



**VENTURA COUNCIL  
OF GOVERNMENTS**

**AGENDA**

**Thursday, May 10, 2018 - 5:00 p.m.  
City of Camarillo, Council Chambers  
601 Carmen Drive  
Camarillo, CA 93010**

**1. CALL TO ORDER AND FLAG SALUTE**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda upon completion of a speaker card. Individual Board Members may briefly respond to Public Comments or ask questions for clarification.

**4. EXECUTIVE DIRECTOR'S COMMENTS – Oral Report**

**5. CONSENT CALENDAR**

- A. Summary of March 8, 2018 Meeting p. 3
- B. Financial Report p. 6
- C. Register of Warrants & Debit Card Transactions p. 26
- D. Legislative Update p. 29
- E. Independent Audit for VCOG F.Y. 2016-2017- Final Report p. 45
- F. SCAG Regional Council- District 46 Representative p. 46

**6. PROPOSED GRANT FOR SAFE PASSAGES PROGRAM - \$8,000 to Cal Lutheran University to conduct an Impact Evaluation of Safe Passages Program to Facilitate the possible expansion of the Program throughout Ventura County. p. 49**

**7. PRESENTATION ITEMS**

- A. Adoption of 2018-2019 VCOG Operating Budget. p. 57
- B. Report From Naval Base Ventura County- Updates- Naval Base Ventura County (NBVC) Economic Impact Assessment Updates and discussion of Air Installation Impact Compatible Use Zone (AICUZ) and Joint Land Use Study (JLUS) Implementation. p. 62

**MEMBERS**

City of Camarillo  
Jan McDonald, Member  
Tony Trembley, *Alternate*

City of Fillmore  
Carrie Broggie, Member  
Diane McCall, *Alternate*

City of Moorpark  
Janice Parvin, Member  
Dr. Roseann Mikos, *Alternate*

City of Ojai  
Randy Haney, Member  
Paul Blatz, *Alternate*

City of Oxnard  
Tim Flynn, Member  
Dorina Padilla, *Alternate*

City of Port Hueneme  
Sylvia Muñoz Schnopp, Member  
Will Berg, *Alternate*

City of San Buenaventura  
Matt LaVere, Member  
Cheryl Heitman, *Alternate*

City of Santa Paula  
John Procter, Member  
Jenny Crosswhite, *Alternate*

City of Simi Valley  
Bob Huber, Member  
Glen Becerra, *Alternate*

City of Thousand Oaks  
Al Adam, Member  
Rob McCoy, *Alternate*

County of Ventura  
Kelly Long, Member  
John Zaragoza, *Alternate*

- C. Report from District Attorney Greg Totten on the One-Stop, Family Justice Center for Ventura County. p. 64

**8. AGENCY REPORTS**

- A. Southern California Association of Governments
- B. Ventura County Transportation Commission
- C. League of California Cities
- D. Other Agencies

**9. BOARD MEMBER COMMENTS**

**10. REQUESTS FOR FUTURE AGENDA ITEMS**

Any Board Member may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on the agenda and the description of the agenda item.

**11. ADJOURNMENT – Next Meeting- July 12, 2018**

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file with the Ventura Council of Governments Executive Director and are available for public inspection. If you have any questions regarding any agenda item, contact the Executive Director at (805) 217-9448.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director. Notification 48 hours before the meeting will allow VCOG to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35, 102-35. 104 ADA Title II).



## **MEETING SUMMARY**

**March 8, 2018**

**5:00 p.m.**

**City of Camarillo, Council Chambers  
601 Carmen Drive, Camarillo, CA 93010**

- 
- 1. CALL TO ORDER – 5:08 p.m.**
  - 2. FLAG SALUTE - Led by Member Broggie**
  - 3. ROLL CALL**

**Present:**

Bob Huber, Chair, City of Simi Valley  
Jan McDonald, Chair-Elect, City of Camarillo  
John Procter, Immediate-Past Chair, City of Santa Paula  
Janice Parvin, City of Moorpark  
Al Adam, City of Thousand Oaks  
Randy Haney, City of Ojai  
Carrie Broggie, City of Fillmore  
Sylvia Munoz-Schnopp, City of Port Hueneme  
Kelly Long, County of Ventura

**Absent:** Matt LaVere, City of San Buenaventura; Tim Flynn, City of Oxnard  
*(There were No Alternates for these Members);*

**Guests:**

Matthew Feinup, Ph.D., Center for Economic Research  
and Forecasting (CERF)  
Tim Hegel, Chief of Police (V.C.S.D.) City of Thousand Oaks  
Joseph Briglio, Southern California Association of Governments  
Steve DeGeorge, Ventura County Transportation Commission  
Brian Chong, City of Moorpark  
Roger Pichardo, City of Camarillo

- 4. PUBLIC COMMENT – NONE**
- 5. EXECUTIVE DIRECTOR'S COMMENTS – Oral Report**

Riley reported the following:

- **Administrative Committee**-The Committee met on Thursday, January 25 to review the VCOG Legislative Program and hear recommendations from the Legislative Committee that met earlier that day. Recommended changes to the program are presented for Board consideration later on the March 8, 2018 Agenda.

- **Homeless Point-In-Time Count** - The 2018 Homeless Count took place on the morning of February 22nd. The community was canvassed, surveying persons who slept in place not meant for human habitation on the night of Wednesday February 21st. A mobile application provided by Simtech Solutions was utilized to complete the surveys
- **VCOG Bylaws Review** – The Administrative Committee also reviewed the VCOG Bylaws and JPA Agreement concerning the make-up of the Administrative Committee. The Bylaws do not specify a maximum number of members of the committee. No changes to the current Bylaws are recommended.
- **2018 SCAG Regional Conference & General Assembly**- will be May 3 & 4, 2-18 at the Renaissance Indian Wells Resort & Spa in Indian Wells, CA. This year's program "Southern California at a Crossroads will feature an exciting and diverse slate of expert panelists, keynote presentations and technical demonstrations. The Early Bird Registration at a rate of \$250 is available until April 6. Registration is available on line now.
- **SCAG Offices Relocated**- The main offices of the Southern California Association of Governments has a new location at 900 Wilshire Blvd., Los Angeles, CA 90017. The March Executive Director's Report is attached.
- **Independent Audit for VCOG F.Y. 2016-2017**- The auditor's field-work was completed on February 27, 2018. The preliminary report should be available toward the end of March. You should have already received a letter from the auditor seeking your input.
- **City Managers Luncheon with MMASC**- Ventura County City Managers will attend a luncheon hosted by the Channel Counties Region of the Municipal Manager's Association of Southern California on Thursday, March 15, 2018 in lieu of their regular monthly meeting.

## 6. CONSENT CALENDAR

- A. Summary of January 11, 2018 Meeting
- B. Financial Report
- C. Register of Warrants & Debit Card Transactions
- D. Legislative Program- Revisions - 2018
- E. Legislative Update
- F. Agreement for Professional Services- Executive Director

Member McDonald moved and Member Long seconded approval of the Consent Calendar. The Motion was unanimously approved by the members present.

**7A. Safe Passages Youth Foundation** – Thousand Oaks Police Chief Tim Hegel presented the Safe Passages Foundation and goals to expand the program in Ventura County. The presentation was hi-lighted by a gang-produced recruiting video. Hegel emphasized that the anti-gang law enforcement tactics in use today were not working. There needs to be concentrated effort to recruit children beginning at age 3-4 in the right direction with enriching and engaging social activities to begin to "cut the supply line" of children that can be enticed to join a gang.

Hegel introduced a research study to be conducted by Cal Lutheran University to investigate the effectiveness of Safe Passages by measuring the impact of the on-going community policing efforts and educational interventions with at-risk children. The study will cost approximately \$8,000 and is needed to scientifically prove that Safe Passages works. Several members of the Board expressed interest in the possibility that such a program might be expanded to include other cities throughout Ventura County.

**7B. Housing Solutions Working Group** - Matthew Fienup, Ph.D, Executive Director of the Center for Economic Research & Forecasting at Cal Lutheran University will provide details about the Housing Solutions Working Group in Ventura County. Citing recent reports of the declining economy in the county much of which has been tied to the lack of affordable housing, Fienup described the Housing Solutions Working Group's initiatives. Including the use of Land Trusts to remove the high cost of land from the home price equation and the transfer of development rights on property that should be preserved from development. He cited successful examples in Montgomery County, Maryland.

Member McDonald posed the question of how we are to deal with the demand for new housing in built-out cities. Fienup cited three approaches:

- Advocate and support infill projects
- Employ modest municipal boundary expansion
- Develop data to support future initiatives

## **8. AGENCY REPORTS**

**A. Southern California Association of Governments-** Joe Briglio invited the members and staff to attend the SCAG 2018 Regional Conference and Assembly in Indian Wells on May 3 & 4; and he reported that SCAG was currently meeting with Vewntura County City Managers and staff about the RHNA Planning Process

**B. Ventura County Transportation Commission-** No report.

**C. League of California Cities-** No Report.

## **9. BOARD MEMBER COMMENTS - NONE**

## **10.REQUESTS FOR FUTURE AGENDA ITEMS –**

- Member Broggie suggested a presentation on Family the Justice Center
- Member Haney suggested a presentation about Emergency Preparation for Wildfires/Mudslides by the Ventura County Office of Emergency Services (OES)
- Member Adam suggested VCOG consider the possibility of providing funds to assist with the Safe Passages Research Study.

## **11.ADJOURNMENT - Meeting adjourned at 6:40 p.m. to May 10, 2018**



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Ventura Council of Governments

**FROM:** Hugh R. Riley, Executive Director

**SUBJECT:** Financial Report

**DATE:** May 10, 2018

**Recommendation:**

Receive and file Financial Report for Period February 28, 2018 to April 30, 2018

**Discussion:**

This report transmits the Ventura Council of Governments (VCOG) Financial reports for the Budget Period ending April 30, 2018.

**Investments:**

The objectives of VCOG's adopted Investment Policy are safety, liquidity, and yield, with the foremost objective being safety. Prudence, ethics, and delegation of authority are the Policy's applied standards of care. Below is a summary of VCOG's investments that are in compliance with the investment policy:

Institution	Investment Type	Maturity Date	Interest to Date	Rate	Balance
Bank of America	Business Interest Maximizer 1346	N/A	\$18.74	0.03*	\$

\*Annual Percentage Yield Varies

**ATTACHMENTS:** Balance Sheet – As of April 30, 2018  
 Profit and Loss – July 1, 2017 to April 30, 2018  
 Budget vs. Actual – July 1, 2017- April 30, 2018  
 Reconciled Bank Statements- March and April 2018

# Ventura Council of Governments

## BALANCE SHEET

As of April 30, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
BofA - 5784	0.00
BofA - 5797	55,744.53
BofA MM - 1346	75,036.30
Wells Fargo	0.00
Wells Fargo - 3905	0.00
Wells Fargo - 4715	0.00
<b>Total Bank Accounts</b>	<b>\$130,780.83</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$130,780.83</b>
<b>TOTAL ASSETS</b>	<b>\$130,780.83</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	8,797.50
<b>Total Accounts Payable</b>	<b>\$8,797.50</b>
Other Current Liabilities	
Payroll Liabilities	-1.04
<b>Total Other Current Liabilities</b>	<b>\$ -1.04</b>
<b>Total Current Liabilities</b>	<b>\$8,796.46</b>
<b>Total Liabilities</b>	<b>\$8,796.46</b>
Equity	
Opening Balance Equity	111,292.08
Unrestricted Net Assets	-4,060.12
Net Income	14,752.41
<b>Total Equity</b>	<b>\$121,984.37</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$130,780.83</b>

# Ventura Council of Governments

## PROFIT AND LOSS

July 2017 - April 2018

	TOTAL
<b>Income</b>	
Annual Dinner Sponsorship	3,000.00
Dues Assessments	64,992.00
Other Types of Income	
Bank Interest	18.74
<b>Total Other Types of Income</b>	<b>18.74</b>
<b>Total Income</b>	<b>\$68,010.74</b>
<b>GROSS PROFIT</b>	<b>\$68,010.74</b>
<b>Expenses</b>	
Contract Services	
Accounting Fees	1,362.50
Audit	5,000.00
Executive Administration	38,625.00
Legal Fees	33.75
<b>Total Contract Services</b>	<b>45,021.25</b>
Operations	
Postage, Mailing Service	50.00
Printing and Copying	490.22
Supplies	84.68
Website	540.00
<b>Total Operations</b>	<b>1,164.90</b>
Other Types of Expenses	
Insurance - Liability, D and O	1,567.91
<b>Total Other Types of Expenses</b>	<b>1,567.91</b>
Travel and Meetings	
Annual Dinner	1,250.00
Conference and Meetings	3,636.32
Travel	617.95
<b>Total Travel and Meetings</b>	<b>5,504.27</b>
<b>Total Expenses</b>	<b>\$53,258.33</b>
<b>NET OPERATING INCOME</b>	<b>\$14,752.41</b>
<b>NET INCOME</b>	<b>\$14,752.41</b>



