



**VENTURA COUNCIL
OF GOVERNMENTS**

MINUTES

Ventura Council of Governments (VCOG) Meeting
Thursday, January 13, 2005
Administrative Conference Room, City of Camarillo
601 Carmen Drive, Camarillo

1. Call to Order

Chairman Hunter opened the meeting at 5:05 p.m.

2. Roll Call

Upon call of the roll the following Members were present:

Member Jan McDonald	- City of Camarillo
Member Thomas Holden	- City of Oxnard
Member Pat Hunter	- City of Moorpark
Member Toni Young	- City of Port Hueneme
Member Carl Morehouse	- City of San Buenaventura
Member Mary Ann Krause	- City of Santa Paula
Member Paul Miller	- City of Simi Valley

3. Flag Salute

Member Young led those present in the Pledge of Allegiance to the Flag.

4. Announcement of any changes to the agenda

On behalf of the VCOG Board, Chair Hunter presented former Chair Jan McDonald with plaque acknowledging her "extraordinary leadership" while serving as Chairperson of the Board of Directors of Ventura Council of Governments in 2004.

5. Election of Chair-Elect (Vice Chair) for 2005

Member McDonald moved and Chair Hunter seconded the nomination of Member Krause as Chair-Elect for 2005. Member Krause was approved by acclamation.

6. Minutes of September 9 and December 9, meetings

Member Krause moved and Member Holden seconded approval of the minutes of September 9 and December 9, 2004. The motion passed without objection.

7. Public Comments

Laura Hernandez, Assistant Director of the Sheriff's Office of Emergency Services, provided a brief report on the preliminary countywide damage

assessment from the recent storms and landslides that will allow the declaration of a national emergency to provide financial assistance to local jurisdictions and residents. The State has already provided such a declaration. She mentioned that La Conchita residents were to return to their homes the following day. The OES serves as a functional intermediary between the cities and county and the State when a local emergency is declared, the cost of which is estimated to exceed \$80 million.

8. Board Member Comments

Member McDonald expressed her appreciation for the opportunity to have been 2004 VCOG Chair and offered her continuing assistance to the organization in the coming year.

9. Appointment of Administrative Committee for 2005

Mrs. Bacharach explained the purpose of the Administrative Committee to be planning the Agenda and assisting the organization with day-to-day decisions, meeting once between each Board meeting. The current process for the selection of the Administrative Committee involves the Chair naming the committee members. The Proposed By Laws, to be discussed with Item 11, propose the inclusion of the Chair, Chair-Elect and Past Chair. Chair Hunter proposed five members, including the three named and two others representing the east and west areas of the county. Member Miller and Member Sharkey were suggested for the latter two positions for 2005. Following discussion Chair Hunter moved and Member Young seconded the above, with the motion passing as proposed.

The Ventura-Santa Barbara Ad Hoc Regional Sub-Committee, currently the only sub-committee, was also discussed. Current members include Members Krause, Morehouse, Sharkey and Supervisor Bennett. Member Holden moved and Carl Morehouse seconded a motion to reconfirm the Committee membership.

10. Resolution 2005-1 Designating a Treasurer and An Auditor and Adopting an Investment Policy

To conform to current practice and the VCOG Joint Powers Authority it was proposed that the city of Camarillo, currently functioning as the VCOG's Treasurer be formally designated and that VCOG designate the city's Investment Policy as its own. Member Miller suggested that the City Managers/CEO review the policy and that it be tailored specifically to VCOG.

Member Young moved and Member Krause seconded a motion to approve the Treasurer Resolution and the Investment Policy as presented and refer the Policy to the Administrative Committee and simultaneously to the city councils/Board of Supervisors for their review. The member bodies are to provide feedback to the Administrative Committee which will revise the Policy and return it to the VCOG Board. The motion passed unanimously.

