board of Directors

FROM: Hugh Riley, Executive Director 

SUBJECT: Discussion of Gun Violence Issues and Legislative Initiatives  
Following the Borderline Bar and Grill Shootings

DATE: January 10, 2019

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**Recommendation:**

Receive presentation from Joel Price and discuss.

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**Background:**

Thirty-five year law enforcement veteran and former Thousand Oaks Mayor Joel Price will lead some stimulating discussion of issues that have arisen in the wake of the shootings at the Borderline Bar and Grill in Thousand Oaks on November 7, 2018 and actions to address them. Mr. Price may be joined by former Ventura County Sheriff, Geoff Dean for some additional perspective.

A Bill, AB 12, has been introduced by Assembly Member Jacqui Irwin in the 2019 Legislature that will address gaps in California's already robust efforts to prevent gun violence and treat those with mental illness, with an aim to help prevent future tragedies in our communities. Final bill language will be developed in the coming weeks.

California Law provides that individuals convicted of certain misdemeanors including battery and stalking, may not purchase, own or otherwise possess any firearm for a period of 10 years. SB 55, introduced by Senator Hannah-Beth Jackson, adds alcohol intoxication and possession of certain controlled substances with intent to sell.

Gun Violence Restraining Order (GVRO) laws are already in place in California which allow law enforcement and family members to petition a judge to temporarily remove firearms and bar individuals from purchasing guns who represent a threat to themselves or others. However, the law is under-utilized as there is a delicate balance between providing due process to individuals while protecting communities.

The State Office of Emergency Services is distributing grants to counties to hire full-time employees trained to help mass shooting victim in response to the need to address lack of mental health screening and treatment resources.

The Gun Violence Restraining Order Act- HR 2598 –Introduced 5/23/17 in Congress (Carbajal – D- Santa Barbara and Nancy Pelosi) and Senate (Dianne Feinstein) amends the federal criminal code to prohibit the sale, transfer to, receipt of, or possession of a firearm by a person who is subject to a gun violence prevention order. A gun violence prevention order is a court order that prohibits an individual from owning, purchasing, possessing, or receiving a firearm.

The bill authorizes the Department of Justice's Office of Community Oriented Policing Services to make grants to states that have in effect legislation that: **(1)** authorizes a family member, or a law enforcement officer, to apply for a gun violence prevention order against an individual who may pose a significant risk to themselves or others; **(2)** authorizes a law enforcement officer to temporarily seize firearms from that individual, subject to a warrant; and **(3)** requires law enforcement agencies to comply with certain requirements. "While there is no one single solution to the gun violence problem, there is no excuse for inaction'." (Rep. Salud Carbajal)