# Ventura Council of Governments

## BUDGET VS. ACTUALS: FY2017/2018 - FY18 P&L

July 2017 - June 2018

	TOTAL		
	ACTUAL	BUDGET	REMAINING
<b>Income</b>			
Annual Dinner Sponsorship	3,000.00		-3,000.00
Annual Dinner Tickets	100.00	2,500.00	2,400.00
Dues Assessments	64,992.00	64,992.00	0.00
Other Types of Income			
Bank Interest	18.74	8.00	-10.74
<b>Total Other Types of Income</b>	<b>18.74</b>	<b>8.00</b>	<b>-10.74</b>
<b>Total Income</b>	<b>\$68,110.74</b>	<b>\$67,500.00</b>	<b>\$ -610.74</b>
<b>GROSS PROFIT</b>	<b>\$68,110.74</b>	<b>\$67,500.00</b>	<b>\$ -610.74</b>
<b>Expenses</b>			
Contract Services			
Accounting Fees	1,362.50	1,200.00	-162.50
Audit	25,000.00	5,000.00	-20,000.00
Executive Administration	38,625.00	45,000.00	6,375.00
Legal Fees	33.75	500.00	466.25
<b>Total Contract Services</b>	<b>65,021.25</b>	<b>51,700.00</b>	<b>-13,321.25</b>
Miscellaneous Expense		200.00	200.00
Operations			
Postage, Mailing Service	50.00		-50.00
Printing and Copying	490.22	500.00	9.78
Supplies	84.68	500.00	415.32
Website	540.00	500.00	-40.00
<b>Total Operations</b>	<b>1,164.90</b>	<b>1,500.00</b>	<b>335.10</b>
Other Types of Expenses			
Insurance - Liability, D and O	1,567.91	1,600.00	32.09
<b>Total Other Types of Expenses</b>	<b>1,567.91</b>	<b>1,600.00</b>	<b>32.09</b>
Travel and Meetings			
Annual Dinner	1,250.00	6,000.00	4,750.00
Conference and Meetings	3,636.32	5,500.00	1,863.68
Travel	617.95	1,000.00	382.05
<b>Total Travel and Meetings</b>	<b>5,504.27</b>	<b>12,500.00</b>	<b>6,995.73</b>
<b>Total Expenses</b>	<b>\$73,258.33</b>	<b>\$67,500.00</b>	<b>\$ -5,758.33</b>
<b>NET OPERATING INCOME</b>	<b>\$ -5,147.59</b>	<b>\$0.00</b>	<b>\$5,147.59</b>
<b>NET INCOME</b>	<b>\$ -5,147.59</b>	<b>\$0.00</b>	<b>\$5,147.59</b>



P.O. Box 15284  
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

## Customer service information

1) 1.888.BUSINESS (1.888.287.4637)

2) bankofamerica.com

3) Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: Lynn [Signature] Date 5/2/18  
Approved: [Signature] Date 5/2/18

## Your Business Advantage Checking Bus Platinum Privileges

for April 1, 2018 to April 30, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 7636 5797

### Account summary

Beginning balance on April 1, 2018	\$61,514.39
Deposits and other credits	3,000.00
Withdrawals and other debits	-49.31
Checks	-8,670.55
Service fees	-0.00
Ending balance on April 30, 2018	\$55,794.53

# of deposits/credits: 1

# of withdrawals/debits: 8

# of items-previous cycle<sup>1</sup>: 4

# of days in cycle: 30

Average ledger balance: \$57,359.12

<sup>1</sup>Includes checks paid, deposited items & other debits

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## Your checking account

VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | April 1, 2018 to April 30, 2018

### Deposits and other credits

Date	Description	Amount
04/10/18	Deposit	3,000.00
Total deposits and other credits		\$3,000.00

### Withdrawals and other debits

Date	Description	Amount
Card account # XXXX XXXX XXXX 8421		
04/04/18	CHECKCARD 0402 STAPLES 00101261 SIMI VALLEY CA 24164078093105001302093 CKCD 5943 XXXXXXXXXXXXX8421 XXXX XXXX XXXX 8421	-49.31
Subtotal for card account # XXXX XXXX XXXX 8421		-\$49.31
Total withdrawals and other debits		-\$49.31

### Checks

Date	Check #	Amount
04/09/18	281	✓ -110.00
04/16/18	282	✓ -2,500.00
04/03/18	283	✓ -5,062.50
04/20/18	284	✓ -110.00

Date	Check #	Amount
04/10/18	285	✓ -104.30
04/16/18	286	✓ -33.75
04/30/18	287	✓ -750.00
Total checks		-\$8,670.55
Total # of checks		7

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Inclusion on the Advisory Panel subject to qualifications.  
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## Service fees

The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 03/30/18. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- ☐ \$2,500+ in new net purchases on a linked Business credit card
- ☒ \$15,000+ average monthly balance in primary checking account
- ☒ \$35,000+ combined average monthly balance in linked business accounts
- ☐ active use of Bank of America Merchant Services
- ☐ active use of Payroll Services
- ☐ enrolled in Business Advantage Relationship Rewards

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## Daily ledger balances

Date	Balance (\$)	Date	Balance (\$)	Date	Balance (\$)
04/01	61,514.39	04/09	56,292.58	04/20	56,544.53
04/03	56,451.89	04/10	59,188.28	04/30	55,794.53
04/04	56,402.58	04/16	56,654.53		



VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | April 1, 2018 to April 30, 2018

## Check images

Account number: 3250 7636 5797  
Check number: 281 | Amount: \$110.00

Check number: 281 | Amount: \$110.00  
Pay to the order of: TLH Staffing Services  
One hundred ten and 00/100  
TLH Staffing Services  
543 Country Club Dr., PMB 118  
San Valley, CA 93005  
Memo: Invoice # 13398 - February 28, 2018  
MICR: ⑈000281⑈ ⑆121000358⑆ 325076365797⑈

Check number: 282 | Amount: \$2,500.00

Check number: 282 | Amount: \$2,500.00  
Pay to the order of: Command Performance Catering  
Two thousand five hundred and 00/100  
Command Performance Catering  
40 Presidential Drive  
San Valley, CA 93005  
Memo: Invoice # 13398 - February 28, 2018  
MICR: ⑈000282⑈ ⑆121000358⑆ 325076365797⑈

Check number: 283 | Amount: \$5,062.50

Check number: 283 | Amount: \$5,062.50  
Pay to the order of: High Riley - Professional Management, LLC  
Five thousand sixty-two and 50/100  
High Riley - Professional Management, LLC  
P.O. Box 157  
Moorpark, CA 93020-0157  
Memo: Executive Assistant - March 2018  
MICR: ⑈000283⑈ ⑆121000358⑆ 325076365797⑈

Check number: 284 | Amount: \$110.00

Check number: 284 | Amount: \$110.00  
Pay to the order of: TLH Staffing Services  
One hundred ten and 00/100  
TLH Staffing Services  
543 Country Club Drive, PMB 118  
San Valley, CA 93005  
Memo: Invoice # 13407 3/23/18  
MICR: ⑈000284⑈ ⑆121000358⑆ 325076365797⑈

Check number: 285 | Amount: \$104.30

Check number: 285 | Amount: \$104.30  
Pay to the order of: Poshist CA110  
One hundred four and 30/100  
Poshist CA110  
182 W. Los Angeles Ave.  
Moorpark, CA 93021  
Memo: Printing and Copying - Invoice # 40304, 40305, 4  
MICR: ⑈000285⑈ ⑆121000358⑆ 325076365797⑈

Check number: 286 | Amount: \$33.75

Check number: 286 | Amount: \$33.75  
Pay to the order of: Myers, Widdow, Gibson, Jones & Feigold, LLP  
Thirty-three and 75/100  
Myers, Widdow, Gibson, Jones & Feigold, LLP  
5425 Evergreen St.  
Ventura, CA 93003  
Memo: Invoice # 10 ACCOUNT N. 10547.00  
MICR: ⑈000286⑈ ⑆121000358⑆ 325076365797⑈

Check number: 287 | Amount: \$750.00

Check number: 287 | Amount: \$750.00  
Pay to the order of: Ronald Reagan Presidential Library and Foundation  
Seven hundred fifty and 00/100  
Ronald Reagan Presidential Library and Foundation  
40 Presidential Dr., Suite 200  
San Valley, CA 93005  
Memo: Initial Deposit for Annual Dinner Gift - Air Force One  
MICR: ⑈000287⑈ ⑆121000358⑆ 325076365797⑈

## Ventura Council of Governments

BoFA - 5797, Period Ending 04/30/2018

## RECONCILIATION REPORT

Reconciled on: 05/02/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	61,514.39
Checks and payments cleared (8).....	-8,719.86
Deposits and other credits cleared (1).....	3,000.00
Statement ending balance.....	<u>55,794.53</u>
Register balance as of 04/30/2018.....	55,794.53

## Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/22/2018	Check	281	TLH Staffing Services	-110.00
03/30/2018	Check	282	Command Performance Catering	-2,500.00
04/02/2018	Check	283	Hugh Riley - Professional Management, ...	-5,062.50
04/02/2018	Check	EFT	Staples	-49.31
04/04/2018	Check	284	TLH Staffing Services	-110.00
04/04/2018	Check	285	PostNet CA110	-104.30
04/12/2018	Check	286	Myers, Widders, Gibson, Jones & Feingo...	-33.75
04/18/2018	Check	287	Ronald Reagan Presidential Library and ...	-750.00
Total				-8,719.86

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/10/2018	Receive Payment	000150456	Southern California Association of Gover...	3,000.00
Total				3,000.00



P.O. Box 15284  
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

## Customer service information

1.888.BUSINESS (1.888.287.4637)

bankofamerica.com

Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: Lynn Hawn Date 5/2/18  
Approved: [Signature] Date 5/2/18

## Your Business Advantage Savings Bus Platinum Privileges

for April 1, 2018 to April 30, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 6796 1346

### Account summary

Beginning balance on April 1, 2018	\$75,034.45	# of deposits/credits: 1
Deposits and other credits	1.85	# of withdrawals/debits: 0
Withdrawals and other debits	-0.00	# of days in cycle: 30
Service fees	-0.00	Average ledger balance: \$75,034.51
Ending balance on April 30, 2018	\$75,036.30	Average collected balance: \$75,034.51

Annual Percentage Yield Earned this statement period: 0.03%.  
Interest Paid Year To Date: \$7.40.

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## Your savings account

VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 6796 1346 | April 1, 2018 to April 30, 2018

### Deposits and other credits

Date	Description	Amount
04/30/18	Interest Earned	1.85
Total deposits and other credits		\$1.85

### Daily ledger balances

Date	Balance (\$)	Date	Balance (\$)
04/01	75,034.45	04/30	75,036.30

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## Ventura Council of Governments

BoFA MM - 1346, Period Ending 04/30/2018

## RECONCILIATION REPORT

Reconciled on: 05/02/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

## Summary

	USD
Statement beginning balance	75,034.45
Interest earned	1.85
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>75,036.30</u>
Register balance as of 04/30/2018	75,036.30



P.O. Box 15284  
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

## Customer service information

1.888.BUSINESS (1.888.287.4637)

bankofamerica.com

Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: [Signature] Date 4/4/18  
Approved: [Signature] Date 4/7/18

## Your Business Advantage Checking Bus Platinum Privileges

for March 1, 2018 to March 31, 2018

VENTURA COUNCIL OF GOVERNMENTS

Account number: 3250 7636 5797

### Account summary

Beginning balance on March 1, 2018	\$65,931.56
Deposits and other credits	0.00
Withdrawals and other debits	-25.00
Checks	-4,392.17
Service fees	-0.00
Ending balance on March 31, 2018	\$61,514.39

# of deposits/credits: 0

# of withdrawals/debits: 5

# of items-previous cycle<sup>1</sup>: 4

# of days in cycle: 31

Average ledger balance: \$61,706.03

<sup>1</sup>Includes checks paid, deposited items & other debits



## Your checking account

VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | March 1, 2018 to March 31, 2018

### Withdrawals and other debits

Date	Description	Amount
Card account # XXXX XXXX XXXX 8421		
03/08/18	CHECKCARD 0306 MUNICIPAL MANAGEMENT AS 877-3147080 CA 24207858066323700487316 CKCD 7399 XXXXXXXXXXXXX8421 XXXX XXXX XXXX 8421	✓ -25.00
<b>Subtotal for card account # XXXX XXXX XXXX 8421</b>		<b>- \$25.00</b>
<b>Total withdrawals and other debits</b>		<b>- \$25.00</b>

### Checks

Date	Check #	Amount
03/01/18	277	✓ -4,000.00
03/09/18	278	✓ -110.00

Date	Check #	Amount
03/13/18	279	✓ -32.17
03/19/18	280	✓ -250.00
<b>Total checks</b>		<b>- \$4,392.17</b>
<b>Total # of checks</b>		<b>4</b>

### Service fees

The Monthly Fee on your Business Advantage Checking account was waived for the statement period ending 02/28/18. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account.