11. Proposed By Laws

Currently the Joint Powers Agreement is the only adopted document that defines VCOG's purpose and relationships among the member entities. The JPA does refer to By Laws but none exist at this time. The Board discussed proposed By

Laws intended to confirm and augment the operation of the organization by expanding the governing body duties, the role of officers and standing committees and further defining audit procedures.

The Board approved the draft document for review and comment by each of the member entities, with further discussion and adoption at the March Board meeting.

12. Santa Barbara/Ventura Collaborative – OpEd Piece

Following the recent SBCAG/VCOG/SCAG meeting, the Santa Barbara County Association of Governments prepared an article for inclusion in their area newspaper describing the regional issues addressed at the meeting. It was proposed that VCOG submit a similar article to the local media. Member Morehouse mentioned a regional white paper had been prepared following the November meeting with SCAG and VCTC, a meeting requested by Member Young. The Santa Barbara letter was signed by the meeting attendees.

A motion was made to add a brief description of VCOG to the article, with the Chair and the members of the Ad Hoc Committee listed as signers to the article. The motion was unanimously approved.

13. BRAC Update

Ed Summers, Co-Chair of the county's BRAC (Base Realignment and Closure) Task Force, provided the Board with copies of a document recently prepared for presentation to the Governor's Council on Base Support and Retention. He outlined various initiatives recently undertaken by the Task Force, initially established in 1995 when the Point Mugu base was being considered for closure. All the county's cities and the County, as well as many area businesses, have contributed to the Task Force initiative, the purpose of which is to communicate the vital importance of "Naval Base Ventura County" to the military and the community. Public hearings will be held in May. The President will receive the closure recommendation list in September.

14. Proposed VCOG Legislative Program and Annual Legislative Agenda

Chair Hunter described Moorpark's Legislative Program, presented to the Board as an example of the type of program VCOG might consider for adoption. It was agreed that, as a regional entity, VCOG should establish such a program allowing support or opposition for pending legislation that mutually affects the region's jurisdictions. It was recognized that it is important to develop at least an initial "small scale" document as a foundation for the organization.

Member Krause moved and Member Young seconded a recommendation that the Administrative Committee prepare a draft VCOG Legislative Program for the full Board's consideration, with the material then being sent to the cities/County for review and comment prior to adoption of the Program. The motion passed without objection. Concurrently, the Executive Director will request related materials from each of the member entities.

15. ADA Legislation

The Board reviewed a Moorpark City Council agenda item approving support for legislation that requires notice be provided prior to filing legal action for violations of the Americans with Disabilities Act, to allow the improvement of deficiencies prior to a court filing. The City of Morro Bay had requested Moorpark's support; Chair Hunter presented the item to VCOG.

Member Holden moved and Member Krause seconded a motion for the Chair to send a letter of support for the pending legislation. The motion was approved unanimously.

16. Agency Reports

a. SCAG: A motion was made and approved to appoint Member Krause to serve as the VCOG representative on the SCAG Community, Economic and Human Development Committee. Member Miller was also appointed to serve on SCAG's Transportation and Communications Committee. A third appointment, to the SCAG Energy and Environment Committee, is pending; members will be asked to consider the appointment. Additionally, Mrs. Bacharach reported that SCAG staff was not recommending VCOG's submittal for FY 2005-06 OWP funding.

b. VCTC's Mary Travis provided an update on the rain damage/closures of various roadways and railways throughout the county.

c. The League of Cities Summary of the FY 2005-06 Governor's Budget Proposals was provided to the members.

17. Executive Director Report

Mrs. Bacharach introduced Ginny Camarillo who will be providing local support for the Executive Director. She also reported that the Administrative Committee discussed the December 9th Summit, suggesting that the event should be held annually, possibly in November this year, with Homeland Security as the topic.

Member Holden introduced recently elected Council Member Tim Flynn, Oxnard's VCOG Alternate Member.

18. Adjournment

The meeting adjourned at 6:30 p.m.