- ☐ \$2,500+ in new net purchases on a linked Business credit card
- ✓ \$15,000+ average monthly balance in primary checking account
- ✓ \$35,000+ combined average monthly balance in linked business accounts
- ☐ active use of Bank of America Merchant Services
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## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
03/01	61,931.56	03/09	61,796.56	03/19	61,514.39
03/08	61,906.56	03/13	61,764.39		



VENTURA COUNCIL OF GOVERNMENTS | Account # 3250 7636 5797 | March 1, 2018 to March 31, 2018

## Check images

Account number: 3250 7636 5797  
Check number: 277 | Amount: \$4,000.00

Check number: 277 | Amount: \$4,000.00  
Pay to the order of: Hugh Wiley - Professional Management, LLC  
Amount: \$4,000.00  
Signature: [Signature]  
MICR: ⑆000277⑆ ⑆121000358⑆ 325076365797⑆

Check number: 278 | Amount: \$110.00

Check number: 278 | Amount: \$110.00  
Pay to the order of: TLH Staffing Services  
Amount: \$110.00  
Signature: [Signature]  
MICR: ⑆000278⑆ ⑆121000358⑆ 325076365797⑆

Check number: 279 | Amount: \$32.17

Check number: 279 | Amount: \$32.17  
Pay to the order of: Positech CA110  
Amount: \$32.17  
Signature: [Signature]  
MICR: ⑆000279⑆ ⑆121000358⑆ 325076365797⑆

Check number: 280 | Amount: \$250.00

Check number: 280 | Amount: \$250.00  
Pay to the order of: Southern California Association of Governments  
Amount: \$250.00  
Signature: [Signature]  
MICR: ⑆000280⑆ ⑆121000358⑆ 325076365797⑆

Ventura Council of Governments  
BoFA - 5797, Period Ending 03/31/2018

**RECONCILIATION REPORT**

Reconciled on: 04/04/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance	65,931.56
Checks and payments cleared (5)	-4,417.17
Deposits and other credits cleared (0)	0.00
Statement ending balance	61,514.39
Uncleared transactions as of 03/31/2018	-5,110.00
Register balance as of 03/31/2018	56,404.39
Cleared transactions after 03/31/2018	0.00
Uncleared transactions after 03/31/2018	-5,062.50
Register balance as of 04/04/2018	51,341.89

**Details**

Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2018	Bill Payment	277	Hugh Riley - Professional...	-4,000.00
03/01/2018	Bill Payment	278	TLH Staffing Services	-110.00
03/03/2018	Check	279	PostNet CA110	-32.17
03/08/2018	Check	EFT	Municipal Management As...	-25.00
03/09/2018	Check	280	Southern California Associ...	-250.00
Total				-4,417.17

**Additional Information**

Uncleared checks and payments as of 03/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/22/2018	Check	281	TLH Staffing Services	-110.00
03/30/2018	Check		Command Performance C...	-2,500.00
03/30/2018	Check	282	Command Performance C...	-2,500.00
Total				-5,110.00

Uncleared checks and payments after 03/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/02/2018	Check	283	Hugh Riley - Professional...	-5,062.50
Total				-5,062.50



P.O. Box 15284  
Wilmington, DE 19850

VENTURA COUNCIL OF GOVERNMENTS  
33 E HIGH ST  
SUITE 200  
MOORPARK, CA 93021-1118

## Customer service information

1) 1.888.BUSINESS (1.888.287.4637)

bankofamerica.com

Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

Prepared: [Signature] Date 4/4/18  
Approved: [Signature] Date 4/4/18

## Your Business Advantage Savings Bus Platinum Privileges

for March 1, 2018 to March 31, 2018

Account number: 3250 6796 1346

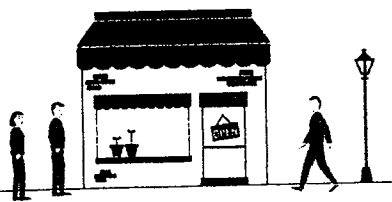
VENTURA COUNCIL OF GOVERNMENTS

### Account summary

Beginning balance on March 1, 2018	\$75,032.54	# of deposits/credits: 1
Deposits and other credits	1.91	# of withdrawals/debits: 0
Withdrawals and other debits	-0.00	# of days in cycle: 31
Service fees	-0.00	Average ledger balance: \$75,032.60
Ending balance on March 31, 2018	\$75,034.45	Average collected balance: \$75,032.60

Annual Percentage Yield Earned this statement period: 0.03%.  
Interest Paid Year To Date: \$5.55.

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ARLLD94V | SSM-02-17-0642.B

## Deposits and other credits

Date	Description	Amount
03/30/18	Interest Earned	1.91
<b>Total deposits and other credits</b>		<b>\$1.91</b>

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
03/01	75,032.54	03/30	75,034.45

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Ventura Council of Governments

BofA MM - 1346, Period Ending 03/31/2018

RECONCILIATION REPORT

Reconciled on: 04/04/2018

Reconciled by: Hugh Riley

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	75,030.81
Interest earned	1.91
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	1.73
Statement ending balance	<u>75,034.45</u>
Register balance as of 03/31/2018	75,034.45

Details

Deposits and other credits cleared (1)


DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2018	Deposit	INTEREST		1.73
Total				1.73



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Register of Warrants and Debt Card Transactions

**DATE:** May 10, 2018

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**Recommendation:**

Approve the Register of Warrants for expenditures and Debit Card Transactions incurred from February 28, 2018 to April 30, 2018.

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**Discussion:**

This report presents expenditures including bank debit card transactions incurred by the Ventura Council of Governments for the period February 28, 2018 thru April 30, 2018. It is prepared in addition to the Financial Report so that the Board may be fully informed as to the expenditure of funds for services and other costs to the organization.

Register of Warrants  
Ventura Council of Governments  
May 10, 2018  
Transactions from February 28, 2018 to April 30, 2018

<u>Check #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
277	03/01/18	Hugh Riley, Pro. Mgmt., LLC	03/01/18	Professional Services- Feb.	\$ 4,000.00
278	03/01/18	TLH Staffing Services	2/07/18	Bookkeeping Services	\$ 110.00
279	03/03/18	PostNet CA 110	03/01/18	Printing and Copying	\$ 32.17
280	03/09/18	SCAG	03/09/18	Conference Registration	\$ 250.00
281	03/22/18	TLH Staffing Services	2/28/18	Bookkeeping Services	\$ 110.00
282	03/30/18	Comd. Performance Catering	3/30/18	Deposit-Annual Dinner	\$ 2,500.00
283	04/02/18	Hugh Riley, Pro. Mgmt., LLC	04/01/18	Professional Services- Mar.	\$ 5,062.50
284	04/04/18	TLH Staffing Services	3/23/18	Bookkeeping Services	\$ 110.00
285	04/04/18	PostNet CA 110	03/31/18	Printing and Copying	\$ 104.30
286	04/12/18	Myers, Widders, Gibson, Jones & Feingold, LLP	04/12/18	Legal Services-Audit	\$ 33.75

Register of Debit Card Transactions  
Ventura Council of Governments

May 10, 2018

Transactions from February 28, 2018 to April 30, 2018

<u>Card #</u>	<u>Date</u>	<u>Paid To</u>	<u>Inv. Date</u>	<u>Description</u>	<u>Amount Paid</u>
8421	03/08/18	MMASC	03/08/18	Luncheon Meeting	\$ 25.00
8421	04/02/18	Staples	04/02/18	Envelopes-Annual Dinner	\$ 49.31



MEMORANDUM

TO: Board of Directors

FROM: Hugh Riley, Executive Director

SUBJECT: Legislative Update

DATE: May 10, 2018

---

**Recommendation:**

It is recommended that the Board review the current recommended action items and status of specific legislation of concern to VCOG.

Current Actions Items

**SB 827 (Wiener) Planning and Zoning (as amended 3/1/18)**

SB 827 (Wiener) would exempt certain housing projects from locally developed and adopted height limitations, densities, parking requirements, and design review standards. **Oppose (Page 2)**

**SB 1302 (Lara D) Cannabis: Local Jurisdiction: Prohibitions on Delivery**

This bill would prohibit a local jurisdiction from preventing delivery of cannabis or cannabis products on public roads, or to an address that is located within the jurisdictional boundaries of that local jurisdiction, by a licensee who is acting in compliance with MAUCRSA and who is acting in compliance with any license, permit, or other authorization obtained from another local jurisdiction. **Oppose (Page 5)**

**AB 1912 (Rodriguez). Public Employees' Retirement: Joint Powers Agreements: Liability.**

AB 1912 places substantial burdens and new unworkable requirements on cities by applying retroactive as well as prospective joint and several liability for all retirement related obligations to any current or former member of a JPA throughout its existence. **Oppose (Page 6)**

**AB 2812 (Limón) Office of Cloud Migration and Digital Innovation**

AB 2812 would create the Office of Local Cloud Migration and Digital Innovation under the purview of the California Department of Technology (CDT). **Support (Page 10)**

## **BILL SUMMARIES- League of California Cities (See Summary Table for Listing)**

### **SB 827 (Wiener D) Planning and zoning: transit-rich housing bonus. (OPPOSE)**

The Planning and Zoning Law requires, when an applicant proposes a housing development within the jurisdiction of a local government, that the city, county, or city and county provide the developer with a density bonus and other incentives or concessions for the production of lower income housing units or for the donation of land within the development if the developer, among other things, agrees to construct a specified percentage of units for very low, low-, or moderate-income households or qualifying residents. This bill would authorize a transit-rich housing project to receive a transit-rich housing bonus. The bill would define a transit-rich housing project as a residential development project the parcels of which are all within a 1/2 mile radius of a major transit stop or a 1/4 mile radius of a high-quality transit corridor, as those terms are further defined. The bill would exempt a project awarded a housing opportunity bonus from various requirements, including maximum controls on residential density or floor area ratio, minimum automobile parking requirements, design standards that restrict the applicant's ability to construct the maximum number of units consistent with any applicable building code, and maximum height limitations, as provided.

### **SB 828 (WienerD) Land use: housing element- Unmet Needs- RHNA (OPPOSE)**

The Planning and Zoning Law requires a city or county to adopt a comprehensive, long-term general plan for the physical development of the city or county and of any land outside its boundaries that bears relation to its planning. That law also requires the general plan to include a housing element and requires a planning agency to submit a draft of the housing element to the Department of Housing and Community Development for review, as specified. This bill would state the intent of the Legislature to enact legislation that would, among other things, require the department to take certain actions relating to unmet housing needs, including completing a comprehensive assessment on unmet need for each region and including the results of the assessment in regional allocations for the next housing element cycle.

### **SB 831 (Wieckowski D) Land use: accessory dwelling units. (WATCH)**

The Planning and Zoning Law authorizes a local agency to provide by ordinance for the creation of accessory dwelling units in single-family and multifamily residential zones and sets forth standards the ordinance is required to impose, including, among others, maximum unit size, parking, and height standards. Existing law authorizes a local agency, special district, or water corporation to require a new or separate utility connection between the accessory dwelling unit and the utility and authorizes a fee to be charged, except as specified. Existing law requires a local agency to submit an ordinance adopted for the creation of accessory dwelling units to the Department of Housing and Community Development and authorizes the department to review and comment on the ordinance. This bill would delete the requirement that the area be zoned to allow single-family or multifamily use. The bill would specify that if a local agency does not act on an application for an accessory dwelling unit within 120 days, then the application shall be deemed approved. The bill would specify that an accessory dwelling unit shall not be considered to

exceed the allowable floor-to-area lot ratio upon which the accessory dwelling unit is located and would prohibit a local agency from requiring off-street parking spaces be replaced when a garage, carport, or covered parking structure is demolished or converted in conjunction with the construction of an accessory dwelling unit. The bill would delete provisions authorizing a local agency, special district, or water corporation to require an applicant to install a separate utility connection for the accessory dwelling unit and would state that an accessory dwelling unit shall not be considered a new residential use for purposes of calculating fees and shall not be subject to impact fees, connection fees, capacity charges, or any other fees levied by those entities. The bill would authorize the department, upon submission of an adopted ordinance for the creation of accessory dwelling units, to submit written findings to the local agency regarding whether the ordinance complies with statutory provisions. The bill would authorize the department to adopt guidelines to implement uniform standards or criteria to supplement or clarify the terms, references, or standards set forth in statute and would exempt the adoption of those guidelines from the Administrative Procedure Act. The bill would also specify the applicable building code standards for accessory dwelling units constructed before January 1, 2018.

#### **SB 833 (McGuire D) Emergency Alerts: Evacuation Orders (SUPPORT)**

The California Emergency Services Act establishes the Office of Emergency Services (OES) in the office of the Governor and provides that OES is responsible for the state's emergency and disaster response services for natural, technological, or manmade disasters and emergencies. The act also provides for systems for the public dissemination of alerts regarding missing children, attacks upon law enforcement officers, and missing persons who are 65 years of age or older, among others, and requires the Department of the California Highway Patrol to activate these systems and issue alerts upon the request of a law enforcement agency if certain conditions are met. This bill would provide for a red alert system designed to issue and coordinate alerts following an evacuation order, as specified. The bill would require the red alert system to incorporate a variety of notification resources and developing technologies that may be tailored to the circumstances and geography of the underlying evacuation, as appropriate. The bill would require a local government agency or state agency that uses the federal Wireless Emergency Alert (WEA) system to alert a specified area of an evacuation order to use the term "red alert" in the alert and notify OES of the alert.

#### **SB 893 (Nguyen R) Planning and Zoning: Density Bonus (WATCH)**

The Planning and Zoning Law requires, when a developer of housing proposes a housing development within the jurisdiction of a local government, that the city, county, or city and county provide the developer with a density bonus and other incentives or concessions for the production of lower income housing units or the donation of land within the development if the developer, among other things, agrees to construct a specified percentage of units for very low, low-, or moderate-income households or qualifying residents. Existing law prohibits a city, county, or city and county from requiring a vehicular parking ratio for a housing development that meets these criteria in excess of specified ratios. This prohibition applies only at the request of the developer and specifies that the developer may request additional parking incentives or concessions. This bill would delete these additional vehicular parking ratio provisions.

### **SB 1199 (Wilk R) Sex Offender Release (WATCH)**

Existing law generally requires an inmate who is released on parole or post-release community supervision to be **returned to the county** that was the last legal residence of the inmate prior to his or her incarceration. This bill would require an inmate who is released on parole or post-release community supervision who was committed to prison for a registrable sex offense to be **returned to the city** that was the last legal residence of the inmate prior to incarceration or a close geographic location in which he or she has family, social ties, or other economic ties, unless return to that location would violate any other law or pose a risk to his or her victim.

### **SB 1226 (Bates R) Building Standards: Accessory Dwelling Units (WATCH)**

Existing law, the Planning and Zoning Law, authorizes a local agency to provide by ordinance for the creation of accessory dwelling units in single-family and multifamily residential zones, as specified. This bill would, notwithstanding other provisions of law, authorize the enactment of a local ordinance to authorize, when a record of the issuance of a building permit for an accessory dwelling unit does not exist, the above-described enforcement officials to make a determination of when the accessory dwelling unit was constructed and apply the State Housing Law, the building standards published in the California Building Standards Code, and other specified rules and regulations in effect when the accessory dwelling unit was determined to be constructed in order to issue a building permit for the accessory dwelling unit.

### **SB 1227 (Skinner D) Density Bonuses (OPPOSE)**

Existing law, known as the Density Bonus Law, requires a city or county to provide a developer that proposes a housing development within the jurisdictional boundaries of that city or county with a density bonus and other incentives or concessions for the production of lower income housing units, or for the donation of land within the development, if the developer agrees to construct a specified percentage of units for very low income, low-income, or moderate-income households or qualifying residents and meets other requirements. This bill would additionally require a density bonus to be provided to a developer that agrees to construct a housing development that includes at least 20% of the total rental beds for students enrolled at an institution of higher education accredited by the Western Association of Schools and Colleges. The bill would require that these units be subject to a recorded affordability restriction of 55 years and be provided at the same affordability level as very low income units. The bill would set the density bonus at 35% of the number of these units. By increasing the duties of local agencies, this bill would impose a state-mandated local program.

**AB 1250 (Jones/Sawyer) as amended - Counties: contracts for personal services. (WATCH/OPPOSE) (*League of Cities has removed their opposition- Content removed by sponsor is shown.*)**

Existing law authorizes the board of supervisors of a county to contract for special services on behalf of various public entities with persons who are specially trained, experienced, expert, and competent to perform the special services, as prescribed. These services include financial, economic, accounting, engineering, legal, and other specified services.



This bill would establish specific standards for the use of personal services contracts by counties. ~~Beginning January 1, 2018, the~~ The bill would allow a county or county agency to contract for personal services currently or customarily performed by employees, as applicable, when specified conditions are met. Among other things, the bill would require the county to clearly demonstrate that the proposed contract will result in actual overall costs savings to the county and also to show that the contract does not cause the displacement of county workers. The bill would exempt certain types of contracts from its provisions, and would exempt a city and county from its provisions. By placing new duties on local government agencies, the bill would impose a state-mandated local program. The bill also would provide that its provisions are severable.

**SB 1302 (Lara D) Cannabis: Local Jurisdiction: Prohibitions on Delivery (WATCH)**

The Control, Regulate and Tax Adult Use of Marijuana Act of 2016 (AUMA), an initiative measure approved as Proposition 64 at the November 8, 2016, statewide general election, authorizes a person who obtains a state license under AUMA to engage in commercial adult-use cannabis activity pursuant to that license and applicable local ordinances. The Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA), among other things, consolidates the licensure and regulation of commercial medicinal and adult-use cannabis activities. MAUCRSA authorizes a licensee who obtains a retailer, microbusiness, or a specified type of nonprofit to deliver cannabis or cannabis products, and imposes requirements on the delivery of cannabis or cannabis products. MAUCRSA prohibits a local jurisdiction from preventing the delivery of cannabis or cannabis products on public roads by a licensee who is acting in compliance with MAUCRSA as well as any local law adopted pursuant to MAUCRSA. MAUCRSA generally authorizes a local jurisdiction to adopt and enforce local ordinances to regulate licensed businesses located within the local jurisdiction. This bill would, instead, prohibit a local jurisdiction from preventing delivery of cannabis or cannabis products on public roads, or to an address that is located within the jurisdictional boundaries of that local jurisdiction, by a licensee who is acting in compliance with MAUCRSA and who is acting in compliance with any license, permit, or other authorization obtained from another local jurisdiction.

**AB 1759 (McCarty D) General Plans: Housing Element: Production Report: Withholding Of Transportation Funds (OPPOSE)**

The Planning and Zoning Law requires a city or county to adopt a general plan for land use development within its boundaries that includes, among other things, a housing element. The Planning and Zoning Law requires a planning agency, after a legislative body has adopted all or part of a general plan, to provide an annual report to the legislative body, the Office of Planning and Research, and the Department of Housing and Community Development on the status of the general plan and progress in meeting the community's share of regional housing needs. Existing law requires a planning agency to include in its annual report specified information, known as a production report, regarding units of net new housing, including rental housing and for-sale housing that have been issued a completed entitlement, building permit, or certificate of occupancy. This bill would require the department, on or before June 30, 2022, and on or before June 30 every year thereafter and until June 30, 2051, to review each production report submitted by a city or

county in accordance with the provisions described above to determine whether that city or county has met the applicable minimum production goal for that reporting period. The bill would provide that, if the department determines that a city or county has met its applicable minimum production goal for that reporting period, the department shall, no later than June 30 of that year, submit a certification of that result to the Controller.

**AB 1912 (Rodriguez). Public Employees' Retirement: Joint Powers Agreements: Liability. (OPPOSE)**

Existing law establishes various public agency retirement systems, including, among others, the Public Employees' Retirement System, the State Teachers' Retirement System, the Judges' Retirement System II, and various county retirement systems pursuant to the County Employees Retirement Law of 1937. These systems provide defined pension benefits to public employees based on age, service credit, and amount of final compensation. The Joint Exercise of Powers Act generally authorizes 2 or more public agencies, by agreement, to jointly exercise any common power. Under the act, if the agency is not one or more of the parties to the agreement but is a public entity, commission, or board constituted pursuant to the agreement, the debts, liabilities, and obligations of the agency are the debts, liabilities, and obligations of the parties to the agreement, unless the agreement specifies otherwise and except as otherwise provided with respect to certain community choice aggregator joint powers agencies. The act also authorizes a party to a joint powers agreement to separately contract for, or assume responsibilities for, specific debts, liabilities, or obligations of the agency. This bill would eliminate that authorization, would specify that if an agency to a joint powers agreement participates in a public retirement system, all parties, both current and former to the agreement, would be jointly and severally liable for all obligations to the retirement system, and would eliminate the authority of those parties to agree otherwise with respect to the retirement liabilities of the agency. The bill would also provide that if a judgment is rendered against an agency or a party to the agreement for a breach of its obligations to the retirement system, the time within which a claim for injury may be presented or an action commenced against the other party that is subject to the liability determined by the judgment begins to run when the judgment is rendered. The bill would specify that those provisions apply retroactively to all parties, both current and former, to the joint powers agreement.

**AB 2091 (Grayson D) Prescribed Burns. (SUPPORT) Also see AB 2585**

Existing law authorizes a person, firm, or corporation, or a group or combination of persons, firms, corporations, or groups, that owns or controls brush-covered land, forest lands, woodland, grassland, shrub-land, or any combination thereof within a state responsibility area to apply to the Department of Forestry and Fire Protection for permission to utilize a prescribed burning for specified public purposes. This bill would establish the Prescribed Burning Board in the department. The bill would require the board to establish, on or before January 1, 2022, standards for prescribed burning, and establish standards for certification, recertification, and training for certified and insured prescribed burn managers, among other things. The bill would require the board to establish a schedule of fees for purposes of certifying a prescribed burn manager and would establish the Prescribed Burn Fund for deposit of those fees. The bill would authorize the board to spend the money in the fund, upon appropriation by the Legislature, for purposes of

administering the certification program. The bill would provide that an owner, lessee, or occupant of specified lands is not liable for property damage or for injury or death to persons caused by or resulting from prescribed burning conducted on the land if the burn is conducted under the supervision of a certified and insured prescribed burn manager, as provided.

**AB 2162 (Chiu D) Planning and Zoning: Housing Development: Supportive Housing (OPPOSE or WATCH)**

The Planning and Zoning Law requires the legislative body of each county and city to adopt a comprehensive, long-term general plan for the physical development of the county or city that includes, among other mandatory elements, a housing element. That law requires the housing element to contain a program that sets forth a schedule of actions during the planning period, each with a timeline for implementation, and requires the rezoning of sites identified in the inventory of sites by specific deadlines where the inventory does not identify adequate sites to accommodate the need for groups of all household income levels. That law further requires this rezoning to accommodate 100% of the need for housing for very low and low-income households, as specified, on sites zoned to permit owner-occupied and rental multifamily residential use by right during the planning period and defines the term "use by right" for these purposes. This bill would require that supportive housing be a use by right in zones where multiple dwelling uses are permitted, including commercial zones, if the proposed housing development meets specified criteria and would require a local government to approve, within specified periods, a supportive housing development that complies with these requirements. The bill would require that a developer of supportive housing provide the planning agency with a plan for providing supportive services, with documentation demonstrating that supportive services will be provided onsite to residents in the project and describing those services, as provided. The bill would prohibit the local government from imposing any minimum parking requirement, other than to require that the development include employee parking, if the development is located within ½ mile of a public transit stop. The bill would specify that its provisions do not (1) preclude or limit the ability of a developer to seek a density bonus from the local government or (2) expand or contract the authority of a local government to adopt or amend an ordinance, charter, general plan, specific plan, resolution, or other land use policy or regulation that promotes the development of supportive housing.

**AB 2585 (Patterson R) Prescribed burns: burn managers: liability (SUPPORT)**

*Also see AB 2091*

Existing law authorizes a person, firm, or corporation, or a group or combination of persons, firms, corporations, or groups, that owns or controls brush-covered land, forest lands, woodland, grassland, shrub-land, or any combination thereof within a state responsibility area, as defined, to apply to the Department of Forestry and Fire Protection for permission to utilize prescribed burning for specified public purposes. This bill would provide that a property owner and his or her agent conducting a prescribed burn, as defined, shall not be liable for damage or injury caused by fire or smoke, unless negligence is proven, when the prescribed burn meets specified conditions, including that the prescribed burn is conducted under the supervision of a certified prescribed burn manager, as defined, and proper burn permits have been obtained from all appropriate state and local agencies. This bill contains other related provisions.

**AB 2214 (Rodriguez D) Drug And Alcohol Free Residences. (WATCH or OPPOSE)**

Existing law provides for the licensure and regulation of community care facilities by the State Department of Social Services. Existing law also provides for the licensure and regulation by the State Department of Health Care Services of adult alcoholism and drug abuse recovery and treatment facilities for adults. This bill would, among other things, define a "drug and alcohol free residence" as a residential property that is operated as a cooperative living arrangement to provide an alcohol and drug free environment for persons recovering from alcoholism or drug abuse, or both, who seek a living environment that supports personal recovery. The bill would authorize a drug and alcohol free residence to demonstrate its commitment to providing a supportive recovery environment by applying and becoming certified by a certifying organization that is approved by the State Department of Health Care Services. The bill would require an approved certifying organization to, among other things, maintain an affiliation with a national organization recognized by the department, establish and use procedures to administer the application, certification, renewal, and disciplinary processes for a drug and alcohol free residence, and investigate and enforce violations by a residence of the organization's code of conduct, as provided. The bill would specify the information and documentation that an operator who seeks to have a residence certified is required to submit to an approved certifying organization.

**AB 2268 (Reyes D) Local government finance: property tax revenue allocations: vehicle license fee adjustments (SUPPORT) VCOG Letter Sent**

Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined. This bill, for the 2018–19 fiscal year, would instead require the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount in the 2004–05 fiscal year, if a specified provision did not apply, and the product of the amount as so described and the percentage change in gross taxable assessed valuation within the jurisdiction of that entity between the 2004–05 fiscal year to the 2018–19 fiscal year. This bill, for the 2019–20 fiscal year, and for each fiscal year thereafter, would require the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount for the prior fiscal year and the product of the amount as so described and the percentage change from the prior fiscal year in gross taxable assessed valuation within the jurisdiction of the entity.

**AB 2372 (Gloria D) Planning and zoning: Density Bonus: Floor Area Ratio Bonus (WATCH or OPPOSE)**

The Planning and Zoning Law requires, when an applicant proposes a housing development within the jurisdiction of a local government, that the city, county, or city and county provide the developer with a density bonus and other incentives or concessions for the production of lower income housing units or for the donation of land within the development if the developer, among other things, agrees to construct a specified

percentage of units for very low, low-, or moderate-income households or qualifying residents. That law also authorizes a city council or county board of supervisors to establish a procedure by ordinance to grant the developer of a commercial or industrial project that meets specified criteria a density bonus, defined for this purpose as a floor area ratio bonus over the otherwise maximum allowable density permitted, when the developer has set aside a specified area to be used for a child care facility, as provided. This bill would authorize a city council or county board of supervisors to establish a procedure by ordinance to grant a developer of an eligible housing development a floor area ratio bonus in lieu of a density bonus awarded on the basis of dwelling units per acre. The bill would define "eligible housing development" as a development that meets specified criteria related to residential use, location, zoning, and affordability. The bill would prohibit the city council or county board of supervisors from imposing any parking requirement on an eligible housing development in excess of specified ratios.

**AB 2631 (Allen, Travis R) Planning and zoning: affordable housing: streamlined approval process (OPPOSE)**

Existing law, until January 1, 2026, authorizes a development proponent to submit an application for a multifamily housing development, which satisfies specified planning objective standards, that is subject to a streamlined, ministerial approval process, as provided, and not subject to a conditional use permit. Existing law requires a local government to notify the development proponent in writing if the local government determines that the development conflicts with any of those objective standards by a specified time; otherwise, the development is deemed to comply with those standards. Existing law provides that if a local government approves a project pursuant to that process, that approval will not expire until a specified period of time depending on the nature of the development. This bill would authorize a development property to submit an application for a development to be subject to a streamlined, ministerial approval process provided that development meet specified objective planning standards, such as that the development contains fewer than 25 residential units and provides housing for persons and families of low or moderate income. The bill would require a local government to notify the development proponent in writing if the local government determines that the development conflicts with any of those objective standards within 30 days of the application being submitted; otherwise, the development is deemed to comply with those standards. The bill would provide that if a local government approves a project pursuant to this process, then that approval will not expire for 5 years. By imposing new duties upon local agencies with respect to the streamlined approval process described above, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

**AB 2766 (Berman D) California Beverage Container Recycling and Litter Reduction Act: market development payments (SUPPORT)**

Existing law, the California Beverage Container Recycling and Litter Reduction Act, requires a distributor to pay a redemption payment for every beverage container sold or offered for sale in the state by the distributor to the Department of Resources Recycling and Recovery for deposit in the California Beverage Container Recycling Fund. Moneys in the fund are continuously appropriated to the department for certain payments, including,

until January 1, 2018, market development payments. Former law authorized the department, until January 1, 2018, (1) to annually expend up to \$10,000,000 from the fund to make market development payments to an entity certified by the department as a recycling center, processor, or drop-off or collection program for empty plastic beverage containers that are subsequently washed and processed into flake, pellet, or other form, and made usable for the manufacture of a plastic product, or to a product manufacturer for empty plastic beverage containers that are subsequently washed and processed into flake, pellet, or other form, and used by that product manufacturer to manufacture a product, and (2) to expend additional amounts to make market development payments, calculated as provided. This bill would authorize the department to again expend those amounts to make market development payments until January 1, 2024. By authorizing expenditures from a continuously appropriated fund, this bill would make an appropriation.

#### **AB 2812 (Limon) Office of Cloud Migration and Digital Innovation (SUPPORT)**

Existing law requires the Department of Technology, on or before July 1, 2018, to update the Technology Recovery Plan element of the State Administrative Manual to ensure the inclusion of cybersecurity strategy incident response standards for each state agency, as specified. Existing law authorizes a local entity that receives state funds for the purposes of storing, sharing, or transmitting data, or in support of an information technology project with a state entity, to submit a Technology Recovery Plan, upon request of the Department of Technology. This bill would create the Office of Local Cloud Migration and Digital Innovation in the Department of Technology. The bill would require the office to promote the use of technologies including, but not limited to, cloud-based computing and data storage that will assist local agencies in their efforts to further transparency, efficiency, disaster preparedness and response, as well as general accessibility to the public. The bill would require the office to operate in partnership with private industry and the nonprofit community to maximize the assistance provided to local agencies. The bill would create the Local Cloud Migration and Digital Innovation Local Assistance Fund for the purpose of receipt of donations from private industry and the nonprofit community, and funds directly allocated by the Legislature, and would make money in the fund available to the office, upon appropriation by the Legislature, for the above-described purposes.

#### **AB 3000 (Friedman D) Land Use: New Housing Developments: Parking Requirements (OPPOSE)**

The Planning and Zoning Law authorizes the legislative body of any county or city to adopt an ordinance that regulates the use of buildings, structures, and land. Existing law prohibits the imposition of parking standards for multifamily housing developments that are subject to a streamlined, ministerial approval process, except under limited circumstances. This bill would prohibit a city, county, or city and county from imposing minimum parking requirements for new housing developments where off-street parking is permitted. By imposing new requirements on local agencies, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

#### **AB 3037 (Chiu D) Community Redevelopment Law 2018 (WATCH)**

The California Constitution, with respect to any taxes levied on taxable property in a redevelopment project established under the Community Redevelopment Law, as it then read or may be amended, authorizes the Legislature to provide for the division of those taxes under a redevelopment plan between the taxing agencies and the redevelopment agency, as provided. This bill, the Community Redevelopment Law of 2018, would authorize a city or county to propose the formation of a redevelopment housing and infrastructure agency by adoption of a resolution of intention that meets specified requirements, and providing that resolution to each affected taxing entity. The bill would require the city or county that adopted that resolution to hold a public hearing on the proposal to consider all written and oral objections to the formation, as well as any recommendations of the affected taxing entities, and would authorize that city or county to adopt a resolution of formation at the conclusion of that hearing. The bill would then authorize that city or county to submit the resolution of formation to the Strategic Growth Council for a determination as to whether the agency would promote statewide greenhouse gas reduction goals and

to the Department of Finance for approval, subject to certain standards, including that the department then determine an affected tax entity equity amount for affected taxing entities that are local agencies, and would impose a statewide cap on the amount of equity received by all local agencies within the state in any fiscal year. The bill would, alternatively, authorize the local agency forming the entity to include a pass through provision under which the agency would make payments to affected taxing entities in an amount that is equivalent to the affected taxing entity equity amount, and would not be subject to the equity provisions. The bill would require the department to disapprove the resolution if the department determines that the creation of the agency will result in a state fiscal impact that exceeds a specified amount in any fiscal year. The bill would deem the agency to be in existence as of the date of the department's approval. The bill would provide for a governing board of the agency consisting of one member appointed by the legislative body that adopted the resolution of intention, one member appointed by each affected taxing entity, and 2 public members. The bill would authorize an agency formed pursuant to these provisions to finance specified infrastructure and housing projects, and to carry out related powers, such as the power to purchase and lease property within the redevelopment project area, that are similar to the powers previously granted to redevelopment agencies. The bill would require an agency to maintain detailed records of every action taken by that agency for a specified period of time, and would provide that any person who violates this requirement be subject to a fine of \$10,000 per violation. The bill would require the agency to submit an annual report, containing specified information, and a final report of any audit undertaken by any other local, state, or federal government entity to its governing body within specified time periods. The bill would also require the agency to submit a copy of the annual report with the Controller and a copy of any audit report with the Department of Housing and Community Development. The bill would establish procedures under which the Controller would identify major audit violations and the Attorney General would bring an action to compel compliance. The bill would require the governing board of an agency to designate an appropriate official to prepare a proposed redevelopment project plan, in accordance with specified procedures. The bill would require the agency to hold a public hearing on the proposed redevelopment project plan, and would authorize the governing board to either adopt the redevelopment project plan or abandon proceedings, in which case the agency would cease to exist. The bill would authorize the redevelopment project plan to provide for the division of taxes levied

upon taxable property, if any, between an affected taxing entity and the agency, as provided. The bill would declare that this authorization fulfills the intent of constitutional redevelopment provisions. The bill would also require that not less than 30% of all taxes allocated to the agency from an affected taxing entity be deposited into a separate fund, established by the agency, and used for the purposes of increasing, improving, and preserving the community's supply of low- and moderate-income housing available at an affordable housing cost, as provided. The bill would authorize the agency to issue bonds to finance redevelopment housing or infrastructure projects, in accordance with specified requirements and procedures, including that the resolution proposing the bonds include a description of the facilities or developments to be financed and the estimated cost of those facilities or developments, and that the resolution adopting the bonds provide for specified matters such as the principal amount of bonds. The bill would also authorize a city, county, or special district that contains territory within the boundaries of an agency to loan moneys to the agency to fund activities described in the redevelopment project plan. The bill would require the agency to contract for an independent financial and performance audit every 2 years after the issuance of debt.

(2) Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined. Existing property tax law requires that, for purposes of determining property tax revenue allocations in each county for the 1992-93 and 1993-94 fiscal years, the amounts of property tax revenue deemed allocated in the prior fiscal year to the county, cities, and special districts be reduced in accordance with certain formulas. It requires that the revenues not allocated to the county, cities, and special districts as a result of these reductions be transferred to the Educational Revenue Augmentation Fund in that county for allocation to school districts, community college districts, and the county office of education. This bill would modify these reduction and transfer provisions by requiring the auditor of a county in which a qualified local agency is located to increase the total amount of ad valorem property tax revenue otherwise required to be allocated to the qualified local agency by the affected tax entity equity amount, as defined, and to commensurately reduce the total amount of ad valorem property tax revenue otherwise required to be allocated to school entities in the county, as provided. The bill would define "qualified local agency" to mean an affected tax entity that the Department of Finance determines is to receive an affected tax entity equity amount at the time of the formation of a redevelopment housing and infrastructure agency, as described above. By imposing new duties in the annual allocation of ad valorem property tax revenue, this bill would impose a state-mandated local program. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above. This bill contains other existing laws.



**AB 3147 (Caballero D) Fee Mitigation Act: Housing Developments (WATCH or OPPOSE)**

Existing law, the Planning and Zoning Law, deems, except as provided in a development agreement, the rules, regulations, and official policies governing permitted uses of the land, governing density, and governing design, improvement, and construction standards and specifications, applicable to property subject to a development agreement to be the rules, regulations, and official policies in force at the time of execution of the agreement. This bill would prohibit a housing development project, as defined, from being subject to a fee, charge, dedication, reservation, or other exaction that is more than that in effect at the time that the application for the housing development project is determined to be complete. The bill would prohibit the fact that a land use approval for a housing development project is considered legislative in nature from being construed to limit or narrow the applicability or scope of the this bill's provisions. The bill would make related findings and declarations. By increasing the duties of local officials, this bill would impose a state-mandated local program.

**AB 3162 (Friedman D) Alcoholism or drug abuse recovery or treatment facilities (SUPPORT) VCOG Letter Sent**

Existing law provides for the licensure and regulation of alcoholism or drug abuse recovery or treatment facilities serving adults by the State Department of Health Care Services, as prescribed. Existing law makes a violation of these provisions punishable by a civil penalty of not less than \$25 or more than \$50 per day for each violation, with additional penalties for repeat violations, as specified. This bill would require, for any licensing application submitted on or after January 1, 2019, the department to deny an application for a new facility license, if the proposed location is in proximity to an existing facility that would result in overconcentration, as defined. The bill would prohibit the expansion or intensification of licensed existing facilities, as defined. The bill would require the department, at least 45 days prior to approving any application for any new facility, to post on its Internet Web site the address of the proposed new facility.

## **Statewide Ballot Measures (LOCC)**

**SB 3 (Beall) Veterans and Affordable Housing Bond Act of 2018. Chapter 365, Statutes of 2017**

This measure places a \$4 billion general obligation bond on the November 2018 ballot to fund affordable housing programs and the veterans homeownership program (CalVet). The Measure, if approved by the voters, would fund various programs including:

**Multifamily Housing Program: \$1.5 billion**, administered by HCD, to assist the new construction, rehabilitation and preservation of permanent and transitional rental housing for lower-income households through loans to local public entities and nonprofit and for-profit developers;

**Transit-Oriented Development Implementation Program: \$150 million**, administered by HCD, to provide low-interest loans for higher-density rental housing developments close to transit stations that include affordable units and as mortgage assistance for

homeownership. Grants are also available to cities, counties and transit agencies for infrastructure improvements necessary for the development;

**Infill Incentive Grant Program: \$300 million**, administered by HCD, to promote infill housing developments by providing financial assistance for infill infrastructure that serves new construction and rehabilitates existing infrastructure to support greater housing density;

**Joe Serna, Jr. Farmworker Housing Grant Fund: \$300 million**, administered by HCD, to help finance the new construction, rehabilitation and acquisition of owner-occupied and rental housing units for agricultural workers;

**Local Housing Trust Fund Matching Grant Program: \$300 million**, administered by HCD, to help finance affordable housing by providing matching grants, dollar for dollar, to local housing trusts;

**CalHome Program: \$300 million**, administered by HCD, to help low- and very low-income households become or remain homeowners by providing grants to local public agencies and nonprofit developers to assist individual first-time homebuyers. It also provides direct loan forgiveness for development projects that include multiple ownership units and provides loans for property acquisition for mutual housing and cooperative developments;

**Self-Help Housing Fund: \$150 million** – Administered by HCD, this program assist low and moderate income families with grants to build their homes with their own labor;

**CalVet Home Loan Program: \$1 billion**, administered by the California Department of Veterans Affairs, provides loans to eligible veterans at below-market interest rates with few or no down payment requirements.

## **PROPOSITION 68 - Parks and Water Bond**

**SB 5** which passed by the Legislature in 2017, places a parks and water bond on the June 2018 statewide ballot. If the voters approve SB 5, local governments will receive funding for local park improvements and will be eligible for numerous grants to fund water, local parks, coastal and climate resiliency projects. The following is breakdown of funding in the bond:

### **Parks Funding (Total \$1.283 billion)**

- ☐ \$725 million for competitive grants for safe neighborhood parks
- ☐ \$200 million for per capita grants to cities, counties, and parks districts for local park improvement and rehabilitation
- ☐ \$15 million for competitive grants to urbanized counties
- ☐ \$30 million for competitive grants for state park facilities in regional parks districts
- ☐ \$40 million for per capita grants to local agencies that obtained voter approval for revenue measures between November 1, 2012 and November 30, 2016
- ☐ \$218 million for restoration of existing state park facilities, including \$5 million for urgent needs of local agencies that operate a unit of the state park system
- ☐ \$30 million for competitive grants for non-motorized infrastructure development
- ☐ \$25 million for competitive grants through the Roberti-Z'Berg-Harris (RZH) Urban Open Space and Recreation Program

**Water Funding (Total \$1.19 billion)**

- ☐ \$250 million for competitive grants for clean drinking water programs
- ☐ \$550 million for flood protection and repair, including \$100 million for stormwater, mudslide and flash-flood-related protections and \$100 million for multibenefit flood management projects and storm water capture in urbanized areas
- ☐ \$290 million for competitive grants and loans for drought and groundwater regional sustainability
- ☐ \$100 million for grants or loans for water recycling programs

**Climate and Environmental Programs Funding (Total \$1.547 billion)**

- ☐ \$443 million for competitive grants for climate adaptation and resiliency programs
- ☐ \$162 million for the California River Parkways Program for grants to enhance urban creeks
- ☐ \$567 million for state conservancies and the Wildlife Conservation Board
- ☐ \$200 million for Salton Sea restoration activities and habitat
- ☐ \$175 million for coastal and ocean protection resources, incl

**PROPOSITION 69 – Transportation Funding Protection**

The League of California Cities Proposition 69 which prohibits the state from taking or redirecting the new transportation revenues generated through SB 1 (Chapter 5, Statutes of 2017), the Road Repair and Accountability Act of 2017, which are not already protected in the state constitution.

The ballot measure, scheduled for the June 2018 statewide election, extends some of the same protections that other transportation revenues already have under the California Constitution.

This measure gives another level of accountability to the voters by adding protections to revenues that will fix our streets, roads and highways. This measure makes sure that the state isn't able to grab those funds for something else. Cities and counties have already started approving projects to use SB 1 monies in their local communities. Please see the attached Spread Sheet for the Channel Counties Funding Allocation Projections.

If voters approve Proposition 69, the California Constitution would be amended to:

- Require that SB 1 revenues be dedicated to transportation purposes; and
- Constitutionally protect sales tax on diesel and Road Maintenance and Rehabilitation Account revenues from being diverted to the General Fund or other non-transportation related purposes.

**ATTACHED: Bill Summary Table**

**May 10, 2018**

**\*VCOG Letter Sent**




**VENTURA COUNCIL  
OF GOVERNMENTS**

**ITEM 5E.**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director / 

**SUBJECT:** Fiscal Year 2016-2017 Audited Financial Statements

**DATE:** May 10, 2018

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**Recommendation:** Receive and file the Ventura Council of Governments' Audited Financial Statement for the fiscal year ended June 30, 2017.

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**Discussion:**

This report transmits the Ventura Council of Governments' (VCOG) audited financial statements for the fiscal year ended June 30, 2017.

The Fiscal Year 2016/2017 audited financial statements are presented in conformity with accounting principles generally accepted in the United States (GAAP) and audited in accordance with generally accepted auditing standards by independent certified public accountants. The auditors, Vavrinek, Trine, Day and Company, LLP, previously issued an unqualified opinion on the Ventura Council of Government's financial statements for the year ended June 30, 2017.

Management assumes full responsibility for the completeness and reliability of all of the information presented in this report, based upon a framework of internal controls established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

There were no irregularities noted and no corrective actions required by the audit. The Ventura Council of Governments ended Fiscal Year 2016/2017 with an unreserved ending fund balance of \$ 107,229.

**Attachments to Report were transmitted in a separate document on April 18, 2018:**


- Basic Financial Statements with Independent Auditors' Report
- Independent Auditors' Report on Internal Control Over Financial Reporting and Compliance
- SAS 114 Letter



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Election of Regional Council Representative to SCAG– District 46 - Cities of Simi Valley. Moorpark and Thousand Oaks

**DATE:** May 10, 2018

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**Recommendation:**

Elect by acclamation, Glen T. Becerra, Mayor Pro Tem, City of Simi Valley, as the District 46 Regional Council Representative to the Southern California Association of Governments.

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**Discussion:**

On March 15, 2018, a Call for Candidates for election to the SCAG Board for District 46 was sent all Mayors/Council Members of Southern California Association of Governments (SCAG) Regional Council District 46 (Simi Valley, Moorpark and Thousand Oaks). A copy of the Call for Candidates Notice is attached. The deadline for nominations was Thursday, April 12, 2018.

As of 5:00 p.m. on April 12, 2018, one nomination was received from Mayor Pro Tem Becerra of the City of Simi Valley. Therefore the requirement for an election is waived and Mayor Pro Tem Becerra should be elected by acclamation for a new two-year term representing the 46<sup>th</sup> District.

Attachment: March 15, 2018 Call for Candidates Notice



**VENTURA COUNCIL  
OF GOVERNMENTS**

**NOTICE OF 2018 SCAG  
REGIONAL COUNCIL DISTRICT REPRESENTATIVE  
ELECTION FOR DISTRICT #46**

**CALL FOR CANDIDATES**

Date: March 15, 2018

To: All Mayors and City Council Members within SCAG Regional Council District #46  
(This District includes the cities of Moorpark, Simi Valley, and Thousand Oaks)

From: Hugh Riley, Executive Director, Ventura Council of Governments

Subject: 2018 SCAG Regional Council District Representative Election

This is to notify all Mayors/Council Members of Southern California Association of Governments (SCAG) Regional Council District #46 that the term is ending for the Regional Council Representative seat for your district. Therefore, an election for a new term will be held on:

Monday, April 16, 2018 at 4:30 p.m.  
City of Simi Valley City Hall (Community Room)  
2929 Tapo Canyon Road  
Simi Valley, Ca 93063

**CALL FOR CANDIDATES**

Nominations (name and title) for Regional Council Representative must be submitted by either letter or email to Hugh Riley, VCOG Executive Director, P.O. Box 157, Moorpark, CA 91320; email [ridgeriley@msn.com](mailto:ridgeriley@msn.com). All nominations must be received no later than 5:00 p.m. on Thursday, April 12, 2018.

**ELECTION PROCEDURE**

The District Representative is elected by local elected officials of the cities within that district, voting as individuals, by a majority of a quorum. A quorum is defined as at least one (1) elected official from 2/3 of the member cities within a district. Proxy votes will not be accepted. If there is only one candidate, that individual shall be declared the SCAG District Representative without having to conduct an election.

**TERM OF OFFICE**

The District Representative is elected to the SCAG Regional Council for a two-year term commencing in May 2018. The Regional Council meets on the first Thursday of every month in the SCAG Offices in downtown Los Angeles.

If you have any questions regarding the election procedures or the activities of a Regional Council Member, please contact Hugh Riley, VCOG Executive Director, at (805) 217-9448, or Tess Rey-Chaput, SCAG Clerk of the Board, at (213) 236-1908 or [REY@scag.ca.gov](mailto:REY@scag.ca.gov).

**ATTENTION CITY CLERKS: PLEASE POST THIS NOTICE**

Ventura Council of Governments Mailing Address: P.O. Box 157, Moorpark, CA 993020



**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG)  
REGIONAL COUNCIL DISTRICT REPRESENTATIVE  
ELECTION PROCEDURES  
(Regional Council Policy Manual, Article I, Section 1.1)**

SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700  
Los Angeles, CA 90017  
T: (213) 236-1800  
www.scag.ca.gov

**REGIONAL COUNCIL OFFICERS**

President  
Margaret E. Finlay, Duarte

First Vice President  
Alan D. Wapner, Ontario

Second Vice President  
Bill Jahn, Big Bear Lake

Immediate Past President  
Michele Martinez, Santa Ana

**COMMITTEE CHAIRS**

Executive/Administration  
Margaret E. Finlay, Duarte

Community, Economic &  
Human Development  
Rex Richardson, Long Beach

Energy & Environment  
Carmen Ramirez, Oxnard

Transportation  
Curt Hagman, San Bernardino County

**I. First Notice: Call for Candidates**

- All elected officials serving on City Councils from SCAG member cities within the District are eligible candidates.
- The subregional organization communicates to all eligible candidates in the SCAG District the Date, Time and Location of the SCAG District election at least thirty (30) days prior to the election.
- The First Notice may be communicated by the subregional organization to the local elected officials by electronic mail or by U.S. Postal Service.
- Eligible elected officials should express their candidacy within two (2) weeks from the date of the First Notice.

**II. Second Notice: Election Date, Time and Location**

- Once candidates have been determined, the subregional organization sends the Second Notice to all elected officials serving on City Councils from SCAG member cities within the District. The Second Notice identifies the candidates and confirms the Date, Time and Location of the SCAG District election. (Note: District elections must be completed one (1) month prior to the General Assembly on May 3, 3018).
- The Second Notice may be communicated by the subregional organization to the elected officials by electronic mail or by U.S. Postal Service.
- The Second Notice must be sent to each City Clerk from SCAG member cities within the District with a request to post the Election Notice.
- The Election should be scheduled in connection with a regularly scheduled subregional governing board meeting.
- District Representatives shall be elected by a majority of a quorum. A quorum is defined as at least one (1) elected official from 2/3 of the member cities within a district.
- All elected officials from all member cities can vote and may also participate in the election by teleconferencing into the meeting, provided that all applicable rules of the Brown Act are followed.
- Proxy votes are not permitted.
- Elected officials from non-member cities are not eligible to vote or be candidates.
- If there is only one candidate, that individual shall be declared the SCAG District Representative without having to conduct an election.

**NOTE: Above does not apply to single-city districts, such as: RC District Nos. 14, Irvine; 16, Santa Ana; 19, Anaheim; 30, Long Beach; 64, Huntington Beach; 68, Riverside; and ALL districts within the City of Los Angeles. In these cases, the RC District Representative will be selected by their respective City Councils.**






**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Proposed VCOG Grant of \$8,000 to Cal Lutheran University for Impact Evaluation of Safe Passages Youth Project

**DATE:** May 10, 2018

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**Recommendation:**

Adopt VCOG Resolution No. 2018-01 releasing \$8,000 from VCOG's Restricted Reserve Fund and Direct Staff to prepare a Grant Agreement with Cal Lutheran University for presentation to the VCOG Administrative Committee on June 28, 2018.

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**Background:**

At the VCOG Meeting on March 8, 2018, Thousand Oaks Police Chief Tim Hegel discussed the Safe Passages Youth Foundation and its project in the City of Thousand Oaks. The Foundations goal is to stem the growth of criminal gangs by creating an alternative for youth that are attracted to gang life due to their circumstances at home.

The presentation was hi-lighted by a gang-produced recruiting video. Hegel emphasized that the anti-gang law enforcement tactics in use today were not working. There needs to be concentrated effort to recruit children beginning at age 3-4 in the right direction with enriching and engaging social activities to begin to "cut the supply line" of children that can be enticed to join a gang.

Hegel introduced a proposed research study to be conducted by Cal Lutheran University to investigate the effectiveness of Safe Passages by measuring the impact of the on-going community policing efforts and educational interventions with at-risk children. The cost of the study is approximately \$8,000 and is needed to scientifically prove that Safe Passages works. Several members of the Board expressed interest in the possibility that such a program might be expanded to include communities throughout Ventura County.

Work products from the research would include articles, presentations as well as public reports and brochures to disseminate findings and suggest best practices/recommendations to local stakeholders including officials from other jurisdictions. The findings may contribute to conversations with local law enforcement agencies, social service agencies and government agencies to address issues facing at-risk children throughout Ventura County. Data resulting from the study may also be useful in obtaining grants for the implementation of the Safe Passages or a similar program in other jurisdictions.


VCOG financial support for the project research would require the release of funds from VCOG's Restricted Reserve Fund by Resolution of the Board. The attached VCOG Resolution No. 2018-01 has been prepared for that purpose. Such support is deemed justified in view of the possible benefits for at-risk children throughout Ventura County.

**Attachments:**

1. March 8, 2018 VCOG Agenda Report- Safe Passages Project
2. Proposed Impact Evaluation of Safe Passages
3. VCOG Resolution No. 2018-01

**VENTURA COUNCIL  
OF GOVERNMENTS****MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Safe Passages Youth Foundation – Thousand Oaks Police Chief Tim Hegel will discuss the Safe Passages Foundation and goals to expand the program in Ventura County.

**DATE:** March 8, 2018

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**Recommendation:**

Hear presentation from Thousand Oaks Police Chief Tim Hegel about the Safe Passages Youth Foundation. The Foundations goal is to stem the growth of criminal gangs by creating an alternative for youth that are attracted to gang life due to their circumstances at home.

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**Background:**

Safe Passage is a partnership of organizations, each who contribute to the four pillars of SAFETY, LITERACY, MENTORING & COMMUNITY. They organize the day to day programs and activities. The objective is to Isolate existing gang members from the micro-community by building trust between law enforcement, children and families traditionally influenced by gang activity.

The gang business model has survived longer than nearly all fortune 500 companies. Why? Simply put, they distract young children away from early education, keeping them illiterate and dependent on the gang for knowledge.

Nationwide, approximately nine million at-risk youth will reach age 19 without ever having a mentor. Safe Passage mentors are one on one with each vulnerable child, five-days a week, leaving no room for gangs to establish influence.

Simply stated, social cohesion matters. The practice of social cohesion is what gangs use to attract youth. Safe Passage community partners replace what the gang provides and deliver a sense of individual, relational and belonging.

The Safe Passage program costs are about \$1,250 a year per child. More importantly, a non-Safe Passage youth with six or more gang offenses over his or her lifetime imposes \$4.2 to \$7.2 million in costs on society and the victims.

# California Lutheran UNIVERSITY

## Impact Evaluation of Project Safe Passage

**Dr. Molly George, Associate Professor, Dept. of Criminology & Criminal Justice**

**Dr. Jennifer Twyford, Associate Professor, Graduate School of Psychology**

**March 2018**

### **Research Objectives:**

This research study investigates the effectiveness of Project Safe Passage by measuring the impact of the on-going community policing efforts and educational interventions with at-risk children in Thousand Oaks. Our research team consists of two professors from California Lutheran University (Drs. George and Twyford serving as the lead investigators) as well as five student interns/research assistants, and a research coordinator.

Objective, empirical measurement is crucial for quantifying the success of Project Safe Passage. Insights drawn from our study will be useful to direct on-going programming and policing strategies, as well as launching future initiatives. In addition, findings from this project will be used to advance scholarly knowledge to existing criminological and psychological literatures in the form of peer-reviewed publications, as well as to contribute to public conversations about important, and largely hidden, socio-cultural dynamics in our local community.

### **Key Research Questions:**

- How have the community policing strategies and educational interventions used in Project Safe Passage affected the families, the cultural climates of the apartment complexes, and the broader local community?
- Has there been a statistically significant decrease in crime in the target apartment complexes?
- How have the interventions affected residents' willingness to contact, interact, and trust police?
- Do juveniles who participate in Project Safe Passage experience measurable personal, social, and academic benefits?
- Have juveniles been deterred from joining gangs due to the positive role models, horizon-expanding field trips, and mentoring in Project Safe Passage?
- How do staff members from TOPD and CRPD involved in Safe Passage feel about their work and what changes have they seen in these micro-communities?

### **Background Research:**

Past empirical studies have demonstrated that community-oriented policing (COP) can reduce crime, improve resident satisfaction with police, and deter youth from offending (Bain, Robinson, Conser, 2014; Clarke, 2016; Gill, Weisburd, Vitter, Bennett, 2014). Further, research demonstrates that well-organized afterschool programs (ASPs) not only provide crucial supervision and academic support for children, but that they have the ability to reduce delinquent behavior and prevent juveniles from joining gangs (Durlak et al. 2010; Gottfredson, Gerstenbith, Soule, Womer, and Ly 2004; Hennigan, Kolnick, Vindel, and Maxson, 2015).

Together, COP and ASPs become crucial resources and provide much-needed protective factors in communities identified as "vulnerable," "disadvantaged," or "at-risk;" such communities are characterized by families with low-incomes, low-levels of formal education, limited English proficiency, and high rates of substance use as well as gang involvement (Kremer et al., 2015). Thus, early and strategic prevention programs have significant social and financial benefits, including minimizing enormous costs to our health care, social service, and criminal justice systems in the future.

### **Data Collection Methods:**

A longitudinal and multi-methodological approach will be used in this project. Our research team has obtained approval from CLU's IRB Ethics Review Board. The following data collection strategies will be implemented annually over a six-year period:

#### **a. Analysis of Crime Data**

In collaboration with the VCSO Crime Analysis Unit, we will analyze existing and ongoing data on crimes and police contact at the two apartment complexes in Thousand Oaks from 2012 onward (this will include the number of calls for service, arrests, and civilian complaints.). The goal will be to track if there have been any changes potentially associated with the community policing and academic intervention programming. All identifying information from the data will be redacted before analysis.

#### **b. Surveys and Semi-Structured Interviews**

There are multiple subsets of participants who will be asked to share about their experiences related to the community policing and educational interventions. These include:

Phase I) The families (parents and children) living in the two apartment complexes will be asked to participate in bilingual surveys. Our target respondents are families who actively participate in the afterschool programs (~100 adults and ~100 kids). The substantive questions will address their attitudes and experiences in regards to the afterschool program, as well as metrics to gauge their perspectives on the police and experiences living at their residences. Before each survey, we will inform the participants of the purpose of the study and obtain Adult/Parental consent and Child Assent.

Phase II) Members of local law enforcement and the park and recreation workers (~50) who are actively participating in the intervention efforts will be asked to complete surveys.

Phase III) Local school administrators and teachers (~20) who are aware of the ongoing Project Safe Passage efforts for some of their elementary students will be interviewed. We are interested in measuring if participation in the afterschool programs has improved attendance, grades, attitudes, and pro-social behavior among youth.

### **Project Timeline:**

#### ***Fall of 2018: Ongoing Data Collection and Safe Passage Programmatic Support***

- August: Phase I, Analysis of Crime Statistics
- September: Phase II, Data Collection at Apartment Complexes (Surveys with Families)
- October: CLU Campus Visit for Safe Passage participants
- November: Phase III, Data Collection with VCPD and CRPD staff members
- December: Begin Data Analysis

#### ***Spring 2019: Data Analysis and Dissemination***

- January-February: Compile preliminary report of our findings
- March: Present at CLU's Festival of Scholars
- April: Present at the Annual meeting for the American Criminological Association
- May: Compile public reports, brochures and presentations based on findings

#### ***Summer 2019: Public Conversations***

- Organize town hall meetings and facilitate public conversation based on our findings (addressing crime reduction strategies and issues facing at-risk youth and disadvantaged families in our community).

### **Budget Needs (\$8,000):**

- ***Funds to support Student Interns/Research Assistants and a Research Coordinator: \$5,400***
  - Undergraduate students will intern with CRPD and VCSO to be actively involved on the front-lines of Project Safe Passage. They will support tutoring at the afterschool program, participate in police-organized events/field trips, and build rapport with community members. These interns will also be actively taking field notes and be crucial for conducting our surveys with the adults and children at the apartment complexes. We are seeking funds to make these paid positions.
  - A graduate student or recent graduate of CLU with strong research training, bilingual ability, and a professional demeanor will help oversee the interns and coordinate our data collection efforts. This individual will be a crucial link, and objective buffer, between the ongoing programming and the Co-Principal Investigators who will be doing the data analysis.
  - (9 months x 5 days per month X 8 hours a week x \$15 per hour = \$5,400)
- ***Funds to support Two Data Collection Events: \$2,600***
  - Our CLU research team intends to host Project Safe Passage family nights at the two apartment complexes to facilitate our data collection. We will provide food (Taco Trucks), drinks, and raffle prizes (such as gift cards to local restaurants and grocery stores). These events will be crucial for us to obtain informed consent from the residents and administer the surveys. Approximately 300 people will attend the events. A detailed list of our needs includes:
    - \$1,250 for food on two occasions (one in each apartment complex)
    - \$725 for raffle prizes
    - \$625 for CLU t-shirts/Name Tags/Materials for all members of our bilingual Research Team (n=~10) during the events.

### **Anticipated Outcomes:**

Concrete products from our research will include scholarly articles, presentations, as well public reports and brochures to disseminate our findings and suggest best practices/recommendations to local stakeholders. We aim to contribute to conversations between our university, local law enforcement agencies, social service agencies, and government agencies to address issues facing at-risk children and vulnerable populations in our local community.

**VENTURA COUNCIL OF GOVERNMENTS RESOLUTION  
NO. 2018-01**

**A RESOLUTION OF THE GOVERNING BODY OF  
THE VENTURA COUNCIL OF GOVERNMENTS  
APPROVING A THE RELEASE OF \$8,000  
FROM VCOG RESTRICTED CASH RESERVE FUND TO  
VCOG GENERAL OPERATING FUND**

BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

SECTION 1: The Governing Body received a Report at its March 8, 2018 Meeting about the Safe Passages Youth Foundation. The Foundations goal is to stem the growth of criminal gangs by creating an alternative for youth that are attracted to gang life due to their circumstances at home.

SECTION 2: The Governing Body finds that a proposed Research Study of the effectiveness of the Safe Passages Project by Cal Lutheran University, Department of Criminology and Graduate School of Psychology is essential for the possible expansion of the Program to the benefit of Ventura County and the Cities within the County.

SECTION 3: The Funding is needed for the proposed research study totaling \$8,000 for Student Interns/Research Assistants and a Research Director and to support two data collection events.

SECTION 4: The Governing Body desires to provide the necessary funds for the research study in the form of a grant to Cal Lutheran University for the purpose of the Safe Passages Impact Analysis.

SECTION 5: On September 8, 2016, By VCOG Resolution 2016-02, the Governing Body established a Restricted Cash Reserve Fund with a minimum balance of \$75,000 for one year's operating costs. Section 3A of VCOG's Fund Balance Policy states that committed amounts cannot be used for any other purpose unless the Governing Board removes or changes the specified use through the same formal action to establish the commitment.

NOW THEREFORE IT IS RESOLVED:

The Governing Body Hereby releases the commitment of the Sum of \$8,000 from the prior commitment to the VCOG Restricted Cash Reserve Account (3250 6796 1346) to VCOG Operating Account (3250 7636 5797) - Special Projects.

PASSED AND ADOPTED this 10<sup>th</sup> day of May, 2018.

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Bob Huber, Chair

Attest:


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Hugh Riley, Executive Director



**VENTURA COUNCIL  
OF GOVERNMENTS**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Fiscal Year 2018/2019 Budget

**DATE:** May 10, 2018

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**Recommendation:**

The Administrative Committee has reviewed the proposed VCOG Operating Budget for F.Y. 2018-2019 and recommended approval by the Board. Two Budget Options are presented here: the First, Option 1 includes an appropriation for a grant of \$8,000 to Cal Lutheran University for the Impact Evaluation of the Safe Passages Program if approved by the Board in a previous Agenda Item; the Second, Option 2 excludes this supplemental appropriation.

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**Discussion:**

The VCOG Joint Powers Authority Agreement Section 23 requires that a budget be adopted, and dues be approved, at the last regular meeting of the Governing Body prior to June 30 of each year or at the first meeting, regular or special, of the Governing Body after June 30. This report transmits the proposed VCOG Budget for Fiscal Year 2018/2019.

**Fiscal Year 2017/2018 Expenditures**

Fiscal Year 2017/2018 total expenditures are estimated to be \$64,069. The 2017-2018 Budget totaled \$67,500 leaving an unexpended fund balance of \$3,431. Estimated expenses for Executive Administration (Executive Director) \$44,125 are within the budgeted \$45,000.

**2018/2019 Estimated Revenue**

Considering the commitment from SCAG for \$2,500 donation for the June 14, 2018, Annual Dinner which is likely to recur for 2018-2019, annual revenue is budgeted at \$67,500 including a conservative estimate for interest income from the Reserve Fund. In addition, based on past experience \$1,000 has been budgeted as income from guest ticket sales for the annual dinner. Thus the proposed expenditure plan for Fiscal Year 2018/2019 is \$68,500.

### 2018/2019 Proposed Expenditures

The Executive Administration line item has been maintained at \$45,000 which conforms to the services contract approved on March 8, 2018. Accounting Fees and Audit are presented as separate line items at \$1,500 and \$5,000 respectively. This reflects the anticipated willingness of the current auditor to repeat the audit services at the same rate for 2017/2018. Funds are included for periodic accounting services with a local bookkeeping professional at a rate of \$55.00/hour as recommended by the auditor to help provide increased internal control. Funds are also provided for the preparation of IRS Form 1099 for VCOG Vendors.

Separate line items for Insurance and Legal Services have also been included in the budget based on the existing Alliant insurance policy premium and the agreement with Myers, Widder, Gibson, Jones & Feingold, LLP. \$7,500 has been budgeted for the Annual Dinner, \$5,000 for Conference and Meetings and \$1,000 for staff Travel.

The Miscellaneous Expense Line Item of \$200 has been maintained and will be used for expenses relating to video-taping services for the six monthly VCOG Board Meetings at approximately \$30.00 per meeting.

### Administrative Operating Costs

Expenses for office supplies, printing and copying, and Internet are based on current year's expenditures including the \$540 annual fee for the Quickbooks Program. The proposed budget for 2018-2019 continues to separate these expenses and maintains a similar, overall total amount adjusted considering actual expenses in the previous year's budget.

### Special Projects

As a follow-up to Chief Tim Hegel's presentation about the Safe Passages Project at the March 8, 2018 VCOG Meeting, The Administrative Committee is recommending consideration in next year's operating budget for a grant to Cal Lutheran University to conduct a Research Study to measure the effectiveness of the program aimed at expanding the program throughout the County. An Optional Budget is presented here if the Board decides to Adopt VCOG Resolution 2018-01 to amend the amount of restricted funds in the Reserve Account from \$75,000 to \$67,000.

### Fiscal Year 2018/2019 Proposed Budget

The proposed Fiscal Year 2018/2019 budget (Attachment A) totals **\$68,500** for Option 1 or **\$76,500** for Option 2; in order to continue operations of VCOG. Member agency Dues Assessments (Attachment B) have been maintained at the same level as 2017-2018.

**ATTACHMENT:      Proposed Budget 2018-2019  
                         VCOG Resolution 2018-2 and Attachments**

## **ATTACHMENT**

### **VENTURA COUNCIL OF GOVERNMENTS RESOLUTION NO. 2018-02**

#### **A RESOLUTION OF THE GOVERNING BODY OF THE VENTURA COUNCIL OF GOVERNMENTS ADOPTING THE FISCAL YEAR 2018/2019 BUDGET**

BE IT RESOLVED by the Governing Body of the Ventura Council of Governments as follows:

SECTION 1: The Governing Body finds that a budget for Fiscal Year 2018/2019 must be adopted to fund operations for the coming year.

SECTION 2: The Governing Body agrees to adopt the proposed budget for Fiscal Year 2018/2019 as detailed in Attachment A.

SECTION 3: The Governing Body agrees to adopt dues assessments for Fiscal Year 2018/2019 as detailed in Attachment B.

PASSED AND ADOPTED this 10<sup>th</sup> day of May, 2018.

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Bob Huber, Chair

Attest:

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Hugh Riley, Executive Director

# ATTACHMENT A

## VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2018/2019 PROPOSED BUDGET OPTION 1

<u>Budget Item</u>	<u>Fiscal Year 2016/2017 Budget</u>	<u>Fiscal Year 2016/2017 Actual</u>	<u>Fiscal Year 2017/2018 Budget*</u>	<u>Fiscal Year 2017/2018 Est. Actual</u>	<u>Fiscal Year 2018/2019 Proposed</u>
<b>Revenues</b>					
Dues Assessments	65,000	64,992	64,992	64,992	64,992
Supplemental Appropriation	0	0	0	0	8,000
Other Revenue:	500	2,554	2,500	0	0
Contributions	0	0	0	3,000+	3,000
Annual Dinner Ticket Sales	0	0	0	850	500
Interest	-	15	8	11	8
<b>Total Revenues</b>	<b>65,500</b>	<b>67,561</b>	<b>67,500</b>	<b>68,853</b>	<b>76,500</b>
<b>Expenditures</b>					
<b>Contract Services</b>					
Audit	5,000	5,000	5,000	5,000	5,000
Accounting Fees	1,000	1,039	1,200	1,375	1,300
Executive Administration	40,000	39,251	45,000	44,125	45,000
Legal Services	<u>1,000</u>	<u>222</u>	<u>500</u>	<u>250</u>	<u>400</u>
Total Contractual Services	47,000	45,512	51,700	47,518	51,700
<b>Miscellaneous Expense</b>	200	206	200	60	200
<b>Operations</b>					
Advertising	100	0	0	0	0
Printing and Copying	500	461	500	515	550
Office Supplies	500	383	500	55	400
Website & Accounting Program	<u>500</u>	<u>510</u>	<u>500</u>	<u>500</u>	<u>550</u>
Total Operations	1,600	1,354	1,500	1,500	1,500
<b>Other Types of Expenses</b>					
Bank Fees	225	155	0	0	0
Insurance – Liability, D & O	1,600	1,563	1,600	1,568	1,600
Special Projects	<u>5,000</u>	<u>2,125</u>	<u>0</u>	<u>0</u>	<u>8,000</u>
<b>Total Other Types of Expenses</b>	<b>6,825</b>	<b>3,843</b>	<b>1,600</b>	<b>1,568</b>	<b>9,600</b>
<b>Travel and Meetings</b>					
Annual Dinner	6,000	6,000	6,000	6,000	7,500
Conference and Meetings	3,500	888	5,500	3,636	5,000
Travel – Mileage, Parking, etc.	<u>500</u>	<u>75</u>	<u>1,000</u>	<u>985</u>	<u>1,000</u>
<b>Total Travel and Meetings</b>	<b>10,000</b>	<b>6,963</b>	<b>12,500</b>	<b>10,621</b>	<b>13,500</b>
<b>Total Expenditures</b>	<b>65,625</b>	<b>57,878</b>	<b>67,500</b>	<b>64,069</b>	<b>76,500</b>

+ SCAG Co-Sponsorship- Annual Dinner- \$3,000

\* 2016/2017 Budget as amended 3/10/16

# ATTACHMENT A

## VENTURA COUNCIL OF GOVERNMENTS FISCAL YEAR 2018/2019 PROPOSED BUDGET OPTION 2

<u>Budget Item</u>	<u>Fiscal Year 2016/2017 Budget</u>	<u>Fiscal Year 2016/2017 Actual</u>	<u>Fiscal Year 2017/2018 Budget*</u>	<u>Fiscal Year 2017/2018 Est. Actual</u>	<u>Fiscal Year 2018/2019 Proposed</u>
<b>Revenues</b>					
Dues Assessments	65,000	64,992	64,992	64,992	64,992
Other Revenue:	500	2,554	2,500	0	0
Contributions	0	0	0	3,000+	3,000
Annual Dinner Ticket Sales	0	0	0	850	500
Interest	-	15	8	11	8
<b>Total Revenues</b>	<u>65,500</u>	<u>67,561</u>	<u>67,500</u>	<u>68,853</u>	<u>68,500</u>
<b>Expenditures</b>					
<b>Contract Services</b>					
Audit	5,000	5,000	5,000	5,000	5,000
Accounting Fees	1,000	1,039	1,200	1,375	1,300
Executive Administration	40,000	39,251	45,000	44,125	45,000
Legal Services	<u>1,000</u>	<u>222</u>	<u>500</u>	<u>250</u>	<u>400</u>
Total Contractual Services	47,000	45,512	51,700	47,518	51,700
<b>Miscellaneous Expense</b>	200	206	200	60	200
<b>Operations</b>					
Advertising	100	0	0	0	0
Printing and Copying	500	461	500	515	550
Office Supplies	500	383	500	55	400
Website & Accounting Program	<u>500</u>	<u>510</u>	<u>500</u>	<u>500</u>	<u>550</u>
Total Operations	1,600	1,354	1,500	1,500	1,500
<b>Other Types of Expenses</b>					
Bank Fees	225	155	0	0	0
Insurance – Liability, D & O	1,600	1,563	1,600	1,568	1,600
Special Projects	<u>5,000</u>	<u>2,125</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Other Types of Expenses</b>	6,825	3,843	1,600	1,568	1,600
<b>Travel and Meetings</b>					
Annual Dinner	6,000	6,000	6,000	6,000	7,500
Conference and Meetings	3,500	888	5,500	3,636	5,000
Travel – Mileage, Parking, etc.	<u>500</u>	<u>75</u>	<u>1,000</u>	<u>985</u>	<u>1,000</u>
<b>Total Travel and Meetings</b>	<u>10,000</u>	<u>6,963</u>	<u>12,500</u>	<u>10,621</u>	<u>13,500</u>
<b>Total Expenditures</b>	65,625	57,878	67,500	64,069	68,500

+ SCAG Co-Sponsorship- Annual Dinner- \$3,000


\* 2016/2017 Budget as amended 3/10/16



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Reports on Naval Base Ventura County and Joint Land Use Study

**DATE:** May 10, 2018

**Recommendation:**

It is recommended the VCOG Board receive presentations regarding Naval Base Ventura County (NBVC) Economic Impact Assessment Updates and discussion of Air Installation Impact Compatible Use Zone (AICUZ) and Joint Land Use Study (JLUS) Implementation, discuss, and provide direction as desired.

**Discussion:**

The naval installation at Naval Base Ventura County (NBVC) is comprised of operating facilities at Point Mugu, Port Hueneme, and San Nicolas Island. Port Hueneme has one of the few deep water military ports on the West Coast and railroad portside access, making it a critical transportation resource for the military. Point Mugu is the center for the Navy's air operations in Ventura County, with two runways, one of which handles the largest Department of Defense aircraft. San Nicolas Island is utilized, in part, for testing and training on weapons systems.

The presence of NBVC represents a vital component of the Ventura County and greater region's economy, with a total economic impact to Ventura County of \$2 billion, and supporting more than 20,000 direct, indirect and induced jobs. Captain Chris Janke, Commanding Officer at NBVC, will brief the VCOG Board on the Base and its relationships, benefits and impacts throughout Ventura County, including the recently completed NBVC Economic Impact Assessment. Following the overview and introduction by Captain Janke, Amanda Fagan, Community Planning Liaison Officer for NBVC, will share information on the NBVC Compatibility Program, including implementation of the NBVC Joint Land Use Study (JLUS), updates to the NBVC Air Installations Compatible Use Zone (AICUZ) Study, and Readiness and Environmental Protection Integration (REPI) Program.

The JLUS presents a set of recommended strategies designed to address existing compatibility issues, avoid future compatibility concerns, and improve collaboration and communication among agencies. A key recommendation of the study is formation of a multi-jurisdictional JLUS Coordinating Committee to oversee and guide implementation of the study's strategies.

While primarily centered on jurisdictions in closest proximity to NBVC, the JLUS document and its recommendations have application and relevance throughout the Ventura County region. With respect to VCOG, the JLUS recommends that VCOG and the local governmental jurisdictions in the study area provide for the inclusion of realistic numbers for housing demand, associated with NBVC personnel and military families, in the housing elements within their respective general plans and housing needs documents. The study envisions the agencies and NBVC coordinating efforts on this strategy.


Upon hearing from Captain Janke and Ms. Fagan, the Board is encouraged to ask questions, discuss associated regional implications and opportunities, and provide direction as may be desired.



**VENTURA COUNCIL  
OF GOVERNMENTS**

**MEMORANDUM**

**TO:** Board of Directors

**FROM:** Hugh Riley, Executive Director 

**SUBJECT:** Report from District Attorney on the Ventura County Family Justice Center and other Issues

**DATE:** May 10, 2018

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**Recommendation:**

It is recommended the VCOG Board receive a presentation on the Ventura County Family Justice Center (FJC) from District Attorney Greg Totten, discuss, and provide direction as desired.

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**Discussion:**

The District Attorney's Office has provided the attached summary of the development of the Ventura County Family Justice Center.

**ATTACHMENT:** FJC Summary



## **ATTACHMENT**

### **Ventura County Family Justice Center Development Summary (October 2015 to April 2018)**

In October 2015, the District Attorney's Office began the development of a Family Justice Center (FJC) in Ventura County. FJCs are based on a successful national model of multi-agency co-located services that provide assistance to victims of domestic violence, child abuse, sexual assault, human-trafficking, elder abuse, dependent adult abuse, and their families. FJCs integrate government services, non-profit organizations, local law enforcement, civil legal assistance and other victim advocacy resources at one location. Integrating these services provides easier access to victims and allows services providers to more readily identify children exposed to significant adverse childhood experiences (ACEs) placing them at elevated risk for a lifetime of risky behaviors, criminal justice interventions and mental and medical health conditions such as anxiety, obesity, heart disease and host of other preventable ailments. With local law enforcement, social service agencies and medical service providers serving as the first point of contact and primary source of referrals for many FJC clients, the goal of the FJC will be to minimize the risk of immediate physical danger and death while at the same time serving as a proactive crime prevention model focusing on breaking the generational cycle of violence in at-risk homes.

In 2016, FJC development efforts focused on building a base of support for the FJC concept via hundreds of one-on-one meetings with law enforcement, nonprofit service providers, governmental and municipal agencies and presentations before educators, service clubs, religious and community groups. In February 2017, an FJC Study Tour and Community Forum was held at the Hall of Administration with over 90 attendees to discuss the FJC concept. With the will and intention of bringing an FJC to Ventura County established, efforts then turned to the task of developing a viable strategic plan. In August 2017, a highly successful FJC Strategic Planning Event was held over two days. Over 130 representatives from the community, agency directors, city government and law enforcement were in attendance. These meetings have yielded the publication of a Strategic Plan for the FJC and the initiation of five workgroups aimed at various aspects of FJC development.

As of this writing, progress toward the development of an FJC in Ventura County is as follows:

- 40 stakeholders from outside nonprofit, law enforcement and other governmental agencies have joined and are chairing regular FJC workgroup meetings (Service Delivery & Operations, Benchmarking & Return on Investment, Governance & Facilities, Engagement & Outreach, and Funding & Sustainability) and are working towards the establishment of a Ventura County FJC.
- A Ventura County Family Justice Center Foundation has been established to serve as an independent fundraising entity for the FJC effort.

- A Ventura County Camp HOPE program has been established and has successfully accompanied 48 child victims and witnesses of domestic violence (to include DV homicide) to an evidence-based trauma informed camp specifically designed to mitigate ACEs trauma.
- A VOICES of Ventura County group has been formed consisting of survivors of crimes ranging from attempted homicide, to homicide of a family member, to child molestation, domestic violence and other crimes of physical abuse. VOICES members serve as a guiding voice in the development of the FJC to ensure that services remain victim and survivor focused.
- An e-newsletter is now in publication known as the WAVE and distributed to over 400 FJC supporters providing readers with updates on workgroup activities, FJC-related topics and opportunities.
- A Return on Investment study has been initiated in partnership with California Lutheran University based on three years of domestic violence crime reports submitted to the District Attorney's Office for review and filing consideration. These reports have been randomized and a smaller subset of crime reports studied, tracking the economic and service impacts of domestic violence incidents in from the perspective of criminal justice, medical and social costs stemming from domestic violence incidents in Ventura County.
- A framework for FJC has been developed which consists of:
  - On-Site partners operating as a steering committee evaluating operations on day-to-day issues and needs and regularly reporting to an FJC Leadership Team and Director.
  - VOICES which will act as a face of the FJC in outreach and will work to constantly inform all parts of the FJC model interacting with the Advisory Board, On-Site Steering committee and FJC Leadership Team.
  - An Advisory Board consisting of representatives nominated by FJC partners (both on-site and off-site), community members, and various interests to be charged with on-going strategic planning, outreach, and making recommendations to FJC Director and Leadership Team and the Foundation regarding special projects and strategic priorities for the VCFJC at large,
  - FJC Director and Leadership Team – The Director of the VCFJC will be an employee of the District Attorney's Office will along with a group of core FJC partners in the form of a Leadership Team will act as the lead decision making body of the VCFJC based on input from the On-Site Partners Steering Committee, Advisory Board and all other parts of the governance structure, and
  - The VCFJC Foundation will function solely as the funding-body of the VCFJC have direct and regular contact with the Director and Leadership team to address fundraising needs/issues and facilitating communications with VOICES, On-Site Partner Steering Committee, and the Advisory Board.